



## MAKING A GIFT VIA SECURITIES, WIRE TRANSFER, OR AUTOMATED CLEARING HOUSE (ACH)/DIRECT DEPOSIT

### GIFTS OF SECURITIES

Donors can utilize the following information in order to initiate a transfer of securities:

Name on Account:	West Los Angeles College Foundation
Brokerage Information:	Charles Schwab
Account Number:	9331-4736
DTC #:	0164

Brokerage Information:

Charles Schwab  
1840 Century Park E Suite 100  
Los Angeles, CA 90067

An e-mail should be sent by either the Donor or their financial advisor to [foundation@wlaac.edu](mailto:foundation@wlaac.edu) with the details of the transfer:

1. Donor
2. Name of Security
3. Number of units/shares
4. Date of Transfer
5. Donor's contact information

*Please note that the transfer of shares in a mutual fund usually requires additional paperwork between the Donor, mutual fund company, and West Los Angeles College Foundation. As such, the Donor should initiate these transfers with sufficient time to allow for the completion of the required steps.*

### WIRE TRANSFERS AND AUTOMATED CLEARING HOUSE (ACH) TRANSACTIONS

If you wish to make a gift by electronic transfer, we would be delighted to provide secure wiring instructions directly to you or your financial institution.

Please contact the **West Los Angeles College Foundation** at [foundation@wlaac.edu](mailto:foundation@wlaac.edu) or call **(310) 737-2478** for assistance.

Our team will ensure your gift is processed safely and designated according to your wishes.

Questions regarding these transactions can be directed to:  
West Los Angeles College Foundation - (310) 737-2478/2551