



Department of Natural Sciences, Health, & Kinesiology

Natural Sciences, Health, and Kinesiology Department Meeting Agenda

Wednesday May 22nd 2019 at 12:30 PM

AV-101 Conference Room

- Welcome
- Committee Report: Heidi Tatum, Academic Senate
- Department accomplishments: New Degrees- Health: Public Health (AS-T)
KIN: Personal Trainer (COA)

KIN: Kinesiology Major (AA-T)

Health: Nutrition & Dietetics (AS-T)
- Future Degrees, what we are working on: (AS) Agricultural Science, (AS-T) Chemistry, (AA) Dance Teaching, (AS-T) Environmental Science, Fire Tech. (COA & AA)
- Moving timeline to new building. (Official date: 8-21) Dr. Alfred advocating earlier date.
- All faculty: discard old docs from AV offices and AV adjunct office
- Secured trash can bins now available for document shredding in conference room
- Please see Ruben for moving labels and request for more boxes
- New fiscal year July – everyone create material/supply wish list
- Lab techs will be getting help over the summer from (IHADF) interns to pack supplies.
- Commencement- June 4th at 4 pm in Cougar Stadium. Graduation reception in Gym 12-2 in LFWC 120.
- Summer faculty: remember to turn in syllabi before start of class.
- Other topics and/or concerns
- Adjournment



Department of Natural Sciences, Health, & Kinesiology

May 22nd, 2019 (Wednesday)

12:30 PM – Academic Village conference room 101-E

MINUTES

Present members of NSH&K Faculty & Staff:	H. Arrieta, S. Collins-Heads, S. Kemble, K. Kim, K. Phan, T. Roberts, H. Tatum, R. Villanueva
Guest attendees & speakers:	
Date	5-22-2019
Time	12:30 pm
Location	Academic Village conference room 101-E
Minutes	Ruben Villanueva

	ACTION	TIME
1. Call to Order: 12:41 am		
2. Welcome and Introductions: T. Roberts welcomed and thanked everyone for coming to the meeting.	Sign in & Welcome	3 minutes
3. Meeting Items		32 minutes
a. <u>Committee Report:</u> Heidi Tatum, Academic Senate		
1. Library department chair is really advocating for OER's classes by next spring.		
2. Faculty are asked to join the search for resources for the OER program.		
3. More faculty volunteers are needed for the commencement ceremonies in June.		

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4. More committee members are needed. Faculty are strongly encouraged to join a committee on campus. It is required.
- b. The following degrees have received final approval and we can now offer the corresponding courses: Health: Public Health (AS-T), KIN: Personal Trainer (COA), KIN: Kinesiology Major (AA-T), Health: Nutrition & Dietetics (AS-T).
 - c. Other degrees pending approval: (AS) Agricultural Science, (AS-T) Chemistry, (AA) Dance Teaching, (AS-T) Environmental Science, Fire Tech. (COA & AA). Looking into offering fire science certificate and degree as well as EMT.
 - d. The tentative date to move to the school of science building is August 21st. Dr. Alfred wants us to get an earlier date because Bright Star HS want to occupy Academic Village as soon as possible and the tentative now is too close to the start of the fall semester. There will not enough time to properly setup labs.
 - e. Faculty are to begin clearing out their offices in preparation for the move. Please discard any sensitive documents to shred into the secure trash bins in the department office. Anything else such as trash and recycling can be thrown outside in their respective receptacles. Also the trash dumpster is available outside of AV.
 - f. Moving labels and boxes are available. Please see department secretary to make a request and verify your room assignments and color code for your respective disciplines.
 - g. The new upcoming fiscal year in July will allow us to start ordering instructional materials and supplies. All departments are to create supply wish lists and send them to department chair for approval.
 - h. Mobile whiteboards and desks are requested.
 - i. The fitness center would like to order 35 spin bikes.
 - j. The I Had a Dream Foundation (IHADF) which Dr. Alfred is a member of will be sending help for our lab techs to pack material for the move.
 - k. All faculty and staff are encouraged to view the commencement ceremonies on June 4th at 4pm in the football stadium. Please come and cheer on our graduates.
 - l. Summer faculty are to turn in their syllabi and instructor assignment cards to the department secretary no later than the end of the first week of class.
 - m. ECD's for Health 011, Aqua Aerobics, and Swimming for Non-Swimmers need to be updated on the database.
 - n. LA City Firefighters are hosting a barbeque on June 1st at Kenneth Hahn Park. Alicia of the LA City Stentorians will forward the department more information.
 - o. For winter 2020, we may offer a California geography class.
 - p. Have a great summer!
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4. Adjournment:

☞ *NEXT MEETING DATE: TBA*

☞ *Future meetings: TBA*