



LOS ANGELES COMMUNITY COLLEGE DISTRICT INSTITUTIONAL REVIEW BOARD

INSTITUTIONAL APPROVAL

This section is to be completed by the Institutional Effectiveness Office or by a representative of the District Research Committee.

It will be the responsibility of the campuses to evaluate the application and decide whether or not they give approval for the research to occur on their campus. Campuses will evaluate the proposed research design and purpose of the study to ensure the research is appropriate and aligned with the District's interests. The following criteria:

- ☐ There is a clear research question
- ☐ The sample population is appropriate (adequate size and representation)
- ☐ Extraneous variables are controlled
- ☐ The research design and procedures are suitable for answering the research question
- ☐ Study materials (e.g., consent forms, surveys, recruitment material) are appropriate
- ☐ The data analysis plan is appropriate
- ☐ The research is aligned with the District's mission and vision
- ☐ The research team is qualified and has adequate experience to conduct the study
- ☐ The research team has allocated sufficient time and resources to conduct their study
- ☐ The research is likely to yield benefits to the District
- ☐ Any resources provided by the District will be minimal; the benefits to the District should outweigh any costs in resources provided by the District

Comments:

This signature indicates that the research proposal was reviewed and met the aforementioned criteria indicating that research is well designed and may yield potential benefits to the District.

Title of Study: _____

Signature: _____ Date: _____

Printed Name: _____

Position: _____ Campus: _____