West Los Angeles Community College

General Education Evaluation Request (LACCD AP 4051)

Associate Degree General Education and Graduation Competency Requirements
California State University General Education Breadth Plan (CSU GE Plan)
Intersegmental General Education Transfer Curriculum (IGETC)

To: Articulation Officer From: _____ Date: _____
Print Counselor Name

Student Name: _____ Student ID: _____
Last name First name

LACCD Email: _____ @student.laccd.edu Contact Phone Number: _____

Counselors: This request form is for students who have declared the college as their Home Campus, and who are currently enrolled at the college. Please attach supporting documentation such as: unofficial transcripts, course descriptions (only if not in TES), and/or course syllabi (if provided by student).

Students: It is your responsibility to submit **Official Transcripts** directly from the institution to the Admissions Office. If official transcripts are not received at the time of graduation or GE certification, this evaluation will be **VOID.**

COMPLETE INSTITUTION NAME: _____ **Unit Type:** ☐ SEM. ☐ QTR. ☐ Other
(A separate petition must be completed for each institution attended)

Transcripts: Check one. ☐ Official (in Viatron) ☐ Unofficial

ACCREDITATION STATUS: Only coursework from U.S. regionally accredited institutions will be accepted. Check appropriate box.
☐ ACCJC/WSCUC ☐ MSCHE/MSAC ☐ NEASC/NECHE ☐ NCACS/HLC ☐ NWCC ☐ SACSCOC

Transcripts Evaluated for: (Check all that apply)
☐ LACCD General Education ☐ Associate Degree Graduation Competency ☐ CSU GE ☐ IGETC

Minimum Grade Values for Coursework: IGETC: all areas require a "C". CSU GE Areas: A1, A2, A3, B4 requires at least a "C-", a "D-" is acceptable in other areas. LACCD GE: a "D-" is acceptable in all areas. AA Competency areas require a "C-" or better.
International Coursework: The CSU GE and IGETC patterns do not permit international coursework, except for IGETC Area 6A LOTE.
Per AP 4051, the LACCD GE pattern does not permit international coursework to meet Reading/Written Expression, or American Institutions.

Note: For **term** use F – fall, W – winter, SP – spring, or SU – summer followed by the year (such as F17 or W2018).

Course Prefix and Number	Units Sem./Qtr.	Term Comp.	Grade	LACCD GE Area		Local Competency: Math/Ethnic/ R&W		CSU GE Area/ CSU Amer. Inst.		IGETC Area	
					A / D		A / D		A / D		A / D
					A / D		A / D		A / D		A / D
					A / D		A / D		A / D		A / D
					A / D		A / D		A / D		A / D

For Articulation Officer use only: A=approved, D=denied

Articulation Officer Comments:

Course(s) _____ Denial code(s): _____

GE Area(s): _____
Notes: _____

Counselor's Notes:

Course Denied:

1. More information needed. Submit course syllabus.
2. Course does not meet standard for area.
3. No evidence of 5,000 words of writing (IGETC 1A or 1B).
4. No evidence of faculty supervised speeches (CSU A1 or IGETC 1C)
5. Lacks inductive/deductive reasoning (CSU A3 or IGETC 1B).
6. No Inter. Alg. Pre-req. or equiv. (IGETC 2A).
7. Skills based course (CSU C1 or IGETC 3A)
8. Does not meet minimum unit value for requested GE area.
9. Does not meet minimum grade value for GE area or competency.
10. Institution not U.S. regionally accredited when courses were taken.
11. Other.

Articulation Officer Signature: _____ **Date:** _____

Courses Added to TES: ☐

Los Angeles Community College District
General Education Evaluation Request

Evaluation Continued For:

Student Name: _____ Student ID: _____

INSTITUTION NAME: _____

Counselors: This page must be attached to corresponding first page of the completed student evaluation.

Note: For **term** use F– fall, W – winter, SP – spring, or SU – summer followed by the year (such as F 17 or W2018).

Course Prefix and Number	Units Sem./Qtr.	Term Comp.	Grade	LACCD GE Area		Local Competency: Math/Ethnic/ R&W		CSU GE Area/ CSU Amer. Inst.		IGETC Area	
					A / D		A / D		A / D		A / D
					A / D		A / D		A / D		A / D
					A / D		A / D		A / D		A / D
					A / D		A / D		A / D		A / D
					A / D		A / D		A / D		A / D
					A / D		A / D		A / D		A / D
					A / D		A / D		A / D		A / D
					A / D		A / D		A / D		A / D
					A / D		A / D		A / D		A / D
					A / D		A / D		A / D		A / D
					A / D		A / D		A / D		A / D
					A / D		A / D		A / D		A / D
					A / D		A / D		A / D		A / D

For Articulation Officer use only: A=approved, D=denied

Articulation Officer Comments:

Course(s) _____ Denial code(s): _____

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Counselor's Notes: _____

Course Denied:

1. More information needed. Submit course syllabus.
2. Course does not meet standard for area.
3. No evidence of 5,000 words of writing (IGETC 1A or 1B).
4. No evidence of faculty supervised speeches (CSU A1 or IGETC 1C)
5. Lacks inductive/deductive reasoning (CSU A3 or IGETC 1B).
6. No Inter. Alg. Pre-req. or equiv. (IGETC 2A).
7. Skills based course (CSU C1 or IGETC 3A)
8. Does not meet minimum unit value for requested GE area.
9. Does not meet minimum grade value for GE area or competency.
10. Institution not U.S. regionally accredited when courses were taken.
11. Other.

Articulation Officer Signature: _____ **Date:** _____

2024-2025 Articulation, do not use earlier versions.

Courses Added to TES: ☐