



NEW VETERAN STUDENT &/or DEPENDENT of VETERAN STUDENT CHECKLIST

1. Apply for the **GI Bill® Educational Benefits on-line at:** (<https://www.benefits.va.gov/gibill/apply.asp>)
 - For questions pertaining to eligibility for Veteran Benefits contact the VA at (800) 827-1000 or (888) 442-4551
2. Apply for **Admission** to Los Angeles Southwest College (<http://www.lasc.edu>). If student has attended any previous colleges, have **Transcripts** mailed directly to the Admissions & Records Office. (This applies even if the attendance is for a short period of time with no units completed.)
3. Complete the on-line student **Orientation located in your Student Portal** to receive necessary information on academic programs, policies and procedures, and student support services at (<https://laccd.craniumcafe.com/group/admissions-and-records-lasc/lobby>) .You will have to register and use your login and password information. This on-line orientation will provide you with an overview of the different resources and support services that are available for your success.
4. Apply for **Financial Aid**
 - Apply by submitting the FAFSA on-line at www.fafsa.gov where you will first need to obtain an **FSA ID** <https://studentaid.gov/fsa-id/create-account/launch>
 - Make sure to add LASC's federal ID#: **007047**
5. Schedule a **Veteran Counselor Appointment via** [The Veterans Resource Center](#) to create a **Veterans' Student Educational Plan (VSEP)**, the following items are **required** during the appointment:
 - Copy of **DD-214 (of the eligible Veteran. This document is, also, required for dependents.)**
 - **Certificate of Eligibility (COE)** or the Tungsten **VR& E Authorization** for Ch.31 (*provided by VA once you are approved for educational benefits*)
 - **MUST** provide any and all unofficial transcripts from other institutions of attendance (if applicable)
 - **LASC Student ID #** (starts w/ 88- or 900-) **and Veterans' Intake Form** located on [The Veterans Resource Center](#) page under the **"IMPORTANT INFO & FORMS"** tab.
6. **Enroll in Classes** (*You will **only** be paid for courses listed on your VSEP*)
 - Log into Student Portal, select enroll.
 - Select semester(s) for which you want to enroll.
 - Click add a class, click on search icon, find your course, select it.
7. As of Summer 2022, a **Veterans' Request for Certification Form** located on [The Veterans Resource Center](#) page **must** be submitted to the SCO &/or the Veterans' Counselor **for each semester** the Veteran student &/or dependent would like to utilize VA educational benefits (GI Bill® Programs).
8. During each semester, schedule an appointment with the **Veterans Counselor** for a **Follow-Up**. (Note: if you **add** or **drop** any classes listed, let the **School Certifying Official (SCO)** know immediately, failure to do so may result in garnished VA payments. **NOTE:** You may repeat courses, only if deemed necessary for the completion of your program of study.