

**Constitution of Computer Science Club**  
**Los Angeles Valley College**

**ARTICLE I — ORGANIZATION**

**A. Name**

The official name of this organization shall be **Computer Science Club** (hereafter referred to as the Club).

**B. Purpose**

The purpose of this Club shall be to:

1. Foster student interest and understanding in the fields of Computer Science and Computer Engineering, including programming, hardware, and emerging technologies.
2. Provide opportunities for students to collaborate on technical projects, coding challenges, and research initiatives.
3. Organize workshops, guest lectures, and networking events to connect students with professionals in the tech industry.
4. Promote innovation, critical thinking, and problem-solving skills beyond the classroom environment.
5. Encourage community service through mentoring local high school students and hosting technology literacy events.

All aims of this Club shall be educational and compatible with the interests of Los Angeles Valley College and the surrounding community.

**C. Dues**

Membership dues shall not exceed \$2 per semester. Any additional assessments must be approved by a majority vote of the general membership and shall be voluntary.

**D. Time, Place, and Frequency of Meetings**

Regular meetings shall be held biweekly during the academic semester at a time and location approved by the College Master Calendar.

Special meetings may be called with prior notice and must also be recorded on the College Master Calendar.

All meetings held off-campus must comply with college policies.

The final meeting of each semester shall be held one week prior to final examinations.

**ARTICLE II — MEMBERSHIP A. Eligibility**

Membership shall be open to all regularly enrolled students at Los Angeles Valley College who are members of the Associated Student Union (ASU).

## **B. Special Requirements for Membership**

1. Membership shall not be limited by age, race, religion, gender, sexual orientation, or national origin.
2. Members must demonstrate a genuine interest in Computer Science, Computer Engineering, or related fields.
3. There shall be no inactive or alumni members; only current ASU members are eligible.
4. The official membership list shall be filed with the ASU Office each semester.

## **ARTICLE III — OFFICERS AND ELECTIONS**

### **A. Titles and Duties of Officers**

1. President: Presides over meetings, represents the Club in official matters, and ensures all Club activities align with its mission.
2. Vice President: Assists the President and assumes their duties in their absence. Coordinates internal committees.
3. Secretary: Keeps minutes of meetings, maintains records, and manages communications.
4. Treasurer: Manages the Club's finances and maintains accurate budget records.
5. Event Coordinator: Organizes events, workshops, and guest lectures.
6. Public Relations Officer: Promotes Club activities via flyers, social media, and student outreach.

### **B. Elections of Officers**

Officers shall be elected by a majority vote of active members during the second-to-last meeting of each semester.

All elections must be conducted fairly and openly, with nominations announced at least one week prior to the election.

### **C. Special Elections**

In case of vacancy, a special election may be held during a regular meeting, provided notice was given at the preceding meeting.

### **D. Term of Office**

Each officer shall serve for one academic semester, and may continue to serve additional terms if re-elected by the membership.

### **E. Scholastic**

**Standing** All officers

must:

- Be currently enrolled students at LAVC.
- Maintain at least a 2.0 GPA ("C" average) at the time of election and throughout their term.

#### **F. Replacement Due to Ineligibility**

If an officer fails to maintain eligibility or responsibilities, the position shall be declared vacant and filled through a special election.

#### **G. Quorum Definition**

A quorum shall consist of a simple majority (50% + 1) of active members.  
No group of officers may make binding decisions without quorum approval.

#### **H. Appointment of Committees**

Standing and ad-hoc committees may be established as needed, with members appointed by the President and approved by the Club.

### **ARTICLE IV — CLUB RULES**

A. All Club rules established by the Los Angeles Community College District Board of Trustees shall be reviewed by the Club President and Advisor with the general membership at the beginning of each semester.

B. The Club may be discontinued by lack of participation or disciplinary action upon the recommendation of the ASU Senate, with the approval of the Vice President of Student Affairs.

### **ARTICLE V — AMENDMENTS TO THE CONSTITUTION**

#### **A. Method of Origination**

Any active member may propose an amendment to the Constitution.

#### **B. Requirements for Adoption**

Amendments shall be adopted by a two-thirds majority vote of the members present at a regular meeting with quorum.

### **ARTICLE VI — PARLIAMENTARY PROCEDURE**

Parliamentary procedure shall follow this Constitution.

All procedures not covered herein shall be governed by Robert's Rules of Order, Newly Revised Edition.