

Board of Directors
Annual Board Meeting
West Los Angeles College Foundation
July 28, 2020

MINUTES

Present: James M. Limbaugh, Rasel Menendez, Etelvina De La Torre, Scott Combest, Caroline Kelly, Erik Moreno, Araceli Cole and Kim Etheredge

Absent: Albert Vera, Jr., and John Nachbar

The meeting was called to order at 5:03 p.m.

No public comment.

The minutes of the June 16, 2020 board meeting were approved. Motion (Combest), Second (Etheredge). Approved by unanimous vote.

R. Menendez presented the financial statements for the period ending June 30, 2020. After some discussion, the financials were accepted. Motion (Moreno), Second (Combest). Approved by unanimous vote. The budget for FY21 was reviewed and adopted. Motion (Moreno), Second (Cole). Approved by unanimous vote.

Board officer election 2020-2021. President Limbaugh nominated Caroline Kelly, President, Araceli Cole, Vice President, Kim Etheredge, Secretary and Scott Combest, Treasurer. Motion (Limbaugh), Second (Moreno). Approved by unanimous vote.

E. De La Torre reviewed the business plan with the board. The plan outlines fundraising opportunities for FY21. The plan is a living document that may be revised in the future with input from the board. A boiler plate proposal was provided as a reference tool.

Aspen Institute RFP. The board approved applying for a \$25,000 grant to support students who are parents by implementing or expanding post-secondary credential programs and policies that benefit and engage them in the creation and iteration of the program. The grant serves low income parents. The deadline to apply is August 28, 2020. The Foundation and the Office of Apprenticeship Programs at West will collaborate on this grant opportunity.

President Limbaugh provided an overview of the College's operations. Enrollment is down, compared to the same time last year, due primarily to Covid-19. Starting this week West will hold in-person classes for the hard to convert courses that were suspended for the Spring semester. Approximately, 250 students were not able to finish their courses because they required lab hours or patient care (i.e. nursing and dental hygiene majors).

President Limbaugh spoke about the challenges facing the College campus community as it relates to stress. It is a big problem. Service delivery to students in a remote environment is difficult because staff is not able to answer phone calls to assist students.

The College ended the fiscal year with a balanced budget. President Limbaugh praised the work of R. Menendez and S. Barajas, Vice President, Administrative Services. Beginning in FY21, the Los Angeles Community College District has mandated that all 9 colleges balance their budgets. Colleges will no longer be allowed to end their fiscal year with a deficit.

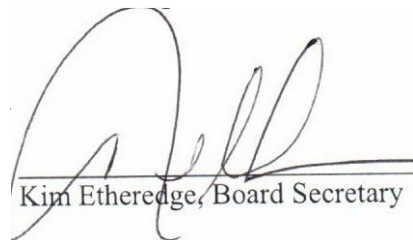
West purchased chrome books to give to students in support of their remote education with funds received from the Cares Act. Access to “hot spots” for internet access remains a “need.” It is problematic because it can be very costly since it is based on the number of data downloads and cannot be limited to educational purposes only.

The College has held several town halls to address racial inequalities at West. Changes to the curriculum are being proposed to better help students achieve their educational goals. The 10100 property owned by the College is a possible resource for expanding services in the area of Film/TV Production Crafts.

Mentoring opportunity. President Limbaugh invited the board to consider organizing a student mentoring program to support students in their educational attainment. Mentors would include West staff and faculty.

There being no more business before the board, the meeting was adjourned at 6:11 p.m.

Next meeting: September 8, 2020



Kim Etheredge, Board Secretary