

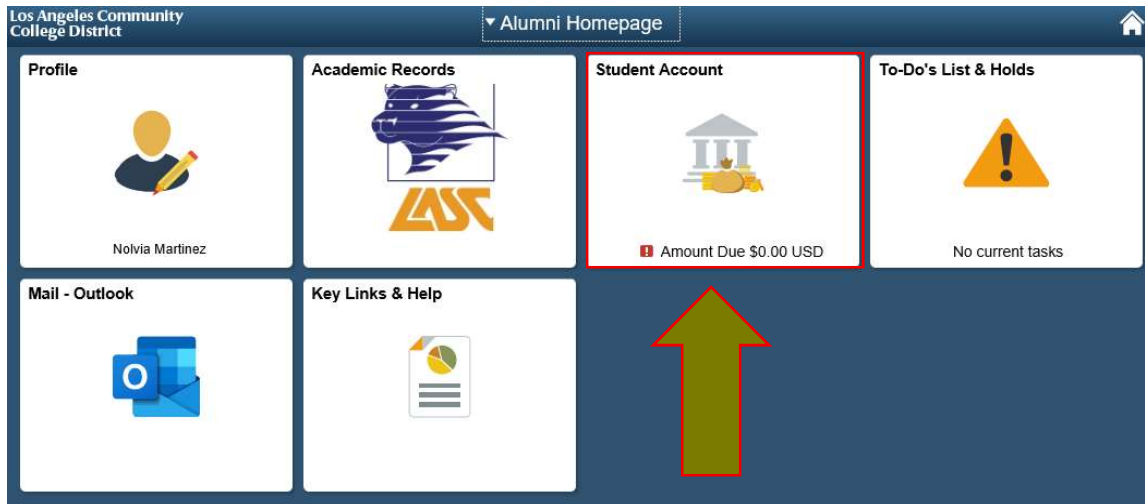
How to Pay for Parking Online Through PeopleSoft (SIS) Self-Service Portal

First

Log-in to mycollege.laccd.edu

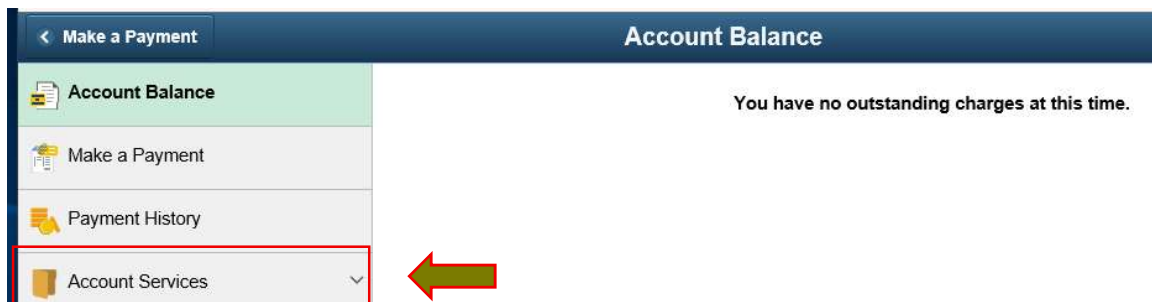
Step 1

Select "Student Account."



Step 2

Select the "Account Services" tab,



Step 3

Select **Parking & Transportation Tab. Choose LASC** for the term you want to Purchase. Enter the quantity of (1) in the “Quantity Field.”

Account Balance

You have no outstanding charges at this time.

Account Balance

Make a Payment

Payment History

Account Services

View 1098-T

Parking & Transportation

ASO/Rep Fee Opt Out

Charges Due

Available Items	Term	Unit Price	Quantity	Item Total
Parking ELAC	2018 SUM	7.00	<input type="text"/>	0.00
Parking LACC	2018 SUM	10.00	<input type="text"/>	0.00
Parking LAHC	2018 SUM	10.00	<input type="text"/>	0.00
Parking LAMC	2018 SUM	10.00	<input type="text"/>	0.00
Parking LAPC	2018 SUM	7.00	<input type="text"/>	0.00
Parking LASC	2018 SUM	7.00	<input type="text"/>	0.00
Parking LATTG	2018 SUM	10.00	<input type="text"/>	0.00
Parking LAVC	2018 SUM	7.00	<input type="text"/>	0.00
Parking WLAC	2018 SUM	7.00	<input type="text"/>	0.00
Parking LACC	2018 FALL	20.00	<input type="text"/>	0.00
Parking ELAC	2018 FALL	20.00	<input type="text"/>	0.00
Parking LAHC	2018 FALL	20.00	<input type="text"/>	0.00
Parking LAMC	2018 FALL	20.00	<input type="text"/>	0.00
Parking LAPC	2018 FALL	20.00	<input type="text"/>	0.00
Parking LASC	2018 FALL	20.00	<input type="text"/>	0.00
Parking LATTG	2018 FALL	20.00	<input type="text"/>	0.00
Parking LAVC	2018 FALL	20.00	<input type="text"/>	0.00
Parking WLAC	2018 FALL	20.00	<input type="text"/>	0.00
Parking Total				0.00

Currency used is US Dollar.

Total

0.00

calculate total

CANCEL

NEXT

Click “Calculate Total” and then Click “Next”

Step 4

Confirm Order and Select Next.

Confirm Order

Verify the amount and total of the items you have selected for purchase. If correct, click the NEXT push button. If you wish to make changes, click the PREVIOUS push button.

Selected Items	Term	Unit Price	Quantity	Item Total
Parking LASC	2018 FALL	20.00	1	20.00

Currency used is US Dollar.

Total

20.00

CANCEL PREVIOUS **NEXT**

Step 5

Input Credit Card Account number and click "Continue"

Payment amount: **\$4.00**
Payment method: **Credit or Debit Card**

Credit or Debit Card - We accept the following credit and debit cards.

VISA
MasterCard
Discover
BCcard
DinaCard
AMERICAN EXPRESS

Account Information
*Indicates required fields
*Card account number:

Continue **Cancel**

Step 6

Enter Account Information

- For Visa/ MC it is the 3 digits on the back of card
- For AMEX, it is the 4 digits on the front of card
- Enter the Billing Information of the Card Holder
- After all fields are entered, Click on "Continue"

Payment amount: \$4.00

Payment method: Credit or Debit Card

Credit or Debit Card - We accept the following credit and debit cards.



Account Information

*Indicates required fields

*Card account number: xxxxxxxxxxxx9040

*Name on card:

*Card expiration date:

08 2019

*Security code: (What is this?)

Cardholder Billing information

My billing address is international

*Billing address:

Billing address line two:

*City:

*State/Province:

Select a State/Province

*Postal code:

*Country:

Select a Country

Continue

Cancel

Step 7

Click Submit

Make a Payment

Submit Payment

If the information below is accurate, click the Submit button.

Payment Summary

Payment Amount

██████

Currency used is US Dollar.

Card Number

██████

CANCEL

SUBMIT

Step 8

PeopleSoft will attempt to process payment. The Results will be a GREEN {  } for Successful or

Make a Payment

Payment Result

 Your payment has been accepted. Save the information below for your reference.

Confirmation Details

Reference Number		Payment Amount	
Card Number		Transaction Date	08/16/2018
		Transaction Status	Successfully Posted

Currency used is US Dollar.


[VIEW CONFIRMED PAYMENT](#)

[MAKE ANOTHER PAYMENT](#)

a RED {  } for Fail.

Make a Payment

Payment Result

 Your credit card has been declined.

[MAKE ANOTHER PAYMENT](#)

The most common reason for fail is:

- Incorrect Card Number
- Incorrect CVV Code
- Incorrect Expiration Date
- Incorrect Card Holder Address Information
- Insufficient Funds or Credit

Please allow 24 hours for the Business Office to process Online Parking Permit sales

Stop By the Business Office, during Regular Business Hours, to Pick Up Your Parking Permit 😊

Congratulations, You Are Done!!!