

**LOS ANGELES SOUTHWEST COLLEGE  
SCHEDULE OF CLASSES**



**WINTER 2025**

**JANUARY 6 - FEBRUARY 9, 2025**

## CALENDAR

Applications Available .....	Now
Residency Determination Date .....	Sunday, January 5, 2025

### REGISTRATION

Priority Registration Tier 1: CalWORKS, DSPS, EOPS, Foster Youth, Active Duty/Veterans, Student Parent and Rising Scholars .....	Monday, October 21, 2024
Priority Registration Tier 2: Athletes, Promise, Completion .....	Thursday, October 24, 2024
Registration Starts: Continuing & New, Fully Matriculated Students, MCHS.....	Tuesday, October 29, 2024
<i>60-99 Completed Units</i> .....	Tuesday, October 29, 2024
<i>31-59 Completed Units</i> .....	Thursday, October 31, 2024
<i>0-30 Completed Units</i> .....	Saturday, November 2, 2024
Registration Starts: Students Who Lost Priority .....	Thursday, November 7, 2024
Registration Starts: Open Enrollment, including K-12 Special Admits.....	Monday, November 11, 2024

### DEADLINE DATES

Winter 2025 Classes Begin.....	Monday, January 6, 2025
Deadline to Add Classes.....	Check Student Portal for Dates*
Deadline to Drop Classes without a “W” .....	Check Student Portal for Dates*
Deadline to Drop with Refund/No Fee Liability (10% of class meeting time) .....	Check Student Portal for Dates*
Drops to Drop with a “W” .....	Check Student Portal for Dates*
Deadline to petition for “Pass/No Pass” (View the college catalog for list of available courses).....	Last Day of Instruction
Finals .....	Last Day of Instruction
Winter 2025 Semester Ends .....	Sunday, February 9, 2025
Winter 2025 Final Grades Due.....	Tuesday, February 18, 2025

\*It is the student’s responsibility to drop by the published drop dates to ensure that you are not liable for fees, or to avoid a “W” grade. Use the Class Search on the college website or in the Student Portal to view add and drop deadlines. Click on the class number hyperlink for details.

### NON-INSTRUCTION

Holiday (No Classes; Campus Closed) .....	Wednesday, January 1, 2025
Martin Luther King Jr. Holiday (No Classes, Campus Closed) .....	Monday, January 20, 2025
Office of Admissions and Records – Student Services Building Room 102 - <a href="http://www.lasc.edu">www.lasc.edu</a>	
Office Hours Monday - Thursday 8:00am – 1:00pm & 4:00pm - 6:00pm, Friday 8:00am-1:00pm	
Click on Live Chat <a href="#">Admissions &amp; Records LASC</a> to join the virtual lobby Online	
Online Live Chat Hours Monday – Thursday 11:00am – 6:00pm, Friday 8:00am – 1:00pm	



## **Message From The President**

The Hope of Southwest is about equity and opportunity.

Here at Los Angeles Southwest College, we offer an academic schedule designed to accommodate students who desire to aggressively pursue their educational aspirations. The 2025 Winter Session Schedule of Classes provides this opportunity for all students to engage in a short, accelerated educational experience to complete units outside of the regular, full semester schedule.

Our Winter Session, which lasts just five weeks, supports students by reducing the time to earn transferable units and/or complete degree requirements. This short window of opportunity allows all students to add to their necessary development to achieve the upward economic mobility available in the workforce. This is Southwest's way of continuing to put hope into action by providing an opportunity for the community it serves to continue to thrive through education.

Every student or family member who has encouraged someone to become a Cougar; know you are a member of our LASC family. Your extended family consists of wonderful faculty, classified professionals, and administrators who are here to serve all in their quest for academic excellence.

Remember that every journey begins with a first step. Start a new journey this Winter Session and take that step with us!

Welcome to Los Angeles Southwest College. I look forward to greeting you on campus.

Cougar Pride!

Anthony Culpepper, Ed.D., J.D. Los Angeles Southwest College President

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## **COLLEGE MISSION & GOALS**

In honor of its founding history, Los Angeles Southwest College is committed to providing a student-centered and equitable learning environment designed to empower a diverse student population and the surrounding community to achieve their academic and career goals by:

- attaining certificates and associate degrees leading to transfer and workforce preparation
- eliminating systemic racism and exclusion
- becoming a model educational institution for the success of students of color

Los Angeles Community College District's Board of Trustees gave final approval to the Mission Statement. It had previously been approved by LASC's Strategic Planning Committee, Academic Senate and College Council.

## **INSTITUTIONAL STUDENT LEARNING OUTCOMES**

Communication (Oral and Written)

Cognition (Reading Comprehension, Computational Skills, and Critical Thinking)

Information Competency (Information Competency and Technological Literacy)

Social Responsibility (Responsible Citizenship and Valuing Diversity)

Personal and Professional Development (Employability and Confidence Building)

## **ACCURACY STATEMENT**

The Los Angeles Community College District and Los Angeles Southwest College have made every effort to make this class schedule accurate and may, without notice, change general information, courses or programs offered. The reasons for the change may include student enrollment, level of funding, or other issues decided by the District or College. The District and College also reserve the right to add to, change, or cancel any rules, regulations, policies and procedures as provided by law.

## **ACCREDITATION**

Los Angeles Southwest College, a California public, tax-supported community college, is officially accredited by the Accrediting Commission for Community and Junior Colleges.

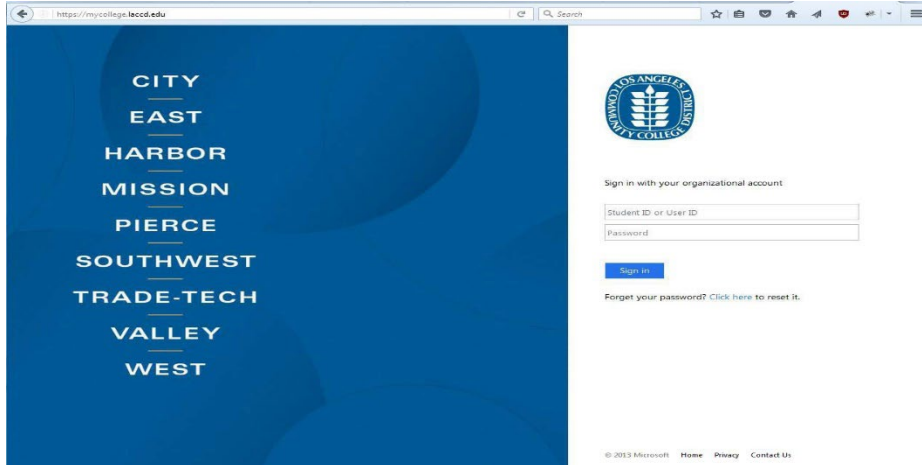
## **IMPORTANT MESSAGE FOR NEW STUDENTS**

You will receive a confirmation e-mail shortly after you submitted your online application. If you do not receive the confirmation e-mail in your inbox, please check your junk, spam or bulk mail folder. Once your application has been processed, you will receive an email informing you of your admission to the college.

K-12 Students: To apply as a concurrent high school student, you must complete the Supplemental K-12 Application for Admission of Students in Grades K-12 form, located on our web page at [www.lasc.edu](http://www.lasc.edu). The form must be approved by both a parent and your high school principal or designee. You must submit the approved K-12 form to Admissions and Records, in person, so that we can confirm that you have been admitted (we will write your student ID number on the form). Bring a picture I.D. card with you and an official high school transcript. All students in grades K-8 must be interviewed by the Vice President of Instruction. Students in grades 9-12 must be approved by the Vice President of Student Services. High school students are limited to 11 units per semester (nine units in the Summer Session). High school students must bring a photo I.D, completed K-12 Supplemental Application, and official transcripts to Admissions and Records for processing prior to the term's start date.

## How to Login to the new SIS Portal

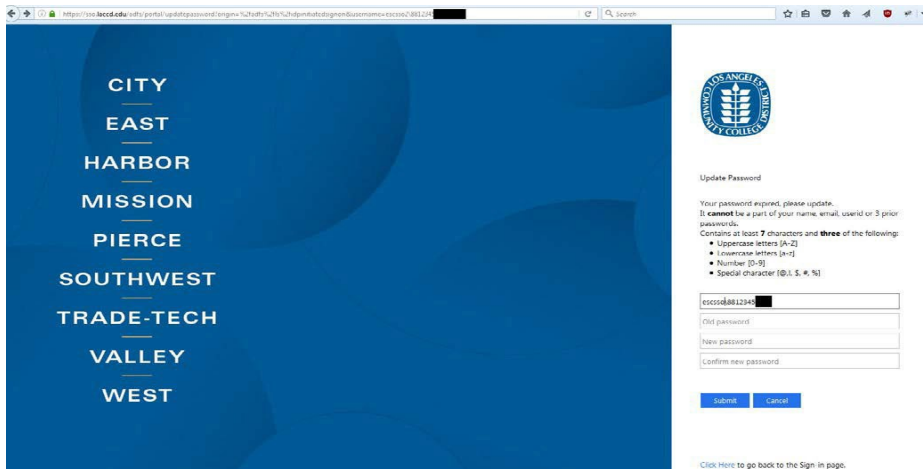
1. Go to the new portal URL at: <https://mycollege.laccd.edu>



2. For **Students**, enter your **Student ID** in the “Student ID or User ID” textbox.
3. Enter your password in the “**Password**” textbox.  
Student default passwords will consist of:  
**88@ + the first character of your last name (capitalized) + the month and day of your birthdate (MMDD)**  
*For Example, Jane Doe, who was born on July the 4th, her default password would be: 88@D0704*
4. Once you have successfully logged in, for your account’s security, you will be transferred to the update password page to change your default password.

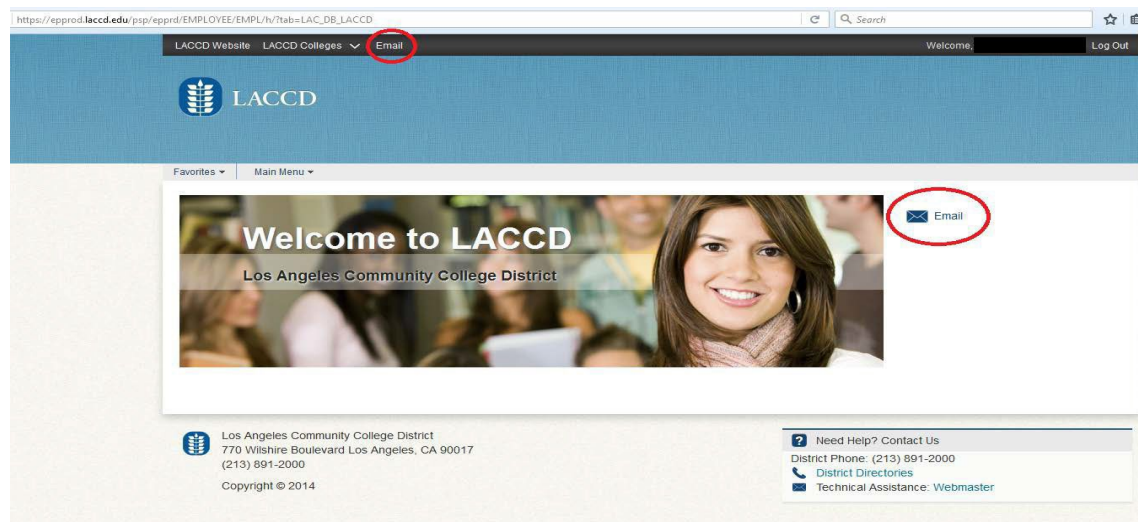
## How to Update your Password

- You will be asked to update your password when you log in for the first time.
- Enter your old password and new passwords in their respective textboxes.
- New password must contain at least seven alphanumeric characters: numbers, uppercase and lowercase alphabetical characters, and at least one special character.
- Additionally, you may not use your prior three passwords as your new password.
- After successfully updating your password, you will be redirected to the password registration page.



## How to Access your Office 365 Email

1. Login and you should be redirected to your Office 365 account.
2. If you are taken to the SIS Portal, click one of the email links, as seen below.



### YOU'VE GOT MAIL!

#### ***CHECK YOUR DISTRICT ISSUED EMAIL ACCOUNT REGULARLY***

When you were admitted to Los Angeles Southwest College, you were automatically issued a District email address. You may notice that whenever you log into the Student Information System, you are informed of your new student email address. Once you log into the system, you can also read and send messages from your student email account.

Note the following information:

Your district issued student email account is our official means of communication with you. We will regularly send you information about important dates and deadlines, graduation, newly opened course sections, drop and add deadline dates, and events on campus.

Your instructors may also attempt to contact you via your district assigned email account.

If you wish to contact an instructor of an online class, you must do so using your district assigned email account.

Online instructors will not consider your request to add classes unless it is from your district assigned email account. Once an online course is closed, you must email the online instructor to find out if they are willing to add additional students. Include your name and student ID number in your request. Do not use your personal email account for this purpose.

You may forward your district issued email account to your personal email address, or, you may forward your personal email account to your district email account. You are responsible for the information that is sent to your district issued email account.

You may check your district issued email account using any of the computers on campus.

You now have at your avail, cloud services, instant messaging, ability to share your calendar and the ability to save your documents to your Cloud account for ease of access. You can retrieve documents anywhere you have computer access.

If you need assistance using your district issued email account, contact LASC's Office of Admissions and Records, Student Services Building, Room 102.

# PROCEDURE TO ADD AND DROP CLASSES

## **Adding Classes**

After you submit your online application, you will receive an email with directions on our 8-step matriculation process.

You may enroll in open classes using the online registration system prior to the start of the term only.

To add classes once the semester begins, you must obtain a permission number from the instructor of the class. Bring this Add Permit to the Admissions Office. To add online classes, you must email the instructor for permission to add.

## ***Campus Procedure***

No semester courses may be added after the last day to add (published in the Schedule of Classes). Short-term and Open-Entry/Open-Exit classes have different add periods. Check with the Office of Admissions and Records for deadlines. Attending classes without being properly enrolled is not permitted.

## ***Withdrawal***

New statewide regulations are now in effect that change the way students should think about enrolling in and withdrawing from classes.

Community colleges get their money from state apportionment. Apportionment is a set amount of dollars distributed to the college districts, based on enrollment. Each class you enroll in results in compensation to the college, and that is how the college stays open.

A “W” counts as an attempt, and you only get three attempts at any one course. Once you pass the course, you cannot repeat the course. After that, the state won’t pay the college for you to take the course again.

## ***What this means for LASC students:***

If you stay in a course past the “no penalty” drop date and then drop or are excluded, you receive a “W” and you have used one of your three attempts.

When you have made three attempts at a class, with any combination of “W”, “D”, or “F” grades, you will not be able to register for the class again. You would have to try to take the class again at a college outside the Los Angeles Community College District.

You may fill out a Course Repetition Petition for one more try citing “extenuating circumstances;” however, for the most part, the only extenuating circumstances that will work are military deployment, natural disaster, or requirement for employment. The Course Repetition Petition must be approved before the start of the term in which you are attempting to enroll in the course. The deadline to submit your Course Repetition Petition is in the semester Academic Calendar. You may only petition for a Course Repetition for the Fall and Spring semesters.

If your registration is blocked because of this rule, getting an Add Permit will not help.

## ***What you should do:***

If you’re going to drop a class, drop before the deadline so you won’t get a “W”. Be sure you’re academically ready for classes you enroll in.

See a counselor to help you make good decisions about your education plan.

It is the student’s responsibility to withdraw officially. Consult the Academic Calendar for deadlines.

## **Dropping Classes**

It is the student’s responsibility to drop by the published drop dates to ensure that you are not liable for fees, or to avoid a “W” grade.

To view Drop Date information, click on

- [Class Offering Winter](#) on the college website.
- More Info
- View Live Section Details
- Click on the class number hyperlink

Scroll down to Important Class Dates where you will find

- Last date to drop this class without a "W":
- Last date to drop with a "W":
- Last date to drop with a refund/no fee owed

## What to Consider and Expect when taking an Online/Hybrid Class

All ONLINE classes and online portions of HYBRID classes are conducted through Canvas, a Learning Management System (<https://ilearn.laccd.edu>). To see an overview of Canvas, view the video at: <https://community.canvaslms.com/t5/Video-Guide/Canvas-Overview-Students/ta-p/383771>

Students must have access to a computer and appropriate software in order to participate an online/hybrid class (see page 3 for definitions of these terms). In an online class, you are not required to meet in person; however, ALL instruction, interaction with peers and instructors are conducted using Canvas. (Note: A hybrid class has one or more class sessions online and can have up to 50% of the content and activities held online.)

Online/hybrid courses require of the student and instructor **the same amount of course work and hours outside of the classroom as traditional courses**. You will be expected to log into Canvas multiple times per week to view materials, participate in discussions, and turn in assignments.

### **Before signing up for an online/hybrid class, carefully consider the following:**

#### **1. Participation and "Attendance" in an Online Class**

Just as in a face-to-face class, you are expected to "attend" class regularly by logging into Canvas and participating in the course, turning in assignments, etc. Instructors often require students to complete an assignment in the first few days of the term to make sure that students are actively participating in a class. Make sure to log in on the first day of the term and check for any assignments that are due in the first few days of the class to make sure that you are counted as active in the class. Check your online class syllabus to see your instructor's policy on participation and attendance in that online class.

#### **2. Due Dates**

All assignments, quizzes, tests, research papers, reading materials, and any other required material will have weekly deadlines that need to be met.

#### **3. Time Management**

Time management must be taken into consideration before taking an online class. Since there are no set times that the class meets, it will be up to you to plan when you will log into Canvas and complete work (multiple times per week). Due dates are different for each class, but students should be aware that time spent online using a computer to complete assignments could take three (3) or more hours per week to successfully participate in an online course.

#### **4. Weekly Discussions**

You may be required to review and to respond to questions presented by your instructor. You may be asked to respond to peers in the same forum.

#### **5. Online Weekly Assignments**

Assignments online are similar to those done in a face-to-face class. Weekly homework is to be expected.

#### **6. Online Weekly Quizzes**

Most online classes require students to take quizzes/tests throughout the semester. These tests are administered via Canvas and are taken online using a computer. Some quizzes/tests are timed.

## **7. Team or Group Assignments**

Teams may be asked to work together on assignments within Canvas for the course.

You, as well as the members of your team, will be responsible for working together and completing any assigned task.

## **8. Reading Material and Syllabus**

A book(s) is normally required.

Additional reading material may be required, such as posted articles, lectures, overview material, and so forth.

## **9. LASC Library Access for Online Students**

LASC Library Online Resources including e-books and scholarly journal articles are available to current LASC students 24 hours a day online. Go to: [http://libguides.lasc.edu/lasc\\_library](http://libguides.lasc.edu/lasc_library)

Check with your instructor for current semester passwords.

# **Course Classifications and Definitions**

## **ONLINE**

Online: An Online course is offered 100% online. STUDENTS ARE NOT REQUIRED TO MEET FACE- TO-FACE FOR OFFICE HOURS, HOMEWORK, TESTS, AND DISTRIBUTION OF RESOURCE MATERIALS OR FOR ANY OTHER COURSE

COMPONENT. An online course shall utilize features of the Learning Management

System, such as Course Documents, Discussion Boards, Virtual Classrooms, Groups, Assignments, External Links, Digital Drop Boxes and Grade Books, etc. All course instruction, materials, assignments, and discussions are posted and completed online. Online courses require of the student and instructor the same amount of course work and hours outside of the classroom as traditional courses.

## **HYBRID**

Hybrid: If one or more class sessions (up to 50%) is replaced with online content and/or activities, it is considered a Hybrid course. TEACHING IS A COMBINATION OF FACE-TO-FACE MEETINGS AND ONLINE TEACHING (NOT TO EXCEED 50

PERCENT). A Hybrid course can utilize features of the Learning Management System, such as Course Documents, Discussion Boards, Virtual Classrooms, Groups, Assignments, External Links, Digital Drop Boxes and Grade Books, etc. The course can be offered during regularly scheduled class times or with Online components that replace some of the regularly scheduled class meetings. Notice of face-to-face class sessions will be given by instructors in their syllabus. Hybrid courses are noted as such in the schedule of classes.

## **WEB ENHANCED**

Web-Enhanced: Is a regular class (FACE-TO-FACE) that utilizes web OR A CANVAS

COURSE SHELL FOR RESOURCE MATERIAL, INSTRUCTION, SYLLABUS, AND UPLOADS OF

ASSIGNMENTS ONLY. Classes must meet as scheduled on campus. NO IN-CLASS TIME CAN BE SUBSTITUTED FOR TIME SPENT IN THE CANVAS COURSE SHELL FOR RESOURCES. Any required use of technology will be stated in the course syllabus.

## Financial Aid Office

Monday, Tuesday and Thursday: 8 a.m. to 6:00 p.m.

Wednesday: 8:00 a.m. to 6:30 p.m.

Friday: By appointment only

Office: Student Services Building, Room 104 323-241-5338

### **Go to College, We'll Pay For It.**

Traditional-age students, older students, full and part-time students are eligible to apply for financial aid including:

**GRANTS** are monies you don't have to pay back for tuition, enrollment fees, books, and educational related expenses. Federal: Pell Grants up to \$7,395 per academic year. State: Board of Governors Fee Waiver (BOGFW) covers \$46/per unit enrollment fee. Cal Grants: Up to \$1,670 \*\*and Chafee Grants\*\*\* up to \$5,000 per academic year for eligible foster youth. Federal Supplemental Educational Opportunity Grant (FSEOG) of a minimum of \$400 per academic year is also available. This grant is awarded on a first-come-first-served basis due to fund availability. In order to receive these grants you must apply for the Free Application for Federal Student Aid (FAFSA) at [www.fafsa.gov](http://www.fafsa.gov). Please note that the Cal Grant has a deadline for entitlement students of March 2nd of the academic year. Continuing community college students may have an extended deadline of September 2nd of the academic year, but don't delay!!!

\*\*Subject to change

\*\*\*Requires and additional application

**SCHOLARSHIPS** gift-aid awarded on the basis of merit, academic excellence, financial need, or other criteria such as major, leadership, or gender. Visit the Financial Aid Office (SSB-104) for scholarship information.

**FEDERAL WORK STUDY** is a self-help aid. Federal Work Study enables students to earn a portion of their financial aid award through part-time employment on or off-campus. These funds are awarded on a first-come-first-served basis due to fund availability.

### **LOANS (AID THAT YOU MUST PAY BACK)**

We offer Direct Student and Perkins Loans. These loan programs available to students to assist with tuition, books and living expenses and are based upon your unmet need. You must apply for the FAFSA at [www.fafsa.gov](http://www.fafsa.gov) in order for the college to determine your Cost of Attendance and your unmet need.

### **CADAA (DREAM ACT FOR AB540 STUDENTS)**

AB540 students are eligible to apply for a fee waiver and Cal Grant through the California Dream Act Application (CADAA). You must apply at <https://dream.csac.ca.gov/landing> before May 2 of the academic year. If you missed the May 2nd deadline you can still qualify to have your tuition paid through the CADAA or through the fee waiver application.

### **VISIT LASC FINANCIAL AID OFFICE FOR INFORMATION ON THESE PROGRAMS**

Student Services Programs including EOPS and CalWORKs also provide book grants, child care, and more. Please visit student service offices for information on individual programs and services. Be sure to check out our website at <https://www.lasc.edu/financial-aid> for more information.

# STUDENT SUCCESS AND SUPPORT PROGRAMS

## Student Rights and Responsibilities

Student Success and Support Programs is a process that assists a student in achieving his or her education goals. It is an agreement between the college and student who enrolls for credit and non-credit courses. We ask that you participate in a partnership with us to ensure your educational success.

### Step 1 – Apply for Admissions

Submit a complete Application for Admission online at [www.lasc.edu](http://www.lasc.edu). Your application will be processed within 2-3 business days after it has been submitted. You will receive an email that explains your next steps. **NOTE:** You will receive a district issued email once you have been admitted. We will notify you that you have been admitted via your personal email address; however, once you have been admitted, we will only correspond via your district issued email address. Check your student email regularly.

### Step 2 – Assessment and Orientation

#### Assessment

- Based on the information provided on your college application, the system will recommend an appropriate English and Math level course for you to register in. Applicants planning to enroll in noncredit English as a Second Language (ESL) classes should complete a Comprehensive Adult Student Assessment Systems (CASAS) intake evaluation. For more information, please contact the NACES office at (323) 241-5281 [lascnaces@lasc.edu](mailto:lascnaces@lasc.edu).

#### Orientation

- Complete the online orientation via your student portal. Access the student portal at [MyCollege.LACCD.edu](http://MyCollege.LACCD.edu). Applicants planning to enroll in noncredit classes must take a noncredit orientation. For more information, please contact the NACES office at (323) 241-5281 [lascnaces@lasc.edu](mailto:lascnaces@lasc.edu)

### Step 3 – See a Counselor (SSB-227)

You must see a counselor for assistance with completing your student educational plan. Counselors will help you select appropriate classes that meet your educational goal(s) and inform you about the limitations and adverse effects of withdrawals and course repeats. No appointment is necessary.

### Step 4 – Register for Classes

You must register at [www.lasc.edu](http://www.lasc.edu). For your convenience, detailed registration instructions are posted on page 9 in the Schedule of Classes.

### Step 5 – Apply for a Fee Waiver to Pay Your Fees

Go to the Financial Aid Office, SSB-104, to apply for a fee waiver. If you qualify, the waiver can be used to pay for your fees for the entire academic year. If you do not qualify, you will need to go to the Business Office to pay your fees. Fees are due once the semester begins.

### Step 6 – Pay your Health/Parking Fee and Pick Up Your Parking Permit

All fees can be viewed and paid online via the Student/Faculty Portal. Your enrollment fees are due and payable when you register for classes. You may pay fees by cash by visiting the Business Office in SSB, Room 103.

### Step 7 - Take your Student I.D. Picture

Once you have registered for class(es) you are eligible to receive a free student I.D. card. You must bring your printout from the Business Office, which lists your classes along with your student I.D. number and a photo I.D. (Driver's license or California I.D.) to SSB-204.

### Matriculation Exemptions:

Some students might be exempt from matriculation. However, for students who have long-range educational objectives and who have little or no previous college experience, full matriculation is strongly recommended. You may be exempt from the matriculation process if any of the following conditions apply to you:

Have an Associate's Degree or higher.

Completed college-level English and math classes at another college.

Taken the assessment test at another college within one year.

Want to take a class for personal enrichment.

If you wish to request exemption from matriculation, consult a counselor to see if you are eligible.

**FOR MORE INFORMATION, CALL THE STUDENT SUCCESS AND SUPPORT PROGRAMS OFFICE,  
AT (323) 241-5361. THE OFFICE IS LOCATED IN SSB ROOM 204.**

# PROGRAMAS DE APOYO Y ÉXITO ESTUDIANTIL

## Derechos y Responsabilidades Del Estudiante

El proceso de matriculación ayuda a los estudiantes a alcanzar sus metas educativas. Es un acuerdo entre el colegio y el estudiante quien se inscribe en clases con o sin crédito. Le pedimos que participe en una alianza con nosotros para asegurar su éxito educativo.

### Paso 1 – Solicitar la admisión

Enviar una aplicación completa de admisión en línea en [www.lasc.edu](http://www.lasc.edu). Su aplicación será procesada dentro de 48-72 horas después de su petición. Usted recibirá un correo electrónico que explica los siguientes pasos a seguir.

### Paso 2 – Evaluación y Orientación

Evaluación

- Según la información proporcionada en su solicitud universitaria, el sistema recomendará un curso de nivel apropiado de inglés y matemáticas para que se registre. Los solicitantes que planeen inscribirse en clases sin créditos de inglés como segundo idioma (ESL) deben completar una Evaluación Integral de Estudiantes Adultos. Evaluación de admisión de Sistemas (CASAS). Para obtener más información, comuníquese con la oficina de NACES al (323) 241-5281 [lascnaces@lasc.edu](mailto:lascnaces@lasc.edu).

Orientación

- Complete la orientación en línea a través de su portal de estudiantes. Acceda al portal del estudiante en [MyCollege.LACCD.edu](http://MyCollege.LACCD.edu). Los solicitantes que planeen inscribirse en clases sin créditos deben tomar una orientación sin créditos. Para obtener más información, comuníquese con la oficina de NACES al (323) 241-5281 [lascnaces@lasc.edu](mailto:lascnaces@lasc.edu)

### Paso 3 –Ver a un consejero (SSB-227)

Usted debe ver a un consejero para asistencia en completar su plan educacional de estudiante. Los consejeros le ayudarán a seleccionar las clases adecuadas para cumplir su objetivo (s) educativo (s) y le informarán sobre las limitaciones y los efectos adversos de los retiros y repeticiones de cursos.

### Paso 4 – Inscribirse en las clases

Usted debe registrarse en línea en [www.lasc.edu](http://www.lasc.edu). Para su comodidad, instrucciones detalladas de inscripción están publicados en la página 7 en el horario de clases.

### Paso 5– Solicitar una exención pago (Fee Waiver) de inscripciones

Vaya a la oficina de ayuda financiera, SSB-104, para solicitar una exención de cuotas. Si usted califica, la exención puede ser utilizada para pagar sus cuotas de todo el año académico. Si usted no califica, usted tendrá que ir a la oficina de negocios para pagar sus cuotas de registración. Las tarifas se deben pagar una vez que comience el semestre.

### Paso 6: Pague Su Tarifa De Salud/Estacionamiento Y Recoja Su Permiso De Estacionamiento

Todas las tarifas se pueden ver y pagar en línea a través del Portal para estudiantes/profesores. Sus cuotas de inscripción vencen y son pagaderas cuando usted registrarse para las clases. Puede pagar las tarifas en efectivo visitando la oficina comercial en SSB, sala 103.

### Paso 7 – Obtener su identificación de estudiante

Una vez que se haya registrado a clase(s) usted es elegible para recibir una identificación de estudiante gratis de LASC. Usted tiene que traer su recibo que enlista el horario de sus clases y su numero de estudiante la oficina de Negocios y una identificación con foto (Licencia de conducir o ID de California) a la oficina SSB-204

### Las exenciones de matrícula:

Algunos estudiantes podrían estar exentos del proceso de matriculación. Sin embargo, para los estudiantes que tienen objetivos de educación a largo plazo, y que tienen poco o nada de experiencia previa en la universidad, la prueba de evaluación es muy recomendable. Usted puede estar exento del proceso de evaluación si alguna de las siguientes condiciones se aplica a usted:

- Usted ya tiene una carrera de dos años o más
- Usted ha completado clases de inglés y matemáticas a nivel universitario en otro colegio.
- Usted ha tomado el examen de evaluación en otro colegio entre un año.
- Usted desea tomar una clase para el enriquecimiento personal.

Si desea solicitar la exención del proceso de matriculación, consulte a un consejero para ver si usted es elegible.

**Para más información llame al Programas de Apoyo y Éxito Estudiantil al (323) 241-5361.  
Ubicado en SSB-204**

### MAJOR CODES

CODE	DESCRIPTION	CODE	DESCRIPTION
2105.00	Administration of Justice	9916.0	Library Science (Transfer)
0514.01	Administrative Assistant/ Office Systems Specialist	0506.00	Management/Supervision
2202.00	Anthropology	1701.01	Mathematics – Computer Science
1002.00	Art	1701.00	Mathematics – General
1002.01	Art History	1004.00	Music
0504.00	Banking and Finance	1230.10	Nursing – R.N.
0401.10	Biology	0514.02	Office Assistant – General
0501.00	Business – General	1902.00	Physics
1305.10	Child Development	2207.00	Political Science
0704.00	Computer Science	9921.00	Public Affairs & Services
0934.01	Computer Servicing	2001.00	Psychology
1305.16	Director, Private Licensed Pre-School	0956.80	Quality Control
0953.00	Drafting	0511.01	Real Estate Appraisal
0501.01	Economics – Business Administration	0511.02	Real Estate Broker
9908.00	Education (Transfer)	0511.03	Real Estate Escrow
0934.00	Electronics Technology	0511.04	Real Estate Salesperson
9909.00	Engineering (Transfer)	2208.00	Sociology
1501.00	English	1105.00	Spanish1
1304.00	Family and Consumer Studies	1506.00	Speech Communication
2105.01	Fingerprinting	1305.11	Teacher, Private Licensed Pre-School
9911.00	Foreign Language (Transfer)	1304.12	Teacher, Private Licensed Pre-School-Bilingual-Bicultural Children
2206.00	Geography	1305.13	Teacher, Private Licensed Pre-School-Differently Abled Children
1914.00	Geology	1305.14	Teacher, Private Licensed Pre-School-Infant Toddler
9912.00	Health (Transfer)	1305.15	Teacher, Private Licensed Pre-School-School Aged Children
2205.00	History	1007.00	Theater
4901.01	Interdisciplinary Studies	0003.00	Undecided
0602.00	Journalism	0514.03	Word Processing
1402.00	Law/Paralegal		
0514.10	Legal Office Assistant		
4901.0	Liberal Studies		

## **CALIFORNIA NON-RESIDENT TUITION EXEMPTION (AB540/AB2000)**

AB 540 was signed into California law on October 12, 2001 to authorize students who meet certain criteria to pay “in state” or “resident’s” tuition rates (only \$46 per unit at Los Angeles Southwest College). This includes undocumented students and nonresident U.S. citizens. To be eligible, students must:

- Have attended a California high school for three or more years (9th grade counts),
- Have graduated from a California high school or obtained the equivalent of a high school diploma (how long ago does not matter),
- Be willing to apply for legal residency as soon as possible,

To take advantage of this lower tuition rate, fill out the AB540 Exemption Form available in the Admissions and Records Office or Bridges to Success offices. There is no maximum number of years for which you can receive this lower tuition rate. For more information, call (323) 241-5321 or (en Español) (323) 241-5281. AB540 students are eligible to apply for and receive non-state funded scholarships and state funded financial aid and grants (See Financial Aid for more information).

Assembly Bill 2000 (AB 2000) was passed in 2014 and expands the definition of students eligible for AB540. AB 540/AB 2000 allows students meeting the criteria below to pay in-state tuition, the same as resident students (e.g. undocumented, permanent resident, U.S. citizens) at California public colleges and universities. Starting January 1, 2013, the California Dream Act (Assembly Bills 130 and 131) provided the opportunity for AB540 students to receive Cal Grant A & B Entitlement awards, Cal Grant C awards, institutional grants and community college fee waivers. To be eligible for AB540, you must meet all the following criteria:

The student must have:

Attended a high school (public or private) in California for three or more years, or

Attained credits earned in California from a California high school equivalent to three or more years of full-time high school course work and attended a combination of elementary, middle and/or high schools in California for a total of three or more years.<sup>1</sup> and

Graduated from a California high school or attained the equivalent prior to the start of the term (for example, passing the GED or California High School Proficiency exam) and

File an affidavit with the college or university stating that he or she has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so.

Students who are nonimmigrants who are victims of trafficking, domestic violence, and other serious crimes who have been granted T or U visa status, under Title 8 of the United States Code, sections 1101(a)(15)(T) or (U) are eligible for this exemption.<sup>2</sup>

Students who are nonimmigrants, other than those with T or U visa status as noted above, [for example, those who hold F (student) visas, B (visitor) visas, etc.] are not eligible for this exemption.

The student must file an exemption request including a signed affidavit with the college that indicates the student has met all applicable conditions described above. Student information obtained in this process is strictly confidential unless disclosure is required under law.

## **NON-RESIDENT STUDENTS**

Undocumented students who do NOT qualify for the AB 540 tuition exemption shall be entitled to exemption from nonresident fees on the basis of individual financial need in accordance with regulations adopted by the Chancellor (LACCD Board Rule 8100.15). If the students meet the eligibility requirements on the Nonresident Tuition Fee Waiver (available in Admissions and Records, Financial Aid and Bridges to Success), they may be eligible to receive a nonresident tuition exemption and ONLY pay the current enrollment fee of \$46 per unit. Undocumented students do not qualify for state or federal financial aid.

## **NON-RESIDENT TUITION EXEMPTION FOR ELIGIBLE CHILDREN OF DEPORTED OR VOLUNTARILY DEPARTED PARENTS (SB141)**

SB 141, which became effective on January 1, 2014, and added Education Code section 76140(a)(5), requires districts to exempt from nonresident tuition a student who is a United States citizen and who resides in a foreign country, if he/she meets specified criteria. SB 141 does not grant residency, but exempts a qualified student from paying nonresident tuition. To be eligible, students must:

Demonstrate a financial need for the exemption.

Have a parent or guardian who has been deported or was permitted to depart voluntarily under the federal Immigration and Nationality Act in accordance with Section 1229c of Title 8 of the United States Code. The student shall provide documents from the United States Citizenship and Immigration Services evidencing the deportation or voluntary departure of his or her parent or guardian.

- Have moved abroad as a result of the deportation or voluntary departure specified in subparagraph (B).
- Have lived in California immediately before moving abroad. The student shall provide information and evidence that demonstrates the student previously lived in California.

- Have attended a public or private secondary school (i.e., a high school, trade school, or adult school) in the state for three or more years. The student shall provide documents that demonstrate his or her secondary school attendance.
- Upon enrollment, be in his or her first academic year as a matriculated student in California public higher education (i.e., a campus of the California community colleges, California State University, or University of California) and will file an affidavit with the institution stating that he or she intends to establish residency in California as soon as possible.

#### Eligibility for Federal and State Aid

SB 141 students, as U.S. citizens, may apply and qualify for federal financial assistance (e.g. Pell Grants, Federal Supplemental Educational Opportunity Grant (FSEOG)), and federal student loans.

Until they establish California residency, SB 141 students do not become residents for eligibility purposes for any state-funded program (e.g. BOG Fee Waiver, etc.).

#### Apportionment

Colleges may claim state apportionment for FTES generated by students exempted pursuant to SB 141, and their attendance should be reported as resident FTES for apportionment purposes.

## **ESTUDIANTES NO RESIDENTES**

Empezando con el verano del 2009, estudiantes indocumentados quienes no califican bajo la ley AB540, serán exentos de los pagos como no residente en base a la necesidad financiera individual de acuerdo con la regulación 8100.15 (LACCD Board Rule 8100.15) adoptada por el canciller (Chancellor) de LACCD. Si los estudiantes reúnen los requisitos estipulados en la Solicitud para la Exención de Cuotas de Matrícula como no Residente (disponible en las oficinas de: Admisiones y Expedientes, Ayuda Financiera, y Puentes al Éxito,) pueden ser elegibles para recibir la exención a cuotas para no residentes y pagar solamente la cuota actual de inscripción de \$46 por unidad. Estudiantes indocumentados no califican para ayuda financiera estatal o federal.

## **K-12 STUDENTS SPECIAL ADMISSION**

Los Angeles Southwest College may permit the admission of K-12 students who, in the opinion of the President or designee, can benefit from instruction. Approval by the appropriate principal, high school counselor and parent (or guardian) is required for all K-12 applicants. Additional approval of the Dean of Student Services is required for all applicants ages 14 and under. The intent of this program is to provide educational enrichment opportunities for a limited number of eligible ninth through 12<sup>th</sup> grade students who fulfill special admissions standards.

The college reserves the right to exclude or limit enrollment into impacted programs and in other programs where health, safety, instructional methodology, facility constraints, or legal requirements are deemed inappropriate for special admission students. Special admission students must conform to the College's academic rules and regulations and the code of conduct expected of all college students. Some fees may be required.

K-12 students must complete the supplemental application for high school students and the LASC application for admission. The application can be processed at [www.lasc.edu](http://www.lasc.edu) (click on the Apply for Admission link), and the supplemental application can be downloaded at [www.lasc.edu](http://www.lasc.edu), click on the "Admission" link in the menu, and then click on "High School Students" in the sub-menu. Print the Supplemental application and make sure you obtain all necessary signatures and approvals. The student must bring the completed form along with a photo I.D. to the Admissions and Records Office, SSB-102, for processing **prior to the start of the semester**.

## **FEE EXEMPTION FOR SPECIAL PART-TIME STUDENTS, GRADE K-12**

Students admitted as special, part-time students grade K-12 and enrolling in 11 or fewer units are exempt from enrollment fees for all terms. Nonresident students who are enrolled in fewer than six units are exempt from enrollment fees and non-resident tuition. Students enrolled in more than 11 units will be charged enrollment fees.

## **IMPORTANT REGULATIONS**

Please note: The Census date is a date in which all enrollment at LASC is counted and reported to our District Office in order to determine our campus funding (apportionment).

All courses must be added by the census date.

All courses must be dropped **before** the census date to avoid receiving a “W” grade (receipt of “W” grades in some course will have further consequences). The period of time to drop a course without record of enrollment has been reduced. The deadline to drop without receiving a “W” grade now occurs before the census date. Drops that occur on or after the census date will result in a “W” grade. This should encourage you to decide to drop a class earlier. This will provide faculty with the ability to make add decisions sooner (which may allow more students to be added). Adding courses by census increases the number of students counted in apportionment.

Students receiving a satisfactory grade may repeat the same course due to extenuating circumstances.

Due to legally mandated training – if necessary to meet legally mandated training requirements as a condition of paid or volunteer employment.

Course is a special course for students with disabilities, which the student needs to repeat for one of the reasons described in section 56029 of the California Code.

Recency - student is required to have taken the course within the past five years for admission to a college program.

Extenuating circumstances – documentation is provided to show that previous grade was, at least in part, the result of extenuating circumstances.

The Board of Governors adopted regulations that limit apportionment for enrollment in a single course to three enrollments for any credit courses, taken within the Los Angeles Community College District except for courses identified as “repeatable,” such as Kinesiology and Performing Arts, in accordance with Title 5, section 55041, subdivision (c).

The Board of Governors approved changes that will establish system-wide enrollment priorities designed to ensure classes are available for students seeking job training, degree attainment or transfer as well as to reward students who make progress toward their educational goals. New students who have completed college orientation, assessment and developed education plans as well as continuing students in good academic standing who have not exceeded 100 units will have priority over students who do not meet these criteria.

\*\*Enrollment occurs when you receive an evaluative (letter grade) or nonevaluative (“W”) symbol, pursuant to Section 55023. You will not be able to add courses – in which you have three prior attempts with record of enrollments (“W”, NP, NC, D, or F grades).

All credit course repeats and withdrawals in your enrollment history in the LACCD will be counted toward the new limit, regardless of when you took the course. If you need to repeat a course in which you have three or more records of enrollment:

You may take the course outside of the Los Angeles Community College District.

You may petition to retake the course within the district (subject to certain conditions) with extenuating circumstances – this fourth repeat will not count in apportionment.

### **WHAT SHOULD YOU DO?**

Be sure that you are academically prepared for classes that you enroll in (If you have questions, talk to a counselor).

If you must drop a course, drop it before the specified deadline for dropping a class without a grade of “W”.

See a counselor before making decisions that could affect your education plan.

Visit the Financial Aid office before making decisions that may affect your financial aid.

Register for classes **on your assigned registration appointment time.**

Read your email from the campus – **it is sent to your District Assigned Email Address ONLY!**

New students should be sure to complete the matriculation process in order to obtain higher registration priority.

## **EQUAL OPPORTUNITY NON-DISCRIMINATION POLICY**

The Los Angeles Community College District is committed to the philosophy of equal opportunity/equal access in all its employment, educational programs, and services. Thus, we are firmly committed to a policy of nondiscrimination on the basis of actual or perceived ethnic group identification, race, color, national origin, ancestry, religion, creed, sex (including gender-based sexual harassment), pregnancy, cancer-related medical condition of an employee, marital status, sexual orientation, age, physical or mental disability, or veteran status in our employment and educational programs and activities.

### **EQUAL OPPORTUNITY/NONDISCRIMINATION POLICY COMPLIANCE PROCEDURE**

In order to ensure compliance with the Equal Opportunity Policy at Los Angeles Southwest College, please direct inquiries to the Vice President, Student Services, 323-241-5298. In addition, inquiries may be directed to the District Office of Diversity Programs at (213) 891-2315.

### **SUMMARY OF SEXUAL HARASSMENT POLICY**

The policy of the Los Angeles Community College District is to provide an educational, employment and business environment free of unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct or communication constituting sexual harassment. Employees, students or other persons acting on behalf of the district who engage in sexual harassment as defined in the policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion, or termination of contract. The specific rules and procedures for reporting complaints of sexual harassment and for pursuing available remedies are incorporated in the LACCD Board Rules in Chapter 15.

The Los Angeles Community College District has a policy that provides formal and informal procedures for resolving complaints. Copies of the policy and procedures may be obtained from Dr. Genice Sarcedo-Magruder Deputy Title IX Coordinator for Los Angeles Southwest College at 213-891-2315 or [sarcedg@laccd.edu](mailto:sarcedg@laccd.edu).

Members of the college community — which includes students, faculty and staff — who believe they have experienced conduct that may constitute sexual harassment, have the right to seek help from the college. Every employee has the responsibility to report such conduct to the Compliance Office when it is directed toward students. Potential complainants are advised that administrative and civil law remedies including, but not limited to, injunctions, restraining orders or other orders, may be made available.

### **PÓLIZA DE NO DISCRIMINACIÓN POLITICA DE IGUALDAD DE OPORTUNIDADES**

El Colegio Comunitario del Distrito de Los Angeles sigue firmemente los principios de igualdad de oportunidades y acceso en todos sus empleos y programas educacionales y de servicios. Por lo tanto, el distrito se adhiere a una política no discriminatoria por razones de sexo, color, origen, etnicidad, religión, edad, limitación física, estado civil, orientación sexual o servicios prestados en las fuerzas armadas para emplear personal o acepta estudiantes en sus varios programas educacionales y actividades.

### **COMO FORMULAR UNA QUEJA RELACIONADA CON LA DISCRIMINACIÓN**

Para garantizar el cumplimiento de la Política de igualdad de oportunidades en Los Angeles Southwest College, dirija sus consultas al Vicepresidente de Servicios Estudiantiles, 323-241-5298. Además, las consultas pueden dirigirse a la Oficina de Programas de Diversidad del Distrito al (213) 891-2315.

### **NUESTRA NORMA EN CONTRA DEL ACOSO SEXUAL**

Es norma de LACCD el brindar el mejor ambiente educativo, laboral y de negocios. Por lo tanto el recinto docente debe de hallarse libre de todo acoso y maltrato sexual, asimismo de toda conducta física y verbal que constituya acoso sexual. Todo empleado, estudiante o persona que actúe en nombre de LACCD quien se involucre en acoso sexual, como se define en la norma, o por leyes estatales y federales, será sujeto a acciones disciplinarias, incluyendo despido, expulsión o terminación de su contrato. El capítulo quince (15) del reglamento del Consejo de LACCD pormenoriza los pasos que se han de tomar para delatar cualquier caso de acoso sexual y formular una queja, como también los pasos para remediar la fechoría. LACCD tiene normas sobre como atender y resolver formal e informalmente quejas y conflictos. Si desea un ejemplar de estos reglamentos, favor de ver a Dr. Genice Sarcedo-Magruder al 213-891-2315 o [sarcedg@laccd.edu](mailto:sarcedg@laccd.edu).

Estudiantes, profesores, o empleados quienes crean que en Los Angeles Southwest College han sufrido acoso sexual tienen el derecho de solicitar ayuda del colegio. Todo empleado de LACCD tiene la responsabilidad de denunciar toda fechoría sexual que tome como víctima a cualquier estudiante. A quien formule una queja tal se le facilitará los remedios por ley, administrativos y civiles, incluyendo pero no limitados a la disposición legal de restringir el libre actuar del acusado o del malhechor (restraining order), o cualquier otro proceder útil que exista.

# Workforce Development Programs

**“Come to LASC and Leave with a Career”**

Los Angeles Southwest College offers career and technical education in 47 areas that provide a bridge to baccalaureate-granting institutions of higher education, respond to the needs of local employers, and facilitate the college’s role in regional economic development. With its Workforce Development Programs, LASC is committed to preparing students for high-growth jobs of tomorrow. Choose from these career and technical certificate programs and permits and get set on the right track to an exciting career.

## **Administration of Justice**

Fingerprinting

## **Business Administration**

Accounting/General Business

Banking & Finance

Bookkeeping

Business and Technology Skills

Economics

Finance

Income Tax Preparation Management/Supervision  
Management

Small Business Entrepreneurship I & II

## **Child Development**

Child Development

## **Computer Application Office Technology**

Basic Office Technology

General Office Assistant

Legal Office Assistant

Receptionist

Website Designer

## **Computer Science- Information Technology**

Certified Internet Webmaster Associate (CIWA)

Homeland Security

## **Education**

Teacher Assistant

## **Electronics - Technology**

Computer Technician

Electronic Technician

Telecom and Network Technician

Network Cabling Technician

## **Law/Paralegal**

Law Office Specialist I

## **Psychology**

Chemical Dependency Counselor

Chemical Dependency Specialist in Criminal Justice

Recovery Specialist

## **Real Estate**

Real Estate Appraisal

Real Estate Broker

Real Estate Escrow

Real Estate Salesperson

At LASC you will receive high-quality career training at an affordable price only available at a community college. Call (323) 241-5533 to learn how we can make vocational programs work for you.



## **Attention Students!**

### **Please be aware of changes effective Winter 2018:**

- **Waitlists** – if a class that you really need fills up or closes, you may now place yourself on the waitlist so that you can be added once an opening exists. Seats will be filled as openings occur in the order of the waitlist. If you are added from the waitlist, you will be notified via your student email. It is your responsibility to drop any classes that were added from the waitlist. The waitlists will be updated daily throughout the May 15- Aug. 23 registration process. If you really need a specific section, and it fills up, be sure to use the Waitlist functionality. For more information about the new waitlist process, visit the Admissions and Records website.
  
- **New Permission Numbers** – On the first day of the semester, if you were not added from the waitlist, or if you are trying to add a class for the first time, *you must request a Permission Number from the Instructor*. You will use the permission number to add the class via the Student Information System. **Add Permits will no longer be distributed nor accepted.** Permission Numbers will be used for both in-person classes and online classes. Permission Numbers have an expiration date, and they must be processed online prior to the expiration date – your instructor will tell you the expiration date. Please note: If you fail to process the permission number or if you try to use it after it has expired, it will not work and your instructor may deny your request for another number. Please note that the deadline to add classes occurs on a Saturday. If you need assistance using your permission number, do not wait until the deadline to add, seek assistance prior to the permission number expiration date. You can only use a permission number once. It expires after it has been used.
  
- **Pay2Stay\*** - You must now pay or apply for financial aid (which includes the Board of Governors fee waiver) and have sufficient anticipated aid, to prevent your classes from being dropped. We recommend that you submit your FAFSA no later than the priority processing deadline – visit the Financial Aid website for details. If you missed the deadline, do so as soon as possible. Pay2Stay affects everyone. You may be dropped if you fail to pay, fail to apply for financial aid, or fail to apply for the BOG. There are three opportunities to meet the payment deadlines to avoid having your classes dropped for non-payment. Please note that once you are dropped, you will be able to re-enroll within the next 48 hours through Aug. 27, 2017. After August 27, 2017, you will need to obtain Permission Numbers (see above) from your instructors to enroll in classes.

### **Waitlist Policy for Closed Classes**

During the enrollment period prior to the start of classes, students wishing to add classes which have reached the enrollment limit can add themselves to the waitlist. A process will run through-out the day that will automatically enroll students in the class from the waitlist as seats become available. An email will be sent to the student's LACCD email account notifying them of the registration. The last day a student can be added to a waitlist is two days before the first day of the session. Waitlists apply to all regular and short-term session classes, summer and winter intersession.

After classes begin, students actively enrolled in the class who do not show up for the first class meeting MAY be dropped by the instructor who will then add students from the waitlist. If you are not moved into the course from the waitlist during the enrollment period, you must attend the first meeting of class to be considered for late enrollment from the waitlist. If there is space available and you are not at the class, you will lose your place on the waitlist and the next student on the waitlist may be added instead.

#### **Important details you should know:**

- Being added to a waitlist does not guarantee enrollment in the class.
- All co-requisites or pre-requisites must be satisfied before you will be enrolled from the waitlist.
- You will not be enrolled from the waitlist if the class conflicts with times on your existing class schedule.
- You can view your waitlist position in your online student portal. Click on *Academics Menu* and then click on *Class Schedule*.
- You can remove yourself from a waitlist the same way you would drop a class in your online student portal.
- During the primary terms of fall and spring, students will be limited to enrolling for no more than 19 units, and during the winter and summer will be limited to registering for no more than 9 units district-wide. The maximum number of waitlist units is 12 for fall and spring and 9 for winter and summer.
- You may sign up for multiple waitlists for the same discipline/class; however, if you are moved from the waitlist to an open space, you will be removed from the alternate waitlist for the same discipline/class after acceptance.

#### **NO SHOW**

Actively enrolled students who are not present at the first class meeting MAY be dropped by the instructor, and their seat MAY be

given to a student on the waitlist.

## **Auto-Enrollment from the Waitlist/Frequently Asked Questions**

### **Can any student get on a waitlist?**

You are eligible to be placed on the waitlist if: there are waitlist openings for a class section, you meet the class pre-requisite, you have no repeat errors, you have no holds on your records, or the class units will not exceed your maximum waitlist units allowed.

### **What is auto-enrollment from the waitlist?**

This is a daily process that enrolls students into their classes from the waitlist. Once the class is full it is marked as closed then only students from the waitlist may be enrolled in the course. If one seat becomes available in a course, then student number one on the waitlist is automatically enrolled from the waitlist provided there are no holds, time conflicts, prerequisites, repeat issues, or duplicate course errors.

### **How does the waitlist process work?**

When seats become available in a closed class section, the class remains closed until a process runs that automatically enrolls students from the waitlist. The class remains closed until the waitlist empties or the enrollment capacity has been met, whichever comes first. If a student does not meet the criteria to enroll in the class (**see FAQ #1**), the process will select the next student on the waitlist according to their position number.

Students that were on the waitlist and were not enrolled will maintain their position number. Students will have an opportunity to be auto-enrolled the next time a seat is made available, if they resolve the issue that prevented them from being auto-enrolled previously. If the waitlist process runs and no students are enrolled, then the class will open and other students will be given the opportunity to enroll (even if there are still students on the waitlist that did not meet the criteria to be auto-enrolled).

If there are no students on the waitlist, the class will open as usual when seats are made available.

### **If an enrolled student drops classes how are students moved from the waitlist into the open seats?**

Students are auto-enrolled from the waitlist into the course by their priority ranking on the waitlist. For example, if a class is full, and three students drop, students ranked 1, 2, and 3 will be auto-enrolled from the waitlist. The student who was previously ranked number 4 will now be ranked number 1. If another student drops the course, he or she will be the next student to auto-enroll. This scenario will continue until the waitlist is empty, or the class is full, or the waitlist is closed at 11:59 PST two days before the session begins.

By adding themselves to the waitlist a student is acknowledging that they understand that they will be auto-enrolled and will be responsible for the enrollment fees and/ or dropping the classes if necessary.

### **How do I know I was moved from the waitlist to the active class?**

If you are moved into a class from the waitlist, an email will be sent to the student's LACCD email account notifying them of the registration. It is important that you activate and monitor your LACCD emails during the registration period. If you decide you do not want to be enrolled in the class after you are moved from the waitlist, you must officially drop the class.

### **When is the first and last day to get on a waitlist for a class?**

Students cannot get on a waitlist until their enrollment appointment or open enrollment has begun. The last day to get on a waitlist for a class will be 11:59 p.m., two days before the session begins.

Waitlists are only available once the class has reached the enrollment capacity. For an extremely popular course the waitlist may be activated very early in the registration period.

### **How do you know if a class has a waitlist?**

The waitlist option is only available once all seats in a class have been filled and the section closes. When a Class Search is performed to include these closed classes, users will notice a yellow triangle beside classes that have available waitlist seats. Once the waitlist capacity has been reached, the waitlist feature is unavailable and the blue closed class icon will display beside the section in Class Search.

### **How many waitlist seats are available for each class?**

The number of seats on the waitlist is determined by the academic department. The waitlist number can vary by subject and course.

### **Can students' waitlist for more than one section of the same class?**

Students can waitlist for multiple sections of the same class, with the following stipulations:

Students cannot choose their preference for which section they will be auto-enrolled first. The waitlist process will enroll the student in the section that has the first available seat.

Once enrolled in one of those class sections, students will be automatically dropped for the other waitlisted sections for that course.

If students are already enrolled in another section of a class they want to waitlist, the SWAP feature should be used to enroll and waitlist for the closed section.

**When should the “SWAP” enrollment feature be used?**

If students are already enrolled in another section of the class for which they want to waitlist, SWAP should be used. If students use the ADD enrollment feature to get on a waitlist for a different section of the same class, they must DROP the section in which they are enrolled before they will be moved from the waitlist.

Students may also want to use SWAP if there is a known time conflict between an already enrolled class section, and the section for which they want to waitlist. If students get on a waitlist using the ADD enrollment feature, they will not be auto-enrolled into the waitlisted class until they DROP the class that presents the time conflict or the class

Finally, students may want to use SWAP if they are already enrolled in the maximum number of units for a term and want to still get on a waitlist. If a student gets on a waitlist using the ADD enrollment feature, they will not be auto-enrolled into the waitlisted class until they DROP a class that would allow the waitlisted class to fall within the maximum number of allowable units to be enrolled in for a semester.

If students are not enrolled from the waitlist due to any of these issues, they will be passed over and the next eligible student on the waitlist will be auto-enrolled.

**Can students get on a waitlist if there is a time conflict with a class section in which they are already enrolled?**

The self-service enrollment process does not check for a time conflict when a student is placed on a waitlist. At the time the auto-enrollment process runs, students will not be enrolled in the class if the time conflict still exists. Students will need to drop the class that prevents the time conflict if they want to be moved from the waitlist.

Ideally, students should use the SWAP feature when getting on a waitlist for a section that presents a time conflict with an already enrolled class. That way, if a seat opens in the close section the student will be automatically dropped from the previously enrolled section.

**NONCREDIT TO CREDIT  
ENGLISH AS A SECOND LANGUAGE (ESL)  
COURSE SEQUENCE**

- ESL Literacy
  - ESL Literacy - Part A: ESL NC 070CE
  - ESL Literacy - Part B: ESL NC 071CE
  
- Beginning Low ESL
  - English as a Second Language 1A: ESL NC 100CE
  - English as a Second Language 1B: ESL NC 101CE
  
- Beginning High ESL
  - English as a Second Language 2A: ESL NC 102CE
  - English as a Second Language 2B: ESL NC 103CE
  
- Intermediate Low ESL
  - ESL NC 3 Part 1: ESL NC 106CE
  - ESL NC 3 Part 2: ESL NC 107CE
  
- Intermediate High ESL
  - ESL NC 4 Part 1: ESL NC 108CE
  - ESL NC 4 Part 2: ESL NC 109CE
  
- Advanced ESL
  - ESL Reading and Vocabulary II: ESL NC 025CE
  - Grammar and Writing IV: ESL NC 052CE
  
- Transition ESL
  - Writing Summaries and Paragraphs - Academic Bridge: ESL NC 054CE
  - Reading and Vocabulary - Academic Bridge: ESL NC 055CE
  
- Advanced ESL Composition
  - E.S.L. 008
  
- College-Level Course
  - College Reading and Composition I: ENGLISH 101
    - Optionally supported by Advanced Integrated Skills (E.S.L. 010)

CASAS intake evaluations can help students to determine which course level is appropriate.

For more information, please contact a Noncredit Adult and Continuing Education Services (NACES) counselor: Edith Hernandez-Cabrera at [cabrere@lasc.edu](mailto:cabrere@lasc.edu) or Carlos Perales at [peraleca@lasc.edu](mailto:peraleca@lasc.edu)

## ENGLISH PLACEMENT LOGIC TREE

### For High School Students

- **If a student has a High School GPA  $\geq$  2.6:**
  - **Place Student In:** English 101, College English
  - **Recommended Supplemental Courses:** None specified
- **If a student has a High School GPA from 1.9 to 2.59:**
  - **Place Student In:** English 101, College English
  - **Recommended Supplemental Courses:**
    - English 101 with embedded support or Reading 101
    - Students seeking English 101 with embedded concurrent support will be directed by the instructor to enroll in **Tutor 1T** (arranged once the semester begins).
- **If a student has a High School GPA  $<$  1.9:**
  - **Place Student In:** English 101, College English
  - **Recommended Supplemental Courses:** Reading 98
- **Optional Preparation Course for English 101:**
  - **Place Student In:** English 145 (Credit) and/or Reading 98 (Credit)

### For Re-Entry Students

- **If a student has been out of school for 2 years or less:**
  - **Place Student In:** English 101, College English
  - **Strongly Suggested Co-Requisites:** None specified
- **If a student has been out of school for 5 years or 9 years:**
  - **Place Student In:** English 101, College English
  - **Strongly Suggested Co-Requisites:**
    - English 101 with embedded support
    - Students seeking English 101 with embedded concurrent support will be directed by the instructor to enroll in **Tutor 1T** (arranged once the semester begins).
- **If a student has been out of school for more than 10 years:**
  - **Place Student In:** English 101, College English
  - **Strongly Suggested Co-Requisites:** Reading 101

## English Course Sequence Overview

- Courses to Prepare Students for English 101:
  - English 145 - Accelerated Reading and Writing
  - Reading 98 - Academic Reading
  - Basic Skills (No specific course title indicated)
- Concurrent support for students enrolled in English 101:
  - Students in English 101 with embedded support will be directed to enroll in Tutor 1T (arranged at the beginning of the semester).
  - Reading 101 - College Reading and Critical Thinking
- English courses with English 101 as prerequisite:
  - English 102 - College Reading and Composition II
  - English 103 - Composition and Critical Thinking
  - English 207 - American Literature I
  - English 208 - American Literature II
  - English 211 - Study of Fiction
  - English 212 - Study of Poetry
  - English 213 - Dramatic Literature
  - English 215 - Shakespeare I
  - English 234 - African-American Literature
  - English 239 - Chicana Literature
  - English 240 - Literature and the Motion Picture I

## MATH PLACEMENT LOGIC TREE: NON-STEM MAJORS

### For High School Students

- **If a student has a High School GPA  $\geq$  3.0:**
  - **Place Student In:** Math 215 OR Math 227 OR Math 236
  - **Recommended Supplemental Courses:** BSKL 028CE, BSKL 035CE
- **If a student has a High School GPA from 2.3 to 2.9:**
  - **Place Student In:** Math 215 OR Math 227 OR Math 236
  - **Recommended Supplemental Courses:** Math 134 + BSKL 028CE, BSKL 035CE
- **If a student has a High School GPA  $<$  2.3:**
  - **Place Student In:** Math 215 OR Math 227 OR Math 236
  - **Recommended Supplemental Courses:** Math 115 & Math 125 S + BSKL 028CE, BSKL 035CE

### For Re-Entry Students

- **If a student has been out of school for 2 years or less:**
  - **Place Student In:** Math 215 OR Math 227 OR Math 236
  - **Recommended Supplemental Courses:** BSKL 028CE, BSKL 035CE
- **If a student has been out of school for 5 to 9 years:**
  - **Place Student In:** Math 215 OR Math 227 OR Math 236
  - **Recommended Supplemental Courses:** Math 134 + BSKL 028CE, BSKL 035CE
- **If a student has been out of school for more than 10 years:**
  - **Place Student In:** Math 215 OR Math 227 OR Math 236
  - **Recommended Supplemental Courses:** Math 115 & Math 125 S + BSKL 028CE, BSKL 035CE

*Note: Math courses will be recommended by counselors based on the student's major and/or educational goals.*

## MATH PLACEMENT LOGIC TREE: STEM MAJORS

### For High School Students

- **If a student has a High School GPA  $\geq$  3.0:**
  - **Place Student In:** Math 240 OR Math 245 OR Math 260
  - **Recommended Supplemental Courses:** BSKL 028CE, BSKL 035CE
- **If a student has a High School GPA from 2.3 to 3.0:**
  - **Place Student In:** Math 240 OR Math 245 OR Math 260
  - **Recommended Supplemental Courses:** Math 134 + BSKL 028CE, BSKL 035CE
- **If a student has a High School GPA  $<$  2.3:**
  - **Place Student In:** Math 240 OR Math 245 OR Math 260
  - **Recommended Supplemental Courses:** Math 115 & Math 125 S + BSKL 028CE, BSKL 035CE

### For Re-Entry Students

- **If a student has been out of school for 2 years or less:**
  - **Place Student In:** Math 240 OR Math 245 OR Math 260
  - **Recommended Supplemental Courses:** BSKL 028CE, BSKL 035CE
- **If a student has been out of school for 5 to 9 years:**
  - **Place Student In:** Math 240 OR Math 245 OR Math 260
  - **Recommended Supplemental Courses:** Math 134 + BSKL 028CE, BSKL 035CE
- **If a student has been out of school for more than 10 years:**
  - **Place Student In:** Math 240 OR Math 245 OR Math 260
  - **Recommended Supplemental Courses:** Math 115 & Math 125 S + BSKL 028CE, BSKL 035CE

*Note: Math courses will be recommended by counselors based on the student's major and/or educational goals.*

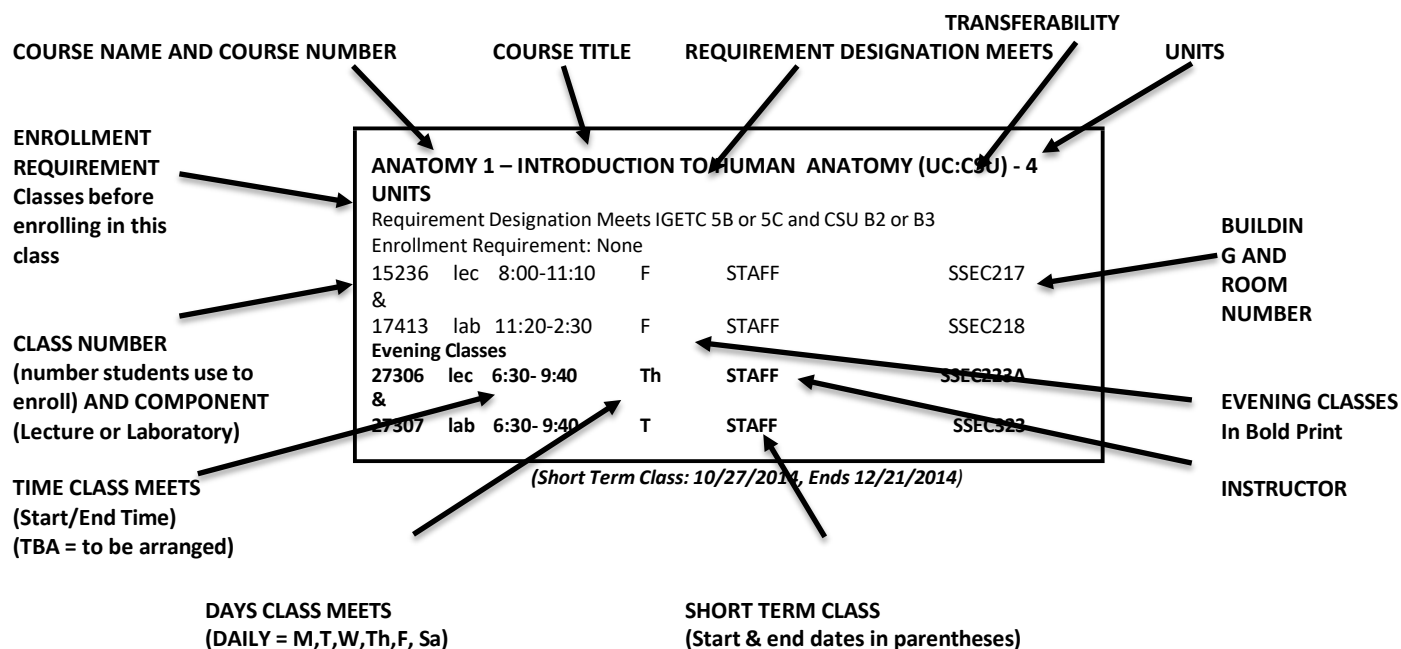
# Mathematics

## Recommended Course Sequence

- **Math 125S** - Intermediate Algebra with Support (5 Units)  
or  
**Math 125** - Intermediate Algebra (5 Units)  
or  
**Math 134** - Accelerated Elementary and Intermediate Algebra (6 Units)
- After completing the first course, students can choose from the following courses based on their needs:
  - **Math 235** - Finite Mathematics (5 Units)
  - **Math 245** - College Algebra (3 Units)
  - **Math 240** - Trigonometry (3 Units)
  - **Math 227** - Statistics (4 Units)
  - **Math 215** - Principles of Mathematics I (3 Units)
  - **Math 230** - Mathematics for Liberal Arts Students (3 Units)
- Next courses following each branch:
  - **Math 245** leads to:
    - **Math 236** - Calculus for Business and Social Science (5 Units)
  - **Math 240** leads to:
    - **Math 260** - Pre-Calculus (5 Units)
- Continuing from **Math 260**:
  - **Math 265** - Calculus with Analytic Geometry I (5 Units)
  - **Math 266** - Calculus with Analytic Geometry II (5 Units)
  - **Math 267** - Calculus with Analytic Geometry III (5 Units)
- Further advanced courses after Calculus:
  - **Math 270** - Linear Algebra (3 Units)
  - **Math 275** - Ordinary Differential Equations (3 Units)
  - **Math 215** progresses to:
    - **Math 216** - Principles of Mathematics II (3 Units)

# HOW TO READ THE SCHEDULE OF CLASSES

## Sample Course Listing



### BUILDING ABBREVIATIONS

<b>AV</b>	Academic Village (Temporary)	<b>LFWC</b>	Lakin Fitness and Wellness Center	<b>SOCTE</b>	School of Career and Technical Education
<b>CDC</b>	Child Development Center	<b>SSB</b>	Student Services Building	<b>SOS</b>	School of Science
<b>COX</b>	Cox Building	<b>SSEC</b>	Student Services Education Center	<b>TEC</b>	Technology Education building

### KEY TO TRANSFER CREDIT CODES

**UC** This course is acceptable for credit at all University of California campuses

**CSU** This course is acceptable for credit at all California State University campuses

**NDA** Non-Degree Applicable. Some courses that are offered for college credit but cannot be applied toward graduation requirements for the Associate Degree are designated by the code NDA.

**RPT** Number of times a course may be repeated or credit.

#### Time/Day codes

**Daily** Meets Monday through Friday

- M** Monday
- T** Tuesday
- W** Wednesday
- Th** Thursday
- F** Friday
- Sa** Saturday

**TBA** Day and Hours to be arranged.

See instructor

**Enrollment Requirement:**

A condition of enrollment that a student is required to meet in order to demonstrate current readiness for enrollment in a course or education program. You must complete Enrollment Requirements before enrolling in a class.

**Co-requisite:** A condition of enrollment consisting of a course that a student is required to take simultaneously in order to enroll in another course.

## Accounting

### ACCTG 025-Automated Accounting Methods And Procedures (CSU) - 3 Units

#### Enrollment Requirement:Accounting 1

This course emphasizes the hands-on use of popular computer software applications to accounting and business, with special reference to the general ledger, billing, accounts receivable, accounts payable, payroll, and material and inventory control.

Class No	Component	Start/End Time	Days	Instructor	Room
12401	LEC	10:30 hrs/wk	TBA	Sahakyan,	ONLINE

No real-time meetings are required. All activities are online.

## Administration Of Justice

### ADM JUS 001-Introduction To Administration Of Justice (UC/CSU) - 3 Units

#### Requirement Designation: Meets CSU D8

Philosophy, history, and theories of the criminal justice system, including the roles and functions of the local, state, and federal jurisdictions. Theories, functions, and interrelationships among criminal justice agencies; law enforcement, courts, and corrections; crime causation, correctional theory, analysis and the social impact of crime. The conceptual approach utilized in this course recognizes that criminal justice is itself a distinct academic discipline rather than an interdisciplinary course of study.

Class No	Component	Start/End Time	Days	Instructor	Room
12282	LEC	10:30 hrs/wk	TBA	Katz, S J	ONLINE

No real-time meetings are required. All activities are online.

### ADM JUS 002-Concepts Of Criminal Law (UC/CSU) - 3 Units

#### Requirement Designation: Meets CSU D8

An introduction to the historical development, philosophy, and basic legal concepts of criminal law. The course includes an examination of constitutional provisions, legal research, legal analysis, and the functioning of criminal law as a social force. It also includes a detailed examination of legal definitions, classifications of law, penalties, corpus delicti, criminal intent, parties to a crime, defenses to crime, and a brief introduction to laws of arrest and judicial procedure.

Class No	Component	Start/End Time	Days	Instructor	Room
12283	LEC	10:30 hrs/wk	TBA	Saafir, R F	ONLINE

No real-time meetings are required. All activities are online.

## Anatomy

### ANATOMY 001-Introduction To Human Anatomy (UC/CSU) - 4 Units

#### Requirement Designation: Meets IGETC 5B & 5C; CSU B2 & B3

#### Enrollment Requirement: Biology 3 or Biology 5

This course examines the structure of cells, tissues, and organs of these human systems: integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive, urinary, endocrine, lymphatic, and reproductive. Dissection and microscopy are used extensively in lab.

Class No	Component	Start/End Time	Days	Instructor	Room
10942	LEC	10:30 hrs/wk	TBA	Resendiz Ojendis, R	ONLINE

No real-time meetings are required. All activities are online.

#### AND

10943	LAB	10:30 hrs/wk	TBA	Resendiz Ojendis, R	ONLINE
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No real-time meetings are required. All activities are online.

10966	LEC	10:30 hrs/wk	TBA	Elfarissi, H	ONLINE
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No real-time meetings are required. All activities are online.

**AND**

10967	LAB	10:30 hrs/wk	TBA	Elfarissi, H	ONLINE
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No real-time meetings are required. All activities are online.

## Anthropology

### **ANTHRO 101-Human Biological Evolution (UC/CSU) - 3 Units**

*Requirement Designation: Meets IGETC 5B; CSU B2*

This course explores the field of physical anthropology emphasizing the evolution of the human species. Topics will include human heredity, mechanisms of evolutionary change, human variation, and the reconstruction of human evolutionary history through the study of the fossil record and the study of our closest biological relatives, the living monkeys and apes.

Class No	Component	Start/End Time	Days	Instructor	Room
12284	LEC	10:30 hrs/wk	TBA	DuBry, T A	ONLINE

No real-time meetings are required. All activities are online.

Zero Textbook Cost

### **ANTHRO 102-Human Ways Of Life: Cultural Anthropology (UC/CSU) - 3 Units**

*Requirement Designation: Meets IGETC 4A; CSU D1*

Comparative survey of human culture, including the study of human society, language, religion, political and economic organization, with examples drawn from contemporary preliterate, peasant, and urban societies.

Class No	Component	Start/End Time	Days	Instructor	Room
12285	LEC	10:30 hrs/wk	TBA	DuBry, T A	ONLINE

No real-time meetings are required. All activities are online.

Zero Textbook Cost

## Art

### **ART 103-Art Appreciation I (UC/CSU) - 3 Units**

*Requirement Designation: Meets IGETC 3A; CSU C1*

A general introduction to art that examines works of art through the study of theory, terminology, themes, design principles, media, techniques with an introduction to the visual arts across time and diverse cultures. Please consult local college catalog for further details.

Class No	Component	Start/End Time	Days	Instructor	Room
11331	LEC	10:30 hrs/wk	TBA	Evans, L L	ONLINE

No real-time meetings are required. All activities are online.

Instructor email: [evansll@lasc.edu](mailto:evansll@lasc.edu)

## Astronomy

### **ASTRON 001-Elementary Astronomy (UC/CSU) - 3 Units**

*Requirement Designation: Meets IGETC 5A; CSU B1*

Students will study of the history of astronomy, celestial motions, the solar system, stellar origins and evolution, nebulae, galaxies and cosmology.

Class No	Component	Start/End Time	Days	Instructor	Room
10159	LEC	10:30 hrs/wk	TBA	Ghahremanpour, A	ONLINE

No real-time meetings are required. All activities are online.

## Basic Skills

### **BSICSKL 042CE-Softskill Basics Ib - The Successful Job Search (Repeatable) - 0 Unit**

## Softskill Basics Ib - The Successful Job Search

Class No	Component	Start/End Time	Days	Instructor	Room
12126	LEC	11:55 am - 2:00 pm	F	Austin, C M	SOCTE204
Zero Textbook Cost (Starts 01/06/2025, Ends 02/02/2025)					
12175	LEC	4:30 pm - 8:45 pm	MTh	Austin, C M	TEC 111
(Starts 01/06/2025, Ends 01/09/2025)					

## Biology

### **BIOLOGY 003-Introduction To Biology (UC/CSU) - 4 Units**

*Requirement Designation: Meets IGETC 5B & 5C; CSU B2 & B3*

This course for non-majors examines the fundamental principles of biology with laboratories emphasizing hands-on investigations. Topics include an introduction to evolutionary theory, basic biological chemistry, cell function and reproduction, cellular respiration and photosynthesis, classical and contemporary genetics, gene expression and an introduction to animal structure and function. Meets UC/CSU GE requirement of natural science with a lab.

Class No	Component	Start/End Time	Days	Instructor	Room
12286	LEC	8:00 am - 10:30 am	MTWTh	Syed, E N	SOS108
<b>AND</b>					
12287	LAB	10:30 am - 1:00 pm	MTWTh	Syed, E N	SOS108

### **BIOLOGY 005-Introduction To Human Biology (UC/CSU) - 4 Units**

*Requirement Designation: Meets IGETC 5B & 5C; CSU B2 & B3*

Introduction To Human Biology

Class No	Component	Start/End Time	Days	Instructor	Room
10483	LEC	10:30 hrs/wk	TBA	Roberts, T J	ONLINE

Some in person meetings are required as scheduled. The remaining activities are online.

**AND**

10484	LAB	8:00 am - 10:30 am	MTWTh	Roberts, T J	ONLINE
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Some in person meetings are required as scheduled. The remaining activities are online.

### **BIOLOGY 033-Medical Terminology (CSU) - 3 Units**

This course develops a comprehensive medical vocabulary applicable to all specialties of medicine, through learning Greek and Latin prefixes, suffixes and word roots. Training in the spelling, pronunciation, and definition of medical terms and abbreviations is provided, as well as the use of a medical dictionary.

Class No	Component	Start/End Time	Days	Instructor	Room
12289	LEC	10:30 hrs/wk	TBA	Kim, K	ONLINE

No real-time meetings are required. All activities are online.

## Business

### **BUS 001-Introduction To Business (UC/CSU) - 3 Units**

Students engage in a multidisciplinary examination of how culture, society, economic systems, legal, international, political, financial institutions, and human behavior interact to affect a business organization's policy and practices within the U.S. and a global society. The course demonstrates how these influences impact the primary areas of business including: organizational structure and design, leadership, human resource management, risk management and insurance, organized labor practices, ethics and social responsibility, marketing, organizational communication, e-business/technology, entrepreneurship, legal, accounting, and financial practices, and the stock and securities market; and therefore how they affect a business's ability to achieve its organizational goals.

Class No	Component	Start/End Time	Days	Instructor	Room
12291	LEC	10:30 hrs/wk	TBA	Moore, A P	ONLINE

No real-time meetings are required. All activities are online.

Zero Textbook Cost

### **BUS 005-Business Law I (UC/CSU) - 3 Units**

Business Law I

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
12297	LEC	10:30 hrs/wk	TBA	Azhand, H	ONLINE

No real-time meetings are required. All activities are online.

Zero Textbook Cost

### **BUS 038-Business Computations (CSU) - 3 Units**

A course designed to cover the fundamentals of mathematics in business. Practical problems in trade and cash discounts, interest, taxes, and insurance, accounting and finance, fractions and decimals, banking and payroll, and percentage applications.

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
12397	LEC	10:30 hrs/wk	TBA	Moore, A P	ONLINE

No real-time meetings are required. All activities are online.

## **Chemistry**

### **CHEM 051-Fundamentals Of Chemistry I (UC/CSU) - 5 Units**

*Requirement Designation: Meets IGETC 5A & 5C; CSU B1 & B3*

Chemistry 51 is a descriptive course in general, organic and biological chemistry designed for nursing and Allied Health students. Topics include: the metric system of measurements, chemical symbols, formulas and nomenclature systems, chemical equations and physical and chemical characteristics for all states of matter. Other topics include acids, bases, buffers and pH. Organic topics focus on functional group identification including hydrocarbons, organic halide, alcohols, ethers, ketones, aldehydes, amines, carboxylic acids, esters and other acid derivatives, carbohydrates, lipids and proteins are also surveyed.

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
12298	LEC	8:00 am - 11:30 am	MTWTh	Toure, P R	ONLINE

Real-time meetings are required as scheduled. All activities are online.

**AND**

12299	LAB	11:30 am - 2:00 pm	MTWTh	Toure, P R	ONLINE
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Real-time meetings are required as scheduled. All activities are online.

12300	LEC	14:10 hrs/wk	TBA	Amorin, C A	ONLINE
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No real-time meetings are required. All activities are online.

**AND**

12301	LAB	10:30 hrs/wk	TBA	Amorin, C A	ONLINE
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No real-time meetings are required. All activities are online.

## **Child Development**

### **CH DEV 001-Child Growth And Development (UC/CSU) - 3 Units**

*Requirement Designation: Meets CSU D7*

**Enrollment Requirement:** Limitation on Enrollment: TB Test Verification required and Immunization Required (Pertussis, MMR, and Influenza)

Students examine the major physical, psychosocial, and cognitive/language developmental milestones for children, both typical and atypical, from conception through adolescence. There is an emphasis on interactions between maturational processes and environmental factors. While studying developmental theory and investigative research methodologies, students will observe children, evaluate individual

differences and analyze characteristics of development at various stages.

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
12302	LEC	10:30 hrs/wk	TBA	Robinson, D L	ONLINE

No real-time meetings are required. All activities are online.

Instructor email: robinsdl@lasc.edu

Zero Textbook Cost

12303	LEC	10:30 hrs/wk	TBA	Amos, G E	ONLINE
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No real-time meetings are required. All activities are online.

Instructor email: Amosge@lasc.edu

Zero Textbook Cost

### **CH DEV 009-Advanced Curriculum: Art In Early Childhood (CSU) - 3 Units**

**Enrollment Requirement:**Child Development 1 and Child Development 2

Recommended English 145

**Additional Requirements:** TB Test within one year and Immunizations (Pertussis, MMR, and Influenza).

This course is an advanced exploration of visual art and creative curriculum in early childhood. Students are introduced to contemporary philosophies of art education and basic art concepts as they relate to early childhood education (birth - 8 years old). This course will emphasize the development of basic artistic and pedagogical skills, techniques, and strategies for working with young children to develop aesthetic perception and to promote creative expression. Further, this course provides a study of the importance of integrating art into the educational experience and examines the impact on overall child development for both typically and atypically developing children.

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
11989	LEC	10:30 hrs/wk	TBA	Garcia Oliva, C E	ONLINE

No real-time meetings are required. All activities are online.

Instructor email: garciace@lasc.edu

### **CH DEV 011-Child, Family and Community (CSU) - 3 Units**

An examination of the developing child in a societal context focusing on the interrelationship of family, school and community and emphasizes historical and socio-cultural factors. The processes of socialization and identity development will be highlighted, showing the importance of respectful, reciprocal relationships that support and empower families.

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
10658	LEC	10:30 hrs/wk	TBA	Amos, G E	ONLINE

No real-time meetings are required. All activities are online.

Instructor email: Amosge@lasc.edu

Zero Textbook Cost

### **CH DEV 030-Infant/Toddler Development (CSU) - 3 Units**

This course reviews physical, social-emotional, language and cognitive development during the period of infancy and toddlerhood. Focus is on infant/toddler group care and licensing regulations related to this age. The course also addresses the role of the caregiver in meeting the needs of infants and toddlers and their families through responsive, respectful and sensitive caregiving practices. Varying philosophies and issues of diversity are explored.

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
10995	LEC	10:30 hrs/wk	TBA	Robinson, D L	ONLINE

No real-time meetings are required. All activities are online.

Instructor email: robinsdl@lasc.edu

Zero Textbook Cost

### **CH DEV 034-Observing And Recording Children's Behavior (CSU) - 3 Units**

## **Enrollment Requirement:**Child Development 1 and English 101

Limitation on Enrollment: TB Test Verification and Immunization Required (Pertussis, MMR, and Influenza)

This course focuses on the appropriate use of a variety of assessment and observation strategies to document child development, growth, behaviors, play and learning, and to join with families and professionals in promoting children's success. Recording strategies, rating systems, portfolios, and multiple assessment tools are explored. Child observations will be conducted and analyzed.

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
11247	LEC	10:30 hrs/wk	TBA	Garcia Oliva, C E	ONLINE

No real-time meetings are required. All activities are online.

Instructor email: Garciace@lasc.edu

Zero Textbook Cost

## **Communication Studies**

### **COMM 101-Public Speaking (UC/CSU) - 3 Units**

*Requirement Designation: Meets IGETC 1C; CSU A1*

Students study the theory and techniques of public speaking in a democratic society. Students will apply rhetorical principles to topic selection and audience analysis, research and reasoning of information, speech composition and outlining, presentation aids and delivery, and listening and evaluation of public discourse. Students practice effective communicative strategies for various types of original speeches including informative and persuasive speeches. Focus will be on developing credibility as a speaker and demonstrating confidence before an audience. This course meets Communication Studies Associate Degree for and transfer requirements in Oral Communication.

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
12304	LEC	9:30 am - 12:00 pm	MTWTh	Greene, V M	COX536

Instructor email: greenevm@lasc.edu

Zero Cost Textbook

12305	LEC	10:30 hrs/wk	TBA	Taylor, K L	ONLINE
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No real-time meetings are required. All activities are online.

Instructor email: taylorlkl@lasc.edu

Zero Cost Textbook

## **Computer Information Systems**

### **CIS 101-Introduction to Computers and Their Uses (UC/CSU) - 3 Units**

**Enrollment Requirement:**None

Recommended: CIS 100

Introduction to Computers and Their Uses

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
12306	LEC	6:50 hrs/wk	TBA	El Khoury, N R	ONLINE

No real-time meetings are required. All activities are online.

Zero Textbook Cost

**AND**

12308	LAB	6:50 hrs/wk	TBA	El Khoury, N R	ONLINE
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No real-time meetings are required. All activities are online.

### **CIS 104-Microcomputer Application Software (CSU) - 3 Units**

**Enrollment Requirement:**CIS 101

(Formerly Co Sci 601)

Microcomputer Application Software

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
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12399	LEC	6:50 hrs/wk	TBA	Haghoo, M	ONLINE
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No real-time meetings are required. All activities are online.

**AND**

12400	LAB	6:50 hrs/wk	TBA	Haghoo, M	ONLINE
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No real-time meetings are required. All activities are online.

**CIS 210-Introduction to Computer Networking (CSU) - 3 Units**

**Enrollment Requirement:**CIS 101 (Formerly Computer Science 601)

Formerly Computer Science 681

This course covers the fundamental principles and concepts of networks and data communications. It explores the fundamentals of telecommunications, data and voice transmission, transmission media, network equipment and devices, networking software, topologies, architecture, protocols and standards, the Open Systems Interconnection (OSI) model, Transmission Control Protocol/Internet Protocol (TCP/IP), local area networks (LAN), wide area networks (WAN), and network security.

Class No	Component	Start/End Time	Days	Instructor	Room
12311	LEC	10:30 hrs/wk	TBA	El Khoury, N R	ONLINE

No real-time meetings are required. All activities are online.

Zero Textbook Cost

**AND**

12312	LAB	6:50 hrs/wk	TBA	El Khoury, N R	ONLINE
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No real-time meetings are required. All activities are online.

**Economics**

**ECON 001-Principles of Microeconomics (UC/CSU) - 3 Units**

*Requirement Designation: Meets IGETC 4B; CSU D2*

**Enrollment Requirement:**Completion of intermediate Algebra or equivalent or higher, or placement by multiple measures.

Introductory course in the principles of microeconomic theory, including economic analysis of the firm and resource allocation; analysis of the laws of supply and demand; market structures of the American economy; price theory; current domestic economic problems.

Class No	Component	Start/End Time	Days	Instructor	Room
10971	LEC	10:30 hrs/wk	TBA	Seymour, C K	ONLINE

No real-time meetings are required. All activities are online.

**ECON 002-Principles of Macroeconomics (UC/CSU) - 3 Units**

*Requirement Designation: Meets IGETC 4B; CSU D2*

**Enrollment Requirement:**Completion of intermediate Algebra or equivalent or higher, or placement by multiple measures.

A course in macroeconomics emphasizing aggregative economic analysis, including money and banking, national income determination, business fluctuations, and other topics relevant to macroeconomic analysis.

Class No	Component	Start/End Time	Days	Instructor	Room
10128	LEC	10:30 hrs/wk	TBA	Andrassy, K J	ONLINE

No real-time meetings are required. All activities are online.

**English**

**ENGLISH 101-College Reading And Composition I (UC/CSU) - 3 Units**

*Requirement Designation: Meets IGETC 1A; CSU A2*

This is a college-level freshman composition course, which focuses on expository writing and argumentation and requires the writing of a minimum of 6000 words in essays and a research paper. Students study a variety of texts written at the college level, including literature, that reflect current academic concerns relating to issues of language, ethnicity, class, gender, identity, psychology, and cultural studies. The course is intended for students who plan to transfer to a four-year college or university.

Class No	Component	Start/End Time	Days	Instructor	Room
12313	LEC	10:30 hrs/wk	TBA	Arms, S	ONLINE

No real-time meetings are required. All activities are online.

12314	LEC	10:30 hrs/wk	TBA	Arms, S	ONLINE
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No real-time meetings are required. All activities are online.

Zero Textbook Cost

12315	LEC	10:30 hrs/wk	TBA	Johnson, J F	ONLINE
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No real-time meetings are required. All activities are online.

12316	LEC	10:30 hrs/wk	TBA	Johnson, J F	ONLINE
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No real-time meetings are required. All activities are online.

## **ENGLISH 102-College Reading And Composition II (UC/CSU) - 3 Units**

*Requirement Designation: Meets IGETC 1B or 3B; CSU A3 or C2*

**Enrollment Requirement:**English 101

English 102 develops reading, writing, and critical thinking skills beyond the level achieved in English 101 and requires the writing of a minimum of 10,000 words in essays and a research paper throughout the semester. It emphasizes logical reasoning, analysis, and strategies of argumentation using literature and literary criticism.

Class No	Component	Start/End Time	Days	Instructor	Room
10454	LEC	10:30 hrs/wk	TBA	Dillon, S V	ONLINE

No real-time meetings are required. All activities are online.

## **ENGLISH 103-Composition And Critical Thinking (UC/CSU) - 3 Units**

*Requirement Designation: Meets IGETC 1B; CSU A3*

**Enrollment Requirement:**English 101

This course helps students develop critical thinking, reading, and writing skills beyond the level achieved in English 101 with an emphasis on logical reasoning, analysis, argumentative writing skills, and research strategies with a minimum of 10,000 words of student writing submitted over the semester.

Class No	Component	Start/End Time	Days	Instructor	Room
12317	LEC	10:30 hrs/wk	TBA	Cifarelli, D L	ONLINE

No real-time meetings are required. All activities are online.

Zero Textbook Cost

12318	LEC	10:30 hrs/wk	TBA	Cifarelli, D L	ONLINE
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No real-time meetings are required. All activities are online.

12319	LEC	10:30 hrs/wk	TBA	Dillon, S V	ONLINE
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No real-time meetings are required. All activities are online.

## **French**

### **FRENCH 002-Elementary French II (UC/CSU) - 5 Units**

*Requirement Designation: Meets IGETC 6A & 3B; CSU C2*

## Enrollment Requirement: French 1

This course continues the study of elementary pronunciation and French grammar. It includes the reading of simplified texts with continued emphasis on speaking, listening and written comprehension of simple contemporary French. Students will continue the study of French civilization and modern developments in the French-speaking world. Basic computer skills are necessary to access and complete online homework.

Class No	Component	Start/End Time	Days	Instructor	Room
11009	LEC	17:50 hrs/wk	TBA	Tamer, N E	ONLINE

No real-time meetings are required. All activities are online.

## Geography

### GEOG 001-Physical Geography (UC/CSU) - 3 Units

*Requirement Designation: Meets IGETC 5A; CSU B1*

This course analyzes spatial patterns of the Earth's physical features and processes. The connections between Earth's water, air, land, and life are investigated at global, regional, and local scales providing a general synthesis of the broad field of physical geography.

Class No	Component	Start/End Time	Days	Instructor	Room
12321	LEC	10:30 hrs/wk	TBA	Conley, J M	ONLINE

No real-time meetings are required. All activities are online.

## Geology

### GEOLOGY 001-Physical Geology (UC/CSU) - 3 Units

*Requirement Designation: Meets IGETC 5A; CSU B1*

Physical Geology is the study of the internal and external processes which shape the earth. Topics covered include plate tectonics, volcanism, earthquakes, mountain building, geologic structures, origin of rocks and minerals, and water and energy resources. A field trip is offered for this course.

Class No	Component	Start/End Time	Days	Instructor	Room
10711	LEC	10:40 am - 1:10 pm	MTWTh	Sedki, Z	ONLINE

Real-time meetings are required as scheduled. All activities are online.

## Health

### HEALTH 011-Principles Of Healthful Living (UC/CSU) - 3 Units

*Requirement Designation: Meets CSU E*

Students will learn health concepts and values with the goal of promoting a high quality of life. Topics include nutrition, physical fitness, communicable diseases and other major health problems, consumer and environmental health, human sexuality and family life, mental and emotional health, tobacco, alcohol and drugs, aging, and death and dying.

Class No	Component	Start/End Time	Days	Instructor	Room
12322	LEC	10:30 hrs/wk	TBA	Tatum, H L	ONLINE

No real-time meetings are required. All activities are online.

## History

### HISTORY 011-Political and Social History of the United States to 1877 (UC/CSU) - 3 Units

*Requirement Designation: Meets IGETC-3B or 4F; CSU-D6 or D8 & US-1*

Political and Social History of the United States to 1877

Class No	Component	Start/End Time	Days	Instructor	Room
12323	LEC	10:30 hrs/wk	TBA	Flowers, E R	ONLINE

No real-time meetings are required. All activities are online.

12324	LEC	10:30 hrs/wk	TBA	Flowers, E R	ONLINE
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No real-time meetings are required. All activities are online.

## **HISTORY 012-Political and Social History of the United States from 1865 (UC/CSU) - 3 Units**

*Requirement Designation: Meets IGETC-3B or 4F; CSU-D6 or D8 & US-1*

Political and Social History of the United States from 1865

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
10982	LEC	10:30 hrs/wk	TBA	Soto, J	ONLINE

No real-time meetings are required. All activities are online.

Zero Textbook Cost

## **Humanities**

### **HUMAN 001-Cultural Patterns Of Western Civilization (UC/CSU) - 3 Units**

*Requirement Designation: Meets IGETC 3B; CSU C2*

This course introduces the general concepts of the Humanities in the framework of the predominant cultural patterns of the Western tradition from the earliest civilizations, such as the Sumerians and the Egyptians, the classical heritage of Greece and Rome, the Medieval period, or Middle Ages, and possibly continuing through the Renaissance and the Reformation. Mythology, music, history, philosophy, painting, drama, sculpture and architecture are studied and compared in relation to their background, medium, organization and style. Emphasis is placed upon the awareness of cultural heritage, values and perspectives as revealed in the arts. Comparisons to relevant Asian, African and American cultures and art may also be explored. Specifics may vary based on instructor.

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
12325	LEC	10:30 hrs/wk	TBA	Noonan, L F	ONLINE

No real-time meetings are required. All activities are online.

## **Kinesiology Athletics**

### **KIN ATH 551-Intercollegiate Football-Offensive Techniques (CSU) (RPT 3) - 1 Unit**

Intercollegiate Football-Offensive Techniques

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
12115	LAB	2:00 pm - 4:50 pm	MTWTh	Miller, M M	FIELD

## **Kinesiology Major**

### **KIN MAJ 100-Introduction To Kinesiology (CSU) - 3 Units**

Students learn about the study of human movement through an interdisciplinary approach that includes discussing the importance of the sub-disciplines in kinesiology and the variety of career opportunities in the areas of teaching, allied health, and fitness professions.

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
11264	LEC	10:30 hrs/wk	TBA	Estrada, R E	ONLINE

No real-time meetings are required. All activities are online.

## **Mathematics**

### **MATH 227-Statistics (UC/CSU) - 4 Units**

*Requirement Designation: Meets IGETC 2A; CSU B4*

Math 227 is an introduction to probability, measures of central tendency and dispersion, descriptive and inferential statistics, sampling, estimation, and hypothesis testing. Analysis of variance, chi-square and student t-distributions, linear correlation, and regression analysis are also presented as topics.

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
12128	LEC	8:00 am - 11:30 am	MTWTh	Dammena, D W	ONLINE

No real-time meetings are required. All activities are online.

11250	LEC	9:00 am - 12:30 pm	MTWTh	Elias, D	ONLINE
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No real-time meetings are required. All activities are online.

11251	LEC	5:00 pm - 8:30 pm	MTWTh	Tadele, G T	ONLINE
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No real-time meetings are required. All activities are online.

### **MATH 227S-Statistics With Support (UC/CSU) - 4 Units**

*Requirement Designation: Meets CSU B4*

This course is an introduction to probability, measures of central tendency and dispersion, descriptive and inferential statistics including sampling, estimation, and hypothesis testing. Analysis of variance, chi-square and student t-distributions, linear correlation, and regression analysis are also presented as topics.

Class No	Component	Start/End Time	Days	Instructor	Room
11248	LEC	11:10 am - 2:00 pm	MTWThF	Hector, E	TEC 190

**AND**

11249	LAB	2:00 pm - 3:20 pm	MTWThF	Hector, E	TEC 190
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10983	LEC	6:00 pm - 8:50 pm	MTWThF	Ramos, G A	ONLINE
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No real-time meetings are required. All activities are online.

**AND**

10984	LAB	8:50 pm - 10:10 pm	MTWThF	Ramos, G A	ONLINE
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No real-time meetings are required. All activities are online.

### **MATH 236-Calculus For Business And Social Science (UC/CSU) - 5 Units**

*Requirement Designation: Meets IGETC 2A; CSU B4*

**Enrollment Requirement:**Math 245

Math 236 consists of elementary differential and integral calculus of algebraic, exponential, and logarithmic functions, as well as partial derivatives and the method of Lagrange multipliers. Applications to business and the social sciences are emphasized.

Class No	Component	Start/End Time	Days	Instructor	Room
11619	LEC	6:30 pm - 9:45 pm	MTWThF	Dammena, Z W	ONLINE

No real-time meetings are required. All activities are online.

### **MATH 240-Trigonometry (CSU) - 3 Units**

*Requirement Designation: Meets CSU B4*

**Enrollment Requirement:**None

Math 240 centers on a study of trigonometry. Students will explore the sine, cosine, and tangent functions, including a study of their graphs, inverses of the functions, solution of triangles, models for periodic phenomena, identities, conditional equations, and polar coordinates. Students will also be introduced to the cotangent, secant, and cosecant functions.

Class No	Component	Start/End Time	Days	Instructor	Room
12129	LEC	6:00 pm - 8:30 pm	MTWTh	Martirossian, M	ONLINE

No real-time meetings are required. All activities are online.

### **MATH 265-Calculus With Analytic Geometry I (UC/CSU) - 5 Units**

*Requirement Designation: Meets IGETC 2A; CSU B4*

**Enrollment Requirement:**Math 240 and Math 245 or MATH 260

Math 265 is the first course in a three-semester, unified treatment of differential and integral calculus of a single variable including functions; limits and continuity; techniques and applications of differentiation and integration; rates of change; maxima and minima; Mean Value Theorem; approximations; antiderivatives; definite integrals; Fundamental Theorem of Calculus. Primarily for Science, Technology, Engineering & Math

## Majors.

Class No	Component	Start/End Time	Days	Instructor	Room
12326	LEC	6:00 pm - 9:15 pm	MTWThF	Saakian, L	ONLINE

No real-time meetings are required. All activities are online.

## Music

### MUSIC 111-Music Appreciation (UC/CSU) - 3 Units

*Requirement Designation: Meets IGETC 3A; CSU C1*

This course is a survey of Western classical/art music from the Middle Ages to the present day with an emphasis on perceptive, analytical listening. Topics include the elements of music, musical forms, music periods, styles, musical genres, and the role of music and musicians in the Western world.

Class No	Component	Start/End Time	Days	Instructor	Room
12327	LEC	10:30 hrs/wk	TBA	Pullum, F B	ONLINE

No real-time meetings are required. All activities are online.

Instructor email: pullumfb@lasc.edu

## Nursing

### NURSING 540-Nursing Boot Camp - 3 Units

This course provides the entering RN students with an overview of client care and management of basic nursing skills such as infection control and monitoring of vital signs. Quality and safety education for nurses (QSEN) is introduced. Emphasis is given to safety principles, infection control, methods for providing physical care, emotional and social support.

Class No	Component	Start/End Time	Days	Instructor	Room
10978	LEC	8:00 am - 12:15 pm	MW	McClellan, I M	SOCTE217
<b>AND</b>					
10979	LAB	12:20 pm - 6:50 pm	MW	Song, R E	SOCTE217

## Philosophy

### PHILOS 001-Introduction To Philosophy (UC/CSU) - 3 Units

*Requirement Designation: Meets IGETC 3B; CSU C2*

Introduction To Philosophy

Class No	Component	Start/End Time	Days	Instructor	Room
12328	LEC	10:30 am - 1:00 pm	MTWTh	Cavanaugh, M A	COX535

## Physics

### PHYSICS 037-Physics For Engineers And Scientists I (UC/CSU) - 5 Units

*Requirement Designation: Meets IGETC 5A & 5C; CSU B1 & B3*

**Enrollment Requirement: Math 265**

Physics 037 is the first course of a three semester calculus-based sequence in introductory college physics. This course will explore the topics of classical mechanics, universal gravitation, and fluid dynamics at the calculus level.

Class No	Component	Start/End Time	Days	Instructor	Room
12329	LEC	8:00 am - 11:30 am	MTWTh	Gamble, B K	ONLINE

Real-time meetings are required as scheduled. All activities are online.

**AND**

12330	LAB	11:30 am - 2:00 pm	MTWTh	Gamble, B K	ONLINE
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Real-time meetings are required as scheduled. All activities are online.

## Physiology

### PHYSIOL 001-Introduction To Human Physiology (UC/CSU) - 4 Units

*Requirement Designation: Meets IGETC 5B & 5C; CSU B2 & B3*

### **Enrollment Requirement: Anatomy 1**

This course examines the function of cells, tissues, and organs of these human systems: integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive, urinary, endocrine, lymphatic/immune, and reproductive. Laboratory activities explore major physiological principles.

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
10183	LEC	10:30 hrs/wk	TBA	Stewart, R L	ONLINE

No real-time meetings are required. All activities are online.

#### **AND**

10186	LAB	10:30 hrs/wk	TBA	Stewart, R L	ONLINE
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No real-time meetings are required. All activities are online.

10944	LEC	10:30 hrs/wk	TBA	Patel, A	ONLINE
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No real-time meetings are required. All activities are online.

#### **AND**

10945	LAB	10:30 hrs/wk	TBA	Patel, A	ONLINE
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No real-time meetings are required. All activities are online.

11218	LEC	10:30 hrs/wk	TBA	Nagaya, M	ONLINE
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No real-time meetings are required. All activities are online.

#### **AND**

11219	LAB	10:30 hrs/wk	TBA	Kim, K	ONLINE
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No real-time meetings are required. All activities are online.

11234	LEC	10:30 hrs/wk	TBA	Lord, W A	ONLINE
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No real-time meetings are required. All activities are online.

#### **AND**

11235	LAB	10:30 hrs/wk	TBA	Oswald, C J	ONLINE
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No real-time meetings are required. All activities are online.

## **Political Science**

### **POL SCI 001-The Government Of The United States (UC/CSU) - 3 Units**

*Requirement Designation: Meets IGETC-4H; CSU-D8 & US-2 & US-3*

The Government Of The United States

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
12331	LEC	10:30 hrs/wk	TBA	Robert, L A	ONLINE

No real-time meetings are required. All activities are online.

12332	LEC	10:30 hrs/wk	TBA	Howard, T D	ONLINE
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No real-time meetings are required. All activities are online.

12333	LEC	10:30 hrs/wk	TBA	Robert, L A	ONLINE
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No real-time meetings are required. All activities are online.

### **POL SCI 002-Introduction to Comparative Politics (UC/CSU) - 3 Units**

*Requirement Designation: Meets IGETC 4H; CSU D8*

Introduction to Comparative Politics

<b>Class No</b>	<b>Component</b>	<b>Start/End Time</b>	<b>Days</b>	<b>Instructor</b>	<b>Room</b>
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12334	LEC	10:30 hrs/wk	TBA	Howard, T D	ONLINE
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No real-time meetings are required. All activities are online.

### **POL SCI 007-Introduction to International Relations (UC/CSU) - 3 Units**

*Requirement Designation: Meets IGETC 4H; CSU D8*

Introduction to International Relations

Class No	Component	Start/End Time	Days	Instructor	Room
12335	LEC	10:30 hrs/wk	TBA	Scott Stafford, J R	ONLINE

No real-time meetings are required. All activities are online.

## **Psychology**

### **PSYCH 001-Introductory Psychology (UC/CSU) - 3 Units**

*Requirement Designation: Meets IGETC 4I; CSU D9*

Psychology is the scientific study of behavior and mental processes. The content focuses on the exploration of major psychological theories and concepts, methods, and research findings in psychology. Topics include but are not limited to the biological bases of behavior, perception, cognition and consciousness, learning, memory, emotion, motivation, development, personality, social psychology, psychological disorders and therapeutic approaches, and applied psychology.

Class No	Component	Start/End Time	Days	Instructor	Room
12336	LEC	10:30 hrs/wk	TBA	Apenahier, L E	ONLINE

No real-time meetings are required. All activities are online.

12337	LEC	10:30 hrs/wk	TBA	Apenahier, L E	ONLINE
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No real-time meetings are required. All activities are online.

12338	LEC	10:30 hrs/wk	TBA	Embry, G D	ONLINE
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No real-time meetings are required. All activities are online.

### **PSYCH 041-Life-Span Psychology: From Infancy To Old Age (UC/CSU) - 3 Units**

*Requirement Designation: Meets IGETC 4I; CSU D9 or E*

This course provides an overview, from a psychological perspective, of human development from conception through death, including biological and environmental influences. Theories and research of physical, cognitive, personality, and social development are examined, as well as attention to developmental problems.

Class No	Component	Start/End Time	Days	Instructor	Room
12339	LEC	10:30 hrs/wk	TBA	Lee, S	ONLINE

No real-time meetings are required. All activities are online.

12340	LEC	10:30 hrs/wk	TBA	Lee, S	ONLINE
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No real-time meetings are required. All activities are online.

## **Real Estate**

### **REAL ES 001-Real Estate Principles (CSU) - 3 Units**

Real Estate Principles

Class No	Component	Start/End Time	Days	Instructor	Room
10996	LEC	10:30 hrs/wk	TBA	Rose, M I	ONLINE

No real-time meetings are required. All activities are online.

### **REAL ES 005-Legal Aspects Of Real Estate I (CSU) - 3 Units**

## Enrollment Requirement: REAL ES 001

### Legal Aspects Of Real Estate I

Class No	Component	Start/End Time	Days	Instructor	Room
12402	LEC	10:30 hrs/wk	TBA	Givhan, G E	ONLINE

No real-time meetings are required. All activities are online.

## Sociology

### SOC 001-Introduction To Sociology (UC/CSU) - 3 Units

*Requirement Designation: Meets IGETC 4J; CSU D0*

#### Introduction To Sociology

Class No	Component	Start/End Time	Days	Instructor	Room
12341	LEC	10:30 hrs/wk	TBA	Porter, P C	ONLINE

No real-time meetings are required. All activities are online.

Zero Textbook Cost

12342	LEC	10:30 hrs/wk	TBA	Wright, K M	ONLINE
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No real-time meetings are required. All activities are online.

Zero Textbook Cost

12343	LEC	10:30 hrs/wk	TBA	White, S L	ONLINE
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No real-time meetings are required. All activities are online.

### SOC 002-American Social Problems (UC/CSU) - 3 Units

*Requirement Designation: Meets IGETC 4J; CSU D0*

#### American Social Problems

Class No	Component	Start/End Time	Days	Instructor	Room
12344	LEC	10:30 hrs/wk	TBA	Wright, K M	ONLINE

No real-time meetings are required. All activities are online.

Zero Textbook Cost

## Spanish

### SPANISH 001-Elementary Spanish I (UC/CSU) - 5 Units

*Requirement Designation: Meets IGETC 6A; CSU C2*

An introductory course for students who have had little or no oral or written knowledge of Spanish. Students develop listening, speaking, reading, and writing skills in communicative contexts that are focused on the cultures of the Spanish-speaking world. Upon successful completion of this course students are able to understand and engage in simple conversations on familiar topics. Conducted primarily in Spanish.

Class No	Component	Start/End Time	Days	Instructor	Room
10562	LEC	17:50 hrs/wk	TBA	Alvarez, J F	ONLINE

No real-time meetings are required. All activities are online.

## Theater

### THEATER 100-Introduction to the Theater (UC/CSU) - 3 Units

*Requirement Designation: Meets IGETC 3A; CSU C1*

Students will survey and appreciate the art of theatre. The students are provided a wider basis for both evaluation and enjoyment of the theatrical experience. Students examine all elements of live theatre, its cultural and historical background, the contributions of various theatre artists, and its overall purpose and influence within our society. Students explore all aspects of play production: playwriting, directing, acting, criticism, theatre architecture, set design, costume design, lighting design, and the role of the audience.

Class No	Component	Start/End Time	Days	Instructor	Room
12345	LEC	3:30 pm - 6:00 pm	MTWTh	Leonard, D L	COX536

12346	LEC	10:30 hrs/wk	TBA	Evans, J P	ONLINE
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No real-time meetings are required. All activities are online.  
 Instructor email: evansjp@lasc.edu

## Vocational Education

### VOC ED 097CE-Blueprint For Customer Service (Repeatable) - 0 Unit

Blueprint For Customer Service

Class No	Component	Start/End Time	Days	Instructor	Room
12176	LEC	4:30 pm - 8:45 pm	MTh	Austin, C M	TEC 111

Zero Textbook Cost  
 (Starts 01/13/2025, Ends 01/27/2025)

### VOC ED 202CE-Drywall Lathing I (Repeatable) - 0 Unit

Vocational Education 202CE is a competency-based noncredit course which provides basic project procedure, applications in basic blueprint reading and related mathematical skills necessary for the drywall lathing trade. This is the first course in a four course series.

Class No	Component	Start/End Time	Days	Instructor	Room
12125	LEC	10:40 am - 2:00 pm	MTWTh	Fernandez, J	SWC

Zero Textbook Cost  
 (Starts 01/06/2025, Ends 02/02/2025)

### VOC ED 251CE-Intro to Basic Hand/Power Tool Training (Repeatable) - 0 Unit

New and incumbent workers learn skills to effectively handle and use hand/power tools. This course focuses on the effective use of hand/power tools for basic repair and maintenance of facilities. Operation, safety instruction, and handling techniques will be demonstrated on a variety of tools. Content and knowledge / competency will be.

Class No	Component	Start/End Time	Days	Instructor	Room
12127	LEC	7:00 am - 11:15 am	F	Hernandez, S A	SWC

Zero Textbook Cost  
 (Starts 01/06/2025, Ends 02/02/2025)

### VOC ED 372CE-Fundamentals of Medical Assisting (Repeatable) - 0 Unit

Fundamentals of Medical Assisting

Class No	Component	Start/End Time	Days	Instructor	Room
12174	LEC	1:00 pm - 2:30 pm	TW	Kiler, J	TEC 111

Zero Textbook Cost  
 (Starts 01/07/2025, Ends 02/05/2025)

### VOC ED 430CE-Basic Medical Terminology (Repeatable) - 0 Unit

Basic Medical Terminology

Class No	Component	Start/End Time	Days	Instructor	Room
12173	LEC	9:00 am - 12:20 pm	TW	Kiler, J	TEC 111

Zero Textbook Cost  
 (Starts 01/07/2025, Ends 02/05/2025)

### VOC ED 436CE-Carpentry I (Repeatable) - 0 Unit

Vocational Education 436CE is a competency-based introduction to the carpentry trade course. Upon successful completion of the course, students will be able to identify and select lumber and engineered lumber products and panels, choose appropriate fasteners, and safely use all hand tools, portable power tools, and stationary power tools used on the jobsite.

Class No	Component	Start/End Time	Days	Instructor	Room
12124	LEC	7:00 am - 10:20 am	MTWTh	Fernandez, J	SWC

Zero Textbook Cost  
 (Starts 01/06/2025, Ends 02/02/2025)

## **Campus Map, Directions and Parking**

**Los Angeles Southwest College is located at 1600 West Imperial Highway at Denker Avenue in South Los Angeles**

### ***From Hawthorne & South Bay***

Take the San Diego (405) Freeway north and then exit at Imperial Highway, turn right onto Imperial Highway and proceed east about three miles. The campus is one block east of Western Avenue.

### ***From Downtown Los Angeles***

Take the Harbor (110) Freeway south and then exit at Imperial Highway, Proceed west for about two miles to 1600 West Imperial Highway.

### ***From Inglewood & Lennox***

Take Prairie Avenue South to Imperial Highway. Make a left and proceed east to Imperial Highway for about two miles. The campus is one block east of Western Avenue and Imperial Highway at Denker Avenue.

### ***From Compton & Watts***

Take the 105 Freeway west to Vermont Avenue. Turn right and proceed north on Vermont Avenue for about ¼ mile. Turn left at the intersection of Vermont Avenue and Imperial Highway, and proceed west on Imperial Highway for about one mile.

### ***SAFETY***

The college is concerned about your safety. In case of an emergency, detailed instructions are posted throughout the campus. Take a few minutes to read them and plan for your safety. In an emergency, remember these key points:

- Be calm and assess the situation,
- Help classmates who appear to be having difficulty,
- Stay out of the way of doors and driveways so emergency personnel can get to the problem. Move quickly, but calmly get out of danger, and if all else fails **Call the Campus Sheriff's Office at (323) 241-5311.**

## **Parking**

Parking Permits are required at all times – 24 hours a day, 7 days a week.

There will be a one-week grace period during the first week of each semester. After the first week of each semester, parking citations will be issued on vehicles that do not properly display a valid parking permit.

Students who park in faculty and staff parking spaces will be cited. This includes the 30-minute lot off of Denker Ave. and the 30-minute parking stalls on the north side of the School of Career & Technical Education (SoCTE) building which parallels Imperial Highway.

Daily parking permits can be purchased from parking kiosk machines found in Lots 3, 4, & 8 for \$2.00.

Semester parking permits can be purchased in person at the Business Office or you can purchase them online and pick them up at the Business Office 24 hours after the purchase.

General Student Parking Permit – Winter / Summer: \$7.00 per term

# LOS ANGELES SOUTHWEST COLLEGE



**2022-2023**

- 1 Student Services Building (SSB)
- 2 College Store
- 3 School of Career & Technical Education (SoCTE)
- 4 Odessa Cox Building & Library
- 5 Cox Annex
- 6 Little Theatre
- 7 Student Services Education Center (SSEC)
- 8 Technical Education Center (TEC)
- 9 Student Union
- 10 School of Science (SOS)
- 11 Thomas Lakin Fitness & Wellness Center (LFWC)
- 12 Swimming Pool
- 13 Academic Village (AV) - Stella High Charter Academy
- 14 Middle College High School
- 15 Child Development Center (CDC)
- 16 Athletic Field House
- 17 Cougar Stadium
- 18 Baseball Field
- 19 Campus Sheriff's Station
- 20 Central Plant
- 21 Build-LACCD
- 22 Maintenance & Operations (M&O)
- 23 East Pump House
- 24 West Campus

**PARKING LOTS**

P1 Annex Visitor	P7 Staff
P2 Staff	P8 General
P3 General	P9 CDC Visitor
P4 General	P10 General
P5 Sheriff	P11 FMO Staff
P6 Staff	P12 General

📞 Emergency Blue Phone   
 🚌 Bus Stop  
🚓 Sheriff (323) 241-5311   
 🚗 Shared Ride Pick Up

Los Angeles Southwest College | 1600 West Imperial Highway | Los Angeles, CA, 90047

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