



WEST LOS ANGELES COLLEGE
PRE-REQUISITE OR CO-REQUISITE CHALLENGE PETITION

Instructions:

Complete the form and submit with supporting documentation to the appropriate Department Chair (i.e., Mathematics Department Chair, English Department Chair, etc.) **This form must be submitted to the Department Chair no later than 10 business days before the start of the semester/session, which is published in the schedule of classes for the semester in which you would like to enroll.**

FIRST NAME:		LAST NAME:	
DOB:	STUDENT ID NO.:	TELEPHONE:	
LACCD E-MAIL ADDRESS:		DATE:	

DESIRED COURSE:	REQUIRED PREREQUISITE(S):
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I challenge the pre-requisite or co-requisite requirement for the above course, for the reason indicated below:

Check appropriate box:

- ☐ I have the appropriate documented knowledge, experience or ability to succeed in the course for which the pre or co-requisite is specified
- ☐ Requirements (prerequisite or co-requisite) was not established by adopted L.A.C.C. District process, or was in violation of Title 5.
- ☐ Requirement is unlawfully discriminating or applied in an unlawful discriminatory manner.
- ☐ I will be delayed in fulfilling the requirements for a degree or certificate because the prerequisite course has not been made reasonably available (has not been offered in the last three semesters and the student believes their progress in attaining their goal will be delayed.)
 - A. I have specified an educational goal after having completed 15 units of college work with a GPA of C or better:
 - B. I have filed an educational plan 90 days after completing the said 15 units; and
 - C. Alternate course to fulfill degree or certificate requirements are not available.
- ☐ I have the appropriate documentation to show that I do not pose a health or safety threat to others or myself in courses for which a health or safety prerequisite is specified.
- ☐ I will be delayed in fulfilling the requirements for a degree or certificate because course enrollment was limited to students judged more qualified in intercollegiate competition, honors, or public performance or enrollment was limited to a particular cohort of students. I filed an Educational Plan and specified an educational goal after having completed 15 units of college work with Satisfactory Academic Progress.

*******PLEASE READ INSTRUCTIONS*******

Procedures for Challenging Pre and Co-requisites and Limitations on Enrollment

1. Complete the Pre-requisite and Co-requisite Challenge Form and attach transcripts, doctor's statement or personal statement etc.
2. Submit the completed petition and any support documentation to the department chairperson. (i.e., English Department Chair or Mathematics Department Chair). Department contact information listed on the reverse side.
3. The receiving department will evaluate the student's request and will notify the student and admissions accordingly. Only Department Chairs or Designees may submit approved Challenge Petitions to Admissions. Admissions will not accept approved Challenges from students.
4. No units will be granted for successfully challenged courses by this request. To challenge a course for credit refer to the process for earning credit by examination in the college catalog

Department	Dept. Chair	Phone	Email
Arts & Performance (Formerly CEMA): Art, Cinema, Dance Studies/Techniques, Film Production, Multimedia, Music, Theater	Laura Peterson	310-287-4571	PetersL@wla.edu
Applied Technology (Aircraft Electronics, Aviation Maintenance Technology)	Jack Moy	310-287-4514	MoyJM@wla.edu
Behavioral Science (Formerly Social Science): Administration of Justice, Anthropology, Child Development, Corrections, Family & Consumer Studies, Fire Technology, Psychology	Dolores Gallegos	310-287-4446	Gallegd@wla.edu
Business (Formerly Career Studies): Accounting, Business, Finance, Hospitality, Management, Marketing, Real Estate, Travel/Tourism	Gerald Ludwig	310-287-4434	Ludwiger@wla.edu
Computer Science & Applications: Computer Apps & Office Technology, Computer Science Information Technology	Anna Chiang	http://www.wla.edu/Computer-Science/prerequisite_challenge.aspx	
Health Sciences (Formerly Allied Health): Alcohol and Drug Abuse Studies, Allied Health, Certified Nursing Assisting (CNA), Dental Assistant, Dental Hygiene, Emergency Medical Technician, Health Occupations, Medical Assistant, Paramedic, Pharmacy Technician	Carlos Sermenio	310-287-7224	Sermenc@wla.edu
Kinesiology: Kinesiology, Kinesiology Major	Ricardo Hooper	310-287-4513	Hooperra@wla.edu
Language Arts: American Sign Language, Arabic, Communications Studies, ESL, English, French, Humanities, Japanese, Philosophy, Spanish	Fran Leonard	310-287-4203	LeonarFT@wla.edu
Library: Education, Learning Skills, Library Science, Supervised Learning Assistance	Susan Trujillo	310-287-4217	TrujilS@wla.edu
Mathematics	Bonnie Blustein	310-287-4217	BlusteB@wla.edu
Science (Anatomy, Astronomy, Biology, Chemistry, Earth Science, Environmental Science, Geography, Geology, Meteorology, Microbiology, Oceanography, Physical Science, Physics, Physiology)	Abraha Bahta	310-287-4236	BahtaA@wla.edu
Social Sciences: Economics, History, Paralegal Studies, Political Science, Sociology	Sholeh Khoroshi	310-287-4539	Khoroos@wla.edu

DEPARTMENT USE ONLY		Action: ☐ Approved ☐ Denied	
Notified the student on	Check one: ☐ Email ☐ Mail ☐ Phone ☐ In-person		
Department:		Decision Date:	
Name of Chair or Designee:		Signature:	
Additional Comments:			

Admissions Use Only			
Appeals:		Date:	