

Los Angeles Southwest College  
Behavioral Intervention Team  
Incident Referral Form

|                                                                                 |  |                                                               |  |
|---------------------------------------------------------------------------------|--|---------------------------------------------------------------|--|
| Your Name:                                                                      |  | Today's date:                                                 |  |
| Name of the person/s of concern:                                                |  | Phone or cell number of person/s:                             |  |
| If student, what is the students ID number (please provide if you have number): |  | Email Address of person/s (please provide if you have email): |  |
| Location of incident:                                                           |  |                                                               |  |
| Date of Incident:                                                               |  | Time of incident:                                             |  |
| Brief description of your main concern?                                         |  |                                                               |  |
| Course information if incident occurred during class:                           |  |                                                               |  |
| Names of possible witnesses:                                                    |  |                                                               |  |
| 1.                                                                              |  | 4.                                                            |  |
| 2.                                                                              |  | 5.                                                            |  |
| 3.                                                                              |  | 6.                                                            |  |
| Name of other college personnel who are involved and/or aware of the incident   |  |                                                               |  |
| 1.                                                                              |  | 4.                                                            |  |
| 2.                                                                              |  | 5.                                                            |  |
| 3.                                                                              |  | 6.                                                            |  |
| Incident Description                                                            |  |                                                               |  |
|                                                                                 |  |                                                               |  |

|                                  |
|----------------------------------|
| Incident description (continued) |
| Remedial action taken (if any)   |