



GENERAL PETITION

Last Name

First Name

MI

8 8

Student Identification Number

Date of Birth

@STUDENT.LACCD.EDU

LACCD Email Address

Telephone Number

IF YOU ARE PETITIONING FOR CREDIT FOR COURSE(S) TAKEN OUTSIDE THE U.S. COMPLETE THE PORTION BELOW

Course taken: **(SEE EXAMPLE BELOW)**

LAVC Equivalent:

Action:

Organic Chemistry 5 Units Lower

Chemistry 51

5

☐ Approved

☐ Denied

Course Units Upper/Lower Division

Course Units

☐ Approved

☐ Denied

Course Units Upper/Lower Division

Course Units

☐ Approved

☐ Denied

Course Units Upper/Lower Division

Course Units

☐ Approved

☐ Denied

Course Units Upper/Lower Division

Course Units

☐ Approved

☐ Denied

Course Units Upper/Lower Division

Course Units

☐ Approved

☐ Denied

Course Units Upper/Lower Division

Course Units

☐ Approved

☐ Denied

Course Units Upper/Lower Division

Course Units

☐ Approved

☐ Denied

Course Units Upper/Lower Division

Course Units

☐ Approved

☐ Denied

Course Units Upper/Lower Division

Course Units

☐ Approved

☐ Denied

Course Units Upper/Lower Division

Course Units

☐ Approved

☐ Denied

Course Units Upper/Lower Division

Course Units

TO THE STUDENT:

- ▣ Print your request briefly and clearly in the space below.
- ▣ Print clearly the reason – or justification – for this request.
- ▣ Attach photocopies of course outlines and/or catalog descriptions, transcript evaluation reports, or any other appropriate material which supports your request.
- ▣ Sign your name at the bottom of the request area.
- ▣ Return this form to the graduation/credit office (Student Services Center, 1st Floor)
- ▣ You will be notified by mail of the decision on this petition.

Continue on the Back ➡

Please explain the reason for your request and attach documentation.

Student's Signature _____

_____ Date

FOR OFFICIAL USE ONLY

☐ APPROVED

☐ DENIED

☐ NO ACTION

☐ ACTION POSTPONED

____/____/____
Date

____/____/____
Date

____/____/____
Date

____/____/____
Date

Forward To _____

____/____/____
Date

Must Provide _____

____/____/____
Date

Rationale for Petitions Committee decision:

- ☐ 1. Does not meet the necessary criteria
- ☐ 2. Does not meet the requirements of the foreign transfer credit policy
- ☐ 3. Does not show evidence of completion of 12 semester units at LAVC with a "c" or better needed to fulfill the conditions of the petition, or graduation
- ☐ 4. Shows student's need to seek additional clarification from Counseling Department
- ☐ 5. Is not within the scope of the petition committee
- ☐ 6. Must provide additional information
- ☐ 7. Not currently enrolled at LAVC. Seek assistance from

Committee Chair's Signature

____/____/____
Date