

**In Person**

**Date:** 01/17/2025

**Time:** 1:30pm

The Associated Student Organization,  
West Los Angeles College ASO Special Meeting

Notice is hereby given that the Join ASO Special Meeting for the West Los Angeles College (WLAC) Associated Student Organization (ASO) will hold a meeting as ASO Finance Meeting on 01/17/2025 at 1pm. The meeting information is below. The ASO reserves the right to suspend the orders of the day if necessary to conduct business. All WLAC ASO Meetings are held in locations that are wheelchair accessible and over zoom. Other disability related accommodations will be provided to persons with disabilities upon requests. Persons requesting such accommodations should notify the committee chair, Marty Turner, ASO Advisor, at [turnerm@wla.edu](mailto:turnerm@wla.edu) no less than three business days prior to the meeting.

- 1) Call to Order
- 2) Roll Call
  - a) Executive ASO Roles
    - i) President, Ivana Barlow
    - ii) Vice President, Ana Monson
    - iii) Chief Justice, James Ruano
    - iv) Executive Secretary, None
    - v) Treasurer, None
  - b) Advisor/Designee
    - i) ASO Advisor, Marty Turner
    - ii) Dean student Services, Edna Chavarry
  - c) Student Senate
    - i) Community Relations Senator, Donna Donas
    - ii) DSPS Senator, Bluu Davis
    - iii) Activities and Planning Senator, Jonathan Flores
    - iv) Public Relations Senator, Raevan Chatman
    - v) Historian Senator, Akexxiss Chavez
    - vi) Athletics, Maddox, Kyle
- 3) Adoption of the previous meeting minutes
  - a) Motion to Accept Agenda:
  - b) 2<sup>nd</sup>
- 4) Public Comments

This segment of the meeting is reserved for persons desiring to address the ASO General Council on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and a total of fifteen (15) minutes per topic shall be observed. California Board Act does not permit any action to be taken, nor extended discussion of any items not on the agenda. Except when 2/3 of the legislative body agree there is a need to take immediate action on a matter about which the body could not have been aware of earlier (see California Brown ACT Government Code §54954.2 (b) parts (1) and (2)). The ASO General Council may briefly respond to statements made or questions posed. To speak, please raise your hand and wait to be recognized by the chair.

5) **ASO Leadership Institute Training Important  
Victoria Friedman Mandatory / ASO Training  
January 17, 2025**

**11:00am**

**Fine Arts Gallery**

**11:00am – 12:00 Training**

**12:00pm – 12:30pm Lunch**

**12:30 – 1:30pm Training**

**ASO Special Meeting**

6) **Senator Installments**

Vanessa Dofat

Jaden Hugenberg,

Shatara Wynn

Solomon Jussin / Chief Newsletter Senator

Grace Rodas Gonzalez

Available Positions

Campus Alterations and Improvement Senator

Associate Justice Senator

Associate Newsletter Senator

Health and Safety Senator

Multi-Cultural Senator

State & Government Affairs Senator

Recruitment Senator

International Student Affairs Senator

7) **Discussion/Action Items**

**Club Rush 2 February Tuesday, February 11, 2025 from 11:30am -1:30pm**

**\$7,500.00 CAT 6 (6.7) Club Rush Spring**

**Total \$5,436.68**

**\$800.00 Deposit**

Flyers for ASO Club Rush

Recruit New Members

Giveaways to ASO Members Only

**Photo Booth \$495.00 / DJ Services \$550.00 / Travel \$50.00**

**Total \$1095.00 CAT 6 (6.7) Club Rush**

**Who is Available to Work the Event?**

**Total for Event \$6,533.68**

**Move \$6000.00 From Campus and Community Events CAT 6 (6.1) to CAT 6 (6.7) Club Rush**

**Assignments for Club Rush**

1. **Set-Up (need 10 students)**

a. Signage up - 4 students

b. Blankets for sitting - 2 students

c. DJ booth - 1 student

d. Set-up ASO booth 1 Student

e. In-n-Out - Marty

f. Presenter Sign In - Edna & 2 student

i. Fill in Form - Name of club/office, Point of Contact, stamp, tablecloth, # of food tickets

ii. Ask presenters to return tablecloth, stamp, and put chairs on top of tables

g.

2. **During Event (need 12 students)**

- a. Handout & explain Bingo Cards - 3 Students
- b. Receive Bingo Cards & Give food ticket - 4 students
- c. In-n-Out explain only ticket holders get food - 3 students
- d. Hand out mugs - Marty & 2 Student

3. Clean-Up (need 10 students)

- a. Make sure tables are cleaned off & take down signs - 6 students
- b. Pick up blankets - 2 students
- c. Return items to ASO - 2 students
- d. Any trash pickup - all students

ASO General Assembly Dates Friday April 4<sup>th</sup> through Sunday April 6<sup>th</sup> All ASO Officers and Senators are encouraged to attend this three-day conference will held at the Westin Hotel LAX.

**Approve New ASO Polo Shirts**



**Walkthrough New ASO Office**

**College Committees:**

See Attached List of College Committees

- 8) Proposals
- 9) Officer Reports
- 10) New Business
- 11) Next Meetings Next Meeting  
Friday February 21, 2025
- 12) Adjournment