

Business Administration

PROGRAM OVERVIEW

The Associate in Science in Business Administration for Transfer (AS-T) provides lower division preparation for students planning to transfer into business or business administration programs. Students will take courses in business as well as related fields required for business majors. This degree can lead students into several areas of concentration at four-year universities, including the following: business management, business law, marketing, finance, business ethics, and business communications.

DEGREE REQUIREMENTS

- Completion of 60 transferable semester units to the California State University.
- Obtainment of a minimum grade point average of 2.0 in all transferable coursework.
- Full completion of one of the following General Education patterns:
 - California State University General Education – Breadth Requirements (CSU GE).
 - The Intersegmental General Education Transfer Curriculum (IGETC) for CSU, with completion of Area 1C Oral communication (CSU admission requirement)
- A minimum of 29 semester units required for the major
- All courses in the major must be completed with a grade of “C” or better or a “P” if the course is taken on a “Pass-No Pass” basis (Title 5 § 55063)
- Minimum 12 units in residence

PROGRAM LEARNING OUTCOMES (PLOs)

Upon completion of the Degree program, students are able to:

- Demonstrate a productive working knowledge of the basic functions of a business enterprise, including: accounting, entrepreneurship, economics, business law, finance, human resource management, ethics and marketing.
- Demonstrate an understanding of the communication process in a business and professional setting, including: written, oral, non-verbal, electronic, and active listening.

Transfer students are strongly encouraged to create a transfer plan with a counselor as early as possible. Course articulation and major prep for this major at other universities should be reviewed with a counselor.

BUSINESS ADMINISTRATION

Associate in Science for Transfer

Major Units: 29-30

REQUIRED CORE

19 units

ACCTG 001	Introductory Accounting I	5
ACCTG 002	Introductory Accounting II	5
ECON 002	Principles of Economics	3
ECON 001	Principles of Economics	3
BUS 005	Legal Environment of Business	3

RESTRICTED ELECTIVES

10 units

LIST A: Select one (1) course

4 units min.

MATH 227	Statistics	4
OR		
MATH 227S	Statistics with Support	4
MATH 235	Finite Mathematics	5
MATH 236	Calculus for Business & Social Sciences	5

LIST B: Select 2 courses below or Any Math course not used above

6 units min.

BUS 001	Introduction to Business	3
OR		
BUS 032	Business Communications	3
CAOT 035	Concepts in Information Systems	3

Total Min. Units

29-30

CSU GE or IGETC general education pattern

37-39

CSU Transfer elective to complete 60-unit minimum

Total Degree units

60



Business Administration AS-T

Similar Programs at Local CSU Campuses

Dominguez Hills	Business Administration -General Business,	BS
Long Beach	Business Administration - Partially Online -Accounting, -Finance, -Human Resources Management, -International Business, -Management, -Management Information Systems, -Marketing, -Operations and Supply Chain Management	BS
Los Angeles	Business Administration -Accounting, -Business Economics, -Business Paralegal, -Entrepreneurship, -Finance, -General Business, -Healthcare Administration, -Human Resources Management, -International Business, -Management, -Marketing, -Operations and Supply Chain Management, -Real Estate, -Retailing	BS
Northridge	Business Administration -Business Law, -Financial Analysis, -Financial Planning, -Global Supply Chain Management, -Management, -Marketing, -Real Estate, -Risk Management and Insurance, -Systems and Operations Management,	BS
Northridge	Economics -General	BS
Pomona	Business Administration -Accounting, -Computer Information Systems, -E-Business, -Finance, Real Estate, and Law, -International Business, -Management and Human Resources, -Marketing Management, -Technology and Operations Management	BS

For more CSU programs, visit the [Associate Degree for Transfer Major & Campus Search](https://www2.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx) weblink.
<https://www2.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx>

Declaring the major

Meet with a counselor to set the following plans and majors in PeopleSoft. (Required to allow you to apply for graduation online.)

- Business Administration AS-T
- CSU GE or IGETC Certificate of Achievement

Preparing for Graduation

Please log in to PeopleSoft Student Portal to fill out the appropriate application for the degree/certificate and submit it before the deadline.

- If you have attended any colleges or universities outside the Los Angeles Community College District and will be using coursework toward an Associate's degree, Certificate of Achievement or GE Certification, we require official transcripts to be on file with Admissions and Records. This also applies to any coursework taken within our District prior to Spring 1974. Transcripts from other institutions must be mailed directly to the Admissions & Records Office by the respective colleges for credit.
- If you are going to use courses from colleges or universities outside of the California Community College system, you should make an appointment with a counselor for a transcript evaluation to determine which courses can be used towards your degree or certification. It is highly recommended that all students who start at LATTC meet with a counselor to discuss your transfer educational goals.

Applying for Graduation (Degree and Certificate)

- Logon to your PeopleSoft portal and navigate to:
Academic Records> My Academics> Petition for Graduation
- Apply within the first 6 weeks of the current semester.
- Applications submitted after deadline may be reviewed for the subsequent semester.