

LOS ANGELES
MISSION COLLEGE



Spring

Schedule of Classes

2012

...where dreams become reality



SPRING Semester 2012 ~ February 6 to June 4

GENERAL CALENDAR DATES

Applications Accepted.....	Year Round
Assessment & Orientation.....	Year Round
Deadline for K to 8 (young student) Application.....	January 20
Residency Determination Date.....	February 5
DAY AND EVENING CLASSES BEGIN.....	February 6
Saturday Classes Begin.....	February 11
Last Day to Petition for Credit/No-Credit.....	March 9
Last Day for Section Transfer.....	March 9
Deadline to Petition for Spring/Summer 2012 Graduation.....	March 29
Classes End.....	May 26
FINAL EXAMS.....	May 29-June 4
Graduation Day.....	June 5

PRIORITY Registration Dates - Enrollment is by appointment **only**, thru the Internet or in-person
(You may not register before your appointment)

EOPS, DSPS and Veterans.....	November 14-16
Continuing Students.....	November 17-December 11
New and Re-entering Students.....	December 12

ADD Dates - Late ADDs are not permitted

Deadline to add full term classes.....	February 16
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DROP Dates

Drop classes without incurring fees or with a refund

(Registration/parking/non-resident fees – 16-week semester-length classes)

In Person/Internet.....	February 21
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Drop classes without receiving a "W"

In Person (no refund).....	March 2
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Internet (no refund).....	March 4
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Drop classes with a "W" (Letter grade is required from this date forward)

In Person.....	May 4
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Internet.....	May 6
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If you stop attending a class (or wish to drop a class) **YOU MUST DROP THE CLASS YOURSELF – OFFICIALLY – on or before May 6, 2012**, through the Internet or In Person in the Office of Admissions & Records. **Failure to do so may result in a grade of "F" in that class.**

REGISTRATION INFORMATION

Website – www.laccd.edu (Student Information System)

Admission Regular Office Hours

Monday and Thursday – 8am-5pm
Tuesday and Wednesday – 8am-7pm
Friday – 8am-12noon

HOLIDAYS (College CLOSED)

Martin Luther King – January 16

President's Day – February 17-20

Cesar Chavez Day – March 30

Spring Break – April 2-9 (No classes, offices open)

Memorial Day – May 28

Independence Day – July 4



HOW TO REGISTER ONLINE or IN-PERSON - See page 24

GET FINANCIAL AID - See page 64

VISIT OUR WEBSITE FOR UPDATED INFORMATION
ON NEW CLASSES AND CANCELLED CLASSES

www.lamission.edu/schedules

LATE ENROLLMENT: The college reserves the right to cancel or extend late enrollment for reasons relating to student enrollment, level of financial support, or any other reason at the discretion of the LACCD (District) and Los Angeles Mission College.

NOTE: Contact PACE for information about their deadlines.

Contact the Office of Admissions & Records for deadlines on late start, short-term, and special program classes.

FOR THOSE WITH DISABILITIES, ALTERNATE FORMATS OF THIS SCHEDULE ARE AVAILABLE BY CALLING 818.833.3313

LAMC...where dreams become reality



LOS ANGELES COMMUNITY COLLEGE DISTRICT

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LAMC ADMINISTRATION

Dr. Monte E. Perez, *President*

Alma Johnson-Hawkins, *Vice President, Academic Affairs*

Joe S. Ramirez, *Vice President, Student Services*

Stephanie Atkinson-Alston, *Dean, Academic Affairs*

Dr. Nadia Swerdlow, *Dean, Academic Affairs*

Cathy J. Brinkman, *Associate Dean, CTE & Workforce Development*

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Ludi Villegas-Vidal, *Dean, Student Services*

Susan Rhi-Kleinert, *Assistant Dean, Title V HSI*



I am pleased that you are continuing your education or have decided to attend Los Angeles Mission College (LAMC). We are proud to offer you a high quality education and to provide the support you need to succeed. We know there are many challenges that make it difficult to succeed, but we are here to help you overcome these challenges and assist you to meet your educational goals.

Mission College is dedicated to its philosophy of providing high-quality services and programs in a supportive environment, which is the foundation of the college's mission—the success of our students. Faculty and staff are proud of the rigorous programs, and committed to helping students achieve their dreams. Here, you will be challenged to exceed your potential to meet the challenges of tomorrow.

LAMC offers a variety of programs of study to obtain an associate degree, transfer to a four-year institution, or learn new skills to advance in the workplace. We have flexible scheduling and courses to fit your needs such as online, weekend, evening, accelerated, and television courses.

As you glance through the short stories on pages 3-5, you'll notice that there's a world of opportunities for building a brighter future for yourself through education. Whatever your reasons are for attending Mission College, you will be provided with a quality education and the tools necessary to help you succeed.

I welcome you to Los Angeles Mission College, and trust you will find your experience at LAMC to be rewarding.

Very truly yours,

Monte E. Perez, PhD

President, Los Angeles Mission College

Table of Contents

Regular SPRING courses start on page 27

For complete information on programs at
Los Angeles Mission College, please consult the
Mission College Catalog at www.lamission.edu

Los Angeles Mission College - General Information

LACCD/LAMC Administration.....	1
Message from the President.....	1
Academic Departments.....	66
Buildings & Classrooms.....	67
Off-Campus Locations.....	70
Location Map.....	71
Campus Map.....	Inside back cover
Directory of College Services.....	Back cover

Dates and Deadlines

General Academic Calendar.....	Inside front cover
Final Exam Schedule SPRING 2012.....	80

Admissions & Enrollment and Student Services

How to Apply to Mission College.....	23
Assessment Testing.....	23
How to Register for Courses.....	24
Fees.....	24
Prerequisites, Corequisites & Advisories.....	25

Financial Aid, Fee Waivers, Exemptions

Financial Aid & Scholarships.....	64
California Non-Resident Tuition Exemption Request.....	65
Fee Waiver Application.....	73

Registering for Courses

General Information.....	23
How to Read the Schedule of Classes.....	26

Transfer Information

IGETC Advising Form.....	60
CSU Advising Form.....	62

Student Services and Policies

AlertU.....	11
New Rules: The number of times you can attempt a course.....	18
General Policies.....	51
Student Health Fees.....	56
Student Services.....	57
Emergency Information.....	59
Student ID.....	59

Special Programs at Mission College

Los Angeles Mission College has extensive programming to meet student needs and interests. For complete information, please consult our website at www.lamission.edu

PACE - Program for Accelerated College Education.....	12
Honors Transfer Programs.....	16
Urban Teacher Fellowship.....	18
Community Education Program.....	19
Non-Credit Programs.....	20
GED/CAHSEE.....	20
ESL.....	20
Citizenship (Civics).....	20
ESL Program at Mission College.....	22
El programa de (ESL) inglés como segundo lenguaje en Mission College.....	22
Disabled Student Programs & Services.....	57
Extended Opportunity Programs & Services/CARE.....	57

SCHEDULE OF CLASSES

Online/Hybrid Classes.....	10
Short Term / Late Start Classes.....	11
PACE - Program for Accelerated College Education.....	12
ITV - Instructional Television.....	14
ACCOUNTING.....	27
ADMINISTRATION OF JUSTICE.....	27
AFRICAN AMERICAN STUDIES.....	28
ANATOMY.....	28
ANTHROPOLOGY.....	28
ART- Institute of Art & Multimedia.....	28
ASTRONOMY.....	29
BIOLOGY.....	29
BUSINESS.....	30
CHEMISTRY.....	30
CHICANO STUDIES.....	31
CHILD DEVELOPMENT.....	31
CINEMA.....	33
COMPUTER APPLICATIONS & OFFICE TECHNOLOGIES.....	33
COMPUTER SCIENCE INFORMATION TECHNOLOGY.....	34
COOPERATIVE EDUCATION.....	34
DEVELOPMENTAL COMMUNICATIONS.....	35
ECONOMICS.....	35
EDUCATION.....	35
ENGINEERING: GENERAL.....	35
ENGLISH.....	35
ENGLISH AS A SECOND LANGUAGE.....	36
ENVIRONMENTAL SCIENCE.....	37
FAMILY & CONSUMER STUDIES.....	37
FINANCE.....	38
FOOD SERVICE MANAGEMENT.....	38
FRENCH.....	39
GEOGRAPHY.....	39
HEALTH.....	39
HISTORY.....	39
HUMANITIES.....	39
INTERIOR DESIGN.....	40
ITALIAN.....	40
LAW.....	40
LEARNING SKILLS.....	41
LIBRARY SCIENCE.....	41
LINGUISTICS.....	41
MANAGEMENT.....	41
MARKETING.....	41
MATHEMATICS.....	42
MICROBIOLOGY.....	43
MULTIMEDIA - Institute of Art & Multimedia.....	44
MUSIC.....	44
OCEANOGRAPHY.....	45
PERSONAL DEVELOPMENT.....	45
PHILOSOPHY.....	45
PHOTOGRAPHY.....	45
PHYSICAL EDUCATION.....	45
PHYSICAL SCIENCE.....	47
PHYSICS.....	47
PHYSIOLOGY.....	47
POLITICAL SCIENCE.....	47
PSYCHOLOGY.....	47
SOCIOLOGY.....	48
SPANISH.....	48
SPEECH COMMUNICATION.....	49
SUPERVISED LEARNING ASSISTANCE.....	49
THEATER.....	49

Los Angeles Mission College Awarded \$4.3 Million to Establish a STEM Center



Los Angeles Mission College (LAMC) has been awarded \$4.3 million by the Department of Education's Hispanic-Serving Institution (HSI) to establish a comprehensive Science, Technology, Engineering and Mathematics (STEM) Center combining academic and student support services.

The Center will serve as the hub for STEM faculty and students, strengthening academic services by expanding tutoring, math workshops and summer bridge programs for STEM students; supporting curriculum development in math, life science, physical science and computer science; renovating the computer science lab and upgrading technology; offering STEM Summer Academy to incoming STEM majors, and expanding and formalizing the undergraduate research program.

"We are committed to helping students access quality science, technology, engineering, and mathematics education," said LAMC President Monte E. Perez. "The funds will be used to build capacity in student support services while increasing the number of students graduating with degrees in math and science."

The project's goal is to improve STEM success and access for students. This grant presents a wonderful opportunity to represent the science disciplines more significantly at LAMC.

The HSI STEM project will run for a period of five years, October 2011 through September 2016.

What do our STEM faculty say about the opportunities the STEM grant will bring to students?

Mike Reynolds, Chair, Life Sciences

"The new STEM grant at Los Angeles Mission College will provide students and the surrounding community with greater opportunities to explore the sciences and to seriously consider them as a career path. Since science, math and engineering are at the core of innovation and technology and are fundamental to a strong economy, it is vitally important that Mission College students experience the excitement that goes along with these fields as they represent the majority of high-paying jobs of the future."

Said Pazirandeh, Chair, Physical Sciences

"The STEM grant and the programs and support it provides to Mission College are a great opportunity for faculty and students at the college to build a community that supports higher learning and professional growth in the fields of science, mathematics, engineering and other technology related disciplines. It is my hope that through the use of these resources, Mission college develops itself into a state-of-the-arts learning center for the related disciplines, and provides its students the highest learning environment possible."

Robert Smazenka, Chair, Math, Computer Science & Engineering

"This grant will give the STEM faculty a unique opportunity to provide our students with access to the sciences and mathematics. Integrated new curriculum will demonstrate the integral part mathematics plays in the sciences and engineering and enable our students to develop an excellent foundation for further study. Reinvigorating the Computer Science program and facilities will provide our students with the courses, computing facilities, and technical experience necessary to succeed in the STEM disciplines. We look forward over the next

five years to meeting the challenges these opportunities present and establishing programs that will continue to support our students well into the future."

Mike Fenton, Chemistry Faculty

"I'm excited to be a part of the STEM community and to be able to encourage and promote student participation in all of these areas. The STEM grant will provide important resources for students to excel in the STEM areas. Traditionally, the sciences, technology, engineering, and math are difficult topics for students; however, with additional resources faculty will be able to optimize the learning experience, and provide the support needed to properly guide students through these disciplines. This in turn should better prepare students for university transfer and/or careers in these flourishing fields. Ideally, the STEM opportunity will enrich the learning experience and create an environment conducive to encouraging interested students to pursue their education in the STEM fields."

Angela Echeverri, Microbiology Faculty

"As a faculty member in the Life Sciences Department, I am confident that this STEM grant will provide many of our students with the opportunities and support they will need to successfully pursue careers in the sciences. As the parent of school age children, I particularly look forward to collaborating with the local high schools so we can develop stronger academic pathways for the young people in our community. The first phase of the STEM grant will coincide with the opening of our new Math & Science building in 2012, providing even more resources and opportunities for our students. This is a very exciting time for Los Angeles Mission College."

What do our STEM faculty say about the opportunities the STEM grant will bring to students?

Tigran Mkrtchyan, Math Faculty

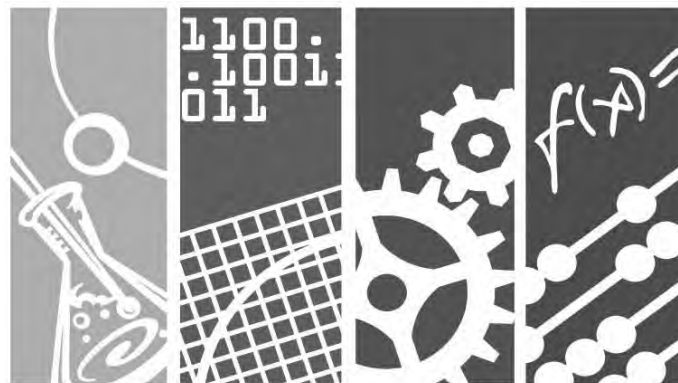
"I am greatly excited about the STEM grant. This grant will help us to offer our students all the support they need to succeed in STEM fields. Here are just some of the things we could offer: Labs with newest technology, online one-on-one tutoring, classrooms with tablets for each student, newly redesigned classes that we could not afford to offer before, summer intensive STEM camps where students discover and explore Math and Science, interesting presentations about how Math and Science are used in almost every aspects of our life, student research projects...and more. I have been explaining the benefits of choosing STEM as a major to my upper level classes since my day one at LAMC. I talk about how Math and Science are being used in creating all the cool technology they use (IPad, GPS and so on) and that the STEM fields offer many opportunities for high paying jobs."

Yoon Yun, Math Faculty

"I am very excited to be a part of the STEM community to help our students succeed in this field. It is a great opportunity to help students realize and appreciate how closely science, technology, engineering, and mathematics are inter-related in enhancing human life. Expanding the tutoring service and computer lab, providing additional workshops and summer bridge programs, creating and improving curriculum, and offering in-depth counseling will definitely improve students' success in STEM fields. A great deal of resources will surely be available through the STEM grant and faculty and students will work together to maximize the benefit of these resources for reaching the common goal of improving STEM success and access for students. I have already shared the good news about the STEM grant with my calculus students. I informed them that the STEM courses will provide more opportunities and open doors to continued higher education that eventually leads to successful careers. Their response was excitement and enthusiasm to be part of the STEM community at Mission College."

Mari Rettke, Computer Science Faculty

"I am very excited to be a part of the STEM community. Students often have difficulty imagining how classroom learning translates to future jobs. This grant will give us the opportunity to provide our students with real-world applications of math, science and technology. We visualize field work projects resulting from a collaborative effort between the LAMC STEM community and local industry bringing science, technology, engineering and math alive. Documented service projects will give the students needed hands-on skills and the confidence necessary to take advantage of higher education opportunities. The STEM grant will provide the curriculum development and student support services necessary to produce students who will serve as mentors and leaders to other students."



Richard Rains, Physics Faculty

"It is truly fulfilling for a teacher to watch a young person discover the excitement of science for the first time ... to see the lights going on in their eyes as the wonder of it all suddenly hits them. Our modern youths' culture of waning scientific interest needs the shot in the arm that this STEM grant will bring to Mission College and, by extension, to the Sylmar area. So much great talent goes unused, simply because of lack of exposure and opportunity. This grant could well result in the re-directing of young lives into successful careers in science, engineering, math and technology. These lives could make a significant contribution to the re-vitalizing of American technology. We look forward with excitement to see it happen!"

Steve Brown, Biology Faculty

"I am very excited about the awarding of this STEM grant to our college. We serve a very wide range of students with regard to academic preparedness for college level course work in the sciences, and with the resources provided by this grant along with our new science facilities we can better serve students at all levels. I have no doubt that student success in the sciences will improve dramatically as a result, and consequently more and more students will be attracted to the sciences. It is a privilege to be involved in the coming expansion and development of what is already a quality science program."

Debby Wong, Math Faculty

"Mission college has a group of devoted STEM faculty who have worked to update their science labs, equipment, software, and tutorial support as resources became available through various programs through the years. However, with the STEM grant, these disciplines will be able to combine their efforts to make major physical renovations to laboratories and classrooms, and offer significantly enhanced learning support and experiences. With additional counseling, tutoring, and the opportunity for hands-on experiments, simulations, field trips, and internships funded by the STEM grant, students will have valuable learning experiences that will support their working in STEM careers."

LAMC Awarded \$4.3M to Establish a Stem Center

New A.A. in English a Success



The English Department is proud to report a very successful 2010 – 2011 academic year for the new Associates of Arts Degree in English. The spring semester concluded with the first class of English majors (about 27 students in all) finishing the sequence of English major requirements and transferring to state and private universities.

A degree in English prepares students for any profession which requires research and writing skills. The English program at Mission will allow for the type of preparation that will enable you to be successful both at your four year university and in the workforce. Just check out what last year's students had to say about the program!

For more information on the English major, visit our English website at www.lamission.edu/english or contact Dr. Louise Barbato, the Department Chair, at Barbatlc@lamission.edu

What do former students say about the English program?

"The English courses at L.A. Mission were any literature enthusiasts' dream. Walking into class with an ardent professor who was well organized and motivated to teach her subject, really encouraged me to not only want to go to class, but to actually do the work. The guidelines for papers were well put together. Now at UCSB, as I read the syllabi for my classes and realize that by week 5, I will have to turn in a 7 page paper on Wordsworth for a 17th century poetry class and a "creative project" due for a Literature of Technology class, I feel I have enough background and experience to take on these tasks without too much anxiety since these were things I had already done in my LAMC Literature courses. The expectation for legitimate, academic sources (books, not Wikipedia!) was one solid habit I acquired from my literature courses. The discipline instilled in me has been helpful in my transition from semester to quarter system. I'm thankful for the solid foundation the English professors at LAMC gave the students of the English major."

Raquel Olmedo

*~ former Mission College English major,
currently a student at UCSB*

"I was lucky enough to transfer to UCLA through the English program at Los Angeles Mission College. The experience and knowledge that I gained through the English program prepared me with writing skills, confidence, and discipline. The teachers are exquisite and always make time for their students. I would go back and retake every class in a heartbeat!"

Blair Taylor

*~ former Mission English major,
currently a student at UCLA*

"I loved everything about the English program at Mission. The English program prepared me for what I am now working on at my university, USC. The English professors I had at Mission were extremely wonderful in the ways they built relationships with their students and in the ways they conducted their classes. I felt a strong sense of community in the English department; I knew everyone!"

Mission college did a great job in preparing me for USC. The fact that there is an intimate classroom at Mission allows the professors to get to know and inspire students. Aside from that, the English program at USC is very much like the English program at Mission College."

Kyle Doss

*~ former Mission College English major,
currently a student at USC*

Around the Campus

DIVISION OF STUDENT SERVICES: The Division of Student Services is dedicated to students getting quality advisement and information. There are several departments and programs where students can get the support needed to make the right decisions that will guide them in the direction they choose. With the right information and the knowledge that there is a “real” person willing and ready to assist you, you can achieve your goals. Please review the following programs to find out how they can guide and direct you through the community college process.

Counseling Department

Our counselors are here to assist you in the development of your Student Educational Plan, and to advise you on class selection, academic issues, and career and job development resources. You can make an appointment in advance, drop by for a quick question or two and walk-in for an appointment. If you are interested in the development of your Student Educational Plan, plan on making an appointment for an hour session. All counselors are here to help you!

The Counseling Department is open Monday and Thursday from 8am to 5pm, Tuesday and Wednesday from 8am to 7pm and Fridays until 12 noon. Phone 818.364.7655 for an appointment.

Department Chair: Diana Bonilla
General Counselors: Afri Walker, Michong Park,
Dianna Bonilla, Sherrie Loper
Transfer Center Director: Diana Bonilla
General Counselor/Articulation Officer: Madelline Hernandez

Disabled Student Program & Services

DSPS offers counseling, tutoring, and assistive technology accommodations so that our campus upholds laws put in place to ensure all students equal rights to attend and succeed in higher education. Our counseling hours have increased, meaning more student support.

Regarding assistive technology accommodations services, we plan to upgrade our DSPS assistive technology software and hardware to meet the demand of disabled students. We are also looking at equipping other campus computer lab areas with adaptive software and hardware. We help inform faculty and administrative staff on compliance with The Americans with Disability Act and ADA technology laws. We are planning to provide workshops during the fall and spring semesters.

Please contact us for more information on accommodations. Visit us at www.lamission.edu/dsps for contact information.

Extended Opportunities Programs & Services (EOPS) Cooperative Agencies Resources for Education (CARE)

EOPS/CARE works with a student population that must meet certain qualifications. Drop by the office to see if you qualify. Students are awarded vouchers valued at \$225 each that are used to purchase textbooks only at LAMC's Eagles' Landing Student Store. EOPS students also receive priority registration, three mandatory individual counseling sessions, tutorial support, available academic workshops and assistance with the financial aid process.

CARE students (EOPS single parents receiving CalWORKs with at least one dependent child less than 14 years old) also receive an additional \$150 CARE book grants used to purchase textbooks and supplies at LAMC bookstore. All new EOPS/CARE students are given survival kits, which include, but are not limited to backpacks, LAMC binders, notebook paper, pens, pencils and LAMC t-shirts. In addition, CARE students are also awarded meal vouchers valued at \$6 each that are used in the cafeteria. EOPS/CARE students are awarded cash grants once or twice a year, depending on availability of funds.

Office of Financial Aid & Scholarships

This office is located in the same location as Admissions & Records, EOPS and the Counseling Department. Make sure you stop by and request information about meeting your financial needs. Many options are available, and staff can assist you in identifying the financial resource for which you qualify.



Transfer & Career Center

The Transfer & Career Center provides students with career and transfer services to assist students through the career exploration process and ensure a smooth transition to four-year universities. Our staff is highly dedicated to your success.

Our services include: counseling appointments to address career and transfer questions, appointments with university representatives, transfer and career fairs, spotlight on careers workshops (see below), transfer related workshops, career assessments to help you decide on a major. We provide access to the internet and specialized software for career exploration, information on university field trips, access to public and private University catalogs, and much more.

The Transfer & Career Center is located in the Campus Services building. Please contact us by phone at 818.364.7827 or by email to transfer@lamission.edu or visit our website at www.lamission.edu/transfercenter

Make sure to watch the school calendar for Transfer/Career Center events that include the following:

- University representatives from CSU, UC, and Private Universities
- Career Fair
- Evening Transfer Fair
- Spotlight in Careers Workshops
- Career Exploration for the Undecided Student
- Interviewing Techniques to Help You Land that Job
- Writing a Winning Resume Workshop, and
- Transfer Admission Guarantee (TAG) Program

TRIO/Student Support Services (SSS) Program

The TRIO/Student Support Services (SSS) Program is a federally funded program designed to identify and provide resources to help students persist through college. SSS provides support services that promote and facilitate students' academic and personal success. To qualify for SSS, students must meet at least one of these requirements: 1) Be a first-generation college student (neither parent has a bachelor's degree); 2) meet an income guideline; 3) be a student with a disability. Students selected to participate in SSS will qualify for one-on-one academic advising and counseling, individual and group tutoring, career counseling, study skills workshops, trips to cultural sites and colleges, and grant aid through a selective process.

Contact us at 818.364.7821, or visit our website for more information: www.lamission.edu/ss

The Division of Student Services is here to serve YOU!



Los Angeles Mission College is dedicated to providing you with a quality education...

and to supporting students with diverse career, transfer and personal goals as they manage the demands of work, school and personal life. We offer a variety of class formats to fit your schedule needs, and we offer a wide range of transfer, professional, personal enrichment and support programs. Some programs are described in this schedule. For complete and up-to-date information please consult the college website at www.lamission.edu

***transfer
professional
personal enrichment
support programs***

COURSE FORMATS offering students a range of scheduling options include:

- ***Traditional classes*** - pages 27-49
on campus, day, evening and weekends
- ***Online Classes*** - page 10
also listed within the schedule of courses
- ***Hybrid Classes*** - page 10
also listed within the schedule of courses
(combination of online and on campus)
- ***Short Term and Late Start Classes*** - page 11
also listed within the schedule of courses
- ***ITV Classes*** - page 14
Televideo courses
- ***Off-Campus Locations***
Some courses are offered at area high school campuses.
Check the schedule listings.

PROGRAMS that help you meet your career, professional and personal goals:

- ***A.A. and A.S. Degree Programs***
- ***College Transfer Courses***
- ***Honors Transfer Program*** - page 16
- ***Career and Technical Education***
- ***GED and CAHSEE Preparation*** - page 20
- ***English as a Second Language Programs*** - page 20-22
(Non-Credit and Credit)
- ***Community Education*** - page 19
- ***Urban Teacher Fellowship program*** - page 18
- ***Concurrent Enrollment:*** For high school students who are eligible to take college classes while still in high school. See your high school counselor for complete eligibility.

Please consult the Los Angeles Mission College website, www.lamission.edu, for complete information on the programs below and to access our online catalog.



and more...

Go to www.lamission.edu for complete information and to view our College Catalog. Contact information for departments, programs and for college counselors are listed.

Which Course Formats fit best into your Spring 2012 schedule?

campus
online
hybrid
short term
late start
friday
saturday
pace
late-start
itv

COURSE/FORMAT	CAMPUS	ONLINE	HYBRID	SHORT TERM	LATE START	FRIDAY	SATURDAY	PACE	ITV
Accounting	X				X		X	X	
Administration of Justice	X	X					X		
African American Studies	X								
Anatomy	X								
Anthropology	X						X		
Art	X					X	X		
Astronomy	X								
Biology	X	X							
Business	X	X	X						
Chemistry	X							X	
Chicano Studies	X	X	X					X	
Child Development	X				X	X	X		
Cinema	X					X			
Computer Applications & Office Tech	X						X		
Computer Science Info Tech	X	X							
Cooperative Education	X								
Developmental Communications	X								
Economics	X					X		X	X
English	X	X				X		X	X
English As A Second Language	X								
Environmental Science	X							X	
Family & Consumer Studies	X		X						
Finance	X								
Food Service Management	X					X	X		
French	X								
Geography	X								
Health	X	X					X		X
History	X								X
Humanities	X							X	
Interior Design	X								
Italian	X								
Law	X	X	X		X				
Learning Skills	X								
Library	X	X			X				
Linguistics	X								
Management	X	X	X						
Marketing	X								
Mathematics	X			X	X	X	X	X	X
Microbiology	X								
Multimedia	X								
Music	X							X	
Oceanography	X								X
Personal Development	X					X	X		
Philosophy	X	X				X		X	X
Photography	X								
Physical Education	X					X	X		
Physical Science	X								
Physics	X								
Physiology	X								
Political Science	X					X			X
Psychology	X	X							X
Sociology	X	X				X	X		X
Spanish	X								
Speech Communication	X					X		X	
Theater	X								

Online & Hybrid

Students often work full or part time jobs while going to college, so their time is valuable.

BENEFITS OF TAKING ONLINE CLASSES

- Provides flexibility, convenience, and 24/7/365 education
- Provides independent learning
- Accommodates different learning styles
- Teaches you to be self-disciplined
- Access to great faculty from Mission College

Online Courses Bring Education Right To Your Home.

Save time spent in traffic and invest it in your education. You can study from anywhere in the world. In an online environment, you are EMPOWERED to learn from others in your class. You can make intelligent and thoughtful contributions to discussions online.

You can read and review lecture notes as often as you want, interact within your courseware at any time, and you have the ability to send your professor questions at your convenience.

Are you ready to take an online class?

See if you are ready to take an online class by taking this simple survey - www.waol.org/getstarted/IsOnline4Me.asp

Have questions or need help deciding which path is best for you?

Contact an Online Counselor - 818.364.7655 or Email Afri Walker at walkeraf@lamission.edu or Diana Bonilla at bonilldi@lamission.edu Check out the Counseling Webpage for more information - lamission.edu/counseling

Get Started with your Online Classes today

1. Become a student at Mission College - apply online: cccapply.org
2. Check which classes are offered online - missiononline.pbwiki.com
3. Check to see if the online class is still available (it may be full - online classes are very popular so register early) - mymission.lamission.edu/soco
4. Add your online class to your schedule of classes - go to the Student Information System - www.laccd.edu/student_information/sis_logon.asp (you will need your 88-Student ID to enter) - eweb4.laccd.edu/index.asp
5. Check to see who is your online instructor - and email him/her about your online class - missiononline.pbwiki.com/faculty
6. Make sure your computer is properly set up to take the class - tuneup.pbwiki.com
7. Find out which course management system your class uses. At Mission we have three different platforms - etudes ng, moodle and course compass - <http://missiononline.pbwiki.com>
8. Login to the correct online course management system for your online class - missiononline.pbwiki.com/login

Any problems?

Contact the Help Desk at 818.415.2015 or olinemission@gmail.com or contact our Title V Tutor (Kelly) kps70@hotmail.com

Technical Support

Phone: 818.415.2015 or Email: olinemission@gmail.com

These classes are also listed in the SPRING schedule.

Online Classes

SEC #	COURSE	INSTRUCTOR	NOTES
0106	ADM JUN 1	HART, J	www.lamission.edu/online
0144	BIOLOGY 33	SAEKI, W	There will be on-campus exams on Saturday, March 31 and Man 26. www.lamission.edu/~saekiw
0145	BUS 1	BERNAL, V	www.lamission.edu/business/bernal
0146	BUS 1	BERNAL, V	www.lamission.edu/business/bernal
0154	CHICANO 2	MALDONADO, J	Email: maldonaja@lamission.edu
0155	CHICANO 7	MORALES, J	Email: moralej@lamission.edu
0158	CHICANO 8	MORALES, J	Email: moralej@lamission.edu
0159	CHICANO 8	MALDONADO, J	Email: maldonaja@lamission.edu
0163	CHICANO 37	GUTIERRES, E	www.lamission.edu/online
0164	CHICANO 37	MALDONADO, J	Email: maldonaja@lamission.edu
0230	ENGLISH 101	GRANT, R	www.lamission.edu/online
0231	ENGLISH 101	GRANT, R	www.lamission.edu/online
0232	ENGLISH 101	BARBATO, L	www.lamission.edu/online
0267	FAM&CS 21	SHAW, S	E-mail: sueshawla@gmail.com
0291	HEALTH 11	EUBANKS, H	www.lamission.edu/online
0313	LAW 1	LOPEZ, V	E-mail: www.lamission.edu/law 14 Week Class: 3/5/2012 - 6/4/2012
0315	LAW 2	MORINAKA, B	www.lamission.edu/law
0316	LAW 10	JACKMAN, J	www.lamission.edu/law 14 Week Class: 3/5/2012 - 6/4/2012
0318	LAW 11	JACKMAN, J	www.lamission.edu/law
0319	LAW 12	ROSE, E	www.lamission.edu/law
0320	LAW 13	GUDINO, A	www.lamission.edu/law
0321	LAW 16	JORDAN, D	www.lamission.edu/law
0322	LAW 17	JORDAN, D	www.lamission.edu/law
0323	LAW 18	JORDAN, D	www.lamission.edu/law
0325	LAW 20	LAMPERT, E	www.lamission.edu/law
0326	LAW 34	JORDAN, D	www.lamission.edu/law
0332	LIBRARY 101	KNOTTS, K	Email: knottksa@lamission.edu 8 Week Class: 2/13/2012 - 4/15/2012
0333	MGMT 2	BERNAL, V	www.lamission.edu/business/bernal
0414	PHIL 33	MC FERRAN, D	Email: dmc34@yahoo.com
0436	PSYCH 1	MCKENNA, P	Email: paul2317_psych1@yahoo.com
0444	SOC 1	LEVY, M	Email: proflevym@hotmail.com 14 Week Class: 3/5/2012 - 6/4/2012
0445	SOC 1	LAYNE, V	Email: profwayne@yahoo.com
0446	SOC 1	BIONDO, J	Email: jillb9191@yahoo.com
0455	SOC 2	LEVY, M	Email: proflevym@hotmail.com
0459	SOC 24	BIONDO, J	Email: jillb9191@yahoo.com

Hybrid Classes

0147	BUS 1	BERNAL, V	Meets Mon 8-9:30am in INST 1013 www.lamission.edu/business/bernal
3160	CHICANO 7	MALDONADO, J	Meets Th 5:20-6:45pm in CSB 102B Email: maldonaja@lamission.edu
3301	LAW 1	JORDAN, D	Meets Wed 6:50-8:20pm in INST 2004 www.lamission.edu/law
3302	LAW 2	LOPEZ, V	Meets Wed 5:20-6:45pm in INST 2004 www.lamission.edu/law
3303	LAW 10	JORDAN, D	Meets Wed 8:30-10:00pm in INST 2004 www.lamission.edu/law
3304	LAW 19	JORDAN, D	Meets Mon 5:20-6:45pm in INST 2004 www.lamission.edu/law
3314	MGMT 31	BERNAL, V	Meets Tu 5:20- 6:45pm in CSB 102B www.lamission.edu/business/bernal

Short Term & Late Start Classes These classes are also listed in the SPRING schedule.

MATH 121 **3.00 UNITS**
 3337 LEC 3:50PM - 6:40PM MTWTh STAFF CSB 110
 (5 Week Class - Starts 2/6/2012, Ends 3/8/2012)

ACCOUNTING 15 **(CSU) 3.00 UNITS**
 0103 LEC 9:00AM - 2:50PM S YAMAUCHI, R INST 2006
 (9 Week Class - Starts 3/31/2012, Ends 6/2/2012)

CH DEV 60 **(CSU) 1.00 UNIT**
 0179 LEC 1:00PM - 5:15PM S OLSON, A CCDS 201
 (4 Week Class - Starts 3/3/2012, Ends 3/24/2012)

CH DEV 63 **(CSU) 2.00 UNITS**
 0180 LEC 1:00PM - 5:15PM S OLSON, A CCDS 201
 (8 Week Class - Starts 3/31/2012, Ends 5/26/2012)

CH DEV 172 **1.00 UNIT**
 0181 LEC 9:00AM - 12:20PM F SILVER, J CCDS 202
 (5 Week Class - Starts 2/24/2012, Ends 3/23/2012)

LAW 1 **(UC:CSU) 3.00 UNITS**
 0313 LEC 3:35 hrs/wk TBA LOPEZ, V INTERNET
 E-mail: www.lamission.edu/law
 (14 Week Class - Starts 3/5/2012, Ends 6/4/2012)

LAW 10 **(CSU) 3.00 UNITS**
 0316 LEC 3:35 hrs/wk TBA JACKMAN, J INTERNET
www.lamission.edu/law
 (14 Week Class - Starts 3/5/2012, Ends 6/4/2012)

NOTE: For additional late start classes, see PACE on next page.

LIBRARY 101 **(UC:CSU) 1.00 UNIT**
 0332 LEC 2:05 hrs/wk TBA KNOTTS, K INTERNET
 Email: knottska@lamission.edu
 (8 Week Class - Starts 2/13/2012, Ends 4/15/2012)

MATH 112 **(NDA) 3.00 UNITS**
 0351 LEC 12:25PM - 2:50PM MW KRISTEN, J CSB 203
 (12 Week Class - Starts 3/19/2012, Ends 6/4/2012)
 0352 LEC 12:25PM - 2:50PM MW BASTA, R INST 1013
 (12 Week Class - Starts 3/19/2012, Ends 6/4/2012)

MATH 240 **(CSU) 3.00 UNITS**
 3359 LEC 4:15PM - 6:40PM MW MCGANN, E CSB 205
 (12 Week Class - Starts 3/19/2012, Ends 6/4/2012)

PERS DEV 4 **(CSU) 1.00 UNIT**
 0405 LEC 8:25AM - 10:30AM S DALE, J INST 1013
NOTE: Geared towards disabled students
 (8 Week Class - Starts 2/18/2012, Ends 4/21/2012)
 0406 LEC 12:15PM - 2:35PM T ANDRADE, M CSB 203
 (7 Week Class - Starts 2/14/2012, Ends 3/27/2012)
 3390 LEC 4:25PM - 6:45PM W LOPER, S CSB 207
 (7 Week Class - Starts 4/4/2012, Ends 5/23/2012)

PERS DEV 17 **(CSU) 1.00 UNIT**
 0407 LEC 9:30AM - 11:35AM F SCHWARTZ, R INST 1010
NOTE: Class geared towards disable students
 (8 Week Class - Starts 3/9/2012, Ends 5/4/2012)
 3391 LEC 4:25PM - 6:45PM Th BONILLA, D CSB 203
 (7 Week Class - Starts 2/16/2012, Ends 4/5/2012)

SOCIOLOGY 1 **(UC:CSU) 3.00 UNITS**
 0444 LEC 3:30 hrs/wk TBA LEVY, M INTERNET
 Email: proflevym@hotmail.com
 (14 Week Class - Starts 3/5/2012, Ends 6/4/2012)

MOBILE ALERT NOTIFICATION SYSTEM LOS ANGELES MISSION COLLEGE



Sign up is simple:

Text **LAMC** to **253788** (AlertU) and reply **Y**

Or sign up online at www.alertu.org/lamc

- ALERT NOTIFICATIONS ARE ONLY SENT IN EMERGENCY SITUATIONS
- ALERTU SUBSCRIBERS WILL NOT RECEIVE SPAM
- SUBSCRIBER INFORMATION WILL NOT BE SHARED WITH THIRD PARTY MARKETERS
- STANDARD TEXT MESSAGE RATES APPLY

FOR MORE INFORMATION VISIT WWW.ALERTU.ORG

BROUGHT TO YOU BY



PACE Office: 818.364.7684
 Located in the lower level of the Campus Center
 PACE Director, Mark Pursley: 818.364.7677

PACE classes are also listed in the Spring schedule.
 For up-to-date information, go to
www.lamission.edu/pace

PACE students often combine PACE courses with other online, hybrid and short-term classes. Work with your counselor and the PACE Director to put together a schedule that meets your needs.

NEW PACE STUDENTS: Attend the PACE Orientation the Saturday before classes begin, **February 4, 9-10am, CMPC 5**. Call the PACE Office for more information.

WHO: PACE courses are offered in an accelerated format convenient to students' work schedules. Some students participate in the complete PACE program (see "Why" below for program features). However, **PACE courses are open to ALL Mission College students**, so anyone can sign up for a PACE course while taking traditional, online or other course formats.

WHY: PACE offers convenient scheduling, quality instruction, and a supportive staff. PACE features collaborative learning, field trips, artistic performances, and social events to enhance your educational experience.

WHAT: PACE has five tracks (Elementary Teaching, Business, Social Science, Health Science, and General Studies) to help students meet their transfer requirements while earning an A.A. degree. All PACE courses are fully transferable to CSU and UC.

WHERE: Currently all PACE courses meet on campus.

WHEN: Most courses in PACE are offered in an accelerated eight week format. Students attend class one evening a week and every other Saturday for eight weeks. A student can earn 12 units per semester by taking two courses in the first eight week session and two more in the second eight week semester. Each PACE course is paired with another PACE course so that students may earn six units in session A, and six more in session B. (Go to the website for complete PACE information.)

A Sample Schedule for Paired 3-Unit Courses:

Course 1: Tuesday 6-8pm and scheduled PACE Saturdays 8-12 (Student must attend both days. Courses do not meet on all Saturdays – see schedule.)

Course 2: Tuesday 8:10-10:10pm and PACE Saturday 12:30-4:30 (Student must attend both days. Courses do not meet on all Saturdays – see schedule.) Students may take one or both courses.

4-Unit Science Courses and 5-Unit Business and Math

Courses meet per the evening schedule indicated and every Saturday, and some are 16 weeks long.

Hybrid PACE Courses:

Students attend only four Saturday sessions and complete the remainder online.

PACE Basic Skills in Math and English: These courses, called bridge courses, are generally offered on Monday evenings or on Saturdays- see schedule



DISTRICTWIDE REGISTRATION

REGISTER AT MORE THAN ONE COLLEGE!

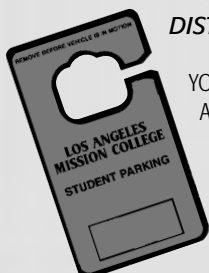
Students registering for classes through the college's web-based registration system will also have the opportunity to register for classes at any of the other colleges in the Los Angeles Community College District – East L.A. College, L.A. City College, L.A. Harbor College, L.A. Mission College, Pierce College, L.A. Trade Technical College, L.A. Southwest College, L.A. Valley College, and West L.A. College. Students can register for Instructional Television (ITV) classes as well.

Search for Classes on the Web!

Using the college's web registration system, students can search for available classes at any college in the Los Angeles Community College District. They can even search for a particular course by time and days of the week!

Thousands of Classes to Choose From!

The opportunity to enroll at multiple colleges gives students access to thousands of classes throughout the nine colleges in the Los Angeles Community College District.



DISTRICTWIDE PARKING

YOUR LAMC PARKING PERMIT IS GOOD AT ALL 9 CAMPUSES!

PACE - Program for Accelerated College Education

NOTE: Please refer to this schedule, not your printed receipt, for correct meeting times.

MONDAY – Evening BRIDGE Courses

Bridge Courses are 16 weeks and meet every Monday and Saturday (Except Sat 2/18 & 4/7)

MATH 125** **5.00 UNITS**
 6508 LEC 8:10PM - 10:10PM M ZHUANG, Y INST 2005
 AND LEC 12:30PM - 3:40PM S ZHUANG, Y CSB 207
 Class meets every Monday & Saturday for 16 weeks (Except Sat 2/18 & 4/7)

MATH 227 **(UC:CSU) 4.00 UNITS**
 6509 LEC 5:45PM - 10:00PM M DESULIMA PRZYBOROW, J CSB 207
 Class meets every Monday for 16 weeks

TUESDAY – BUSINESS TRACK

ACCOUNTING 1 **(UC:CSU) 5.00 UNITS**
 6501 LEC 6:00PM - 8:00PM TTh YEATS, R CSB 111
 AND LEC 8:00AM - 12:00PM S YEATS, R CSB 110
 AND LEC 4:55 hrs/wk TBA YEATS, R SCHEDULE
 Class meets every Tuesday and Thursday, plus 4 Saturdays (2/11, 2/25, 3/10 & 3/24)
 (8 Week Class - Starts 2/6/2012, Ends 3/30/2012)

MUSIC 101 **(UC:CSU) 3.00 UNITS**
 6510 LEC 8:10PM - 10:10PM T MATEUS, C CSB 111
 AND LEC 12:30PM - 4:30PM S MATEUS, C CSB 110
 AND LEC 2:35 hrs/wk TBA MATEUS, C SCHEDULE
 Class meets every Tuesday and 4 Saturdays (2/11, 2/25, 3/10 & 3/24)
 (8 Week Class - Starts 2/6/2012, Ends 3/30/2012)

ECONOMICS 2 **(UC:CSU) 3.00 UNITS**
 6504 LEC 6:00PM - 8:00PM T TONTZ, R CSB 111
 AND LEC 8:00AM - 12:00PM S TONTZ, R CSB 111
 AND LEC 2:05 hrs/wk TBA TONTZ, R SCHEDULE
 Class meets every Tuesday and 4 Saturdays (4/21, 5/5, 5/19 & 6/2)
 (8 Week Class - Starts 4/10/2011, Ends 6/2/2011)

ENGLISH 101 **(UC:CSU) 3.00 UNITS**
 6505 LEC 8:10PM - 10:10PM T SELSBY, D CSB 111
 AND LEC 12:30PM - 4:30PM S SELSBY, D CSB 111
 AND LEC 2:05 hrs/wk TBA SELSBY, D SCHEDULE
 Class meets every Tuesday and 4 Saturdays (4/21, 5/5, 5/19 & 6/2)
 (8 Week Class - Starts 4/10/2012, Ends 6/2/2012)

TUESDAY – ELEMENTARY TEACHING

CHICANO 42 **(UC:CSU) 3.00 UNITS**
 6503 LEC 6:00PM - 8:00PM T MUNGARAY CSB 206
 AND LEC 8:00AM - 12:00PM S MUNGARAY CSB 206
 AND LEC 2:35 hrs/wk TBA MUNGARAY SCHEDULE
 Class meets every Tuesday and 4 Saturdays (2/11, 2/25, 3/10 & 3/24)
 (8 Week Class - Starts 2/6/2012, Ends 3/30/2012)

MUSIC 101 **(UC:CSU) 3.00 UNITS**
 6510 LEC 8:10PM - 10:10PM T MATEUS, C CSB 111
 AND LEC 12:30PM - 4:30PM S MATEUS, C CSB 110
 AND LEC 2:35 hrs/wk TBA MATEUS, C SCHEDULE
 Class meets every Tuesday and 4 Saturdays (2/11, 2/25, 3/10 & 3/24)
 (8 Week Class - Starts 2/6/2012, Ends 3/30/2012)

****16 week course meets every Saturday (Except 2/18 & 4/7)**

SPEECH 101

6513 LEC 6:00PM - 8:00PM T CASAREZ, R CSB 206
 AND LEC 8:00AM - 12:00PM S CASAREZ, R CSB 206
 AND LEC 2:05 hrs/wk TBA CASAREZ, R SCHEDULE
 Class meets every Tuesday and 4 Saturdays (4/21, 5/5, 5/19, 6/2)
 (8 Week Class - Starts 4/10/2012, Ends 6/2/2012)

ENGLISH 101

6505 LEC 8:10PM - 10:10PM T SELSBY, D CSB 111
 AND LEC 12:30PM - 4:30PM S SELSBY, D CSB 111
 AND LEC 2:05 hrs/wk TBA SELSBY, D SCHEDULE
 Class meets every Tuesday and 4 Saturdays (4/21, 5/5, 5/19 & 6/2)
 (8 Week Class - Starts 4/10/2012, Ends 6/2/2012)

WEDNESDAY – HEALTH SCIENCES

CHEMISTRY 51 **(UC:CSU) 5.00 UNITS**
 6502 LEC 5:00PM - 8:00PM W STAFF INST 1004
 AND LEC 8:00AM - 9:05AM S STAFF INST 2003
 AND LAB 9:05AM - 12:10PM S STAFF INST 2012
 Class meets every Wednesday and Saturday for 16 weeks.

THURSDAY – SOCIAL SCIENCE

ENVIRONMENTAL SCIENCE 2 **(UC:CSU) 3.00 UNITS**
 6506 LEC 6:00PM - 8:00PM Th DOUGLAS, J CSB 206
 AND LEC 8:00AM - 12:00PM S DOUGLAS, J CSB 105
 AND LEC 2:35 hrs/wk TBA DOUGLAS, J SCHEDULE
 Class meets every Thursday and 4 Saturdays (2/11, 2/25, 3/10 & 3/24)
 (8 Week Class - Starts 2/6/2012, Ends 3/30/2012)

PHILOSOPHY 1

6511 LEC 8:10PM - 10:10PM Th PURSLEY, M CSB 111
 AND LEC 12:30PM - 4:30PM S PURSLEY, M CSB 111
 AND LEC 2:35 hrs/wk TBA PURSLEY, M SCHEDULE
 Class meets every Thursday and 4 Saturdays (2/11, 2/25, 3/10 & 3/24)
 (8 Week Class - Starts 2/6/2012, Ends 3/30/2012)

HUMANITIES 3

6507 LEC 6:00PM - 8:00PM Th KIANI, A CSB 111
 AND LEC 8:00AM - 12:00PM S KIANI, A CSB 110
 AND LEC 2:05 hrs/wk TBA KIANI, A SCHEDULE
 Class meets every Thursday and 4 Saturdays (4/21, 5/5, 5/19 & 6/2)
 (8 Week Class - Starts 4/10/2012, Ends 6/2/2012)

PHILOSOPHY 6

6512 LEC 8:10PM - 10:10PM Th PURSLEY, M CSB 111
 AND LEC 12:30PM - 4:30PM S PURSLEY, M CSB 110
 AND LEC 2:05 hrs/wk TBA PURSLEY, M SCHEDULE
 Class meets every Thursday and 4 Saturdays (4/21, 5/5, 5/19 & 6/2)
 (8 Week Class - Starts 4/10/2012, Ends 6/2/2012)

Courses in bold meet the first eight weeks, 2/6 - 3/30

(Session A - Saturdays: 2/11, 2/25, 3/10; 3/24 Finals)

Courses in plain type meet the second eight weeks, 4/10 - 6/2

(Session B - Saturdays: 4/21, 5/5, 5/19; 6/2 Finals)





The Weekend College

A Program of Los Angeles Community College District

ITV/The Weekend College classes allow students to complete general education classes in a focused eight-week format. The classes are offered on four campuses: **City [C]** and **Southwest [SW]** Colleges on Saturdays and **Valley [V]** and **Pierce [P]** Colleges on Sundays. The first college listed is **AM only 9:00-12:00 Noon**. The second college listed is **PM only 1:30-4:30 PM**. Students attend only one class meeting each weekend and may attend at any location.

The classes are taught by the same instructor at each campus. The classes are taught in a highly effective “blended format” combining the weekend class meetings with 26 half-hour video lessons available on cable television in the City of Los Angeles. The video component is also available in broadband, on DVD and in the College Learning Resources Centers on campus. Each class also has an online component creating a dynamic learning environment for all students.

Students enroll online on the Student Information System, select ITV as the campus. Students are advised to consult with a College Counselor when planning their Associate Degree or transfer program. For questions or registration assistance, call 818/833-3595. Financial aid is available for qualified students; fee waivers also apply to these classes. Transcripts are issued by L.A. Mission College.

SPRING 2012 Session A February 6 – April 1, 2012				SPRING 2012 Session B April 9 – June 3, 2012			
Classes	Section	Saturday Campus	Sunday Campus	Classes	Section	Saturday Campus	Sunday Campus
Economics 2	7145	C/SW	P/V	English 101	7153	C/SW	P/V
English 101	7146	C/SW	P/V	English 102	7154	C/SW	P/V
Health 11	7147	C/SW	P/V	Health 11	7155	C/SW	P/V
History 11	7148	C/SW	P/V	History 12	7156	C/SW	P/V
Oceanography 1	7149	SW/C	V/P	Mathematics 125	7157	SW/C	V/P
Philosophy 1	7150	SW/C	V/P	Philosophy 1	7158	SW/C	V/P
Political Science 1	7151	SW/C	V/P	Political Science 1	7159	SW/C	V/P
Psychology 1	7152	SW/C	V/P	Psychology 41	7160	SW/C	V/P
				Sociology 1	7161	SW/C	V/P
<p>Saturday class meetings: February 11 – March 31 Sunday class meetings: February 12 – April 1 No class meetings February 18 & 19 Last day to: Drop without incurring fees: Feb. 11 ADD Classes: February 16 Drop without a receiving a “W” February 22</p>				<p>Saturday class meetings: April 14 – June 2 Sunday class meetings: April 15 – June 3 Last day to: Drop without incurring fees: April 14 ADD Classes: April 19 Drop without a receiving a “W” April 25</p>			

Website: www.lamission.edu/itv • Telephone: 818/833-3594 or 800/917-9277

Honors Priority Admission Transfer Programs @ LAMC

LAMC has numerous agreements with university and college campuses that give students who participate in these programs various transfer application advantages, the most important being priority admission. If you are interested in transferring to UCLA, we have a

specific honors transfer program called UCLA Transfer Alliance/Honors Program (TAP). In addition, as a member of the Honors Transfer Council of California, LAMC participates in an alliance with many additional campuses. Information on both programs follows.

UCLA Transfer Alliance/Honors Program

The Los Angeles Mission College Transfer Alliance/Honors Program is designed for motivated students who plan on transferring to a four year college or university. The program consists of academically enriched general education courses in which both written expression and the critical analysis of ideas are stressed. The TAP program offers participating students priority admissions to UCLA and additional opportunities at other universities. Both current and new students may apply to be part of the TAP program.

Requirements: Students will complete five honors courses and maintain at least a 3.25 grade average, and honors designation will appear on the students' transcripts. For each honors course, students will complete a research project or paper designed in collaboration with the Honors Director Dr. Mike Fenton and the faculty member teaching the course.

Contact Information for the UCLA Transfer Alliance/Honors Program:

Contact Honors Counselor Afri Walker, 818.364.7647, or
Honors Coordinator Dr. Mike Fenton, 818.364.7888

Application requirements:

Current LAMC students must be eligible for English 101 and have completed 12 transferable units with a GPA of 3.25 or higher

Entering students must have a high school GPA of 3.50 or higher or an SAT score above 1,000, and their placement tests must place them in English 101 or higher.

If you do not meet a specific requirement but would like to be able to participate in TAP, please write to Dr. Mike Fenton at fentonms@lamission.edu to discuss your particular situation.

Application Packet Requirements:

Interested students should put together a packet that includes unofficial transcripts, a personal statement, faculty recommendation and a completed application which can be found on the Honors website:
www.lamission.edu/honors/default.aspx

TAP Honors program students receive the following benefits:

- Priority admissions consideration to several prestigious four-year institutions, including UCLA
- An enriched academic program allowing students to gain opportunities to pursue topics and projects of individual interest within courses taken; opportunity to gain valuable critical thinking, research and writing skills; opportunities to explore interdisciplinary approaches to course topics
- Assistance in the transfer process
- UCLA Library Card
- Transcripts that reflect participation in the program
- Regular opportunities for interaction and individual conferences with faculty mentors and program director
- Individualized counseling with an Honors Counselor
- Opportunity to attend the annual Honors Students research Conference at UC Irvine as well as the UCLA TAP/Transfer Conference

Additional Transfer Agreements through the Honors Transfer Council of California

This program was created to promote academic excellence, to stimulate creative intellectual thinking and discussions of academic issues among students and faculty, to increase awareness of current social issues, to encourage community service, to celebrate cultural diversity, and to prepare students for successful university transfer. LAMC Membership in the Honors Transfer Council of California gives our students the opportunity to participate in many honors agreements and the primary benefit is priority admission. To learn more about the Honors Transfer Council of California and the programs, agreements, priority admission, scholarships and other activities they offer to our students, go to www.honorstcc.org

Participating Universities and Colleges:

Some of the universities and colleges that offer honors program transfer agreements and priority admission to those students

who complete all requirements at the time of application for transfer are:

UC Irvine	Pomona College
UC Riverside	Pitzer College
UC Southern California	La Sierra University
CSU Fullerton	Whitman College
CSU San Diego	Pacific University
CSU Stanislaus	Claremont College
Chapman University	Occidental College

Benefits to Honors Program Participants

at Each School: Each University or College listed above has specific requirements and guidelines and each offers varying additional advantages outside of priority admission for students who complete the Honors Program requirements described. These advantages may include priority for housing, scholarships and other benefits. Transfer agreements for participating schools may be viewed at www.honorstcc.org/transfer/HTCC_Agreements.pdf

Requirements: The requirements are the same as they are for the UCLA TAP Program described above. Students must be eligible for English 101 and have completed 12 transferable units with a GPA of 3.25 or higher. Entering students must have a high school GPA of 3.50 or higher or an SAT score about 1000, and placement tests must place them in English 101 or higher. To earn Honors Program Certification, students must complete five honors courses with a 3.00 grade average, and honors designation will appear on the students' transcripts. For each honors course, students will complete a research project or paper with a specific faculty member for a class in which the student is enrolled.

Contact Information for HTCC Honors

Transfer Programs: Call Counseling at 818.354.7655 or 818.364.7656 and ask to meet with an honors counselor regarding all programs above. Go to www.lamission.edu/honors/default.aspx for additional materials.

Academic Assistance for LAMC Students

The Learning Resource Center (LRC)

Marie Zaiens, Director: zaiensme@lamission.edu 818.364.7757
Ground floor of the LAMC Library Building

The LRC is a “hub” for activities designed to help students succeed in their classes. The Information Desk is staffed by student assistants who are trained to offer basic support for computing, printing, and copying and who are responsible for scheduling appointments with writing and reading tutors. Highly qualified student tutors, many of whom are enrolled in master’s degree programs, are trained to assist students with academic writing, reading, math, science, and computer assignments as well as class projects and homework. Each semester, a variety of workshops and review sessions are offered covering topics in study skills and grammar. WORKOUTs in critical thinking topics are offered weekly in the “hub” to help students understand what critical thinking involves and how to apply critical thinking skills in any of their classes. The Writing WORKOUTs can prepare students for essay writing for English classes as well as *any of other classes that include essay assignments*. Workshops in Astronomy, Biology, Chemistry, Physics, and Science Success Skills are presented by the Science Success Center, and the Math Center offers tutoring and workshops throughout the semester. For further information on LRC services, please contact the Information Desk at 818.364.7754.

Specialized software and hardware is located in the LRC to accommodate students with disabilities. For more information or training on these specialized programs, please contact Adrian Gonzalez in the DSPS Office, 818.833.3313.

Library

Library Building, Top Floor
Hours: Monday through Thursday 8am-8pm
Friday 8am-1pm, Saturday, 10am-2pm
818.364.7600 x7106 | www.lamission.edu/library

Online databases, books, reference materials, periodicals, and information from the Internet – the tools you need to succeed are all available in the Library. The library staff is eager to assist you. Check out your library.

- Many textbooks are available for library use. Most other books can be borrowed for home use.
- E-books, articles in periodicals and newspapers and reference information are available 24/7 from on campus and from home.
- Study rooms are available for small groups to use.
- Computers provide access to Microsoft Office Suite, the internet and online databases.
- Use your Student ID card to print from computers and make copies.
- A scanner is available at the reference desk to scan documents.
- MLA and APA citation and style guides are available by clicking on Research Paper Guides from the Library home page.
- Reference librarians will help you find the information you need for your class assignment.

Academic Success Center (ASC)

Library Building, Ground Floor, Room 219
Hours: Monday through Thursday, 11am-7pm

The ASC provides FREE writing and reading assistance to registered students. We will help students to study, organize essays, learn MLA and APA styles, and improve grammar. Our knowledgeable writing coaches can help students to develop their skills or discuss writing styles for transfer level courses. Our new Reading Plus software program has helped some students improve their reading by five levels, and it is accessible from home. Students can take a Reading Plus or TABE reading assessment and begin improving their reading skills immediately. To make an appointment, call 818.364.7754.

- Eleven computers are available with grammar, writing, and reading software to use anytime the Center is open. Two laptops and two Mac books are also available for student use.
- Workshops are provided on grammar review, APA and MLA styles, writing essays, and note-taking techniques.
- Reading Plus, PLATO, and ESL software is available on lab computers.
- Critical thinking WORKOUTs focus on analysis, argumentation, presupposing, assumptions, implications, and interpretation.

Contact: Angela Keshishyan, Assistant Coordinator, Title V HSI Academic Success Center, keshisa@lamission.edu 818.364.7134

Title V Math Center

Lower Level of the Campus Center
Hours: Monday through Thursday, 11am-8pm

Knowledgeable, friendly, and patient tutors and math instructors are available to guide students through class assignments and practice exams. We have math textbooks and calculators available for students to use in the lab. Our staff can also assist students with math computer programs and online assignments. All services are free for registered students. No appointment needed.

Contact: Maria Renteria, Coordinator, Title V Math Center rentermd@lamission.edu 818.364.7811

Science Success Center (SSC)

Library Building, Ground Floor, Room 208
Hours: Monday through Thursday, 11am-7pm

The SSC provides FREE assistance in science courses to registered students: Library Building Room 208. Workshops in chemistry and biology are offered regularly. Midterm and FINAL EXAM review sessions, one-to-one assistance, and group study sessions are available. For more information, call 818.364.7754.

- Students may work individually, in groups, or by joining a study group by signing up online at www.lamission.edu/learningcenter/ssc.aspx
- Resources from professors, SSC handouts, science videos and animations, and links to social networking are on the SSC web page.
- Critical SSC Science tutorial videos to support the understanding of the science material are now available to view and/or check out.
- Science related manipulative models are available for use in the SSC.

Contact: Lilit Haroyan, Lead Coordinator, Title V HSI Science Success Center, haroyal@lamission.edu 818.364.7628

The Urban Teacher Fellowship program is a teacher preparation and career pathway program that supports students with barriers to success in attaining their high school diploma/ GED (if needed), Associate's degree, and transfer to Cal State Northridge in a cohort model. Participants must be 18-24 years of age, must meet WIA and Right To Work eligibility requirements, be a Liberal Studies major, and committed to a career in teaching K-12.

Services include:

- Learning Community – coursework is primarily taken as a cohort
- Supportive Services: case management, academic counseling, and Financial Aid application support
- Assistance in obtaining part-time employment in an after-school program
- Guaranteed transfer admission to Cal State Northridge*

*Upon successful completion of program requirements

For more information please call: Nancy Flores, 818.833.3403

The Los Angeles Mission College Child Development Lab School has collaborated and partnered in the instruction of students since their inception 36 years ago. The CDC laboratory school is an institution of learning as well as offering students access to college. Our program is grounded in theory, the latest studies and current best practice. Early childhood education is fluid and changes with the needs of the community and society.

What has not changed in over 30 years is that the first 5 years of life is the most significant in learning and comprehension. Studies have only reinforced the need for early education, especially with new studies regarding brain development.

Our ratio's and participation of vested individuals make us a utopian society of care and education for children. We have the ideal environment that is conducive to learning. We have highly experienced and educated staff, low ratios and purposeful collaboration.

New Rules About The Number Of Times You Can Attempt A Course

Effective Summer 2012, course withdrawal ("W") or a substandard grade ("D," "F," or "NP") count as an attempt at a course. *Only three attempts at any one course will be allowed*, with some exceptions. Listed below are the new rules that all students need to know about.

- Students who drop or are excluded after the last day to drop without a grade of "W" will have a "W" appear on their transcript. The "W" will count as an attempt for that course.
- A course in a student's transcript which currently shows a recorded "W" counts as an attempt for that course.
- Students will not be allowed to register for any course within the LACCD if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- Add permits for a course within the LACCD will not be processed if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- For courses specifically designated as "repeatable," students may repeat up to three times. (See Title 5 California Code of Regulations sections 55040, 55041, 58161).
- Where the student's number of enrollments in a course exceeds the allowable amount, the student may petition for an additional enrollment in cases of extenuating circumstances.

What students should do:

- Be sure you are academically ready for classes you enroll in.
- If you must drop a course, drop before the specified deadline for dropping a class without a grade of "W."
- See a counselor before making decisions that could affect your educational plan.

Community Education & Professional Development Program

Check our class offerings at
lamission.augusoft.net



Community Education offers a broad range of short-term, not-for-credit classes, special interest, personal and skill development, and leisure-learning classes for all ages. We've designed classes with you in mind and expanded our program offerings by providing educational training and personal enrichment opportunities for students, businesses and community partners in the San Fernando Valley.

Arts & Leisure • Kids College
Allied Health • Computer Training
Business & Career Development
Computer Training for Older Adults
College/Test Preparation
Dance • Health & Wellness
Online Training Program
Parenting & Nutrition
Performing Arts
Personal Enrichment
Professional Development

Register online at
lamission.augusoft.net

For Phone Registration
and information, call
818.833.3417

The Non-Credit Program

Our classes are designed to provide opportunities for personal enrichment, enhancement of job opportunities and preparation for a college career. Our instructors are trained in their fields and committed to providing you with the best education.

Do you need to learn to speak English to advance your personal and career goals?

Do you want to get your GED or need help passing the CAHSEE exams?

Are you beginning your US citizenship process and want to prepare for the exam?

Do you want to go back to school and need academic preparation and guidance?

If you answered “yes” to any of the questions above, the Non-Credit program can help you. We offer...

English as a Second Language (ESL) Classes

Learn to read, write and speak English today! Learn to speak, read and write English through our free courses that focus on conversation and beginning grammar. We will assess and place you in a class that best fits your needs. One of our counselors will also monitor your progress and help you transition into higher level credit ESL classes on campus.

GED Preparation and Services

Pass your GED test today. We offer free preparation classes. The General Education Development (GED) certificate is widely accepted as an equivalent to a high school diploma. The certificate is earned by passing five official GED tests

in the areas of writing, reading, social studies, science and mathematics. Getting your GED certificate can make a big difference in your ability to get and keep a job or to qualify for further education. We will assess your math and English levels and place you into a class that best fits your needs. We offer free preparation classes that focus on reading comprehension and mathematics. We do not offer the GED test at our location but our program will monitor your progress, help you with the registration process and find a convenient location for you to take the test.

CAHSEE (High School Exit Exam) Preparation Classes

Do you need to pass the CAHSEE exam to get your high school diploma? All high school students in the state of California are required to pass the California High School Exit Exam (CAHSEE). Our program offers preparation courses in the areas of Math and Language Arts. We will also provide you with academic counseling services that will help you achieve your higher educational goals. We will assess your Math and English skills and place you in the class that best fits your needs. You will also get assistance finding locations and dates for the next CAHSEE exam.

Citizenship Test Preparation Classes and Evaluation of Form N-400.

Let us help you begin the process to become a U.S. citizen today! During your naturalization eligibility interview, a USCIS Officer will test your ability to read, write, and speak English (unless you are exempt from the English requirements). You will also be given a civics test in English, to test your knowledge and

understanding of U.S. history and government, unless you are exempt. Our classes will prepare you to pass the reading, writing and speaking tests. We also have services to help you complete the N-400 form and to answer any questions regarding the process.

Classes are FREE and Registration is fast and easy! All services and classes are free of charge and open to everyone in the community. **Don't wait any longer**, call us today! For more information and for our schedule of classes please call 818.364.7774, or log on to <http://lamission.edu/noncredit>

Free GED Prep Courses

Spring 2012 - Non Credit Schedule

Sec#	ESL	TIME	LOCATION	DAYS	TEACHER
8850	ESL 1/ESL NC 007CE	8:00am - 11:10am	Olive Manor	M-TH	Leija
5850	ESL 1/ESL NC 007CE	6:00pm - 9:10pm	Gridley El Rm 45	M-TH	Luz De la Cruz
8851	ESL 1/ESL NC 010CE	8:00am - 11:10am	J.Monroe H.S (E 12)	Saturday	Luz De la Cruz
8852	ESL 1/ESL NC 004CE	8:30am -11:40am	Sara Coughlin	W/TH	Eleuterio Michel
8847	ESL 2/ESL NC 004CE	8:30am - 11:40am	VISA	T/TH	Luis Galvez/TBA
5851	ESL 2/ESL NC 007CE	6:00pm - 9:10pm	Gridley El Rm 46	M-TH	Schneider (M/W)/Michel (T/Th)
8846	ESL 3/ESL NC 008CE	9:00am - 12:10pm	Bungalow 4	M-TH	Miriam Krawchuk
5846	ESL 3/ESL NC 008CE	6:50pm - 10:00pm	Bungalow 4	M-TH	Elsa Sarmiento
8855	ESL 2/ESL NC 010CE	8:00am - 11:10am	J.Monroe H.S (E11)	Saturday	Arturo Maturo
5847	ESL 1/ESL NC 007CE	6:00pm - 9:10pm	J.Monroe H.S (E 11)	M- Th	J. De La Cruz (M/W)/Maturo (T/Th)

Sec#	CITIZENSHIP	TIME	LOCATION	DAYS	TEACHER
8857	CIVICS/ESL/CVCS 001CE	9:00am - 12:10pm	CSB 102A	Saturday	M.Krawchuk
5853	CIVICS/ESL/CVCS 001CE	6:00pm - 9:10pm	Gridley El	Wednesday	Silvia Yehia

Sec#	GED SPANISH	TIME	LOCATION	DAYS	TEACHER
8868	GED (Spanish)/BSICSKL 023CE	9:00pm - 9:55pm	BUNG 3	M - TH	Silvia Yehia
8869	GED (Spanish)/BSICSKL 023CE	10:05pm - 11:00pm	BUNG 3	M - TH	Silvia Yehia
8860	GED (Spanish)/BSICSKL 023CE	9:00pm - 1:15pm	CSB 206	Saturday	Silvia Yehia
5857	GED (Spanish)/BSICSKL 023CE	7:00pm - 7:55pm	BUNG 3	M - TH	TBA
5858	GED (Spanish)/BSICSKL 023CE	8:05pm - 9:00pm	BUNG 3	M - TH	TBA

Sec#	GED ENGLISH	TIME	LOCATION	DAYS	TEACHER
8861	GED (English)/BSICSKL 023CE	9:00AM - 9:55AM	Bungalow 5	M-TH	Jose Gutierrez
8862	GED (English)/BSICSKL 023CE	10:05AM - 11:00AM	Bungalow 5	M- - TH	Jose Gutierrez
5855	GED (English)/BSICSKL 023CE	7:00pm - 7:55pm	Bungalow 5	M-TH	Gutierrez (M/W)/Arriaga (T/Th)
5856	GED (English)/BSICSKL 023CE	8:05pm - 9:00pm	Bungalow 5	M-TH	Gutierrez (M/W)/Arriaga (T/Th)

Sec#	CLASS/LEVEL	TIME	LOCATION	DAYS	TEACHER
8865	Basic Skills Literacy Lab/BSICSKL 023CE	9am-11:05am	LRC 218	M/W	T.English
8867	Reading With Computers/BSICSKL 023CE	8:30am-12:45pm	Sara Coughlin (CL)	M	Elsa Sarmiento
8864	CAHSEE/BSICSKL 023CE	8:00am -12:15pm	CSB 102B	S	Cesar Fuentes

Programa Non-Credit

¿Necesitas aprender inglés para tu desarrollo personal y laboral?

¿Quieres obtener el GED o necesitas ayuda para pasar el examen de CAHSEE para obtener el Diploma de High School?

¿Quieres empezar el proceso para hacerte ciudadano de Los Estados Unidos y necesitas ayuda preparándote para el examen Naturalización?

¿Quieres regresar a la escuela y necesitas prepararte académicamente y obtener consejería?

Si contestaste “Si” a una de estas preguntas llámanos hoy. El programa de Non-Credit te puede ayudar. Todos los servicios son GRATIS y registrarse es fácil. Todos los miembros de la comunidad pueden participar en este programa.

Clases de inglés Como Segundo Idioma

Aprende Inglés con nuestras clases gratuitas, inscríbete hoy. El idioma inglés es muy necesario para la comunicación diaria en este país, también es requerido hablarlo, leerlo y escribirlo para alcanzar metas académicas tanto como personales.

Aprende a hablar inglés con nuestras clases gratuitas.

Nuestro programa se enfoca en el área de conversación y los niveles básicos de gramática. Nosotros te asesoraremos para poder colocarte en una clase indicada a tu nivel. Nuestros consejeros te ayudaran dándote información que te ayudara a seguir adelante con tus metas académicas.

Tendras la oportunidad de continuar con clases de crédito en el colegio después de completar nuestro programa. Inscríbete hoy.

Clases de preparación de GED en Español

Nosotros te preparamos para que pases tu GED en español.

¡Comienza a trabajar para un mejor futuro hoy!

El certificado de GED (General Education Development) es aceptado como un equivalente a un High School diploma. El certificado puede ser adquirido al pasar una serie de exámenes en las áreas de lectura, matemáticas, estudios sociales, historia de E.E.U.U. y ciencias. El examen lo puedes tomar en español o inglés y está diseñado para medir el nivel de conocimiento de un estudiante a nivel de la High School. El pasar el examen de GED te ayudara a conseguir un mejor empleo, seguir tu educación y calificar para ayuda financiera. Nosotros

asesoraremos al estudiante para colocarlo en el nivel indicado. Nuestras clases están diseñadas para preparar al estudiante a pasar el examen. Nuestro programa no administra el examen pero te ayudaremos a encontrar un lugar y una fecha conveniente de acuerdo a sus necesidades, sea en español o inglés.

CAHSEE (Examen de Salida de Preparatoria)

Para poder obtener el diploma de preparatoria (High School) en el estado de California los estudiante tienen que pasar un examen de salida llamado CAHSEE. EL programa está diseñado para ayudarte a mejorar tu conocimiento en las materias de Inglés y Matemática. El programa te ofrece (1) una serie de clases en Matemáticas e Inglés que te asesora para pasar el examen, (2) ayuda individual en las materias de Matemática e Inglés (3) asesoría individual con uno de nuestros consejeros para seguir tus metas académicas. Visítanos o llámanos para mayor información.

Clases de Ciudadanía y asesoramiento en la forma N-400

Prepárate y pase el examen de naturalización con la ayuda de nuestras clases, recibe ya los beneficios de ser un ciudadano de los Estados Unidos.

Durante la entrevista de naturalización un oficial de USCIS te hará un examen oral y escrito en inglés. (Excepto a personas que califican no tomarlo en ingles). La segunda parte del examen consiste en una prueba de conocimiento de historia y gobierno de Estados Unidos. Nuestras clases te ayudaran con una preparación solida para que puedas pasar el examen de naturalización y obtener tu ciudadanía. Te ayudaremos a llenar la aplicación N-400 y contestar todas las preguntas que tengas acerca del proceso.

No Espere Más, ¡Lláme hoy! Para más información y horario de clases llame a Dennis Solares al 818.364.7774 o visite nuestra página de internet <http://lamission.edu/noncredit>

Cursos GRATIS de Preparación para GED



Why should you enroll in the Credit ESL Program at Mission College?

Our Mission is Your Success! To help you succeed in meeting your goals, our ESL Program provides...

- Dedicated, caring, and experienced instructors and staff
- Modern, technology-equipped classrooms
- State-of-the-art computer labs
- Multi-level program to meet your language development needs
- Day and evening classes to meet your busy schedule
- Financial Aid available for most students

Students who complete the 7-Level Credit ESL Program at Mission College can...

- Succeed in other college courses
- Be prepared to continue their college studies and earn AA and AS Degrees or complete certificates in fields like Culinary Arts, Child Development, Multimedia, Computer Science and other fields
- Enhance job skills and career advancement
- Increase vocabulary and reading skill
- Improve oral and written communication

Go to www.lamission.edu and click on "Apply Online" or come in person with your valid picture ID to complete an application and start the registration process. Once you have applied, Mission College will provide Assessment, Orientation, and Counseling to help you enroll in the correct ESL classes.

ESL Program at Mission College

Levels and Classes

The ESL program at Mission College consists of seven levels of instruction. Research in language acquisition advises that skills not be taught in isolation. Consequently, some ESL classes are combined, and other ESL classes have corequisites. Students receive maximum benefit by taking all classes in each level concurrently.

Level 1: ESL 1 integrated (combined skills) -12 units MTWTh

Level 2: ESL 2 integrated (combined skills) -12 units MTWTh

Levels 3, 4, 5 and 6 have A, B, and C components:

ESL 3A, 4A, 5A, 6A: Writing/Grammar, 6 units, MW

ESL 3B, 4B, 5B, 6B: Reading/Vocabulary, 3 units, TTh

ESL 3C, 4C, 5C, 6C: Listening/Speaking, 3 units, TTh

Level 7: ESL 8: Advanced ESL Composition - 6 units, MW

ESL 8 is equivalent to English 28 and satisfies the prerequisite for English 101.

Assessment - Which Level Should I Take?

All new students must take the Mission College ESL Placement Test. The results of this test will indicate which level you should enroll in. Mission College does not accept assessment test results from other colleges or adult schools.

Once enrolled, students who believe they were incorrectly placed should confer with their instructor and the ESL Department Chair.

For information, call 818.364.7666

El programa de (ESL) inglés como segundo lenguaje en Mission College

Niveles y clases

El programa de (ESL) inglés como segundo lenguaje consiste en siete niveles de instrucción. El estudio en la adquisición del lenguaje recomienda la enseñanza de las habilidades integradas. Consecuentemente algunas clases de (ESL) están combinadas y otras clases requieren pre-requisitos. Los estudiantes reciben el máximo beneficio tomando todas las clases en cada nivel al mismo tiempo.

Nivel 1: ESL 1, Habilidades Integradas - 12 unidades, MTWTh

Nivel 2: ESL 2, Habilidades Integradas - 12 unidades, MTWTh

Nivel 3, 4, 5, y 6 Comprende las asignaturas A, B, y C.

ESL 3A, 4A, 5A, 6A: Escritura/Gramática - 6 unidades, MW

ESL 3B, 4B, 5B, 6B: Lectura/Vocabulario - 3 unidades, TTh

ESL 3C, 4C, 5C, 6C: Escuchar/Hablar - 3 unidades, TTh

Nivel 7: ESL8: Avanzado ESL composición - 6 unidades, MW

ESL 8 es equivalente a inglés 28 y satisface los requisitos para inglés 101.

Examen - ¿Cuál nivel debo tomar?

Todos los estudiantes nuevos deben tomar el examen de ESL en Mission College. Los resultados de este examen le indicarán a qué nivel deberá inscribirse. Mission College no acepta resultados de exámenes de otros colegios o escuela para adultos.

Una vez inscrito el estudiante que crea que fue asignado a un nivel incorrecto deberá comunicarse con su instructor o el jefe del departamento de ESL.

Para mas informacion llama al 818.364.7666

ANNOUNCEMENT: Title 5, section 55035, prohibits students, who have completed 30 units of "remedial" (basic skills) course work, from enrolling in any additional credit basic skills courses. Starting with the Winter 2010 registration cycle, this requirement will be reinforced by DEC. If a student who has exceeded the 30 unit limit enrolls in a credit or noncredit ESL course, the student will be permitted to enroll in additional basic skills courses. Also, Title 5 exempts students with learning disabilities. The DSPS Office can authorize a system override for these students. The actual override functionality is in A&R so the DSPS Office will have to coordinate this effort with the Admissions Office. This restriction does not apply to non-credit basic skills courses. Students, who have exceeded the 30 unit limit, should be encouraged to enroll in non-credit basic skills courses.

The Application & Matriculation Process: A Step-by-Step Guide

The STEPS TO SUCCESS Matriculation Process

connects Los Angeles Mission College with students who enroll for credit courses into an agreement for the purpose of realizing the student's educational goals through the college's programs, policies, and requirements.

Matriculation Exemptions Status: At the time of application, all students are classified as Exempt or Non-Exempt from various matriculation components. Students may be exempt from one or more of the individual steps described below. Exempt students may participate in all matriculation components. All other students are coded as non-exempt and are expected to complete orientation, assessment, and counseling during their first semester at Los Angeles Mission College. Please refer to exemptions as they pertain to the steps below.

Student's Responsibilities: Non-exempt students are required to express at least a broad educational intent upon admission, declare a specific educational goal no later than the term after which 15 units of degree applicable credit courses are completed, diligently attend class, complete assigned coursework, complete courses and maintain progress toward an educational goal and cooperate in the development of a student educational plan.

Please follow the steps below. Contact information is indicated for each step so that you can call or email with your questions. The process described below is for new students and for returning students who have not attended any LACCD campus for two consecutive semesters.

STEP 1 COMPLETE AND SUBMIT AN APPLICATION FOR ADMISSION

Online Application Process:

- GO TO www.lamission.edu and click on "Apply Online."
- You will be sent directly to the CCCApply.Org website, where you will follow the steps listed on the website.
- Allow approximately three working days (excluding holidays and weekends) for the processing of your online application.
- Once your on-line application is successfully processed, you will receive an email confirmation containing your STUDENT IDENTIFICATION NUMBER and information explaining how to access your district wide registration appointment online. Your student identification number will allow you to access the registration system.

Paper (In Person) Application Process:

- If you submit an application in person, please bring a valid form of picture identification with you. You will receive your STUDENT IDENTIFICATION NUMBER immediately after your application is processed. Your STUDENT IDENTIFICATION NUMBER will allow you to access the Los Angeles Community College District (LACCD) registration system. Your registration appointment will be scheduled according to Title V requirements based on your enrollment status as a continuing, new or returning student. (Please see academic calendar, inside front cover, for registration appointment dates.)

For more Information:

- Visit www.lamission.edu/admissions
- Stop by the Admissions Office in the Student Services Lobby located in the Instructional Building.
- Call 818.833.3322 during our regular office hours, which are subject to change. Check www.lamission.edu/admissions for current office hours

STEP 2 ASSESSMENT

Campus Center Lower Level, Room 1529

ALL students who have submitted an application and have been issued a student ID number are required to take the assessment tests in English or English as a Second Language (ESL) and Math, unless exempt (please refer to exemptions below). The assessment process helps to place students in classes where they are most likely to succeed. Assessments are available on a walk-in basis, Monday through Thursday from 8am to 5pm. Students must have their LACCD ID Number and present a valid form of picture ID prior to taking the assessment tests.

NOTE: The Math assessment process requires students to self select the appropriate test level (Algebra Readiness, Elementary Algebra, Intermediate Algebra or Pre-Calculus). For more information on choosing the appropriate Math assessment test, please visit www.lamission.edu/math and select "MDTP Sample Tests" from the Main Menu.

Assessment Results:

- Once the assessment tests have been completed, it will take approximately 24 hours for the results to be available.
- Full assessment reports will be available for pick up at the Assessment Center approximately 24 hours after test completion.
- Assessment reports for tests taken on Thursdays will be available for pick-up the following Monday.
- Students may also view their assessment results on the Student Information System – eweb2.laccd.edu/WebStudent/signon.asp

For more Information:

- Visit www.lamission.edu/assessment/default.aspx
- Stop by the Assessment Office in the Campus Center Lower Level Room 1529.
- Call 818.364.7613

Assessment Exemptions:

1. Students who have already earned an AA/AS degree or higher or
2. Students who are enrolling in recreational and/or personal growth classes only and have no intention of earning a degree or certificate

NOTE: Students who have assessment results from a college that uses assessments that are on the approved list of assessment instruments for California Community Colleges or who have completed Math and English courses at other colleges may be exempt from Assessment. Proof of transcripts and/or assessment results need to be presented to a Counselor in the Counseling Office.

STEP 3 ONLINE ORIENTATION

Once the assessment tests have been completed and results received, students may sign up at the Assessment Center to attend an Online Orientation. It is highly recommended for all new students to attend an Online Orientation session unless exempt (please refer to exemptions below). Online Orientation presents important information about the college, educational programs, requirements, resources and services that will help students register for classes and succeed in meeting their educational goals.

For more Information:

- Visit www.lamission.edu/assessment/orientation.aspx
- Stop by the Assessment Office in the Campus Center, Lower Level, Room 1529.
- Call 818.364.7613

Orientation Exemptions:

1. Students who have already earned an AA/AS degree or higher, or
2. Students who are enrolling in recreational and/or personal classes only and have no intention of earning a degree or certificate, or
3. Students enrolling in fewer than 6 units of coursework and are concurrently enrolled at another college or university

STEP 4 COUNSELING

All new and returning students should meet with a counselor before registering for courses unless exempt (please refer to exemptions below). Meeting with a counselor regularly, provides an opportunity to review educational goals, course requirements, research majors, plan courses, and develop a Student Educational Plan (SEP). It is HIGHLY recommended that students meet with a counselor each semester to receive updates on changes and review progress towards their educational goal. Please contact the Counseling Office for appointment and drop-in availability.

For more Information:

- Visit www.lamission.edu/counseling
- Stop by the Counseling Office in the Instructional Building, Administration Wing
- Call 818.364.7655 or 818.364.7656

Counseling Exemptions:

1. Students who have already earned an AA/AS degree or higher, or
2. Students who are enrolling in recreational and/or personal classes only and have no intention of earning a degree or certificate, or
3. Students enrolling in fewer than 6 units of coursework and are concurrently enrolled at another college or university

STEP 5 APPLY FOR FINANCIAL AID

All students are encouraged to apply for financial aid. Eligible students should complete the **Free Application for Federal Student Aid (FAFSA)** online at www.fafsa.gov. The FAFSA is used to determine eligibility for federal and state financial aid, including grants, work-study, and loans. California residents can also apply for the **Board of Governor's (BOG) Fee Waiver** through a separate paper application, available at the Financial Aid Office and on our website at www.lamission.edu/financialaid, under "Apply for a Fee Waiver."

STEP 6 REGISTER FOR YOUR COURSES

Register for Courses Online:

The first task is to go to www.lamission.edu and check for open classes. Have the four-digit section number of the classes you want ready. Then check and make sure there are no time conflicts for your chosen classes. Next, follow the seven steps listed below.

1. Have your student ID number ready before you sign on.
2. Have your four-digit pin number ready, which is your birth day and month without the year.
3. Go to the Los Angeles Community Colleges website, www.laccd.edu
4. Click on "Student Information System."
5. Select "Current Student."
6. Select "View Registration Appointment" (State Title V regulations mandate that students may not register before their appointment date.)
7. Click on "Add/Drop Classes."

Register for Courses In Person:

1. Check www.lamission.edu/admissions online for current office hours.
2. Come to Admissions & Records with a valid picture identification.

Fees

Enrollment Fees

Resident Student	\$36 (per unit)
Out-of-State Student	\$36 (per unit)
International Students*	\$36 (per unit)

Additional Tuition Fees (non-resident students only)

Out-of-State Student	\$190 (per unit)
International Students*	\$207 (per unit) includes additional capital outlay fee of \$17

Health Fees

Fall & Spring	\$11 (each semester)
Winter & Summer	\$8 (each semester)

Student Representation Fees

Each Semester	\$1
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Parking Fees

Fall & Spring	\$20 (each semester)
Winter & Summer	\$10 (each semester)

Associated Student Organization (ASO) Membership Fee

Fall & Spring	\$7 (each semester)
Winter & Summer	\$3 (each semester)

Audit Fee

Per Unit	\$15
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International Medical Insurance Coverage (IMED)

Per Semester	\$498
(required for International or foreign students only)	

*Additional \$25 Report Fee due once per semester

Prerequisites, Corequisites & Advisories

Prerequisite: A class or skill you must have prior to enrolling in the target class. The faculty of that discipline requires the prerequisite because they feel it is necessary for you to succeed in the target course.

Corequisite: A class that must be taken simultaneously with the target course. A corequisite may be completed with passing grade ("C" or better) prior to enrollment in the target course.

Advisory: A class or skill you are advised to have, but not required to have, prior to enrolling in the target course

Target Course: Any course which the faculty has determined that requires completion of a prerequisite, corequisite, or advisory course

Placement Level: The outcome from the assessment process which is used for placing students into the appropriate level of English, Mathematics, and English as a Second Language courses

Registration Limitation

All students need to demonstrate meeting the prerequisite or corequisite requirement in order to enroll into the target course.

- If the student satisfies the requirement by completing a class with a grade of "C" or better at LAMC or through the assessment process, he/she will be cleared for registering into the target course.
- If the student has satisfied the prerequisite or corequisite and/or placement at another college or through another method, he/she must submit the appropriate documentation (i.e. an official transcript or CCC placement results) to the Counseling Department located in the Instructional and Student Services Building (818.364.7655).

Once a counselor reviews the documents and finds that the prerequisite or corequisite has been satisfied, the counselor will issue a course placement authorization form. This form, once signed by the counselor, needs to be turned into the Admissions office along with the necessary add slip by the student for processing.

Prerequisite Challenge Procedure

All students need to demonstrate meeting the prerequisite or corequisite requirement in order to enroll into the target course.

- If the student satisfies the requirements by completing a class with a grade of "C" or better at LAMC or through the assessment process, he/she will be cleared for registering into the target course.
- If the student has satisfied the prerequisite or corequisite and/or placement at another college or through another method, he/she must submit the appropriate documentation (i.e. an official transcript or CCC placement results) to the Counseling Department located in the Instructional and Student Services Building.

Once a counselor reviews the documents and finds that the prerequisite or corequisite has been satisfied, the counselor will issue a course placement authorization form. This form, once signed by the counselor, needs to be turned into the Admissions Office along with the necessary add slip by the student for processing. Students without transcripts or other proof of meeting the specified prerequisite or corequisite but who believe that they have other clear and reliable evidence that they are adequately prepared to take the target course may go through the prerequisite or corequisite challenge process.

Right to Challenge Prerequisites

Students have the right to file a challenge for any prerequisite or corequisites. Challenges can be based upon the following:

- The student has the knowledge or ability to succeed in the target course despite not meeting the prerequisite or corequisite. (Criteria for challenging based on knowledge or ability to succeed will be determined by each Academic Department.)
- The prerequisite or corequisite is not valid because it has not been established in accordance with the District's policy.

- The prerequisite or corequisite is being applied in an unlawfully discriminatory manner.
- The prerequisite or corequisite has not been made reasonably available, causing the student undue delay in completing his/her educational goal.

Prerequisite Challenge Process

1. Pick up the challenge form at the Counseling Office. It is required that students seeking to go through the challenge process meet with a counselor to discuss the process in further detail.
2. All challenge forms must be submitted at least five (5) working days prior to the first day of instruction as stated in the Schedule of Classes (please note: the challenge process takes five working days to complete). Challenges filed after this deadline will be considered for the following semester. If the challenge is approved or the college fails to resolve the challenge within 5 working days, the student shall be allowed to enroll in the course.
3. Once a petition packet is complete (including standard and discipline specific documents), the student will deliver it to the department responsible for the prerequisite or corequisite course. Once a complete packet is received, the department will have five (5) working days within which to make its decision, whereupon the department chair or department designee will sign and date the petition. Incomplete petition packets will not be accepted. If the Chair and/or Vice Chair is the instructor of the course that the student wishes to enter, then the Chair and/or Vice Chair will identify another faculty member in the discipline to review and approve the challenge form.
4. Upon review of the challenge, within three (3) working days of reaching its decision, the responsible department will attempt to notify the student using contact information provided on the petition form. All students requesting further information will be directed to contact the counselor of record. A copy of the form will be filed in the department office and the original will be returned to the counseling department.
- If the challenge is approved, the student must obtain the a course placement authorization from the counseling department and take it to Admissions along with the necessary add form for processing.
- If the challenge is denied, the student may be able to appeal the decision to the Vice President of Academic Affairs (see petition form for more details). Notification of the appeal decision will be sent to the student within 5 working days after its receipt. Students with complaints or challenges to any matriculation provision may appeal to the Vice President of Student Services.

How to Read the Schedule of Classes

Classes are listed in alphabetical order from Accounting to Theater.
Check Real Time Schedule on the Web.

ENGLISH

Course Number	Course Name			Transferability Units		
101 COLLEGE READING & COMPOSITION I			(UC:CSU) 3.00 UNITS			
Prerequisite: English 28 or ESL 8 with a grade of 'C' or better, or appropriate skill level demonstrated through the English assessment process, or by permit						
Develops proficiency in college-level reading and writing through the application...						
DAY CLASSES						
0233	LEC	9:05AM - 10:30AM	MW	COX, V	CSB 101	
0234	LEC	10:40AM - 12:05PM	TTh	LADINSKY, G	CSB 206	
0235	LEC	2:00PM - 3:25PM	MW	LADINSKY, G	CSB 205	
EVENING CLASSES						
3226	LEC	6:50PM - 10:00PM	W	KEMP, E	HFAC 203	
Section No.	Time & Day(s)		Instructor	Building Room		

DAY KEY
M = Monday
T = Tuesday
W = Wednesday
Th or R = Thursday
F = Friday
S = Saturday
Su = Sunday

Italics indicates Saturday Classes	[063 CREATIVE CURRICULUM IN A FAMILY CHILD CARE SETTING (CSU) 2.00 UNITS					
		0180	LEC	1:00PM - 5:15PM	S	OLSON, A	CCDS 201
Short-Term Classes]	(8 Week Class - Starts 3/31/2012, Ends 5/26/2012)					

BUILDING KEY

- | | |
|----------------------------------------------------------------------------|------------------------------------------------------------------|
| BUNG: Bungalows (Between INST & parking structure) | CAI: Culinary Arts Institute (Adjacent parking structure) |
| CAC: Cultural Arts Classrooms (Adjacent parking structure & CSB) | HFAC: Health, Fitness & Athletics Complex (East campus) |
| CCDS: Center for Child Development Studies (North corner of campus) | INST: Instructional Center (Main campus) |
| CMPC: Campus Center Building (Main campus) | LRC: Library Building (Main campus) |
| CSB: Collaborative Studies Building (North section of campus) | ELCRGOLF: El Cariso Golf Course |
| | ELCRPARK: El Cariso Park |

OFF-CAMPUS LOCATIONS - see location map page 70

- | | | |
|------------------------------|--------------------------------------|--------------------------------------|
| GRID-ES - Gridley Elementary | MSSNBOWL - Mission Hills Bowl | SARA-COUG - Sara Coughlin Elementary |
| MONROE - James Monroe High | OLIVE MNR - Olive Manor Senior Apts. | |

STUDENT STORE ANNOUNCEMENT

Information on required textbooks and costs of class materials are available on the College Student Store website: www.eagleslanding.lamission.edu

Chair: Pat Flood 818.364.7715

001 INTRODUCTORY ACCOUNTING I (UC:CSU) 5.00 UNITS

Prerequisite: None

The student will learn basic accounting theory and procedures. Students will prepare books of original entry and post to general and subsidiary ledgers. Students will perform accounting procedures using the voucher system, and will prepare adjusting entries, and financial statements.

DAY CLASSES

0101 LEC 10:40AM - 1:10PM MW NERUD, S INST 2006

EVENING CLASSES

3101 LEC 6:50PM - 9:20PM MW NERUD, S INST 2006

PACE/Program for Accelerated College Education (Open to ALL students) See page 12.

0501 LEC 8:00PM - 8:00PM TH YEARS, R CSB 110
AND LEC 8:00AM - 12:00PM S YEARS, R CSB 110
AND LEC 4:55 hrs/wk TBA YEARS, R SCHEDULE
Class meets every Tuesday and Thursday, plus 4 Saturdays (2/11, 2/25, 3/10 & 3/24)
(8 Week Class - Starts 2/6/2012, Ends 3/30/2012)

002 INTRODUCTORY ACCOUNTING II (UC:CSU) 5.00 UNITS

Prerequisite: Accounting 1 with a grade of 'C' or better

Introductory course in accounting, applying basic accounting principles to specialized business operations and organizations including partnerships, corporations, and manufacturing enterprises. Students will perform job order cost accounting, process cost accounting, budgeting and an analysis of the source and application of funds statement.

DAY CLASSES

0102 LEC 10:40AM - 1:10PM TTh NERUD, S INST 2006

015 TAX ACCOUNTING I (CSU) 3.00 UNITS

Prerequisite: Acctg 1 or Acctg 21 and 22 with a grade of 'C' or better

A study of Federal and California State Income Taxes as they apply to individuals and sole proprietorships and an analysis of laws, consideration of appropriate accounting procedures, and preparation of reports and returns.

DAY/WEEKEND CLASSES/LATE START CLASSES

0103 LEC 9:00AM - 2:50PM S TAMADUCH, R INST 2006
(9 Week Class - Starts 3/31/2012, Ends 6/2/2012)

921 COOP ED - ACCOUNTING (CSU) (Rpt 3) 2.00 UNITS

9001 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - ACCOUNTING (CSU) (Rpt 3) 3.00 UNITS

9002 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - ACCOUNTING (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9003 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

Chair: Pat Flood 818.364.7715 | Vice Chair: Kelly Enos 818.364.7610

001 INTRODUCTION TO ADMINISTRATION OF JUSTICE (UC:CSU) 3.00 UNITS

Prerequisite: None

The history and philosophy of Administration of Justice in the United States, including identification of the various subsystems such as the police, courts and corrections. Includes the theories of crime, punishment, rehabilitation, ethics, education and training for professionalism in the justice system.

ONLINE CLASSES

0106 LEC 3:10 hrs/wk TBA HART, J INTERNET
www.lamission.edu/online

DAY CLASSES

0107 LEC 12:15PM - 3:25PM M RANDOLPH, D INST 1002

EVENING CLASSES

3104 LEC 6:50PM - 10:00PM W LUNN, M HFAC 107

002 CONCEPTS OF CRIMINAL LAW (UC:CSU) 3.00 UNITS

Prerequisite: None

The historical development, philosophy, and origins of today's criminal law. The course looks at definitions and classifications of crimes and their applications to the system of administration of justice.

EVENING CLASSES

3105 LEC 6:50PM - 10:00PM M SINCLAIR, R HFAC 107

3106 LEC 6:50PM - 10:00PM W ENOS, K INST 1001

003 LEGAL ASPECTS OF EVIDENCE (CSU) 3.00 UNITS

Prerequisite: None

A study of the origin, development, philosophy, and constitutional basis of evidence; constitutional and procedural considerations affecting arrest, search, and seizure; kinds and degrees of evidence, and rules governing admissibility; judicial decisions interpreting individual rights and case studies.

EVENING CLASSES

3107 LEC 6:50PM - 10:00PM T SMITH, P HFAC 203

004 PRINCIPLES & PROCEDURES OF THE JUSTICE SYSTEM (UC:CSU) 3.00 UNITS

Prerequisite: None

A study of the different aspects of the criminal justice system with an emphasis on the courts. Reviews the different procedures in court settings and how the courts decisions impact society as a whole.

EVENING CLASSES

3108 LEC 3:30PM - 6:40PM W ENOS, K INST 1001

005 CRIMINAL INVESTIGATION (CSU) 3.00 UNITS

Prerequisite: None

Course covers police procedures in criminal investigations and legal aspect and procedures. Students will become familiar with techniques in processing crime scenes, interviewing suspects, witnesses and victims.

EVENING CLASSES

3109 LEC 3:30PM - 6:40PM T ENOS, K INST 1001

006 PATROL PROCEDURES (CSU) 3.00 UNITS

Prerequisite: None

This course presents the history and development of patrol philosophy and planning for field activities. The topics considered include the functions of patrol, traffic, and other preliminary investigative duties of the field officer. The handling of civil and domestic disturbances and other community crime incidents are also discussed.

EVENING CLASSES

3110 LEC 3:30PM - 6:40PM M ENOS, K CSB 203

014 REPORT WRITING FOR PEACE OFFICERS (CSU) 3.00 UNITS

Prerequisite: None Advisory: Eng 21 or ESL 6A

The study of effective report writing in police work, including crime scene investigative reports and arrest reports. Students will become familiar with many of the reports and writing styles used by local law enforcement agencies.

EVENING CLASSES

3111 LEC 3:30PM - 6:40PM Th ROCKE, J INST 1002

075 INTRODUCTION TO CORRECTIONS (CSU) 3.00 UNITS

Prerequisite: None

Basic course dealing with the nature of correctional work; aims and objectives of correctional administration; probation and parole; skills, knowledge, and attitudes required for employment in this field; types of institutions and services; career opportunities.

EVENING CLASSES

3112 LEC 3:30PM - 6:40PM T KOVNATOR, G CSB 203

3113 LEC 6:50PM - 10:00PM Th WOODS, M INST 2004

104 INTRODUCTION TO FORENSIC SCIENCE (CSU) 3.00 UNITS

Prerequisite: None

Assists the student in attaining an understanding of the role of forensic science in Administration of Justice. Several different categories of evidence will be looked at including fingerprints, impression evidence and blood stain pattern analysis.

DAY/WEEKEND CLASSES

0108 LEC 9:00AM - 12:10PM S STAFF CSB 201

160 POLICE ORGANIZATION & ADMINISTRATION (CSU) 3.00 UNITS

Prerequisite: None

The effect of organizational structure and administrative procedure on the implementation of police functions; assessment of processes of recruitment, career advancement, and leadership; and administrative problems of staffing, supervision and morale.

EVENING CLASSES

3114 LEC 3:30PM - 6:40PM Th ENOS, K HFAC 108

3115 LEC 6:50PM - 10:00PM Th ENOS, K HFAC 108

204 HOMICIDE INVESTIGATION (CSU) 3.00 UNITS

Prerequisite: None

Provides an overview of the investigative techniques and resources that are utilized when investigating a homicide or death, including forensics and criminal profiling.

EVENING CLASSES

3553 LEC 3:30PM - 6:40PM M LOMAN, M CSB 102B

921 COOP ED - ADMINISTRATION OF JUSTICE (CSU) (Rpt 3) 2.00 UNITS

9093 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - ADMINISTRATION OF JUSTICE (CSU) (Rpt 3) 3.00 UNITS

9094 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - ADMINISTRATION OF JUSTICE (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9095 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

Chair: Myriam Levy 818.833.3414 | Vice Chair: D'Art Phares 818.364.7681

002 THE AFRICAN-AMERICAN IN CONTEMPORARY URBAN SOCIETY (UC:CSU) 3.00 UNITS

Prerequisite: None
This course is a survey of the urbanization of African-American with emphasis on social and political contemporary problems, proposed solutions to civil rights, and equality of opportunity.

EVENING CLASSES
3117 LEC 3:30PM - 6:40PM W STAFF CSB 102B

004 THE AFRICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES I (UC:CSU) 3.00 UNITS

Prerequisite: None
A survey of U.S. History from the early Colonial era through the Civil War with special emphasis on Trans-Atlantic migration. Course provides critical analysis of African-American contributions to the political and social development of the United States.

DAY CLASSES
0109 LEC 9:00AM - 12:10PM F ROBINSON, E INST 2004

Chair: Mike Reynolds 818.364.7695

001 INTRODUCTION TO HUMAN ANATOMY (UC:CSU) 4.00 UNITS

Prerequisite: Bio 3 with a grade of C or better **Advisory:** English 28 or ESL 8
This course examines cells, tissues, and organs of these human systems: integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive, urinary, endocrine, lymphatic, and reproductive. Dissection and microscopy are used extensively in lab.

DAY CLASSES
0110 LEC 10:40AM - 12:05PM TTh COVITT, G INST 2001
AND LAB 12:20PM - 3:30PM T COVITT, G INST 2018
0111 LEC 10:40AM - 12:05PM TTh COVITT, G INST 2001
AND LAB 12:20PM - 3:30PM Th COVITT, G INST 2018
0112 LAB 9:05AM - 12:15PM T STAFF INST 2018
AND LEC 12:25PM - 1:50PM TTh STAFF INST 2001
0113 LAB 9:05AM - 12:15PM Th STAFF INST 2018
AND LEC 12:25PM - 1:50PM TTh STAFF INST 2001

EVENING CLASSES
3118 LEC 3:45PM - 5:10PM MW ROSTAMI, M INST 2001
AND LAB 5:20PM - 8:30PM M ROSTAMI, M INST 2018
3119 LEC 3:45PM - 5:10PM MW ROSTAMI, M INST 2001
AND LAB 5:20PM - 8:30PM W ROSTAMI, M INST 2018

Chair: Mike Reynolds 818.364.7695 | Vice Chair: Arthur Gribben 818.364.7600 x4235

101 HUMAN BIOLOGICAL EVOLUTION (UC:CSU) 3.00 UNITS

Prerequisite: None **Advisory:** English 28 or ESL 8
Examination of the unifying principles of human evolution including: the basic principles of natural selection, the fossil record, the position of humans within the primate order, the features that make Homo sapiens unique.

DAY/WEEKEND CLASSES
0114 LEC 7:30AM - 10:40AM S ARMSTRONG, A CSB 203

DAY CLASSES
0115 LEC 10:40AM - 12:05PM TTh GRIBBEN, A HFAC 107

EVENING CLASSES
3122 LEC 6:50PM - 10:00PM M TARTAGLIA, L INST 2001

104 HUMAN LANGUAGE & COMMUNICATION (UC:CSU) 3.00 UNITS

Prerequisite: None
Examines basic principles of linguistics: language components, diversity, origins, acquisition and use are explored, with emphasis on communication and sociocultural factors.

EVENING CLASSES
3123 LEC 3:30PM - 6:40PM M COHEN, M CSB 201

121 ANTHROPOLOGY OF RELIGION, MAGIC & WITCHCRAFT (UC:CSU) 3.00 UNITS

Prerequisite: None
Focuses on religious beliefs and practices around the world. Overview of forms of religious beliefs; variety of gods and supernatural forces; use of myth, ritual, religious ceremony; shamans, priests, and religious specialists. Topics: symbolism, ritual, magic, divination, witchcraft, religious syncretism, death and the afterlife; ghosts, souls, and reincarnation.

EVENING CLASSES
3124 LEC 6:50PM - 10:00PM W BRADFORD, K INST 2001

Chair: Deborah Paulsen 818.364.7738 | Vice Chair: Barbara Kerwin 818.364.7735

101 SURVEY OF ART HISTORY I (UC:CSU) 3.00 UNITS

Prerequisite: None **Advisory:** English 101
A survey of Western Art and Architecture from Pre-historic through Medieval periods; students develop perceptual and critical skills by analyzing the evolution and function of art within historical, cultural, and philosophical contexts.

DAY CLASSES
0117 LEC 10:40AM - 12:05PM MW MANDELL, L CSB 102A

102 SURVEY OF ART HISTORY II (UC:CSU) 3.00 UNITS

Prerequisite: None **Advisory:** English 101
NOTE: It is not necessary to take Art 101 before 102, or 109.
A survey of Western Art and Architecture from Renaissance through the Twentieth Century; students develop perceptual and critical skills by analyzing the evolution and function of art within historical, cultural, and philosophical context.

EVENING CLASSES
3125 LEC 6:50PM - 10:00PM W RUPPEL, B CSB 102A

103 ART APPRECIATION I (UC:CSU) 3.00 UNITS

Prerequisite: English 28 or ESL 8
An introductory course that explores insight into the visual arts. Students will develop an understanding of the relationship of art to culture through the study of art movements throughout the western history and the traditional art forms of non-western religions.

EVENING CLASSES
3126 LEC 3:30PM - 6:40PM Th SCHEIB, G CSB 102A

109 THE ARTS OF AFRICA, OCEANIA, & ANCIENT AMERICA (UC:CSU) 3.00 UNITS

Prerequisite: None
NOTE: It is not necessary to take Art 101 before 102, or 109.
This course is a survey of the painting, sculpture, architecture and craft of Africa, the Pacific Ocean areas and the Indians of North and South America in relation to their history, religion, and general culture.

DAY CLASSES
0118 LEC 9:00AM - 12:10PM F LAVASANI, N CSB 102A

111 HISTORY OF CONTEMPORARY ART (UC:CSU) 3.00 UNITS

Advisory: English 101
The historical development of Modern and Contemporary visual art 1840 to the present. Art produced by the global community will be considered with special concentration placed on European and North American artistic production since 1900.

EVENING CLASSES
3127 LEC 6:50PM - 10:00PM M LEZO, A CSB 102A

201 DRAWING I (UC:CSU) 3.00 UNITS

Prerequisite: None
Introduction to drawing theory and practice; great works of the human imagination will be studied in relation to drawing technique, illusion of space and composition. A variety of media will be explored while developing analytical skills and expression.

DAY CLASSES
0120 LEC 8:25AM - 9:20AM MW ZARCONI, J CAC 2
AND LAB 9:30AM - 10:25AM MW ZARCONI, J CAC 2

DAY/WEEKEND CLASSES
0121 LEC 9:00AM - 11:05AM S SCHMELTZ, L CAC 1
AND LAB 11:05AM - 1:10PM S SCHMELTZ, L CAC 1

EVENING CLASSES
3128 LEC 5:50PM - 7:55PM M BRENNAN, K CAC 1
AND LAB 7:55PM - 10:00PM M BRENNAN, K CAC 1

202 DRAWING II (UC:CSU) 3.00 UNITS

Prerequisite: Art 201
Continuation of Drawing I, introduces color. Students develop an intermediate ability to observe and render from life using perspective, with emphasis on the human head, hands, feet and anatomy.

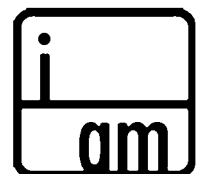
EVENING CLASSES
3129 LEC 5:50PM - 7:55PM M KERWIN WALLIS, B CAC 2
AND LAB 7:55PM - 10:00PM M KERWIN WALLIS, B CAC 2

203 DRAWING III (UC:CSU) 3.00 UNITS

Prerequisite: Art 202
Students create an advanced portfolio of drawings utilizing techniques and media which emphasize individual artistic development.

EVENING CLASSES
3130 LEC 5:50PM - 7:55PM M KERWIN WALLIS, B CAC 2
AND LAB 7:55PM - 10:00PM M KERWIN WALLIS, B CAC 2

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.



SPRING 2012

204 LIFE DRAWING I (UC:CSU) 3.00 UNITS**Prerequisite:** None **Advisory:** Art 201

A beginning course in drawing the figure from life. Drawings with various time limitations are done to explore the relationships of movement, form, and space as they pertain to the human body. Emphasis is placed on proportion, structure and anatomy. Recommended for all art majors.

EVENING CLASSES

3131	LEC	5:50PM - 7:55PM	W	ZARCONI, J	CAC 2
AND	LAB	7:55PM - 10:00PM	W	ZARCONI, J	CAC 2

205 LIFE DRAWING II (UC:CSU) 3.00 UNITS**Prerequisite:** Art 204

This is an intermediate course in drawing the human figure. Emphasis is placed on developing extended knowledge of human anatomy and acquiring enhanced skill in tendering its essential structure.

EVENING CLASSES

3132	LEC	5:50PM - 7:55PM	W	ZARCONI, J	CAC 2
AND	LAB	7:55PM - 10:00PM	W	ZARCONI, J	CAC 2

206 LIFE DRAWING III (UC:CSU) (Rpt 3) 3.00 UNITS**Prerequisite:** Art 205

This is an advanced course in drawing the human figure. Emphasis is placed on developing an advanced knowledge of human anatomy and acquiring advanced skill in rendering its essential structure.

EVENING CLASSES

3133	LEC	5:50PM - 7:55PM	W	ZARCONI, J	CAC 2
AND	LAB	7:55PM - 10:00PM	W	ZARCONI, J	CAC 2

300 INTRODUCTION TO PAINTING (UC:CSU) 3.00 UNITS**Prerequisite:** None

This is an introductory course in painting. Lectures and assignments utilize historical and contemporary styles of painting; great works of the human imagination will be studied in relation to painting techniques, illusion of space and composition, while developing analytical skills and expression.

DAY CLASSES

0122	LEC	12:15PM - 2:20PM	Th	KERWIN WALLIS, B	CAC 2
AND	LAB	2:20PM - 4:25PM	Th	KERWIN WALLIS, B	CAC 2

EVENING CLASSES

3134	LEC	5:50PM - 7:55PM	Th	KERWIN WALLIS, B	CAC 2
AND	LAB	7:55PM - 10:00PM	Th	KERWIN WALLIS, B	CAC 2

304 ACRYLIC PAINTING I (UC:CSU) 3.00 UNITS**Prerequisite:** Art 300

Course is a continuation and reinforcement of techniques and styles learned in introduction to Painting, with emphasis on exploring personal expression through a series of paintings utilizing a common theme.

EVENING CLASSES

3041	LEC	5:50PM - 7:55PM	T	KERWIN WALLIS, B	CAC 2
AND	LAB	7:55PM - 10:00PM	T	KERWIN WALLIS, B	CAC 2

305 ACRYLIC PAINTING II (UC:CSU) 3.00 UNITS**Prerequisite:** Art 304

Exploration of advanced concepts and ideas in Painting. Emphasis is on composition, color, concept and a variety of materials and techniques.

EVENING CLASSES

3042	LEC	5:50PM - 7:55PM	T	KERWIN WALLIS, B	CAC 2
AND	LAB	7:55PM - 10:00PM	T	KERWIN WALLIS, B	CAC 2

306 ACRYLIC PAINTING III (UC:CSU) 3.00 UNITS**Prerequisite:** Art 305

Emphasis upon individuality of response to contemporary problems in paintings related to presentation or nonobjective imagery.

EVENING CLASSES

3043	LEC	5:50PM - 7:55PM	T	KERWIN WALLIS, B	CAC 2
AND	LAB	7:55PM - 10:00PM	T	KERWIN WALLIS, B	CAC 2

501 BEGINNING TWO-DIMENSIONAL DESIGN (UC:CSU) 3.00 UNITS**Prerequisite:** None

A foundation course in design. Students apply historical concepts of the elements and principles of design utilizing the techniques of traditional art media. Emphasis is placed on compositional attributes, including the relationship between perception and communication.

DAY CLASSES

0123	LEC	12:25PM - 2:30PM	T	RUPPEL, B	CAC 1
AND	LAB	2:30PM - 4:35PM	T	RUPPEL, B	CAC 1

502 BEGINNING THREE-DIMENSIONAL DESIGN (UC:CSU) 3.00 UNITS**Prerequisite:** None

An introduction to three dimensional arts through the study of great works of the human imagination. Students will study and apply historical concepts of space and form; through drawing, visualization and construction of original works of art.

EVENING CLASSES

3136	LEC	5:50PM - 7:55PM	W	PAULSEN, D	CAC 1
AND	LAB	7:55PM - 10:00PM	W	PAULSEN, D	CAC 1

520 DESIGN WORKSHOP (CSU) 3.00 UNITS**Prerequisite:** Art 501

This is a course in the principles of design. Emphasis is placed on individual research, experimentation, and the development of style. Students work with a variety of art materials.

DAY CLASSES

0124	LEC	12:25PM - 2:30PM	T	RUPPEL, B	CAC 1
AND	LAB	2:30PM - 4:35PM	T	RUPPEL, B	CAC 1

701 SCULPTURE I (UC:CSU) 3.00 UNITS**Prerequisite:** Art 502

Students explore the creation of sculptural forms while refining their artistic expression and technique. Emphasis is placed on concept, experimentation and development of style while exploring cultural identity and public art.

EVENING CLASSES

3138	LEC	5:50PM - 7:55PM	W	PAULSEN, D	CAC 1
AND	LAB	7:55PM - 10:00PM	W	PAULSEN, D	CAC 1

703 SCULPTURE III (UC:CSU) 3.00 UNITS**Prerequisite:** Art 502 and 701

Explores the appreciation and creation of sculptural forms in contemporary applications. Emphasis is placed on concept, experimentation, and development of style while examining signature style and site-specific installation.

EVENING CLASSES

3139	LEC	5:50PM - 7:55PM	W	PAULSEN, D	CAC 1
AND	LAB	7:55PM - 10:00PM	W	PAULSEN, D	CAC 1

Chair: Said Pazirandeh 818.364.7705 | Vice Chair: Richard Rains 818.364.7702

001 ELEMENTARY ASTRONOMY (UC:CSU) 3.00 UNITS**Prerequisite:** None **Advisory:** English 21, or ESL 6A

Surveys the contents and workings of the universe at an introductory level designed to satisfy the general education science requirement, primarily for non-science majors. Emphasizes the physical principles essential to fundamental understanding of astronomy. Discusses historical foundations, the tools of the astronomer, the solar system, stars and stellar evolution, galaxies and deep space, cosmology, and extraterrestrial life.

DAY CLASSES

0130	LEC	9:05AM - 10:30AM	TTh	RAINS, R	INST 1015
0131	LEC	10:40AM - 12:05PM	TTh	RAINS, R	INST 1015

EVENING CLASSES

3141	LEC	6:50PM - 10:00PM	W	MALLORY, C	INST 1013
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005 FUNDAMENTALS OF ASTRONOMY LABORATORY (UC:CSU) 1.00 UNIT**Prerequisite or Corequisite:** Astronomy 1

This course includes use of astronomical instruments, motions of the sky, the celestial sphere, star charts, spectra of stars, observations of celestial objects, and classification of galaxies. Telescopic observations will be made whenever possible.

EVENING CLASSES

3142	LAB	6:50PM - 10:00PM	T	RAINS, R	INST 1015
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Chair: Mike Reynolds 818.364.7695

003 INTRODUCTION TO BIOLOGY (UC:CSU) 4.00 UNITS**Prerequisite:** None **Advisory:** English 28 or ESL 8

This course examines the fundamental principles of biology with laboratories emphasizing hands-on investigations. Meets UC/CSU GE requirement of natural science with a lab.

DAY CLASSES

0134	LEC	7:30AM - 8:55AM	MW	STAFF	INST 2004
AND	LAB	9:05AM - 12:15PM	M	STAFF	INST 2019
0135	LEC	7:30AM - 8:55AM	MW	STAFF	INST 2004
AND	LAB	9:05AM - 12:15PM	W	STAFF	INST 2019
0136	LEC	7:30AM - 8:55AM	TTh	MOHAMMADIAN, P	INST 2001
AND	LAB	9:05AM - 12:15PM	T	MOHAMMADIAN, P	INST 2019
0137	LEC	7:30AM - 8:55AM	TTh	MOHAMMADIAN, P	INST 2001
AND	LAB	9:05AM - 12:15PM	Th	MOHAMMADIAN, P	INST 2019
0138	LEC	12:25PM - 1:50PM	MW	FENNOY, S	INST 2004
AND	LAB	2:00PM - 5:10PM	M	FENNOY, S	INST 2019
0139	LEC	12:25PM - 1:50PM	MW	FENNOY, S	INST 2004
AND	LAB	2:00PM - 5:10PM	W	FENNOY, S	INST 2019
0140	LEC	12:25PM - 1:50PM	TTh	BROWN, S	INST 2004
AND	LAB	2:00PM - 5:10PM	T	BROWN, S	INST 2019
0141	LEC	12:25PM - 1:50PM	TTh	BROWN, S	INST 2004
AND	LAB	2:00PM - 5:10PM	Th	BROWN, S	INST 2019

EVENING CLASSES

3143	LEC	5:20PM - 6:45PM	MW	COYLE-THOMPSON, C	INST 2001
AND	LAB	6:50PM - 10:00PM	M	COYLE-THOMPSON, C	INST 2019
3144	LEC	5:20PM - 6:45PM	MW	COYLE-THOMPSON, C	INST 2001
AND	LAB	6:50PM - 10:00PM	W	COYLE-THOMPSON, C	INST 2019
3145	LEC	5:20PM - 6:45PM	TTh	JAYACHANDRAN, S	INST 2001
AND	LAB	6:50PM - 10:00PM	T	JAYACHANDRAN, S	INST 2019

3146	LEC	5:20PM - 6:45PM	TTh	JAYACHANDRAN, S	INST 2001
AND	LAB	6:50PM - 10:00PM	Th	JAYACHANDRAN, S	INST 2019
EVENING/WEEKEND CLASSES					
3147	LEC	6:50PM - 8:50PM	Th	VODA, M	INST 2001
AND	LAB	7:50AM - 11:00AM	S	VODA, M	INST 2019
AND	LEC	11:10AM - 12:10PM	S	VODA, M	INST 2001
3148	LEC	6:50PM - 8:50PM	Th	VODA, M	INST 2001
AND	LAB	12:20PM - 3:30PM	S	VODA, M	INST 2019
AND	LEC	11:10AM - 12:10PM	S	VODA, M	INST 2001

006 GENERAL BIOLOGY I (UC:CSU) 5.00 UNITS

Prerequisite: Chem 65 or Chem 101 with a grade of 'C' or better **Advisory:** English 28 or ESL 8
NOTE: Together with Biology 7 equivalent to: UCLA Life Science 1 & 2; CSUN Biology 106 & 107 CSULA Biology 100A, 102 & 100B, 100C Biology 6, 7, 40=UCLA Life Science 1, 2, 3.

This course examines unifying principles of biology through the study of biological molecules, cell structure and function, metabolism, inheritance, molecular genetics, evolution and population genetics. Together with Biology 7, this is a fundamental course for biology majors.

DAY CLASSES

0142	LEC	2:00PM - 3:25PM	MW	BROWN, S	INST 2016
AND	LAB	3:30PM - 6:40PM	MW	BROWN, S	INST 2016

007 GENERAL BIOLOGY II (UC:CSU) 5.00 UNITS

Prerequisite: Math 125 with a grade of 'C' or better, or equivalent placement on math placement exam **Advisory:** English 28 or ESL 8

This course examines the unifying principles of biology through the study of phylogeny, taxonomy, animal and plant structure/function, population biology and ecology. Together with Biology 6, this is a fundamental course for biology majors.

DAY CLASSES

0143	LEC	8:00AM - 9:25AM	TTh	REYNOLDS, J	INST 2016
AND	LAB	9:30AM - 12:40PM	TTh	REYNOLDS, J	INST 2016

033 MEDICAL TERMINOLOGY (CSU) 3.00 UNITS

Prerequisite: None

This course examines medical vocabulary by examining the meanings of word components: roots, suffixes and prefixes. It is ideal for allied health professionals and allied health students. Emphasis is on words used in clinical medicine.

ONLINE CLASSES

0144	LEC	3:10 hrs/wk	TBA	SAEKI, W	INTERNET/EMC/SPAN /MCID 16 BDC
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*NOTE: There will be on-campus exams on Saturday, March 31 and May 26.
www.lamission.edu/~saeakiw*

921 COOP ED - BIOLOGY (CSU) (Rpt 3) 2.00 UNITS

9009	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - BIOLOGY (CSU) (Rpt 3) 3.00 UNITS

9010	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - BIOLOGY (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9011	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Pat Flood 818.364.7715 | Vice Chair: Vilma Bernal 818.833.3410

001 INTRODUCTION TO BUSINESS (UC:CSU) 3.00 UNITS

Prerequisite: None

The student will learn the various forms of business organizations. The student will study business management, organization, financing and marketing, and also become acquainted with the risks involved in business and with government's role in business.

ONLINE CLASSES

0145	LEC	3:10 hrs/wk	TBA	BERNAL, V	INTERNET www.lamission.edu/business/bernal
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0146	LEC	3:10 hrs/wk	TBA	BERNAL, V	INTERNET www.lamission.edu/business/bernal
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DAY/HYBRID CLASSES

0147	LEC	8:00AM - 9:30AM	M	BERNAL, V	INST 1013
AND	LEC	1:20 hrs/wk	TBA	BERNAL, V	INTERNET

EVENING CLASSES

3151	LEC	6:50PM - 10:00PM	T	FUJITANI, D	INST 2004
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005 BUSINESS LAW I (UC:CSU) 3.00 UNITS

Prerequisite: None

Study of the fundamental principles of law as they apply in the business world by examining legal rights and remedies, business torts and crimes, contracts, agency, employment, and negotiable instruments.

DAY CLASSES

0148	LEC	9:05AM - 10:30AM	TTh	DORSEY, N	INST 2006
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*NOTE: Business 32 comparable to CAOT 32 (Credit for one course only).
 Please see page 33 for CAOT 32 offerings.*

921 COOP ED - BUSINESS (CSU) (Rpt 3) 2.00 UNITS

9013	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - BUSINESS (CSU) (Rpt 3) 3.00 UNITS

9014	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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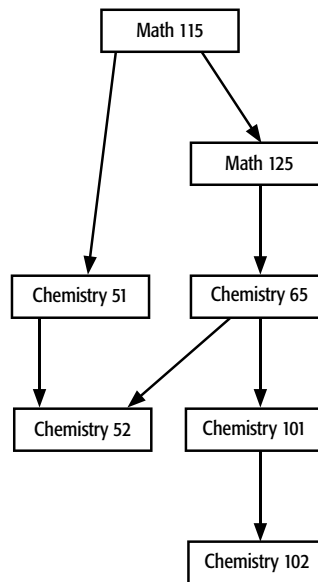
941 COOP ED - BUSINESS (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9015	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Said Pazirandeh 818.364.7705

CHEMISTRY COURSE SEQUENCE



051 FUNDAMENTALS OF CHEMISTRY I (UC:CSU) 5.00 UNITS

Prerequisite: Math 115 or 123B with a grade of 'C' or better, or appropriate Math placement results
NOTE: Not open for credit to students who have credit in Chem 101

This course is intended for nursing, nutrition, dietetics, food science, and environmental and occupational health majors. It provides an introduction to chemistry for the student with no previous background in chemistry.

DAY CLASSES

0150	LEC	10:40AM - 12:45PM	MW	PAZIRANDEH, S	INST 2003
AND	LAB	9:00AM - 10:30AM	MW	PAZIRANDEH, S	INST 2012

EVENING CLASSES

3154	LEC	3:00PM - 5:05PM	TTh	FENTON, M	INST 2003
AND	LAB	5:25PM - 6:50PM	TTh	FENTON, M	INST 2012

PACE/Program for Accelerated College Education (Open to ALL students) See page 12.

6502	LEC	5:00PM - 8:00PM	W	STAFF	INST 1004
AND	LEC	8:00AM - 9:05AM	S	STAFF	INST 2003
AND	LAB	9:05AM - 12:10PM	S	STAFF	INST 2012

Class meets every Wednesday and Saturday for 16 weeks.

065 INTRODUCTORY GENERAL CHEMISTRY (UC:CSU) 4.00 UNITS

Prerequisite: Math 125 with a grade of 'C' or better, or appropriate Math placement results

This course covers the principles of general chemistry at an elementary level with special emphasis on the applications of chemical principles to everyday life and the development of a basic chemical vocabulary.

DAY CLASSES

0151	LEC	9:05AM - 10:30AM	TTh	CASSARA, J	INST 2003
AND	LAB	10:40AM - 12:05PM	TTh	CASSARA, J	INST 2012

EVENING CLASSES

3155	LAB	5:25PM - 6:50PM	MW	GELLERT, R	INST 2012
AND	LEC	7:00PM - 8:25PM	MW	GELLERT, R	INST 2003

101 GENERAL CHEMISTRY I (UC:CSU) 5.00 UNITS

Prerequisite: Chem 65 with a grade of 'C' or better, and Math 125 with a grade of 'C' or better, or appropriate Math placement results

The course covers fundamental chemical principles and theories with special emphasis on stoichiometry, atomic structure, periodic table, chemical bonding, solutions, acids and bases, oxidation-reduction, and properties of gases.

DAY CLASSES

0152	LEC	8:25AM - 9:50AM	MW	FENTON, M	INST 2003
AND	LAB	9:55AM - 10:30AM	MW	FENTON, M	INST 2003
AND	LAB	10:40AM - 1:05PM	MW	FENTON, M	INST 2012

EVENING CLASSES

3156	LEC	5:25PM - 6:50PM	TTh	QURESHI, A	INST 2003
AND	LAB	6:55PM - 7:30PM	TTh	QURESHI, A	INST 2003
AND	LAB	7:40PM - 10:05PM	TTh	QURESHI, A	INST 2012

102 GENERAL CHEMISTRY II**(UC:CSU) 5.00 UNITS****Prerequisite:** Chem 101 with a grade of 'C' or better

Topics include kinetics, general, ionic, acid-base and solubility equilibria, thermo-dynamics, electrochemistry, transition metals and introductory organic nomenclature. Laboratory work reviews kinetics, equilibria, thermodynamics, electro-chemistry and qualitative analysis of selected cations.

EVENING CLASSES

3157	LEC	5:15PM - 6:40PM	MW	PAZIRANDEH, S	INST 2003
AND	LAB	6:50PM - 10:00PM	MW	FENYES, M	INST 2012

Chair: John Morales 818.364.7679

002 THE MEXICAN-AMERICAN IN CONTEMPORARY SOCIETEMC/ Span /MCID 9 BDCY (UC:CSU) 3.00 UNITS**Prerequisite:** None

This course introduces students to the major characteristics of the Chicano community, with special emphasis on culture, ethnicity, gender, language, nationality, race, religion, and social class distinctions which differentiate Chicanos from other ethnic groups in the present-day United States.

ONLINE CLASSES

0154	LEC	3:10 hrs/wk	TBA	MALDONADO, J	INTERNET
				Email: maldonaja@lamission.edu	

007 THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES I**(UC:CSU) 3.00 UNITS****Prerequisite:** None

United States history viewed through the experience of Mexican-descended peoples. Traces their evolution from pre-Columbian times to the end of the US War against Mexico. Examines the contributions of Mexican communities to the development and growth of the United States.

ONLINE CLASSES

0155	LEC	3:10 hrs/wk	TBA	MORALES, J	INTERNET
				Email: moralejj@lamission.edu	

DAY CLASSES

0156	LEC	7:30AM - 8:55AM	TTh	MORALES, J	CSB 203
0157	LEC	9:05AM - 10:30AM	TTh	MORALES, J	CSB 203

EVENING/HYBRID CLASSES

3160	LEC	5:20PM - 6:45PM	Th	MALDONADO, J	CSB 102B
AND	LEC	1:25 hrs/wk	TBA	MALDONADO, J	INTERNET
				Email: maldonaja@lamission.edu	

008 THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES II**(UC:CSU) 3.00 UNITS****Prerequisite:** None

This course examines the Mexican-American historical experience from the nineteenth century to the present. It discusses the impact of U.S. Constitutional Law on the social, economic and political conditions of Mexican-Americans living in the United States.

ONLINE CLASSES

0158	LEC	3:10 hrs/wk	TBA	MORALES, J	INTERNET
				Email: moralejj@lamission.edu	

0159	LEC	3:10 hrs/wk	TBA	MALDONADO, J	INTERNET
				Email: maldonaja@lamission.edu	

DAY CLASSES

0160	LEC	7:30AM - 8:55AM	MW	MORALES, J	CSB 203
0161	LEC	9:05AM - 10:30AM	MW	MORALES, J	CSB 203

037 CHICANO LITERATURE**(UC:CSU) 3.00 UNITS****Prerequisite:** None

An analysis of the literary, social, and historical aspects of essay, novel, drama, short story, and poetry written by Chicano writers who seek to define themselves and their communities within an American social context.

ONLINE CLASSES

0163	LEC	3:10 hrs/wk	TBA	GUTIERREZ, E	INTERNET
				www.lamission.edu/online	

0164	LEC	3:10 hrs/wk	TBA	MALDONADO, J	INTERNET
				Email: maldonaja@lamission.edu	

DAY CLASSES

0165	LEC	10:40AM - 12:05PM	MW	JUAREZ, A	CSB 203
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EVENING CLASSES

3163	LEC	6:50PM - 10:00PM	T	MALDONADO, J	CSB 203
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Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Studies courses must contact the Department Chair.

042 CONTEMPORARY MEXICAN LITERATURE**(UC:CSU) 3.00 UNITS****Prerequisite:** None

This course reviews the major literary trends in Mexico from the Mexican Revolution through the early 21st century. The course covers contemporary literary trends from Indigenismo to Postmodernism, and genres including poetry, theater, fiction, literary theory, biography and autobiography.

PACE/Program for Accelerated College Education (Open to ALL students) See page 12.

5503	LEC	6:00PM - 8:00PM	T	MUNGARAY	CSB 203
AND	LEC	8:00AM - 12:00PM	S	MUNGARAY	CSB 203
AND	LEC	2:35 hrs/wk	TBA	MUNGARAY	SCHEDULE
Class meets every Tuesday and 4 Saturdays (2/11, 2/25, 3/10 & 3/24) (8 Week Class - Starts 2/6/2012, Ends 3/30/2012)					

052 MEXICAN ART-MODERN**(UC:CSU) 3.00 UNITS****Prerequisite:** None

A survey of the art of Mexico from the nineteenth century to the present, including the renaissance of indigenous Mexican art, the evolution of a Mexican-American art, and the cultural interplay between the United States and Mexico.

EVENING CLASSES

5164	LEC	6:50PM - 10:00PM	W	CAMACHO, J	CSB 203
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071 THE CHICANO IN LOS ANGELES**(CSU) 3.00 UNITS****Prerequisite:** None

A history of Chicanos in Los Angeles. It examines their role in Los Angeles political, economic, social, cultural, and intellectual history. It covers the period from the Native American era to the present.

0166	LEC	10:40AM - 12:05PM	TTh	MALDONADO, J	CSB 203
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Chair: Lilamani De Silva 818.364.7722

001 CHILD GROWTH & DEVELOPMENT**(UC:CSU) 3.00 UNITS****Prerequisite:** None

Examines the major developmental milestones for children from conception through adolescence in the physical, social, emotional, and cognitive domains. Emphasis is placed on issues that affect typical and atypical development through the study of theories, research and child observation.

DAY/WEEKEND CLASSES

0168	LEC	9:00AM - 12:10PM	S	STAFF	CCDS 201
				Taught bilingually (English/Spanish)	

DAY CLASSES

0169	LEC	12:15PM - 3:25PM	Th	STAFF	CCDS 201
				Taught bilingually (English/Spanish)	

0170	LEC	9:00AM - 12:10PM	T	MILANI, N	CCDS 201
0171	LEC	9:00AM - 12:10PM	F	SINGH, M	CCDS 201

EVENING CLASSES

3167	LEC	3:30PM - 6:40PM	M	SINGH, M	CCDS 202
3168	LEC	6:50PM - 10:00PM	T	BAZIKYAN, I	CSB 102A

002 EARLY CHILDHOOD: PRINCIPLES & PRACTICES**(CSU) 3.00 UNITS****Prerequisite:** None

The student will explore the history of early childhood education as well as current philosophies and practices. Early Childhood programs will be observed and examined in relation to the needs of the child, the arrangement of the environment and the role of the teacher.

DAY CLASSES

0172	LEC	9:00AM - 12:10PM	Th	SILVER, J	CCDS 202
0173	LEC	12:15PM - 3:25PM	M	DAIMS, G	CCDS 202
				Taught bilingually (English/Spanish)	

EVENING CLASSES

3170	LEC	6:50PM - 10:00PM	T	TOLEDO, A	CCDS 201
				Taught bilingually (English/Spanish)	

003 CREATIVE EXPERIENCES FOR CHILDREN I**(CSU) 3.00 UNITS****Prerequisite:** None

Explores the creative approach to program planning in areas of sensory, motor, manipulative, art, dramatic play, puppetry, blocks, music and movement. Students will develop and implement creative curriculum for young children. Emphasis is on environments that promote creativity and the role of the teacher.

EVENING CLASSES

3171	LEC	3:30PM - 6:40PM	T	CANTRELL, E	CCDS 201
				Taught bilingually (English/Spanish)	

3172	LEC	6:50PM - 10:00PM	Th	BERG, R	CCDS 201
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004 CREATIVE EXPERIENCES FOR CHILDREN II**(CSU) 3.00 UNITS****Prerequisite:** None

The creative approach to program planning in language arts, mathematics, social studies, science, perceptual motor and cooking will be explored. Emphasis will be on methods of presentation, values and teaching/learning styles.

EVENING CLASSES

3173	LEC	3:30PM - 6:40PM	W	GARCIA OLIVA, C	CCDS 201
				Taught bilingually (English/Spanish)	

007 INTRODUCTION TO CURRICULUM IN EARLY CHILDHOOD EDUCATION**(CSU) 3.00 UNITS**

Prerequisite: Ch Dev 2

Exploration of appropriate curriculum and environments for young children. Students examine a teacher's role in supporting development and positive learning experiences for all young children using observation and assessment strategies and emphasizing the essential role of play. Planning, implementation and evaluation of curriculum includes but is not limited to: language and literacy, social and emotional learning, sensory learning, art and creativity, math, natural and physical sciences.

DAY CLASSES

3169 LEC 6:50PM - 10:00PM W GRIGORYAN, R CCDS 201

010 HEALTH, SAFETY & NUTRITION**(CSU) 3.00 UNITS**

Prerequisite: None

Study of the laws, regulations, standards, policies, procedures and early childhood curriculum related to child health, safety and nutrition. The focus will be on planning and program development for all children. First Aid and CPR certificates will be earned.

DAY CLASSES

0175 LEC 9:00AM - 12:10PM M NASATIR, D CCDS 202

EVENING CLASSES

3174 LEC 6:50PM - 10:00PM Th ALLEN, V CCDS 202

011 CHILD, FAMILY & COMMUNITY**(CSU) 3.00 UNITS**

Prerequisite: None

Introduces the student to the effects of the home, the school and the community on the development and experience of the child. Issues, challenges and concerns will be explored as well as the importance of developing partnerships.

DAY CLASSES

0177 LEC 9:00AM - 12:10PM W SILVER, J CCDS 202

3175 LEC 12:15PM - 3:25PM T STAFF CCDS 201

Taught bilingually (English/Spanish)

EVENING CLASSES

3176 LEC 6:50PM - 10:00PM W SAINZ-ANDERSON, C CCDS 202

Taught bilingually (English/Spanish)

014 BILINGUAL-BICULTURAL PROGRAMS**(CSU) 3.00 UNITS**

Prerequisite: None

Course in a general overview of bilingual-bicultural education. An in-depth study of current bilingual-bicultural programs, curriculum philosophy and rationale is offered. Emphasis on how to research and use bilingual bicultural materials.

EVENING CLASSES

3177 LEC 3:30PM - 6:40PM M RODRIGUEZ, P CCDS 201

Taught bilingually (English/Spanish)

022 PRACTICUM IN CHILD DEVELOPMENT I**(CSU) (Rpt 1) 4.00 UNITS**

Prerequisite: Ch Dev 4 or 7, and Ch Dev 1, 2 & 11, Eng 28 or ESL 8

NOTE: Students must show proof of a current negative TB test (Mantoux Test) or chest x-ray within the last two years.

Course includes Supervised experience in a preschool, child development center, elementary school, special education center, or other childcare and development education setting. The student will relate all previous theory and curriculum courses to practical application in the classroom.

NOTE: Please bring current transcripts of all completed course-work to first class.

NOTE: Total of 90 hours of supervised field experience.

EVENING CLASSES

3178 LEC 4:00PM - 6:05PM Th DE SILVA, L CCDS 201

AND LAB 6:25 hrs/wk TBA DE SILVA, L CCDS 201

3179 LEC 6:50PM - 8:55PM W DAIMS, G CCDS 200

AND LAB 6:25 hrs/wk TBA DAIMS, G CCDS 200

Taught bilingually (English/Spanish)

023 PRACTICUM IN CHILD DEVELOPMENT II**(CSU) (Rpt 1) 4.00 UNITS**

Prerequisite: English 21 or ESL 6A, Ch Dev 22 and TB clearance

The second semester of practicum teaching experience in a different setting, if possible, under the supervision of a master teacher or college instructor/coordinator. This course provides the practical application of theories covered in prerequisite courses.

NOTE: Total of 90 hours of supervised field experience.

NOTE: Students with a B.A. and the 12 core units in Child Development can request faculty permission to get a waiver for Ch Dev 22.

EVENING CLASSES

3180 LEC 4:30PM - 6:35PM T SILVER, J CCDS 202

AND LAB 6:25 hrs/wk TBA SILVER, J CCDS 202

3181 LEC 6:50PM - 8:55PM T STAFF CCDS 200

AND LAB 6:25 hrs/wk TBA STAFF CCDS 200

Taught bilingually (English/Spanish)

030 INFANT & TODDLER STUDIES I**(CSU) 3.00 UNITS**

Prerequisite: None

NOTE: Required by the state for those who work with infants

This course reviews physical, social-emotional, language and cognitive development during the period of infancy and toddlerhood. Focus is on infant/toddler group care and licensing regulations related to this age. The course also addresses the role of the caregiver in meeting the needs of infants and toddlers and their families through responsive, respectful and sensitive caregiving practices. Varying philosophies and issues of diversity are explored.

EVENING CLASSES

3182 LEC 6:50PM - 10:00PM M SERNA, E CCDS 202

Taught bilingually (English/Spanish)

031 INFANT AND TODDLER STUDIES II (CSU) 3.00 UNITS

Prerequisite: None

The principles of inclusive and respectful caregiving for infants and toddlers within a variety of program designs will be studied and analyzed. Attention will be given to designing environments and curriculum that support current research into brain theory, language development, assessment, brain intervention and inclusion practices.

EVENING CLASSES

3183 LEC 6:50PM - 10:00PM T GRONWOLD, J CCDS 202

034 OBSERVING & RECORDING CHILDREN'S BEHAVIOR (CSU) 3.00 UNITS

Prerequisite: Ch Dev 2

NOTE: Students must show proof of a current negative TB test (Mantoux Test) or chest x-ray within the last two years.

Appropriate use of assessment and observation strategies to document development, growth, play and learning to join with families and professionals in promoting children's success. Recording strategies, rating systems, portfolios, and multiple assessment tools are explored.

EVENING CLASSES

3186 LEC 6:50PM - 10:00PM M MERMELL, R CCDS 200

039 ADMINISTRATION & SUPERVISION OF EARLY CHILDHOOD PROGRAMS II (CSU) 3.00 UNITS

Prerequisite: Child Dev 38

This course covers study of budgets, using computer for administrative purposes, proposal writing, advocacy, staff relations, in-service training, working with parents, dealing with supervising agencies or boards, professionalism and professional activities, current research, as well as changes in laws.

EVENING CLASSES

3184 LEC 6:50PM - 10:00PM Th HERNANDEZ, A CCDS 200

Taught bilingually (English/Spanish)

042 TEACHING IN A DIVERSE SOCIETY**(CSU) 3.00 UNITS**

Prerequisite: None

Examines the development of social identities in diverse societies including theoretical and practical implications of oppression and privilege as they apply to young children, families, programs, classrooms and teaching. Various classroom strategies will be explored emphasizing culturally and linguistically appropriate anti-bias approaches supporting all children in becoming competent members of a diverse society.

DAY CLASSES

0178 LEC 9:00AM - 12:10PM T DAIMS, G CCDS 202

Taught bilingually (English/Spanish)

EVENING CLASSES

3185 LEC 3:30PM - 6:40PM W DE SILVA, L CCDS 202

045 PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS (CSU) 3.00 UNITS

Prerequisite: None

Overview of programs providing special education services for children with special needs focusing on preschool through school age. Includes a study of various programs, legislation, characteristics of exceptionalities and educational implications. Observation in schools will be required.

EVENING CLASSES

3187 LEC 3:30PM - 6:40PM Th DAIMS, G CCDS 202

Taught bilingually (English/Spanish)

055 HOME VISITATION IN EARLY CHILDHOOD PROGRAMS (CSU) 3.00 UNITS

Prerequisite: None

Examines the emerging field of home visitation as it relates to programs offering in home support and intervention services. Prepares the student to conduct home visitations in a variety of contexts including early intervention, family support systems and publicly funded early childhood programs.

EVENING CLASSES

3188 LEC 6:50PM - 10:00PM M DAIMS, G CCDS 201

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

060 INTRODUCTION TO FAMILY CHILD CARE I (CSU) 1.00 UNIT**Prerequisite:** None

Designed for family child care providers and persons entering the profession. Course focuses on business and environmental considerations, age-appropriate activities for mixed age groups, communication with parents, and community resources.

Field study of accredited programs is included.

DAY/WEEKEND/LATE START CLASSES

0179	LEC	1:00PM - 5:15PM	S	OLSON, A	CCDS 201
(4 Week Class - Starts 3/3/2012, Ends 3/24/2012)					

063 CREATIVE CURRICULUM IN A FAMILY CHILD CARE SETTING (CSU) 2.00 UNITS**Prerequisite:** None

Designed for family child care providers and persons entering the profession. Emphasis is on play and creative experiences in the home setting for children. Course includes dramatic play, music, art, cooking.

DAY/WEEKEND/LATE START CLASSES

0180	LEC	1:00PM - 5:15PM	S	OLSON, A	CCDS 201
(8 Week Class - Starts 3/31/2012, Ends 5/26/2012)					

172 INTRODUCTION TO CAREERS IN CHILD DEVELOPMENT 1.00 UNIT**Prerequisite:** None

This course introduces students to the variety of career options available to Child Development majors. It explores career opportunities, qualifications required, resources available, as well as academic and professional support systems.

DAY/LATE START CLASSES

0181	LEC	9:00AM - 12:20PM	F	SILVER, J	CCDS 202
(5 Week Class - Starts 2/24/2012, Ends 3/23/2012)					

921 COOP ED - CHILD DEVELOPMENT (CSU) (Rpt 3) 2.00 UNITS

9021 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - CHILD DEVELOPMENT (CSU) (Rpt 3) 3.00 UNITS

9022 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - CHILD DEVELOPMENT (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9023 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

Chair: Deborah Paulsen 818.364.7738 | Vice Chair: Guillermo Aviles-Rodriguez 818.364.7711

003 HISTORY OF MOTION PICTURES (UC:CSU) 3.00 UNITS**Prerequisite:** None

This course includes history of the development of motion pictures, with examples screened from the silent film to the present day. Emphasis is placed on American feature films.

DAY CLASSES

0182	LEC	9:00AM - 11:05AM	W	AVILES RODRIGUEZ, G	LRC TCR
AND	LAB	11:10AM - 1:15PM	W	AVILES RODRIGUEZ, G	LRC TCR
0183	LEC	9:00AM - 11:05AM	F	AREVSHATIAN, Z	CSB 110
AND	LAB	11:10AM - 1:15PM	F	AREVSHATIAN, Z	CSB 110

004 HISTORY OF THE DOCUMENTARY FILM (UC:CSU) (Rpt 1) 3.00 UNITS**Prerequisite:** None

Examines the development of the documentary as narrative film from the 1890's to present day. Includes historical, propaganda, educational, commercial, cinema verite and direct cinema. Students will develop critical standards for judging documentary films.

EVENING CLASSES

3192	LEC	5:45PM - 7:50PM	W	NICHOLS, R	LRC TCR
AND	LAB	7:55PM - 10:00PM	W	NICHOLS, R	LRC TCR

Chair: Pat Flood 818.364.7715

001 COMPUTER KEYBOARDING I (CSU) 3.00 UNITS**Prerequisite:** None

Students will develop basic keyboarding skills on the computer using Microsoft Word.

DAY CLASSES

7001	LEC	12:25PM - 1:20PM	TTh	WOODMANSEE, J	INST 201
AND	LAB	1:30PM - 2:55PM	TTh	WOODMANSEE, J	INST 201

EVENING CLASSES

6001	LEC	5:00PM - 5:55PM	MW	LAMPERT, M	INST 201
AND	LAB	6:05PM - 7:30PM	MW	LAMPERT, M	INST 201

002 COMPUTER KEYBOARDING II (CSU) 3.00 UNITS**Prerequisite:** None

Computerized keyboarding includes general and specialized business communications using Microsoft Word.

DAY CLASSES

7002	LEC	9:05AM - 10:00AM	TTh	WOODMANSEE, J	INST 201
AND	LAB	10:05AM - 11:30AM	TTh	WOODMANSEE, J	INST 201

003 COMPUTER KEYBOARDING III (CSU) 3.00 UNITS**Prerequisite:** None

Students will develop speed and accuracy to at least 50 words per minute. The student will learn how to produce technical, legal, medical, government, and accounting forms.

DAY CLASSES

7003	LEC	9:05AM - 10:00AM	TTh	WOODMANSEE, J	INST 201
AND	LAB	10:05AM - 11:30AM	TTh	WOODMANSEE, J	INST 201

009 COMPUTER KEYBOARDING IMPROVEMENT (CSU) (Rpt 1) 1.00 UNIT**Prerequisite:** None

This course is designed to increase speed and accuracy through specific drills and timings.

DAY CLASSES

7004	LAB	9:25AM - 10:50AM	MW	WOODMANSEE, J	INST 201
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032 BUSINESS COMMUNICATIONS (CSU) 3.00 UNITS**Advisory:** CAOT 1 and CAOT/Bus 3

Emphasizes the concepts of successful written and oral communication in business in order to write effective business communications including letters, electronic communications, and short reports. Develops the ability to create and present oral presentations.

EVENING CLASSES

6003	LEC	6:50PM - 10:00PM	Th	PERRET, J	INST 201
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034 BUSINESS TERMINOLOGY 2.00 UNITS**Prerequisite:** None

Improve written and oral communication skills by strengthening spelling and increasing knowledge and use of business terminology.

DAY CLASSES

7006	LEC	10:40AM - 11:30AM	MW	FLOOD, P	INST 201
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064 COMPUTER APPLICATIONS & OFFICE TECH LAB (CSU) (Rpt 3) 1.00 UNIT**Prerequisite:** None **Corequisite:** Enrollment in at least one other CAOT course*NOTE: Class is graded pass/no pass.*

This course is designed as an aid to students who need additional time and practice to increase their skills in any CAOT subject area.

DAY CLASSES

7007	LAB	9:25AM - 10:20AM	MW	WOODMANSEE, J	INST 201
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EVENING CLASSES

6004	LAB	5:00PM - 5:55PM	MW	LAMPERT, M	INST 201
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076 KEYBOARDING FOR DATA PROCESSING 1.00 UNIT**Prerequisite:** None

This course is designed to increase speed and accuracy through specific drills and timing.

DAY CLASSES

7008	LAB	9:25AM - 10:20AM	MW	WOODMANSEE, J	INST 201
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EVENING CLASSES

6005	LAB	5:00PM - 5:55PM	MW	LAMPERT, M	INST 201
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078 MICROCOMPUTER ACCOUNTING APPLICATIONS FOR THE ELECTRONIC OFFICE (CSU) 3.00 UNITS**Advisory:** Accounting 1 or 21

Acquaints students with the use of the microcomputer for bookkeeping and accounting applications. Students receive hands-on experience in analyzing business transactions, keeping records, preparing financial statements, and generating financial management reports using an accounting software package such as QuickBooks.

EVENING CLASSES

6006	LEC	7:30PM - 8:00PM	MW	LAMPERT, M	INST 201
AND	LAB	8:00PM - 10:00PM	MW	LAMPERT, M	INST 201

082 MICROCOMPUTER SOFTWARE SURVEY IN THE OFFICE (CSU) 3.00 UNITS**Prerequisite:** None **Advisory:** CAOT 1

Introduces students to the use of the computer and software used in the business office. Provides hand on introduction to Microsoft Word, Excel, Access, and Power Point. Students gain basic knowledge necessary for using computer and becoming computer literate.

DAY/WEEKEND CLASSES

7009	LEC	9:00AM - 11:05AM	S	HOLT, S	INST 201
AND	LAB	11:10AM - 2:20PM	S	HOLT, S	INST 201

084 MICROCOMPUTER OFFICE APPLICATIONS: WORD PROCESSING (CSU) 3.00 UNITS**Prerequisite:** None

This course provides information and hands-on training on the use of Microsoft Word. Students will learn how to create, edit, and manipulate various types of documents.

DAY CLASSES

7010	LEC	11:40AM - 12:30PM	MW	WOODMANSEE, J	INST 201
AND	LAB	12:45PM - 2:10PM	MW	WOODMANSEE, J	INST 201

086 MICROCOMPUTER OFFICE APPLICATIONS: DATABASE (CSU) 3.00 UNITS**Prerequisite:** None

Use Access to plan, design, create, use, and maintain databases. Use Access to create forms, reports, queries, charts, mailing labels, Pivot Tables, and Pivot Charts. Learn to import data, export data, and create links between other Microsoft Office applications.

DAY CLASSES

7011	LEC	9:00AM - 9:30AM	MW	WOODMANSEE, J	INST 201
AND	LAB	9:30AM - 11:35AM	MW	WOODMANSEE, J	INST 201

921 COOP ED - COMPUTER APPLICATIONS OFFICE TECH (CSU) (Rpt 3) 2.00 UNITS

9057 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - COMPUTER APPLICATIONS OFFICE TECH (CSU) (Rpt 3) 3.00 UNITS

9058 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - COMPUTER APPLICATIONS OFFICE TECH (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9059 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

Chair: Robert Smazenka 818.364.7609

401 INTRODUCTION TO COMPUTERS & THEIR USES (UC:CSU) 3.00 UNITS

Prerequisite: None

Describes computer development, uses of the computer by business management, the use of major workplace applications programs, operating systems and programming. Students will analyze, design and construct technology solutions for organizations.

ONLINE CLASSES

0188 LEC 3:10 hrs/wk TBA GARCIA, C INTERNET

AND LAB 0:55 hrs/wk TBA GARCIA, C INTERNET

Email: online401@hotmail.com

DAY CLASSES

0189 LEC 8:30AM - 10:30AM M KUBICKI, P INST 2005

AND LEC 8:30AM - 9:30AM W KUBICKI, P INST 2005

AND LAB 9:35AM - 10:30AM W KUBICKI, P INST CLAB

EVENING CLASSES

3194 LAB 5:45PM - 6:40PM M KUBICKI, P INST CLAB

AND LEC 6:50PM - 10:00PM M KUBICKI, P INST 1005

3195 LAB 5:45PM - 6:40PM T KUBICKI, P INST CLAB

AND LEC 6:50PM - 10:00PM T KUBICKI, P INST 2006

408 VISUAL BASIC (UC:CSU) 3.00 UNITS

Prerequisite: None CoSci 401 Advisory: CoSci 407

Introductory course in Object Oriented programming in the .NET environment. This course covers program planning, VB controls, events, objects, procedures, decision, repetition, arrays, graphics and sequential files.

EVENING CLASSES

3196 LEC 5:40PM - 7:45PM T RETTKE, M INST 2005

AND LAB 7:55PM - 10:00PM T RETTKE, M INST CLAB

430 MICROCOMPUTER APPLICATION SOFTWARE (CSU) 3.00 UNITS

Prerequisite: None

The student will learn how to operate a micro-computer. The student will become familiar with the use of a spreadsheet program and a database program. The student will complete a series of projects on the microcomputer. Currently popular microcomputer software will be utilized IBM PC's and compatibles.

DAY CLASSES

0191 LEC 10:40AM - 11:35AM TTh KUBICKI, P INST 2005

AND LAB 11:40AM - 12:35PM TTh KUBICKI, P INST CLAB

431 MICROCOMPUTER APPLICATIONS II (CSU) 3.00 UNITS

Prerequisite: None

Prepare to become MOS certified by taking this class. Learn to use Windows and Word to create documents such as cover letters, resumes, term papers, sales proposals, multiple column newsletters and do mail merge operations.

DAY CLASSES

0192 LEC 8:30AM - 9:25AM TTh KUBICKI, P INST 2005

AND LAB 9:30AM - 10:25AM TTh KUBICKI, P INST CLAB

440 PROGRAMMING IN C++ (UC:CSU) 3.00 UNITS

Prerequisite: None

Students are expected to know object oriented programming. This course covers syntax, control and data structures, software life-cycle including design, documentation, testing and maintenance, and software projects. Critical features of the language include objects, classes, encapsulations, inheritance and polymorphism.

DAY CLASSES

0193 LAB 10:40AM - 11:35AM TTh RETTKE, M INST CLAB

AND LEC 11:45AM - 12:40PM TTh RETTKE, M INST 2005

EVENING CLASSES

3197 LEC 5:40PM - 7:45PM M RETTKE, M INST 2005

AND LAB 7:55PM - 10:00PM M RETTKE, M INST CLAB

453 A+ CERTIFICATION PREPRATION (Rpt 3) 3.00 UNITS

Prerequisite: None

This course provides students with the workable knowledge needed for the installation, setup, troubleshooting, and optimization of hardware and software related to personal computer systems and peripheral devices. The course will cover information needed to prepare for the current A+ certification test.

EVENING CLASSES

3198 LEC 5:40PM - 7:45PM Th RETTKE, M INST 2005

AND LAB 7:55PM - 10:00PM Th RETTKE, M INST CLAB

487 INTRODUCTION TO LOCAL AREA NETWORKS (CSU) 3.00 UNITS

Prerequisite: None

Introduction to Local Area Networks (LAN)

EVENING CLASSES

3199 LAB 5:45PM - 6:40PM W RETTKE, E INST CLAB

AND LEC 6:50PM - 10:00PM W RETTKE, E INST 2005

921 COOP ED - COMPUTER SCIENCE-INFORMATION TECHNOL (CSU) (Rpt 3) 2.0

9088 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - COMPUTER SCIENCE-INFORMATION TECHNOL (CSU) (Rpt 3) 3.0

9024 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - COMPUTER SCIENCE-INFORMATION TECHNOL (CSU) (Rpt 3) 4.0

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9025 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

Faculty Advisor: Ed Raskin 818.364.7700

921, 931 or 941 WORK EXPERIENCE II, III or IV (CSU) 2, 3 or 4 UNITS

A program providing a student with a linkage to their future career success and job placement. All students may sign up for this. Questions or further information? Call the Coop Ed Hot Line at 818.364.7700. Forms available at LAMC homepage, disciplines, Coop Ed forms or in the Coop Ed office.

This program is open to all students who wish to gain transferable college credit for working toward goals at their job. Students may enroll in this program for up to 4 semesters, a maximum of 4 units per semester. A student may take only one Coop Ed section per semester.

NOTE: Only one Cooperative Education class may be taken each semester.**Requirements:**Students must be employed, or in a voluntary job. **One mandatory orientation is required.****See times below. Contact the Coop Ed office for dates.** Students may register for this program by calling 818.364.7700.**NOTE: Computer and Office Applications sections 9057, 9058, and 9059 WILL NOT TRANSFER to the California State University System.**

Please ask the Coop Ed director about the LAMC Volunteer and Job Placement Program.

If you qualify for a BOGG fee waiver, you will not have to pay for taking this course. For information on the BOGG fee waiver, contact the Financial Aid Office.

Day Classes: 9:00am-11:00am TWTh E. Raskin LRC-COOP ED OFF**STUDENTS EMPLOYED 10-14 HOURS PER WEEK:**

Enroll in class 921 and appropriate section number from the following college major list.

Example: Accounting 921, Section 9001.

STUDENTS EMPLOYED 15 HOURS PER WEEK:

Enroll in class 931 and appropriate section number from the following college major list.

Example: Accounting 931, Section 9002.

STUDENTS EMPLOYED 20 HOURS OR MORE PER WEEK:

Enroll in class 941 and appropriate section number from the following college major list.

Example: Accounting 941, Section 9003.

NOTE: Students can repeat the same Coop-Ed class for a maximum of 4 semesters.

SECTION NUMBER	MAJOR
(921) (931) (941)	
9001, 9002, 9003	ACCOUNTING
9093, 9094, 9095	ADMINISTRATION OF JUSTICE
9009, 9010, 9011	BIOLOGY
9013, 9014, 9015	BUSINESS/ECONOMICS/FINANCE/MARKETING
9021, 9022, 9023	CHILD DEVELOPMENT
9057, 9058, 9059	COMPUTER & OFFICE APPLICATIONS (Clerical does not transfer to CSU)
9088, 9024, 9025	COMPUTER SCIENCE
9089, 9026, 9027	EDUCATION (Education Aide & Bilingual Education)
9090, 9032, 9033	ENGINEERING, GENERAL
9091, 9034, 9035	ENGLISH
9092, 9038, 9039	FAMILY & CONSUMER STUDIES/FOOD SERVICE MANAGEMENT
9040, 9042, 9043	HUMANITIES (Liberal Arts)
9049, 9050, 9051	MANAGEMENT
9053, 9054, 9055	MUSIC
9065, 9066, 9067	POLITICAL SCIENCE
9069, 9070, 9071	PSYCHOLOGY
9081, 9082, 9083	SOCIOLOGY
9085, 9086, 9087	SPEECH

Chair: Gary Prostack 818.364.7666 | Vice Chair: Susan Polk 818.364.7753

001 GRAMMAR: APPLIED TO WRITING (NDA) (Rpt 1) 3.00 UNITS

Prerequisite: None *Class is graded pass/no pass.*

This course offers an introduction to basic grammar as it relates to writing and other communication skills. It covers parts of speech, sentence structure, types of phrases and clauses, verb tenses and agreement, pronoun usage, comparison, capitalization, and punctuation.

DAY CLASSES

0195	LEC	7:30AM - 8:55AM	TTh	ENGLISH, T	LRC 215
0196	LEC	9:05AM - 10:30AM	MW	POLK, S	LRC 215
0197	LEC	9:05AM - 10:30AM	TTh	ENGLISH, T	LRC 215
0198	LEC	10:40AM - 12:05PM	MW	POLK, S	LRC 215
0199	LEC	10:40AM - 12:05PM	TTh	POLK, S	LRC 215

EVENING CLASSES

3203	LEC	5:20PM - 6:45PM	MW	HOLT, S	CAI 228
3204	LEC	5:20PM - 6:45PM	TTh	DE OTERO, R	LRC 215
3205	LEC	7:00PM - 8:25PM	TTh	LAVIN, M	LRC 215

022B COMMUNICATIONS LABORATORY (NDA) (Rpt 2) 1.00 UNIT

Prerequisite: None *Class is graded pass/no pass.*

NOTE: Students must report to LRC 217 during the first week of classes to receive information about orientations.

Provides students with the opportunity to improve academic skills. Recommended for students with deficiencies in specific areas such as reading, vocabulary, language skills, and study skills. Provides individualized tutoring and programmed media instruction as prescribed. May be taught in modules.

0201	LAB	2:05 hrs/wk	TBA	KING, V	LRC 217
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034 BASIC READING (NDA) 3.00 UNITS

Prerequisite: None *Class is graded pass/no pass.*

A basic reading course designed to improve word-attack skills, build vocabulary, improve dictionary skills, and develop comprehension and critical reading skills.

DAY CLASSES

0203	LEC	10:40AM - 12:05PM	TTh	RIESBERG, C	CAI 228
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EVENING CLASSES

3206	LEC	5:20PM - 6:45PM	MW	RIESBERG, C	LRC 215
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036A READING II: COMPREHENSION & RELATED SKILLS (NDA) (Rpt 1) 3.00 UNITS

Prerequisite: None *Class is graded pass/no pass.*

Intermediate course in reading; emphasizes finding main ideas, critical thinking, vocabulary skills, and study skills.

DAY CLASSES

0204	LEC	9:05AM - 10:30AM	MW	RIESBERG, C	CAI 228
0205	LEC	10:40AM - 12:05PM	MW	RIESBERG, C	CAI 228
0206	LEC	10:40AM - 12:05PM	TTh	ENGLISH, T	INST 2003
0207	LEC	12:25PM - 1:50PM	MW	ENGLISH, T	LRC 215

EVENING CLASSES

3208	LEC	7:00PM - 8:25PM	MW	DREWES, R	LRC 215
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036B READING II: COMPREHENSION & RELATED SKILLS (NDA) (Rpt 1) 3.00 UNITS

Prerequisite: None *Class is graded pass/no pass.*

Comprehensive course in advanced study skills, note taking, and efficient study techniques. Transition from every-day reading skills to college reading skills.

0215	LEC	9:05AM - 10:30AM	TTh	POLK, S	CAI 228
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Chair: Pat Flood 818.364.7715

001 PRINCIPLES OF ECONOMICS I (UC:CSU) 3.00 UNITS

Prerequisite: None

Introductory course in the principles of microeconomic theory, including economic analysis of the firm and resource allocation, analysis of the laws of supply and demand, market structures of the American economy, price theory, and current domestic economic problems.

EVENING CLASSES

3213	LEC	6:50PM - 10:00PM	F	ESPINOZA, A	CSB 201
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002 PRINCIPLES OF ECONOMICS II (UC:CSU) 3.00 UNITS

Prerequisite: None

Introductory course in the principles of macroeconomic theory. Measurement of aggregate economic performance, including GNP and national income, money and banking business cycle, role of government and the Federal Reserve System (fiscal and monetary policies), economic growth and stability, international trade, and economics of under development are covered in this course.

Economics2 is also offered through ITV. See page 14.

EVENING CLASSES

3214	LEC	3:30PM - 6:40PM	M	DANAI, M	INST 2006
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PACE/Program for Accelerated College Education (Open to ALL students) See page 12.

8504	LEC	6:00PM - 8:00PM	T	TONITZ, R	CSB 114
AND	LEC	8:00AM - 12:00PM	S	TONITZ, R	CSB 114
AND	LEC	2:05 hrs/wk	TBA	TONITZ, R	SCHEDULE

Class meets every Tuesday and 4 Saturdays (4/21, 5/5, 5/19 & 6/2)
(8 Week Class - Starts 4/10/2011 Ends 6/2/2011)

Chair: Lilamani De Silva 818.364.7673

921 COOPE ED - EDUCATION (CSU) (Rpt 3) 2.00 UNITS

9089	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOPE ED - EDUCATION (CSU) (Rpt 3) 3.00 UNITS

9026	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOPE ED - EDUCATION (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9027	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Robert Smazenska 818.364.7609

921 COOP ED - ENGINEERING: GENERAL (CSU) (Rpt 3) 2.00 UNITS

9090	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - ENGINEERING: GENERAL (CSU) (Rpt 3) 3.00 UNITS

9032	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - ENGINEERING: GENERAL (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9033	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Louise Barbato 818.364.7687 | Vice Chair: Carolyn Daly 818.833.3311

021 ENGLISH FUNDAMENTALS (NDA) 3.00 UNITS

Prerequisite: Dev Com 1, or appropriate skill level demonstrated through the English assessment process or by permit *Class graded pass/no pass.*

This is a course in reading and writing designed to strengthen the student's basic communication skills, including grammar, spelling, punctuation, and sentence construction.

Greatest emphasis is placed on the writing of competent paragraphs and short essays.

Greatest emphasis is placed on the writing of competent paragraphs and short essays.

DAY CLASSES

0218	LEC	7:30AM - 8:55AM	MW	COX, V	CSB 101
0219	LEC	7:30AM - 8:55AM	TTh	SMITH, N	CSB 102A
0220	LEC	10:40AM - 12:05PM	MW	LADINSKY, G	INST 1004
0221	LEC	10:40AM - 12:05PM	TTh	CAMHI, J	CSB 205

EVENING CLASSES

3219	LEC	3:30PM - 6:40PM	W	KEMP, E	CSB 101
3220	LEC	6:50PM - 10:00PM	Th	CABRAL, J	CSB 102A
3221	LEC	6:50PM - 10:00PM	F	DARR, N	CSB 101

028 INTERMEDIATE READING & COMPOSITION 3.00 UNITS

Prerequisite: English 21 with a grade of "C" or better, or appropriate skill level demonstrated through the ENL assessment process, or by permit

A course in reading and writing designed to strengthen the student's ability to use basic communication skills, including grammar, punctuation, and mechanics. Instruction will include the assignment of expository and argumentative essays, online grammar and writing exercises, and a research paper.

DAY CLASSES

0224	LEC	7:30AM - 8:55AM	TTh	COX, V	CSB 101
0225	LEC	9:05AM - 10:30AM	TTh	COX, V	CSB 102A
0226	LEC	10:40AM - 12:05PM	TTh	GRANT, R	CSB 102A
0227	LEC	12:15PM - 3:25PM	W	DALY, C	CSB 101
0228	LEC	12:25PM - 1:50PM	TTh	SELSBY, D	CSB 101
0229	LEC	12:25PM - 1:50PM	TTh	LADINSKY, G	CSB 102B

EVENING CLASSES

3223	LEC	3:30PM - 6:40PM	T	GRANT, R	CSB 205
3224	LEC	3:30PM - 6:40PM	T	DALY, C	CSB 102A
3225	LEC	6:50PM - 10:00PM	W	SPITLER, E	HFAC 108

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

101 COLLEGE READING & COMPOSITION I

(UC:CSU) 3.00 UNITS

Prerequisite: English 28 or ESL 8 with a grade of 'C' or better, or appropriate skill level demonstrated through the English assessment process, or by permit

Develops proficiency in college-level reading and writing through the application of the principles of rhetoric and the techniques of critical thinking. Students will write expository essays based on college level readings. Emphasis is placed on the research paper.

NOTE: This is the first freshman composition course that meets requirements for the BA at four-year colleges and universities, comprising intensive reading, writing of essays, term papers, the study of style, methods of discourse, logic, and documentation.

English 101 is also offered through ITV. See page 14.

ONLINE CLASSES

0230	LEC	3:10 hrs/wk	TBA	GRANT, R	INTERNET/EMC/Span /MCID 27 E
0231	LEC	3:10 hrs/wk	TBA	GRANT, R	INTERNET www.lamission.edu/online
0232	LEC	3:10 hrs/wk	TBA	BARBATO, L	INTERNET www.lamission.edu/online

DAY CLASSES

0233	LEC	9:05AM - 10:30AM	MW	COX, V	CSB 101
0234	LEC	10:40AM - 12:05PM	TTh	LADINSKY, G	CSB 206
0235	LEC	2:00PM - 3:25PM	MW	LADINSKY, G	CSB 205
0236	LEC	2:00PM - 3:25PM	TTh	SPITLER, E	CSB 101

EVENING CLASSES

3226	LEC	6:50PM - 10:00PM	W	KEMP, E	HFAC 203
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PACE/Program for Accelerated College Education (Open to ALL students) See page 12.

6505	LEC	8:10PM - 10:10PM	T	SELSBY, D	CSB 111
AND	LEC	12:30PM - 4:30PM	S	SELSBY, D	CSB 111
AND	LEC	2:05 hrs/wk	TBA	SELSBY, D	SCHEDULE

Class meets every Tuesday and 4 Saturdays (4/21, 5/5, 5/19 & 6/2)
(8 Week Class - Starts 4/10/2012, Ends 6/2/2012)

102 COLLEGE READING & COMPOSITION II

(UC:CSU) 3.00 UNITS

Prerequisite: English 101 with a grade of 'C' or better, or by permit

An introduction to critical analysis of poetry, novels, short stories, and drama. A variety of analytical strategies will be used to distinguish between deductive and inductive reasoning. Emphasis is placed on writing a research paper.

English 102 is also offered through ITV. See page 14.

DAY CLASSES

0237	LEC	9:00AM - 12:10PM	F	SMITH, N	CSB 101
0238	LEC	9:05AM - 10:30AM	MW	CAGGIANO, S	CSB 102A
0239	LEC	9:05AM - 10:30AM	TTh	BARBATO, L	CSB 101
0240	LEC	10:40AM - 12:05PM	TTh	BARBATO, L	CSB 101

EVENING CLASSES

3227	LEC	3:30PM - 6:40PM	M	DALY, C	CSB 101
3228	LEC	3:30PM - 6:40PM	Th	GRANT, R	CSB 205
3229	LEC	6:50PM - 10:00PM	T	OROZCO, J	HFAC 204
3230	LEC	6:50PM - 10:00PM	Th	CAMHI, J	HFAC 204

206 ENGLISH LITERATURE II

(UC:CSU) 3.00 UNITS

Prerequisite: English 101

An introduction to major works of English literature from the nineteenth century to the present. Focus will be on developing an understanding and appreciation of the poetry, fiction, and drama of these literary periods.

DAY CLASSES

0242	LEC	10:40AM - 12:05PM	MW	BARBATO, L	CSB 101
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208 AMERICAN LITERATURE II

(UC:CSU) 3.00 UNITS

Prerequisite: English 101

Presents representative pieces of American literature from the Civil War to the present. The selections are taken from a wide variety of literary forms, such as essays, short stories, poems, letters, speeches, and novels.

DAY CLASSES

0243	LEC	12:15PM - 1:40PM	TTh	GRANT, R	CSB 102A
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240 LITERATURE & THE MOTION PICTURE I

(UC:CSU) 3.00 UNITS

Prerequisite: English 101

Examines the comparative arts of literature and the motion picture. Includes readings of literary works, both classic and modern, screenings of film versions based upon these literary sources, discussion, and writing of critical papers.

DAY CLASSES

0244	LEC	12:15PM - 3:25PM	M	DALY, C	LRC TCR
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921 COOP ED - ENGLISH

(CSU) (Rpt 3) 2.00 UNITS

9091	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - ENGLISH

(CSU) (Rpt 3) 3.00 UNITS

9034	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - ENGLISH

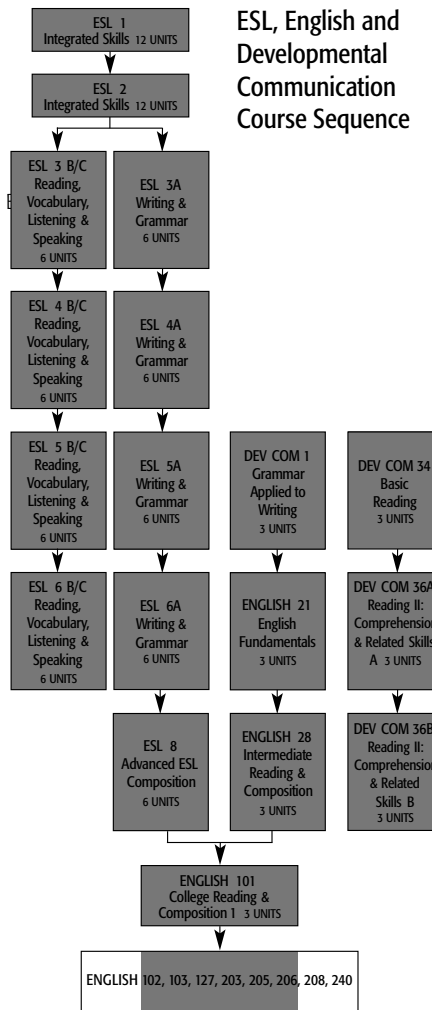
(CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9035	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Gary Prostak 818.364.7666 | Vice Chair: Mike Climo 818.364.7693

ESL, English and Developmental Communication Course Sequence



DIRECTED STUDY available. See your instructor.

NOTE: ESL courses at level 3, 4, 5, and 6 are divided into three sections. WRITING AND GRAMMAR, READING AND VOCABULARY, LISTENING AND SPEAKING

001 COLLEGE ESL I

(NDA) 12.00 UNITS

Prerequisite: None *Class is graded credit/no-credit.*

DAY CLASSES

0250	LEC	9:00AM - 12:10PM	MW	GALVEZ, L	CSB 102B
AND	LEC	9:00AM - 12:10PM	TTh	VAN HOUTEN, K	CSB 102B

002 COLLEGE ESL II

(NDA) 12.00 UNITS

Prerequisite: ESL 1 or appropriate placement *Class is graded pass/no pass.*

DAY CLASSES

0251	LEC	9:00AM - 12:10PM	MW	ENGLE, S	CAI 230
AND	LEC	9:00AM - 12:10PM	TTh	CORTES, T	CAI 230

EVENING CLASSES

3236	LEC	6:50PM - 10:00PM	MW	LARSON, J	CAI 230
AND	LEC	6:50PM - 10:00PM	TTh	CHLEBEK, A	CAI 228

003 COLLEGE ESL III

12.00 UNITS

Prerequisite: College ESL 2, or appropriate ESL placement results, or by permit *Class is graded pass/no pass. NOTE: Students MUST take sections B&C together.*

Students are encouraged to enroll in all three sections (A, B, C).

DAY CLASSES

ESL 3A – Writing and Grammar – 6 units					
0252	LEC	9:00AM - 12:10PM	MW	LILBURN, M	CSB 201
ESL 3B – Reading and Vocabulary – 3 units					
0253	LEC	9:05AM - 10:30AM	TTh	OTOO, S	CAI 227
ESL 3C – Listening and Speaking – 3 units					
0254	LEC	10:40AM - 12:05PM	TTh	OTOO, S	CAI 227

EVENING CLASSES

ESL 3A – Writing and Grammar – 6 units				
3237 LEC 6:50PM - 10:00PM	MW	JACKSON, K		CSB 201
ESL 3B – Reading and Vocabulary – 3 units				
3238 LEC 7:00PM - 8:25PM	TTh	PARK, R		CAI 227
ESL 3C – Listening and Speaking – 3 units				
3239 LEC 8:35PM - 10:00PM	TTh	PARK, R		CAI 227

004 COLLEGE ESL IV 12.00 UNITS

Prerequisite: College ESL 3, or appropriate ESL placement results, or by permit
Class is graded pass/no pass. NOTE: Students MUST take sections B&C together.
 Students are encouraged to enroll in all three sections (A, B, C).

DAY CLASSES

ESL 4A – Writing and Grammar – 6 units				
0255 LEC 9:00AM - 12:10PM	MW	LUIS, C		CAI 232
ESL 4B – Reading and Vocabulary – 3 units				
0256 LEC 9:05AM - 10:30AM	TTh	FINE OLSON, A		CAI 232
ESL 4C – Listening and Speaking – 3 units				
0257 LEC 10:40AM - 12:05PM	TTh	FINE OLSON, A		CAI 232

EVENING CLASSES

ESL 4A – Writing and Grammar – 6 units				
3240 LEC 6:50PM - 10:00PM	MW	LUIS, C		CSB 102B
ESL 4B – Reading and Vocabulary – 3 units				
3241 LEC 7:00PM - 8:25PM	TTh	CLIMO, M		CSB 102B
ESL 4C – Listening and Speaking – 3 units				
3242 LEC 8:35PM - 10:00PM	TTh	CLIMO, M		CSB 102B

005 COLLEGE ESL V 12.00 UNITS

Prerequisite: College ESL 4, or appropriate ESL placement results, or by permit
Class is graded pass/no pass. NOTE: Students MUST take sections B&C together.
 Students are encouraged to enroll in all three sections (A, B, C).

DAY CLASSES

ESL 5A – Writing and Grammar – 6 units				
0258 LEC 9:00AM - 12:10PM	MW	PARK, R		CSB 110
ESL 5B – Reading and Vocabulary – 3 units				
0259 LEC 9:05AM - 10:30AM	TTh	PELLETIER, P		CSB 110
ESL 5C – Listening and Speaking – 3 units				
0260 LEC 10:40AM - 12:05PM	TTh	PELLETIER, P		CSB 110

EVENING CLASSES

ESL 5A – Writing and Grammar – 6 units				
3243 LEC 6:50PM - 10:00PM	MW	PARK, R		CSB 110
ESL 5B – Reading and Vocabulary – 3 units				
3244 LEC 7:00PM - 8:25PM	TTh	SIMHA, C		CSB 110
ESL 5C – Listening and Speaking – 3 units				
3245 LEC 8:35PM - 10:00PM	TTh	SIMHA, C		CSB 110

006 COLLEGE ESL VI 12.00 UNITS

Prerequisite: College ESL 5, or appropriate ESL placement results, or by permit
Class is graded pass/no pass. NOTE: Students MUST take sections B&C together.
 Students are encouraged to enroll in all three sections (A, B, C).

DAY CLASSES

ESL 6A – Writing and Grammar – 6 units				
0261 LEC 9:00AM - 12:10PM	MW	CLIMO, M		CAI 227
ESL 6B – Reading and Vocabulary – 3 units				
0262 LEC 9:05AM - 10:30AM	TTh	TAYLOR, D		CSB 201
ESL 6C – Listening and Speaking – 3 units				
0263 LEC 10:40AM - 12:05PM	TTh	TAYLOR, D		CSB 201

EVENING CLASSES

ESL 6A – Writing and Grammar – 6 units				
3246 LEC 6:50PM - 10:00PM	MW	CLIMO, M		CAI 227
ESL 6B – Reading and Vocabulary – 3 units				
3247 LEC 7:00PM - 8:25PM	TTh	MANALO, M		CSB 201
ESL 6C – Listening and Speaking – 3 units				
3248 LEC 8:35PM - 10:00PM	TTh	MANALO, M		CSB 201

008 ADVANCED ESL COMPOSITION (UC:CSU) 6.00 UNITS

Prerequisite: ESL 6A or appropriate placement
NOTE: Students receive a letter grade. NOTE: This course is equivalent to English 28.
 This course is tailored for the English-as-a-second-language student who is preparing to take English 101. Emphasis is on advanced language development, grammar skills, critical reading, and the writing of essays and research papers.

DAY CLASSES

0264 LEC 9:00AM - 12:10PM	MW	PROSTAK, G		CSB 205
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EVENING CLASSES

3249 LEC 6:50PM - 10:00PM	MW	PROSTAK, G		CSB 205
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Chair: Mike Reynolds 818.364.7695

002 THE HUMAN ENVIRONMENT: BIOLOGICAL PROCESSES (UC:CSU) 3.00 UNITS

Prerequisite: None **Advisory:** English 28 or ESL 8
 It satisfies the UC/CSU GE requirement of a natural science without lab.
 Students examine the planet's major ecosystems, especially the impact of man on the environment.

PACE/Program for Accelerated College Education (Open to ALL students) See page 12.

6506 LEC 6:00PM - 8:00PM	Th	DOUGLAS, J		CSB 206
AND LEC 8:00AM - 12:00PM	S	DOUGLAS, J		CSB 105
AND LEC 2:35 hrs/wk	TBA	DOUGLAS, J		SCHEDULE
Class meets every Thursday and 4 Saturdays (2/11, 2/25, 3/10 & 3/24) (8 Week Class - Starts 2/6/2012, Ends 3/30/2012)				

Chair: Louis Zandalasini 818.364.7849 | Vice Chair: Eloise Cantrell 818.364.7625

021 NUTRITION (UC:CSU) 3.00 UNITS

Prerequisite: None
NOTE: Required for ACF Certificate, Dietary Supervisor, and Food Production Certificate, meets Natural Science requirement
 Nutrition is the science that deals with the role of nutrients in the human body. These scientific concepts are related to individual needs during the changing life cycles. Interrelationships of nutrients are evaluated for promotion of optimum health.

DAY CLASSES

0265 LEC 2:00PM - 5:10PM	W	BERG, J		CAI 230
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ONLINE CLASSES

0267 LEC 3:10 hrs/wk	TBA	SHAW, S		INTERNETEMC/Span / E-mail: sushawla@gmail.com
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EVENING CLASSES

3251 LEC 6:50PM - 10:00PM	Th	EPPS, F		CAI 230
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031 MARRIAGE & FAMILY LIFE (UC:CSU) 3.00 UNITS

Prerequisite: None
NOTE: Required for Gerontology and Family and Consumer Studies AA Degree
 Interpersonal growth and rewarding relationships are explored over the course of the family life cycle. Examines the impact of social, psychological, emotional and economic forces on family stability. Emphasis will be placed on the intergenerational nature of family relationships.

EVENING CLASSES

3253 LEC 3:30PM - 6:40PM	M	HILGER, R		CAI 230
3256 LEC 6:50PM - 10:00PM	T	CANTRELL, E		CAI 230

038 IN-HOME CARE 3.00 UNITS

Prerequisite: None
 Provides training for those interested in providing in-home care to olderadults. Continuing Education credit for RCFE.

EVENING CLASSES

3254 LEC 6:50PM - 10:00PM	W	BRUSASCO, J		CAI 232
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039 CHILD/ADULT CAREGIVING 5.00 UNITS

Prerequisite: None
 An introductory class for an Intergenerational Caregiver Certificate program. The class covers caregiving, entrepreneurial business issues, human development/lifespan CPR/First Aid/ Safety and Wellness and practicum.

EVENING CLASSES

3255 LEC 6:50PM - 10:00PM	M	BURNETT, M		CAI 228
AND LAB 6:50PM - 8:50PM	W	BURNETT, M		CAI 228
AND LAB 3:10 hrs/wk	TBA	BURNETT, M		SCHEDULE

070 DEVELOPMENT OF COMMUNITY PROJECTS (CSU) (Rpt 2) 2.00 UNITS

Prerequisite: None
NOTE: Research and event planning for a care giver support day in May
 This course involves development of awareness of community needs in relation to their buying practices, development of knowledge of public agencies available to the community to meet their needs and development of mini courses in various areas of Family and Consumer Studies to present to community groups.

EVENING CLASSES

3258 LEC 6:50PM - 8:55PM	T	CANTRELL, E		CAI 230
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109 SUPERVISION & MANAGEMENT (CSU) 3.00 UNITS

Prerequisite: None
 This course includes procedures and problems by food service operations in developing personnel programs, and desirable labor management relationships. Course includes the responsibility of selection, placement, orientation, training, counseling, rating, promotion and supervision of employees.

EVENING CLASSES

3257 LEC 3:30PM - 6:40PM	T	STAFF		CAI 232
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Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

921 COOP ED - FAMILY & CONSUMER STUDIES	(CSU) (Rpt 3) 2.00 UNITS
9092 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE	
931 COOP ED - FAMILY & CONSUMER STUDIES	(CSU) (Rpt 3) 3.00 UNITS
9038 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE	
941 COOP ED - FAMILY & CONSUMER STUDIES	(CSU) (Rpt 3) 4.00 UNITS
Supervised training is conducted in the form of on-the job training in an employment area that will enhance the student's educational goals.	
9039 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE	

Chair: Pat Flood 818.364.7715

001 PRINCIPLES OF FINANCE (CSU) 3.00 UNITS

Prerequisite: None

This course covers the markets in which funds are traded, the financial institutions, and the principles of financial management that guide participants in making sound decisions.

EVENING CLASSES

3260 LEC 6:50PM - 10:00PM	Th	ORDONEZ, R	INST 2006
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Chair: Louis Zandalasini 818.364.7849

All students enrolled in the Culinary Arts Institute program must wear uniformed chef coats at all times during lecture/lab classes.

MANDATORY: New Student Orientation, Spring 2011 students will be held on January 23, 2012 9:00am, Arroyo Room – Culinary Arts Bldg. Please have current email registered with Admissions and Records.

050 SANITATION & SAFETY (CSU) 3.00 UNITS

Prerequisite: None

Introduction to the basic principles of sanitation, safety, work simplification, and use and care of institutional food service equipment.

DAY CLASSES

0271 LEC 9:00AM - 12:10PM	F	EGUARAS, L	CAI 232
0272 LEC 12:15PM - 3:25PM	T	CANTRELL, E	CAI 232

NOTE: The following series of classes FSMgmt 100 through 108 are required for AA, AS, ACF certification, and Food Service Management Certificate Program.

100 INTRODUCTION TO HOSPITALITY INDUSTRIES (CSU) 3.00 UNITS

Advisory: FSMgmt 100 and Fam&CS 21

Overview of food service and management in the hospitality industry. Careers are explored.

EVENING CLASSES

3262 LEC 6:50PM - 10:00PM	T	ZANDALASINI, L	CAI 232
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101 FOOD PRODUCTION I (CSU) 4.00 UNITS

Prerequisite: FSMgmt/Fam&CS 50 and negative TB test

Study and laboratory experience of quantity food production.

Introduction and application of culinary principles and procedures for basic food preparation. Course is part of a one-year long series.

DAY CLASSES

0273 LEC 7:30AM - 8:25AM	TTh	GILLIGAN, M	CAI 228
AND LAB 8:35AM - 11:45AM	TTh	GILLIGAN, M	PROD KIT

EVENING CLASSES

3263 LEC 5:00PM - 5:55PM	MW	EGUARAS, L	CAI 227
AND LAB 6:00PM - 9:10PM	MW	EGUARAS, L	PROD KIT

102 FOOD PRODUCTION II (CSU) 4.00 UNITS

Prerequisite: FSMgmt/Fam&CS 101 and negative TB test

Advanced study and laboratory experiences in food preparation and production that meet American Culinary Federation Certification/Competencies. Part of a one year certificate program.

DAY CLASSES

0275 LEC 7:30AM - 8:25AM	MW	GARCIA, R	CAI 228
AND LAB 8:35AM - 11:45AM	MW	GARCIA, R	PROD KIT

EVENING CLASSES

3264 LEC 5:00PM - 5:55PM	TTh	GARCIA, R	CAI 228
AND LAB 6:00PM - 9:10PM	TTh	GARCIA, R	PROD KIT

103 MENU PLANNING (CSU) 2.00 UNITS

Prerequisite: Fam&CS 21, FSMgmt 100.

NOTE: Course is part of a one-year certificate program.

Examines basic principles of menu design, includes all phases of menu planning for today's trends using computer software.

EVENING CLASSES

3265 LEC 6:50PM - 8:55PM	Th	STAFF	CAI 232
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104 DINING ROOM PRESENTATION (CSU) 4.00 UNITS

Prerequisite: FSMgmt 50, 101 Corequisite: FSMgmt 102

NOTE: Course is part of a one-year certificate program.

Instruction and practical training covers all aspects of service and management in food operations.

DAY CLASSES

0276 LEC 9:00AM - 9:55AM	MW	ZANDALASINI, L	CAI 208
AND LAB 10:00AM - 1:10PM	MW	ZANDALASINI, L	EXE DIN RM

105 FOODSERVICE PURCHASING & INVENTORY MANAGEMENT (CSU) 2.00 UNITS

Prerequisite: FSMgmt 50, 100, and Fam&CS 21 Corequisite: FSMgmt 106

NOTE: Course is part of a one-year certificate program.

Provides training in duties and functions of the professional food buyer. Basic information on sources, grades, quality, and standards for selecting food items. Points stressed are specifications for: receiving, storing, and issuing procedures, cost and operational expenses, and seasonal variations.

EVENING CLASSES

3266 LEC 4:30PM - 6:35PM	Th	SANCHEZ, J	CAI 232
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106 FOOD & BEVERAGE COST CONTROL/RECORDS (CSU) 3.00 UNITS

Prerequisite: FSMgmt 50 and 100 Corequisite: FSMgmt 105

Course is part of a one year certificate program. Analyzing food, beverage, and labor cost controls.

DAY CLASSES

0277 LEC 12:15PM - 3:24PM	T	MCKAY, B	CAI 227
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108 INTERNSHIP (CSU) (Rpt 2) 2.00 UNITS

Prerequisite: FSMgmt/Fam&CS 50, 101 and Fam&CS 21

Provides supervised fieldwork experience in industry and gives hands-on training in a food service/hotel/restaurant establishment.

DAY CLASSES

0278 LEC 1:00PM - 1:55PM	Th	EGUARAS, L	CAI 232
AND LAB 3:10 hrs/wk	TBA	EGUARAS, L	SCHEDULE

www.lamission.edu/online

109 PROFESSIONAL BAKING (CSU) (Rpt 3) 4.00 UNITS

Prerequisite: None

Course covers study of baking functions, practical instruction and skill development in yeast-raised products, cakes, pies, cobblers, cookies, bars, brownies, and breakfast breads.

DAY/WEEKEND CLASSES

0279 LEC 8:00AM - 10:05AM	S	GARCIA, R	CAI 227
AND LAB 10:10AM - 4:40PM	S	GARCIA, R	PROD KIT

116 BEVERAGE MANAGEMENT (Rpt 2) 3.00 UNITS

Prerequisite: None

Challenges of managing and operating a beverage service in the hospitality industry.

EVENING CLASSES

3269 LEC 3:30PM - 6:40PM	T	MCKAY, B	CAI 227
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125 FOODS LABORATORY (Rpt 2) 1.00 UNIT

Prerequisite: None Class is graded credit/no credit.

DAY CLASSES

0280 LAB 8:35AM - 10:00AM	TTh	VILLEGAS, R	PROD KIT
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130 CAKE DECORATION I (Rpt 2) 2.00 UNITS

Prerequisite: FAM&CS 101 or FSMgmt 101

Course emphasizes the fundamentals of the American Style of cake decoration. Exposure to basic equipment, procedures of cake production, coloring techniques, design transfer, cake construction, borders, and icings will be covered. Learn the art of cake decorating.

EVENING CLASSES

3267 LEC 5:30PM - 6:25PM	M	HOLTZ, S	PROD KIT
AND LAB 6:35PM - 9:45PM	M	HOLTZ, S	PROD KIT

225 FOODS LABORATORY (Rpt 3) 2.00 UNITS

Prerequisite: FSMgmt 101 Class is graded pass/no pass.

Supervised practice in college-operated food service operation, as well as food preparation in range, pantry, bakery, and short order.

DAY CLASSES

0281 LAB 8:35AM - 11:45AM	MW	GARCIA, R	PROD KIT
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325 FOODS LABORATORY (Rpt 3) 3.00 UNITS

Prerequisite: FSMgmt/Fam&CS 50 and 101 Class is graded credit/no-credit

Supervised practice in college-operated food service operation and HRFM Kitchen.

EVENING CLASSES

3268 LAB 5:00PM - 9:10PM	TTh	GARCIA, R	PROD KIT
AND LAB 1:05 hrs/wk	TBA	ZANDALASINI, L	PROD KIT

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

FRENCH

Chair: Yolanda Ramil 818.364.7690 | Vice Chair: David Pardess 818.364.7686

002 ELEMENTARY FRENCH II (UC:CSU) 5.00 UNITS

Prerequisite: French 1 or equivalent

First course in understanding, speaking, reading, and writing French. Introduction to the cultures and civilization of the French-speaking world. Intended primarily for students with little or no knowledge of French.

DAY CLASSES

0284 LEC 2:00PM - 4:30PM TTh LOPEZ, B INST 1004

GEOGRAPHY

Chair: Said Pazirandeh 818.364.7705

001 PHYSICAL GEOGRAPHY (UC:CSU) 3.00 UNITS

Prerequisite: None

This course covers the changing processes within the Earth's major Geosystems: the Atmosphere, Hydrosphere, Lithosphere and Biosphere. Units of study include weather, climate, landforms, plate tectonics, gradational processes of mass wasting, soil formation, vegetation communities and the human impact of the environment.

DAY CLASSES

0286 LEC 9:05AM - 10:30AM TTh KHAN, C INST 1013

0287 LEC 10:40AM - 12:05PM MW SCHWARTZ, G INST 1013

EVENING CLASSES

3270 LEC 6:50PM - 10:00PM M DRAKE, V INST 1013

002 CULTURAL ELEMENTS OF GEOGRAPHY (UC:CSU) 3.00 UNITS

Prerequisite: None NOTE: Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies Program.

This course covers the study of human culture system represented on Earth. Emphasis is placed on development of culture realms, languages economies, social and political systems and religions. Included will be human activity that leaves its culture imprint on the landscape.

EVENING CLASSES

3271 LEC 3:30PM - 6:40PM M LESTRANGE, B INST 1013

015 PHYSICAL GEOGRAPHY LABORATORY (UC:CSU) 2.00 UNITS

Prerequisite or Corequisite: Geog 1

NOTE: This course meets university transfer requirements for the laboratory portion of the Physical Sciences.

This earth environment laboratory emphasizes the scientific method by competing exercises and graphs solve equations, determine measurements, construct diagrams, and make field observations about Earth-Sun relations, weather systems, climate regions, soil classification, rock types and agents of landform modification.

EVENING CLASSES

3272 LEC 3:30PM - 4:25PM T RAHMAN, A INST 2014

AND LAB 4:35PM - 6:40PM T RAHMAN, A INST 2014

HEALTH

Chair: Leslie Milke 818.364.7765 | Vice Chair: Cindy Cooper 818.364.7707

008 WOMEN'S PERSONAL HEALTH (UC:CSU) 3.00 UNITS

Prerequisite: None

Presents health issues unique to women. Topics considered include physiological and psychological aspects of nutrition, exercise, hygiene, sexuality and reproduction, and diseases common to women. Open to men and women.

DAY CLASSES

0288 LEC 9:05AM - 10:30AM MW COOPER, C HFAC 204

0289 LEC 9:05AM - 10:30AM TTh CHOUDHURY, B HFAC 204

011 PRINCIPLES OF HEALTHFUL LIVING (UC:CSU) 3.00 UNITS

Prerequisite: None

Offers health concepts to use today and tomorrow as guidelines for self-directed responsible living. Emphasis is placed on relating health concepts to the individual's well being in personal, community, vocational and leadership roles.

Health 11 is also offered through ITV. See page 14.

ONLINE CLASSES

0291 LEC 3:10 hrs/wk TBA EUBANKS, H INTERNET
www.lamission.edu/online

DAY/WEEKEND CLASSES

0292 LEC 9:00AM - 12:10PM S EPPS, F HFAC 204

DAY CLASSES

0293 LEC 7:30AM - 8:55AM MW COOPER, C HFAC 204

0294 LEC 7:30AM - 8:55AM TTh MILKE, L HFAC 203

0295 LEC 9:05AM - 10:30AM TTh MILKE, L HFAC 203

0296 LEC 10:40AM - 12:05PM MW COOPER, C HFAC 204

0297 LEC 10:40AM - 12:05PM TTh CHOUDHURY, B HFAC 204

0298 LEC 12:15PM - 3:25PM M CHOUDHURY, B HFAC 204

EVENING CLASSES

3274 LEC 3:30PM - 6:40PM W ASILI, H HFAC 204

3275 LEC 5:20PM - 6:45PM TTh LIPTON, J HFAC 204

3276 LEC 6:50PM - 10:00PM M EPPS, F HFAC 204

3277 LEC 6:50PM - 10:00PM W TEOLA, D HFAC 204

HISTORY

Chair: Myriam Levy 818.833.3414 | Vice Chair: D'Art Phares 818.364.7681

001 INTRODUCTION TO WESTERN CIVILIZATION I (UC:CSU) 3.00 UNITS

Prerequisite: None

A survey course emphasizing the main political, social, and economic currents that shaped the development of Western Civilization from Paleolithic times through the 17th century.

EVENING CLASSES

3280 LEC 6:50PM - 10:00PM Th BUCHANAN, L INST 1003

002 INTRODUCTION TO WESTERN CIVILIZATION II (UC:CSU) 3.00 UNITS

Prerequisite: None

A survey course emphasizing the main political, social, and economic currents that shaped the development of Western Civilization from the 17th century to today.

DAY CLASSES

0301 LEC 2:00PM - 5:10PM Th PHARES, D INST 1003

011 POLITICAL & SOCIAL HISTORY OF THE UNITED STATES I (UC:CSU) 3.00 UNITS

Prerequisite: None

A general survey of the political and social developments that shaped the history of the United States from pre-Columbian times to Reconstruction.

History 11 is also offered through ITV. See page 14.

DAY CLASSES

0302 LEC 9:05AM - 10:30AM TTh PHARES, D INST 1003

0303 LEC 10:40AM - 12:05PM TTh PHARES, D INST 1003

0306 LEC 2:00PM - 5:10PM W PHARES, D INST 1003

EVENING CLASSES

3282 LEC 6:50PM - 10:00PM M CRAMER, A INST 1003

012 POLITICAL & SOCIAL HISTORY OF THE UNITED STATES II (UC:CSU) 3.00 UNITS

Prerequisite: None

Covers the second half of the standard survey of United States history, providing an analytical study of the history of the United States from the Reconstruction era to the present, focusing not only on political and social developments in the history of the United States but also on economic and cultural developments, and analyzing changes in both the United States' domestic policies and its ongoing and changing role in international affairs.

History 12 is also offered through ITV. See page 14.

DAY CLASSES

0304 LEC 9:05AM - 10:30AM MW PHARES, D INST 1003

0305 LEC 10:40AM - 12:05PM MW PHARES, D INST 1003

086 INTRODUCTION TO WORLD CIVILIZATION I (UC:CSU) 3.00 UNITS

Prerequisite: None

A historical survey of the major political, economic, intellectual and cultural movements and events of Early World Civilizations from Early World History from the Paleolithic Era, through the 16th Century.

EVENING CLASSES

3283 LEC 3:30PM - 6:40PM T BEHLING, R INST 1003

3284 LEC 6:50PM - 10:00PM W JIMENEZ, G INST 1003

HUMANITIES

Chair: Deborah Paulsen 818.364.7738

002 STUDIES IN SELECTED CULTURES (UC:CSU) (Rpt 1) 3.00 UNITS

Prerequisite: English 28 or ESL 28

The art, music, and literature of the cultures of the East, Middle East, Africa, and Ancient Americas are studied as they interrelate to reveal non-western views of philosophy, science, religion and the self.

EVENING CLASSES

3286 LEC 3:30PM - 6:40PM M O'CONNELL, C INST 1003

003 THE ARTS OF CONTEMPORARY SOCIETY (UC:CSU) 3.00 UNITS

Prerequisite: English 28 or ESL 8

A study of the literature, music, painting, and sculpture of the late nineteenth and twentieth centuries in terms of the ideas and basic needs which stimulated the artists, and the contribution of their work toward the development of contemporary society.

PACE/Program for Accelerated College Education (Open to ALL students) See page 12.

921 COOP ED - HUMANITIES (CSU) (Rpt 3) 2.00 UNITS

9040 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - HUMANITIES (CSU) (Rpt 3) 3.00 UNITS
 9042 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - HUMANITIES (CSU) (Rpt 3) 4.00 UNITS
 Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.
 9043 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

Chair: Louis Zandalasini 818.364.7849 | Vice Chair: Eloise Cantrell 818.364.7625

102 INTRODUCTION TO INTERIOR DESIGN (CSU) 3.00 UNITS

Prerequisite: None
 Basic elements and principles of design theory applied to furniture selection and interiors. Includes selection of color schemes, floor coverings, window and wall treatments, lighting and accessories. Possible field trips.

EVENING CLASSES
 3292 LEC 6:50PM - 10:00PM M WITHERS, K BUNG 6

103 INTERIOR DESIGN PROJECT LABORATORY (CSU) (Rpt 2) 1.00 UNIT

Prerequisite: None
 Students will use this lab time to work on current interior design class projects in which they are enrolled with instructor supervision.

DAY CLASSES
 0307 LAB 12:15PM - 3:25PM T ANDERSON, S BUNG 6

104 HISTORICAL & CONTEMPORARY INTERIOR DESIGN (CSU) 3.00 UNITS

Prerequisite: None.
 Student will learn about the major forces in society and decorative arts that led to the development of styles from prehistoric time to the present. Field Trips.

EVENING CLASSES
 3294 LEC 6:50PM - 10:00PM Th KUNDU, A BUNG 6

108B SPACE PLANNING (CSU) 2.00 UNITS

Prerequisite: None **Advisory:** IntrDgn 102, 106A, 106B, and 108 (Students do not need to have completed 108A to take this class)
 Design theory, applied to commercial interiors.

EVENING CLASSES
 3295 LEC 6:50PM - 7:45PM W WITHERS, K BUNG 6
 AND LAB 7:55PM - 10:00PM W WITHERS, K BUNG 6

111 INTERIOR DESIGN PORTFOLIO (CSU) 3.00 UNITS

Advisory: Concurrent enrollment in IntrDgn 102, 108 and Fam&CS 133
 This course presents the professional tools needed to develop a professional portfolio of your interior design work as it progresses. Projects will be created and fine-tuned to include in a portfolio to secure a job in the profession.

EVENING CLASSES
 0308 LEC 3:40PM - 5:45PM T ANDERSON, S BUNG 6
 AND LAB 12:15PM - 3:25PM Th ANDERSON, S BUNG 6

115 WINDOW TREATMENTS (CSU) 1.00 UNIT

Prerequisite: None
 This course covers window history, hard and soft window treatments and installations, specialty installations, residential and commercial specifications, sources for design concepts, calculating fabric requirements, measuring techniques used by installers, workrooms and interior designers and job costing.

EVENING CLASSES
 3296 LEC 5:45PM - 6:40PM Th KUNDU, A BUNG 6

Chair: Yolanda Ramil 818.364.7690 | Vice Chair: David Pardess 818.364.7686

002 ELEMENTARY ITALIAN II (UC:CSU) 5.00 UNITS

Prerequisite: Italian 1 or equivalent
 Continuation of Italian 1

EVENING CLASSES
 3298 LEC 7:00PM - 9:30PM TTh PARDESS, D INST 1005

Chair: Pat Flood 818.364.7715 | Vice Chair: David Jordan 818.364.7720

001 BUSINESS LAW I (UC:CSU) 3.00 UNITS

Prerequisite: None
 Study of the fundamental principles of law as they apply in the business world by examining legal rights and remedies, business torts and crimes, contracts, agency, employment, and negotiable instruments.

ONLINE/LATE START CLASSES
 0313 LEC 3:35 hrs/wk TBA LOPEZ, V INTERNET
 www.lamission.edu/law (14 Week Class - Starts 3/5/2012, Ends 6/4/2012)

EVENING/HYBRID CLASSES
 3301 LEC 6:50PM - 8:20PM W JORDAN, D INST 2004
 AND LEC 1:20 hrs/wk TBA JORDAN, D INTERNET

E-mail: www.lamission.edu/law

002 BUSINESS LAW II (UC:CSU) 3.00 UNITS

Prerequisite: None
 Further study of the fundamental principles of law as they apply in the business world. Examines bailment, the rights and liabilities of agent, principles and liabilities of agent, principles and third parties, partnerships, corporations, stockholders, negotiable instruments and securities.

ONLINE CLASSES
 0315 LEC 3:10 hrs/wk TBA MORINAKA, B INTERNET
 www.lamission.edu/law

EVENING/HYBRID CLASSES
 3302 LEC 5:20PM - 6:45PM W LOPEZ, V INST 2004
 AND LEC 1:25 hrs/wk TBA LOPEZ, V INTERNET
 www.lamission.edu/law

010 INTRODUCTION TO LEGAL ASSISTANT I (CSU) 3.00 UNITS

Prerequisite: None
 Law 10 is an introductory course, which formalizes the career of the legal assistant. It is an introduction to law, social forces and the law, a comparison of the role of the lawyer and the legal assistant, and an introduction to legal terminology and bibliography, preparing a litigation project.

ONLINE/LATE START CLASSES
 0316 LEC 3:35 hrs/wk TBA JACKMAN, J INTERNET
 www.lamission.edu/law (14 Week Class - Starts 3/5/2012, Ends 6/4/2012)

EVENING/HYBRID CLASSES
 3303 LEC 8:30PM - 10:00PM W JORDAN, D INST 2004
 AND LEC 1:20 hrs/wk TBA JORDAN, D INTERNET
 www.lamission.edu/law

011 INTRODUCTION TO LEGAL ASSISTANT II (CSU) 3.00 UNITS

Prerequisite: None
 This course explores the fundamental principles of the law of torts, including insurance law, and an examination of the techniques of investigation involved in the handling of tort and insurance claims.

ONLINE CLASSES
 0318 LEC 3:10 hrs/wk TBA JACKMAN, J INTERNET
 www.lamission.edu/law

012 TORT LAW & CLAIMS INVESTIGATION (CSU) 3.00 UNITS

Prerequisite: None
 This course explores the fundamental principles of the law of torts, including insurance law, and an examination of the techniques of investigation involved in the handling of tort and insurance claims.

ONLINE CLASSES
 0319 LEC 3:10 hrs/wk TBA ROSE, E INTERNET
 www.lamission.edu/law

013 WILLS, TRUSTS & PROBATE ADMINISTRATION (CSU) 3.00 UNITS

Prerequisite: None
 Study of the law of wills and trusts, including simple wills, codicils, trust forms, living trusts, pour over wills, advance directives, powers of attorney, guardianship, conservatorship, caretakers, basic estate planning, life estates, disposition of property outside probate, tax issues, and life insurance trusts.

ONLINE CLASSES
 0320 LEC 3:10 hrs/wk TBA GUDINO, A INTERNET
 www.lamission.edu/law

016 CIVIL & CRIMINAL EVIDENCE (CSU) 3.00 UNITS

Prerequisite: None
 Study of the rules of civil and criminal evidence and the admissibility of such evidence in court including relevancy, hearsay, hearsay exceptions, character evidence, habit and custom, witness & competency, impeachment, authentication and identification of documents, constitutional restraints, and common law privileges. Students analyze evidentiary objections to trial transcripts, and other legal documents.

ONLINE CLASSES
 0321 LEC 3:10 hrs/wk TBA JORDAN, D INTERNET
 www.lamission.edu/law

017 LEGAL WRITING (CSU) 3.00 UNITS

Prerequisite: None
 This course explores legal drafting and writing, including legal memoranda, motions, pleadings, demand letters, a research brief and special projects.

ONLINE CLASSES
 0322 LEC 3:10 hrs/wk TBA JORDAN, D INTERNET
 www.lamission.edu/law

018 MARRIAGE & FAMILY LAW (CSU) 3.00 UNITS

Prerequisite: None
 Study of marriage and family law with emphasis on dissolution of marriage, California community property laws, jurisdiction, forms completion, calendaring, discovery, support and custody issues, restraining orders, and domestic disputes.

ONLINE CLASSES
 0323 LEC 3:10 hrs/wk TBA JORDAN, D INTERNET
 www.lamission.edu/law

019 PROPERTY & CREDITOR RIGHTS**3.00 UNITS****Prerequisite:** None

Study of property and creditor rights including real and personal property, joint tenancy, leases, deeds, escrows, deeds of trust, the system of recording and search of public documents, bankruptcy laws and forms, landlord-tenant, secured transactions, collateral, purchase money security interests, liens, attachments, garnishments, and other creditor's remedies.

EVENING/HYBRID CLASSES

3304	LEC	5:20PM - 6:45PM	M	JORDAN, D	INST 2004
AND	LEC	1:25 hrs/wk	TBA	JORDAN, D	INTERNET/EMC/SPAN /M/CLC11

www.lamission.edu/law

020 BASIC PROBATE PROCEDURES**(CSU) 3.00 UNITS****Prerequisite:** None

This course explores the fundamental principles and methods of fact gathering, Office procedures and required court work involved in the handling of probates of both testate and intestate decedents, as well as the administration of estates in California probate courts.

ONLINE CLASSES

0325	LEC	3:10 hrs/wk	TBA	LAMPERT, E	INTERNET
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www.lamission.edu/law

EVENING CLASSES

3305	LEC	6:50PM - 10:00PM	M	HIBLER, J	INST 2004
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034 LEGAL RESEARCH LABORATORY**3.00 UNITS****Prerequisite:** None

This course explores legal research. The student learns how to do legal research using primary and secondary legal resources and how to do federal and state law reporting.

ONLINE CLASSES

0326	LEC	3:10 hrs/wk	TBA	JORDAN, D	INTERNET
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www.lamission.edu/law

Chair: Gary Prostack 818.364.7666

004 THE MECHANICS OF SPELLING**(NDA) (Rpt 3) 1.00 UNIT****Prerequisite:** None *Class is graded pass/no pass.*

Based on assessment, the student will receive group and individualized spelling instruction designed to improve spelling skills to the level at which the student will be able to succeed in college/vocational coursework.

EVENING CLASSES

3307	LEC	3:40PM - 5:45PM	T	KOBOSA, D	INST 2006
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NOTE: Geared towards disabled students

010B MATHEMATICS FUNDAMENTALS**(NDA) (Rpt 3) 1.00 UNIT****Prerequisite:** None *Class is graded pass/no pass.*

Based on assessment the student receives individualized instruction. Topics include whole numbers, fractions, decimals, percents, ratios and proportions.

EVENING CLASSES

3308	LAB	3:40PM - 5:45PM	Th	CHARLES, J	CSB 111
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040 INTRODUCTION TO LEARNING DISABILITIES**(NDA) (Rpt 3) 1.00 UNIT****Prerequisite:** None *Class is graded pass/no pass.*

Individualized diagnostic assessment processes are conducted. Students identify problems, become aware of strengths and weaknesses, and develop individual educational plans outlining goals, objectives and recommendations.

0330	LEC	2:05 hrs/wk	TBA	RESENDEZ, C	INST 1018
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073 ONLINE GRAMMAR & WRITING LAB**(NDA) 1.00 UNIT****Prerequisite:** None *Class is graded pass/no pass.*

This course provides students with an introduction to verb usage and grammar while completing short personal and impersonal writings. Students will have access to online writing labs and will be required to submit written assignments for peer and instructor review.

DAY CLASSES

0331	LAB	12:15PM - 3:25PM	T	LOFQUIST, M	INST 1001
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NOTE: Geared towards disabled students

Chair: Sandy Thomsen 818.364.7750

101 LIBRARY RESEARCH METHODS**(UC:CSU) 1.00 UNIT****Prerequisite:** None

Students learn to use research tools found in most libraries to gather, organize, and evaluate information from various sources, including computer databases, catalogs, indexes, books, periodicals, microfilm, and the Internet.

ONLINE/LATE START CLASSES

0332	LEC	2:05 hrs/wk	TBA	KNOTTS, K	INTERNET
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Email: knottsk@lamission.edu (9 Week Class - Starts 2/13/2012, Ends 4/15/2012)

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

Chair: Yolanda Ramil 818.364.7690 | Vice Chair: David Pardess 818.364.7686

001 INTRODUCTION TO LANGUAGE & LINGUISTICS**(UC:CSU) 3.00 UNITS****Prerequisite:** None

Examines basic linguistic concepts in cultural context. Language diversity, origins, acquisitions and use are explored, with an emphasis on communication and sociocultural factors.

EVENING CLASSES

0321	LEC	6:50PM - 10:00PM	W	PARDESS, D	INST 1005
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Chair: Pat Flood 818.364.7715

002 ORGANIZATION & MANAGEMENT THEORY**(CSU) 3.00 UNITS****Prerequisite:** None

A beginning course in theory and practice of management and organization. It gives a realistic account of what managers actually do and what they face. It presents various theories of management and organization. The functions of management with special emphasis on foreign operations and future trends in management are analyzed.

ONLINE CLASSES

0333	LEC	3:10 hrs/wk	TBA	BERNAL, V	INTERNET/EMC/SPAN /M/CLC11
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www.lamission.edu/business/bernal

013 SMALL BUSINESS ENTREPRENEURSHIP**(CSU) 3.00 UNITS****Prerequisite:** None

This course presents a systematic approach to startup and management of small business operations. It covers personal evaluation, pre-ownership preparation, management and leadership, financing, location, record keeping, employees, purchasing, advertising, sales and credit, and emphasizes adequate planning and preparation for success.

EVENING CLASSES

3313	LEC	3:30PM - 6:40PM	Th	BERNAL, V	CAI 227
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031 HUMAN RELATIONS FOR EMPLOYEES**(CSU) 3.00 UNITS****Prerequisite:** None

Demonstrates the practical application of basic psychology in planning, conducting and evaluating conferences and interviews. Special emphasis on dynamics of counseling, interviewing and conference leading. Attention is given to individual and group attitudes in the occupational situation as they affect motivation, status and morale.

EVENING/HYBRID CLASSES

3314	LEC	5:20PM - 6:45PM	T	BERNAL, V	CSB 102B
AND	LEC	1:25 hrs/wk	TBA	BERNAL, V	INTERNET

www.lamission.edu/business/bernal

921 COOP ED - MANAGEMENT**(CSU) (Rpt 3) 2.00 UNITS**

9049	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - MANAGEMENT**(CSU) (Rpt 3) 3.00 UNITS**

9050	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - MANAGEMENT**(CSU) (Rpt 3) 4.00 UNITS**

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9051	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Pat Flood 818.364.7715

022 GREEN MARKETING**(CSU) 3.00 UNITS****Advisory:** English 28 | Lecture 3 hours

Analyzes emerging green marketing trends with an overview of key issues and challenges involved in sustainable marketing that relate to product development, product life cycle, marketing strategies, channels, communication and practices within the context of corporate social responsibility and environmental sustainability.

EVENING CLASSES

0553	LEC	9:05AM - 10:30PM	TTh	BORDBAR, J	HFAC 108
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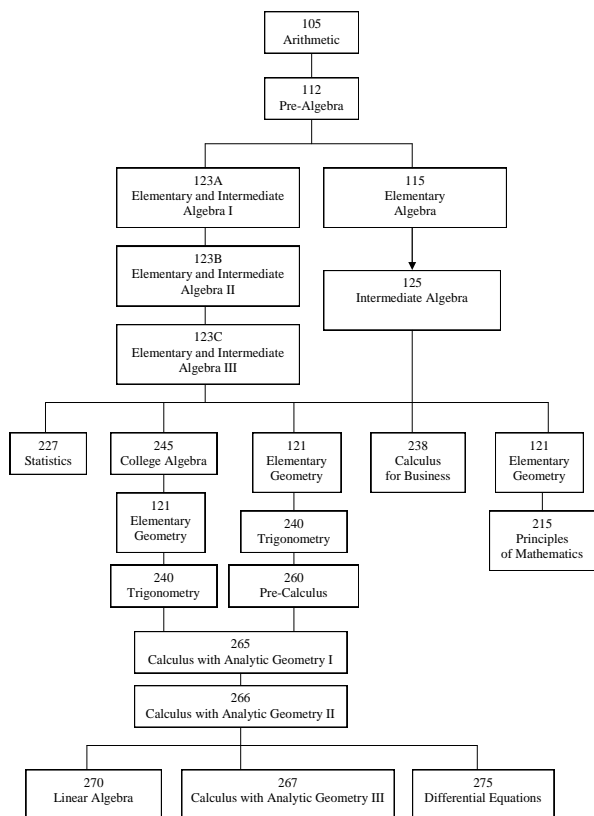
031 RETAIL MERCHANDISING**(CSU) 3.00 UNITS****Prerequisite:** None

Course covers the retail operation including a study of store location, layout, organization, merchandise buying, pricing, stock planning and retail sales promotion. Personnel duties and responsibilities are also studied including the tasks of all personnel.

EVENING CLASSES

3316	LEC	3:30PM - 6:40PM	T	RASKIN, E	CSB 201
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Mathematics Course Sequence



105 ARITHMETIC

Prerequisite: None

Reviews operations and applications of arithmetic, including whole numbers, fractions, decimals, and percents. Additional topics of ratios and proportion, measurement, geometric concepts, signed numbers, and a brief introduction of elementary algebra will be presented.

DAY CLASSES

0338	LEC	9:05AM - 10:30AM	TTh	OGANYAN, K	INST 1010
0339	LEC	12:25PM - 1:50PM	MW	FERGUSON, T	CSB 111
0340	LEC	12:25PM - 1:50PM	TTh	PAIGE, B	CSB 111

EVENING CLASSES

3321	LEC	6:50PM - 10:00PM	T	SANI, R	INST 1001
3322	LEC	6:50PM - 10:00PM	Th	ROSHANAEI, A	INST 1012

112 PRE-ALGEBRA

(NDA) 3.00 UNITS

Prerequisite: Math 105 with grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit

This course bridges the gap between arithmetic and algebra. Topics include a review of arithmetic and an introduction to fundamental algebraic concepts.

DAY/WEEKEND CLASSES

0344	LEC	9:00AM - 12:10PM	S	GARCIA, O	CSB 207
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DAY CLASSES

0341	LEC	7:30AM - 8:55AM	MW	CHEN, C	CSB 111
0342	LEC	7:30AM - 8:55AM	TTh	WONG, K	CSB 111
0343	LEC	7:30AM - 8:25AM	MWF	HAGAR, M	CSB 208
0345	LEC	9:05AM - 10:30AM	TTh	ASATRYAN, J	INST 1004
0346	LEC	9:35AM - 10:30AM	MWF	BUTLER, D	INST 1013
0347	LEC	10:40AM - 12:05PM	MW	YAMADA, R	INST 2005
0348	LEC	10:40AM - 12:05PM	TTh	YUN, Y	INST 1013
0349	LEC	12:25PM - 1:50PM	MW	AGVANIAN, Y	CSB 205
0350	LEC	12:25PM - 1:50PM	TTh	SAMII, B	CSB 205

DAY/LATE START CLASSES

0351	LEC	12:25PM - 2:50PM	MW	KRISTEN, J	CSB 203
(12 Week Class - Starts 3/19/2012, Ends 6/4/2012)					
0352	LEC	12:25PM - 2:50PM	MW	BASTA, R	INST 1013
(12 Week Class - Starts 3/19/2012, Ends 6/4/2012)					

EVENING CLASSES

3324	LEC	3:45PM - 5:10PM	TTh	DADDAZIO, G	INST 1010
3326	LEC	6:50PM - 10:00PM	T	ZARGARIAN, S	INST 2001
3327	LEC	6:50PM - 10:00PM	W	BLOOM, J	CSB 207
3328	LEC	7:00PM - 8:25PM	MW	CONSTANTINO, A	CSB 111
3329	LEC	7:00PM - 8:25PM	TTh	WINDSOR, K	INST 1013

115 ELEMENTARY ALGEBRA

5.00 UNITS

Prerequisite: Math 112 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit. Math 113 and 114 together are equivalent to Math 115.

NOTE: All Mathematics 115 students are required to pass a comprehensive department final.

The exam will be administered by each instructor in the assigned classroom on the day and time as specified in the Final Exam Schedule appearing in the schedule of classes. Failure to take this examination at the scheduled time and day will result in a score of zero.

Explores the concepts of algebra, including signed numbers, exponents, linear equations, graphs, and quadratic equations. It also contains techniques for interpreting and solving verbal programs related to the above topics.

DAY CLASSES

0354	LEC	8:55AM - 10:30AM	MWF	HAGAR, M	INST 2006
0356	LEC	8:00AM - 10:30AM	TTh	DAKDOUK, R	CSB 206
0357	LEC	8:55AM - 10:30AM	MWF	SHARNAZYAN, E	CSB 111
0355	LEC	9:05AM - 11:35AM	MW	YUN, Y	CSB 208
0358	LEC	10:40AM - 1:10PM	MW	PETIKYAN, G	INST 1010
0359	LEC	10:40AM - 1:10PM	TTh	AKL, C	CSB 207
0360	LEC	12:25PM - 2:55PM	MW	DAKDOUK, R	CSB 206
0361	LEC	12:25PM - 2:55PM	MW	SAMII, B	CSB 207
0362	LEC	12:25PM - 2:55PM	TTh	DADDAZIO, G	INST 1013

EVENING CLASSES

3331	LEC	4:10PM - 6:40PM	MW	CONSTANTINO, A	INST 1010
3332	LEC	4:10PM - 6:40PM	MW	ADES, R	CSB 111
3333	LEC	4:10PM - 6:40PM	TTh	JAFARI, H	CSB 207
3334	LEC	7:00PM - 9:30PM	MW	MALKI, A	INST 1010
3335	LEC	7:00PM - 9:30PM	TTh	PARK, S	CSB 101
3336	LEC	7:00PM - 9:30PM	TTh	BURDS, J	CSB 207

121 ESSENTIALS OF PLANE GEOMETRY

3.00 UNITS

Prerequisite: Math 125 or appropriate skill level demonstrated through the Math assessment process

Covers the definition, axioms, and theorems of geometry relating to angles, lines, circles, polygons, and polyhedra. It also provides an introduction to formal proofs, logic, and construction methods with straight-edge and compass.

EVENING/SHORT-TERM CLASSES

3337	LEC	3:50PM - 6:40PM	MTWTh	STAFF	CSB 110
(5 Week Class - Starts 2/6/2012, Ends 3/8/2012)					

EVENING CLASSES

3338	LEC	3:45PM - 5:10PM	TTh	YAMADA, R	INST 1013
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123A ELEMENTARY & INTERMEDIATE ALGEBRA I

4.00 UNITS

Prerequisite: Math 112

First of three modules for Math 123, covering topics from Elementary Algebra, including properties of real numbers; linear equations and inequalities; polynomials; factoring first- and second-degree expressions; application problems; graphics. Course has a computer lab component.

DAY CLASSES

0363	LEC	9:00AM - 10:25AM	TTh	SAMII, B	MATH CTR
AND	LAB	10:35AM - 11:30AM	TTh	SAMII, B	MATH CTR

EVENING CLASSES

3339	LEC	7:00PM - 8:25PM	MW	HEMENWAY, L	MATH CTR
AND	LAB	8:35PM - 9:30PM	MW	HEMENWAY, L	MATH CTR

123B ELEMENTARY & INTERMEDIATE ALGEBRA II

4.00 UNITS

Prerequisite: Math 123A

Second of the three modules for Math 123, covering topics from Elementary and Intermediate Algebra, including solving rational equations; systems of equations; quadratic equations; applications; radicals; rational exponents. Course has a computer lab component.

EVENING CLASSES

3340	LEC	4:10PM - 5:35PM	MW	YUN, Y	MATH CTR
AND	LAB	5:45PM - 6:40PM	MW	YUN, Y	MATH CTR
3341	LEC	7:00PM - 8:25PM	TTh	MARSUBIAN, A	MATH CTR
AND	LAB	8:35PM - 9:30PM	TTh	MARSUBIAN, A	MATH CTR

123C ELEMENTARY & INTERMEDIATE ALGEBRA III

4.00 UNITS

Prerequisite: Math 123B

Third of three modules for Math 123, covering topics from Intermediate Algebra, including operations on functions; complex numbers; conic sections; logarithms and exponential functions. Course has a computer lab component.

DAY CLASSES

0364	LEC	9:00AM - 10:25AM	MW	REYES, C	MATH CTR
AND	LAB	10:35AM - 11:30AM	MW	REYES, C	MATH CTR

EVENING CLASSES

3342	LEC	4:10PM - 5:35PM	TTh	AVENDANO, J	MATH CTR
AND	LAB	5:45PM - 6:40PM	TTh	AVENDANO, J	MATH CTR

125 INTERMEDIATE ALGEBRA**5.00 UNITS**

Prerequisite: Math 115 or Math 114 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
Fundamental laws, exponents, radicals, equations (linear, quadratic, and some of higher degree), system of equations and inequalities (linear, and quadratic), conics, complex numbers, functions, logarithms and binomial theorem.
Math 125 is also offered through ITV. See page 14.

DAY CLASSES

0366	LEC	7:30AM - 10:00AM	MW	AGVANIAN, Y	INST 1010
0367	LEC	7:30AM - 10:00AM	TTh	HOVASAPYAN, S	CSB 207
0368	LEC	8:00AM - 9:35AM	MWF	MKRITCHYAN, T	CSB 207
0369	LEC	9:05AM - 10:15AM	MTWTh	AKL, C	CSB 105
0370	LEC	10:40AM - 12:15PM	MWF	BUTLER, D	CSB 111
0371	LEC	10:40AM - 12:15PM	MWF	AKL, C	CSB 206
0372	LEC	10:40AM - 1:10PM	TTh	MKRITCHYAN, T	CSB 208
0373	LEC	12:25PM - 2:55PM	MW	YUN, Y	CSB 110
0374	LEC	12:25PM - 2:55PM	TTh	YAMADA, R	CSB 110
0375	LEC	12:25PM - 2:55PM	TTh	EYKHER, M	CSB 206

EVENING CLASSES

3344	LEC	4:10PM - 6:40PM	MW	MALKI, A	CSB 105
3345	LEC	4:10PM - 6:40PM	TTh	ZARGARIAN, S	CSB 101
3346	LEC	7:00PM - 9:30PM	MW	DABAGIAN, M	CSB 101
3347	LEC	7:00PM - 9:30PM	MW	WINDSOR, K	CSB 206
3348	LEC	7:00PM - 9:30PM	TTh	MALKI, A	INST 1010

PACE/Program for Accelerated College Education (Open to ALL students) See page 12.

6508	LEC	8:10PM - 10:10PM	M	ZHUANG, Y	INST 2005
AND	LEC	12:30PM - 3:40PM	S	ZHUANG, Y	CSB 207

Class meets every Monday & Saturday for 16 weeks (Except Sat 2/18 & 4/7)

215 PRINCIPLES OF MATHEMATICS I**(UC:CSU) 3.00 UNITS**

Prerequisite: Math 120 or 121, and 123C or Math 125 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit

Primarily for students who plan to teach arithmetic in elementary schools. Course includes the language of sets; systems of numeration; nature of numbers and the fundamental operations; number theory; functions and the field of real numbers.

EVENING CLASSES

3350	LEC	4:00PM - 7:10PM	F	STAFF	CSB 110
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227 STATISTICS**(UC:CSU) 4.00 UNITS**

Prerequisite: Math 125 or 123C with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
Includes the following topics: graphical techniques; probability and probability distributions; sampling; estimation; correlations; regression; hypothesis testing; categorical data. Emphasis is on data analysis and interpretation, using sample data to extrapolate population characteristics.

DAY/WEEKEND CLASSES

0376	LEC	8:00AM - 12:15PM	S	KIM, J	CSB 208
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DAY CLASSES

0377	LEC	8:25AM - 10:30AM	MW	EVINYAN, Z	CSB 206
0378	LEC	10:40AM - 12:45PM	TTh	CRACIUN, G	INST 1010
0379	LEC	11:45AM - 1:50PM	MW	WONG, K	CSB 208
0380	LEC	1:20PM - 3:25PM	TTh	ANTONIOU, N	CSB 208

EVENING CLASSES

3352	LEC	3:45PM - 5:50PM	TTh	WONG, L	CSB 208
3353	LEC	4:35PM - 6:40PM	MW	WONG, K	CSB 208
3354	LEC	7:00PM - 9:05PM	MW	ADES, R	CSB 208
3355	LEC	7:00PM - 9:05PM	TTh	MOVISYAN, M	CSB 208

PACE/Program for Accelerated College Education (Open to ALL students) See page 12.

6509	LEC	5:45PM - 10:00PM	M	DESULIMA PRZYBOROW, J	CSB 207
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Class meets every Monday for 16 weeks

238 CALCULUS FOR BUSINESS & SOCIAL SCIENCE I**(UC:CSU) 5.00 UNITS**

Prerequisite: Math 125 or 123C with a grade of 'C' or better
Course includes the following topics and their business applications: polynomial, exponential and logarithmic functions; differentiation and integration; integration by parts; numerical integration; improper integrals; multivariable calculus.

EVENING CLASSES

3357	LEC	7:00PM - 9:30PM	TTh	CHAU, E	HFAC 107
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240 TRIGONOMETRY**(CSU) 3.00 UNITS**

Prerequisite: Math 120 or 121 or equivalent and Math 125 or 123C with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit

Introduces trigonometric functions, their graphs, inverses, and fundamental identities. Trigonometric equations are solved. The laws of sines and cosines; vectors; scalar and vector products and introduced. Polar coordinates and equations are introduced and used to represent complex numbers.

DAY CLASSES

0381	LEC	9:05AM - 10:30AM	MW	SAMII, B	INST 2004
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EVENING/LATE-START CLASSES

5359	LEC	4:15PM - 6:40PM	MW	MCGANN, E	CSB 205
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(12 Week Class - Starts 3/19/2012, Ends 6/4/2012)

245 COLLEGE ALGEBRA**(UC:CSU) 3.00 UNITS**

Prerequisite: Math 125 or 123C with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
Topics include the properties of real numbers, relations, functions and their graphs, matrices and determinants, complex numbers, theory of equations, permutations, combinations, and probability.

DAY/WEEKEND CLASSES

0384	LEC	9:00AM - 12:10PM	S	NGO, H	INST 1010
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DAY CLASSES

0383	LEC	7:30AM - 8:55AM	MW	BASTA, R	CSB 110
0385	LEC	9:05AM - 10:30AM	TTh	GERHARDT, S	CSB 205

EVENING CLASSES

3361	LEC	5:20PM - 6:45PM	TTh	MALKI, A	INST 1010
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260 PRE-CALCULUS**(UC:CSU) 5.00 UNITS**

Prerequisite: Math 240, with a grade of 'C' or better or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
Provides topics essential for a comprehensive background for the calculus sequence: functional analysis, analytic geometry, theory of equations, induction, sequences and series, trigonometry and polar coordinates.

DAY CLASSES

0386	LEC	8:00AM - 10:30AM	TTh	MKRITCHYAN, T	CSB 208
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265 CALCULUS WITH ANALYTIC GEOMETRY I**(UC:CSU) 5.00 UNITS**

Prerequisite: Math 240 and 245 or 260 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
The first Calculus course in a three-course sequence. Topics include: limits, continuity, derivatives, mean value theorem, fundamental theorem of calculus, definite integrals, area and volume of solids of revolution, exponential and logarithmic functions, and applications including work, curve sketching, and optimization.

DAY CLASSES

0387	LEC	9:40AM - 12:10PM	MW	DAKDOUK, R	CSB 207
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EVENING CLASSES

3363	LEC	7:00PM - 9:30PM	TTh	SMAZENKA, R	CSB 205
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266 CALCULUS WITH ANALYTIC GEOMETRY II**(UC:CSU) 5.00 UNITS**

Prerequisite: Math 265 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
Second course of calculus. Includes differentiation and integration of transcendental functions, polar coordinates, specialized methods of integration, parametric equations, and infinite series.

EVENING CLASSES

3364	LEC	4:10PM - 6:40PM	MW	YAMADA, R	CSB 206
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267 CALCULUS WITH ANALYTIC GEOMETRY III**(UC:CSU) 5.00 UNITS**

Prerequisite: Math 266 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
This course of calculus includes solid analytic geometry, partial differentiation, multiple integration, vector analysis, infinite series and an introduction to differential equations.

DAY CLASSES

0389	LEC	9:30AM - 12:00PM	TTh	WONG, K	CSB 111
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275 ORDINARY DIFFERENTIAL EQUATIONS (UC:CSU) 3.00 UNITS

Prerequisite: Math 266 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
First and higher linear equations are treated completely including techniques of exactness, separation of variables; special cases of nonlinear equations are investigated.

EVENING CLASSES

3365	LEC	3:45PM - 5:10PM	TTh	SMAZENKA, R	CSB 206
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Chair: Mike Reynolds 818.364.7695

020 GENERAL MICROBIOLOGY**(UC:CSU) 4.00 UNITS**

Prerequisite: Biology 3 and Chem 51 or Chem 65 or Chem 101 **Advisory:** English 28 or ESL 8
This course examines microbiological principles related to the morphology, metabolism and genetics of bacteria and distinguishing characteristics of viruses, protozoa, fungi, and multicellular parasites, with applications to human disease. It is intended principally for allied health majors with 3 hours of lab each week.

DAY CLASSES

0390	LEC	10:40AM - 12:05PM	MW	BROWN, S	INST 2004
AND	LAB	9:05AM - 10:30AM	MW	ECHEVERRI, A	INST 2016
0391	LEC	10:40AM - 12:05PM	MW	BROWN, S	INST 2004
AND	LAB	12:15PM - 1:40PM	MW	STAFF	INST 2016

EVENING CLASSES

3372	LEC	5:10PM - 6:35PM	TTh	LEDEZMA, M	INST 2004
AND	LAB	6:50PM - 10:00PM	T	LEDEZMA, M	INST 2016
3373	LEC	5:10PM - 6:35PM	TTh	LEDEZMA, M	INST 2004
AND	LAB	6:50PM - 10:00PM	Th	LEDEZMA, M	INST 2016

Chair: Deborah Paulsen 818.364.7738 | Vice Chair: Curtis Stage 818.364.7771

100 INTRO TO MULTIMEDIA COMPUTER APPLICATIONS (CSU) (Rpt 3) 3.00 UNITS

Prerequisite: None **Corequisite:** MultiMd 500 *Printing Fee: \$5*

Students apply the principles of design to an electronic medium while developing the skills necessary to digitally manipulate graphic images and text with Adobe Photoshop. Students also learn the basics of Adobe Illustrator and integrate Photoshop materials with Illustrator documents.

DAY CLASSES

0392	LEC	12:50PM - 2:55PM	M	STAGE, C	LRC 233
AND	LAB	2:55PM - 5:00PM	M	STAGE, C	LRC 233

EVENING CLASSES

3374	LEC	5:50PM - 7:55PM	M	STAGE, C	LRC 126
AND	LAB	7:55PM - 10:00PM	M	STAGE, C	LRC 126
3375	LEC	5:50PM - 7:55PM	T	COLE, D	LRC 233
AND	LAB	7:55PM - 10:00PM	T	COLE, D	LRC 233

240 GRAPHIC DESIGN FOR MULTIMEDIA (CSU) (Rpt 3) 3.00 UNITS

Prerequisite: None **Corequisite:** Art 638 **Advisory:** MultiMd 100 *Printing Fee \$5*

Graphic Design for Multimedia focuses on page layout, typography and image text relationships. Students use digital layout software to create graphic design projects. An overview of the theory and history of graphic design is presented and integrated into projects.

DAY CLASSES

0393	LEC	9:50AM - 11:55AM	F	MEASURES, J	LRC 233
AND	LAB	11:55AM - 2:00PM	F	MEASURES, J	LRC 233

300 DESIGN FOR 3D COMPUTER APPLICATIONS (CSU) (Rpt 3) 3.00 UNITS

Prerequisite: None **Corequisite:** MultiMd 500 **Advisory:** MultiMd 100

Introduction to the basics of 3D modeling and animation. Emphasis is on the development of 3D content while applying creative design principles to a 3D environment. Students will model, assemble and animate text or characters utilizing 3D software.

EVENING CLASSES

3376	LEC	5:50PM - 7:55PM	Th	RAMIREZ, C	LRC 233
AND	LAB	7:55PM - 10:00PM	Th	RAMIREZ, C	LRC 233

320 WEB DESIGN (CSU) (Rpt 3) 3.00 UNITS

Prerequisite: None **Advisory:** MultiMd 100 and 500

An introduction to web page design and site management. The characteristics of web page design and navigation structures are analyzed. Emphasis is on innovative ways by which to conceptualize, design and create interactive websites.

DAY CLASSES

0394	LEC	12:50PM - 2:55PM	W	STAGE, C	LRC 233
AND	LAB	2:55PM - 5:00PM	W	STAGE, C	LRC 233

402 ANIMATION WORKSHOP (CSU) (Rpt 3) 3.00 UNITS

Prerequisite: None **Advisory:** MultiMd 100 & 500

An introduction to the principles, practices, philosophy, and discipline of design for animation. Topics include treatments, character and object design, storyboards and animatics for time-based media such as animation and video.

DAY CLASSES

0395	LEC	12:50PM - 2:55PM	Th	HOOD, S	LRC 106
AND	LAB	2:55PM - 5:00PM	Th	HOOD, S	LRC 106

430 COMPUTER APPLICATIONS FOR 3D ANIMATION (CSU) 3.00 UNITS

Prerequisite: None **Advisory:** MultiMd 100 & 500

3D Animation and Design includes topics such as modeling using polygons and NURBS surfaces. Students learn how to create basic texture mapping, lighting, rendering, rig 3D models and how to animate them using kinematics and path animation. Students learn industry standard software for creating sophisticated 3D animations and environments.

EVENING CLASSES

3377	LEC	5:50PM - 7:55PM	M	MARTIN, G	LRC 233
AND	LAB	7:55PM - 10:00PM	M	MARTIN, G	LRC 233

500 MULTIMEDIA LABORATORY (CSU) (Rpt 3) 1.00 UNIT

Prerequisite: None

This course is designed to reinforce lectures presented in multimedia classes. Emphasis is placed in applying design principles to projects using selected computer applications.

0396	LAB	2:05 hrs/wk	TBA	STAGE, C	LRC 233
0397	LAB	2:05 hrs/wk	TBA	STAGE, C	LRC 233
0398	LAB	2:05 hrs/wk	TBA	STAGE, C	LRC 233

610 INTRODUCTION TO DIGITAL VIDEO PRODUCTION (CSU) (Rpt 3) 3.00 UNITS

Prerequisite: None

An introductory course emphasizing the technical and creative aspects of digital video production and editing. Professional techniques in production and post-production are stressed.

EVENING CLASSES

3378	LEC	5:50PM - 7:55PM	T	DIEHL, D	LRC 106
AND	LAB	7:55PM - 10:00PM	T	DIEHL, D	LRC 106

620 DIGITAL AUDIO (CSU) (Rpt 3) 3.00 UNITS

Prerequisite: None **Advisory:** MultiMd 500

An introductory course in digital audio where students work with current digital audio equipment to capture, mix and compose audio. This course lays the groundwork for understanding the professional world of sound production and will focus in three key areas: theory of sound, use of Digidesign Pro Tools for music production and film/TV post-production sound.

DAY/WEEKEND CLASSES

3379	LEC	5:50PM - 7:55PM	Th	WINIEMKO, G	LRC 106
AND	LAB	7:55PM - 10:00PM	Th	WINIEMKO, G	LRC 106

630 DIGITAL VIDEO PRODUCTION: FOOTAGE ACQUISITION (CSU) (Rpt 3) 3.00 UNITS

Prerequisite: None **Advisory:** MultiMd 500 and 610

A fundamental course on developing professional quality video images using HD cameras and small lighting kits, with an emphasis on shooting for flexible editing and compositing. The course structure will include: lectures, camera demos, lighting, microphone technique, as well as in-class group productions and critiques.

EVENING CLASSES

3380	LEC	5:50PM - 7:55PM	W	STAGE, C	LRC 106
AND	LAB	7:55PM - 10:00PM	W	STAGE, C	LRC 106

Chair: Deborah Paulsen 818.364.7738

101 FUNDAMENTALS OF MUSIC (UC:CSU) 3.00 UNITS

Prerequisite: None

A course for students who wish to study the basic rudiments of musical notation, scales, keys, intervals, rhythms, ear-training and sight reading, and introduction to basic harmonization.

DAY CLASSES

0400	LEC	12:25PM - 1:50PM	MW	SPARFELD, T	CSB 102A
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EVENING CLASSES

3382	LEC	3:30PM - 6:40PM	W	SPARFELD, T	CSB 102A
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111 MUSIC APPRECIATION I (UC:CSU) 3.00 UNITS

Prerequisite: None

Introduction to musical masterpieces designed as a general course to develop an understanding of music heard in the concert hall and via the media.

DAY CLASSES

0401	LEC	10:40AM - 12:05PM	MW	SPARFELD, T	INST 1008
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EVENING CLASSES

3383	LEC	3:30PM - 6:40PM	M	SPARFELD, T	CSB 102A
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PACE/Program for Accelerated College Education (Open to ALL students) See page 12.

6510	LEC	8:10PM - 10:10PM	T	MATEUS, C	CSB 111
AND	LEC	12:30PM - 4:30PM	S	MATEUS, C	CSB 110
AND	LEC	2:35 hrs/wk	TBA	MATEUS, C	SCHEDULE

Class meets every Tuesday and 4 Saturdays (2/11, 2/25, 3/10 & 3/24)
(8 Week Class - Starts 2/6/2012, Ends 3/30/2012)

321 ELEMENTARY PIANO I (UC:CSU) 2.00 UNITS

Prerequisite: None

Covers keyboard geography and functional keyboard skills in each key using popular tunes and classics arranged for the elementary pianist.

EVENING CLASSES

3384	LEC	6:50PM - 7:45PM	T	CANON, S	BUNG 7
AND	LAB	7:55PM - 10:00PM	T	CANON, S	BUNG 7

322 ELEMENTARY PIANO II (UC:CSU) 2.00 UNITS

Prerequisite: Music 321 with a grade of 'C' or better

Course covers music reading, choral playing, introduction to the use of pedals, transportation, and more involved works than previous semester.

EVENING CLASSES

3385	LEC	6:50PM - 7:45PM	Th	CANON, S	BUNG 7
AND	LAB	7:55PM - 10:00PM	Th	CANON, S	BUNG 7

323 ELEMENTARY PIANO III (UC:CSU) 2.00 UNITS

Prerequisite: Music 322 with a grade of 'C' or better

Introduction continues at the level of the third semester of keyboard playing. Beginning piano repertoire by keyboard composer of the Baroque, Classic, romantic and Contemporary periods. Continues studies in keyboard techniques.

EVENING CLASSES

3386	LEC	6:50PM - 7:45PM	Th	CANON, S	BUNG 7
AND	LAB	7:55PM - 10:00PM	Th	CANON, S	BUNG 7

324 ELEMENTARY PIANO IV (UC:CSU) 2.00 UNITS

Prerequisite: Music 323 with a grade of 'C' or better

Further study of technique and interpretation of works from all periods of the level of the Bach 2-part invention of Chopin preludes.

EVENING CLASSES

3387	LEC	6:50PM - 7:45PM	Th	CANON, S	BUNG 7
AND	LAB	7:55PM - 10:00PM	Th	CANON, S	BUNG 7

SPRING 2012

341 INTERMEDIATE PIANO**(UC:CSU) (Rpt 3) 2.00 UNITS****Prerequisite:** Music 324 with a grade of 'C' or better

For those having two or more years of piano study. Standard repertoire of all periods, with assignments appropriate to level of proficiency. Technical studies of Czerny, Bergmuller, et al. All scales and arpeggios.

EVENING CLASSES

3388	LEC	6:50PM - 7:45PM	Th	CANON, S	BUNG 7
AND	LAB	7:55PM - 10:00PM	Th	CANON, S	BUNG 7

411 ELEMENTARY VOICE I**(UC:CSU) 2.00 UNITS****Prerequisite:** None

An introduction to vocal technique (posture and alignment, breath management, phonation, resonance, articulation) and aesthetic interpretation/expression.

EVENING CLASSES

3381	LEC	3:30PM - 4:25PM	Th	SPARFELD, T	BUNG 7
AND	LAB	4:35PM - 6:40PM	Th	SPARFELD, T	BUNG 7

501 COLLEGE CHOIR**(UC:CSU) (Rpt 3) 1.00 UNIT****Prerequisite:** None

Introduction to choral ensemble singing. Emphasis is on vocal technique and choral elements, such as blend, intonation, diction, and music reading. Repertoire is chosen on the basis of the ensemble's ability and represent historical and current styles of music.

EVENING CLASSES

3389	LAB	6:50PM - 10:00PM	M	SPARFELD, T	INST 1008
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921 COOP ED - MUSIC**(CSU) (Rpt 3) 2.00 UNITS**

9053	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - MUSIC**(CSU) (Rpt 3) 3.00 UNITS**

9054	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - MUSIC**(CSU) (Rpt 3) 4.00 UNITS**

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9055	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Said Pazirandeh 818.364.7705

Oceanography 1 is *ONLY* offered through ITV. See page 14.

Chair: Diana Bonilla 818.364.7699

004 CAREER PLANNING**(CSU) 1.00 UNIT****Prerequisite:** None *Class is graded pass/no pass.*

Designed to assist undecided students in choosing a major and gain better understanding of the career planning process.

DAY/WEEKEND/LATE START CLASSES

0405	LEC	8:25AM - 10:30AM	S	DALE, J	INST 1013
NOTE: Geared towards disabled students (8 Week Class - Starts 2/18/2012, Ends 4/21/2012)					

DAY/LATE START CLASSES

0406	LEC	12:15PM - 2:35PM	T	ANDRADE, M	CSB 203
(7 Week Class - Starts 2/14/2012, Ends 3/27/2012)					

EVENING/LATE START CLASSES

3390	LEC	4:25PM - 6:45PM	W	LOPER, S	CSB 207
(7 Week Class - Starts 4/4/2012, Ends 5/23/2012)					

017 COLLEGE SURVIVAL SKILLS DEVELOPMENT**(CSU) 1.00 UNIT****Prerequisite:** None *Class is graded pass/no pass.*

Provides the student with information to succeed in college.

DAY/LATE START CLASSES

0407	LEC	9:30AM - 11:35AM	F	SCHWARTZ, R	INST 1010
NOTE: Class geared towards disabled students (8 Week Class - Starts 3/9/2012, Ends 5/4/2012)					

EVENING/LATE START CLASSES

3391	LEC	4:25PM - 6:45PM	Th	BONILLA, D	CSB 203
(7 Week Class - Starts 2/16/2012, Ends 4/5/2012)					



Chair: Myriam Levy 818.833.3414

001 INTRODUCTION TO PHILOSOPHY**(UC:CSU) 3.00 UNITS****Prerequisite:** None

A survey of fundamental questions about self, society, and the universe. Primary focus on theories of reality, knowledge, and religion.

Philosophy 1 is also offered through ITV. See page 14.

DAY CLASSES

0410	LEC	10:40AM - 12:05PM	MW	PURSLEY, M	HFAC 108
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PACE/Program for Accelerated College Education (Open to ALL students) See page 12.

6511	LEC	8:10PM - 10:10PM	Th	PURSLEY, M	CSB 111
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AND	LEC	12:30PM - 4:30PM	S	PURSLEY, M	CSB 111
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AND	LEC	2:35 hrs/wk	TBA	PURSLEY, M	SCHEDULE
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Class meets every Thursday and 4 Saturdays (2/11, 2/25, 3/10 & 3/24)
(8 Week Class - Starts 2/6/2012, Ends 3/30/2012)**006 LOGIC IN PRACTICE****(UC:CSU) 3.00 UNITS****Prerequisite:** None

Introduces formal and informal methods for evaluating arguments. Students will learn to classify arguments as inductive or deductive, determine whether deductive arguments are valid or invalid, and identify strong and weak inductive arguments. Applications of critical thinking to social and political discourses will be considered.

DAY CLASSES

0412	LEC	9:00AM - 12:10PM	F	GERHARDT, S	INST 2001
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0413	LEC	12:25PM - 1:50PM	TTh	GERHARDT, S	INST 1002
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020 ETHICS**(UC:CSU) 3.00 UNITS****Prerequisite:** None

Surveys the language of moral discourse (metaethics), different ways of deciding right and wrong (ethical theories), and the effort to reach acceptable judgments on both individual and social moral issues (practical ethics).

EVENING CLASSES

3396	LEC	3:30PM - 6:40PM	Th	LUJAN, G	INST 1001
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033 COMPARATIVE SURVEY OF WORLD RELIGIONS**(UC:CSU) 3.00 UNITS****Prerequisite:** None

A historical overview of the principal religious traditions of the world, concentrating on Hinduism and Buddhism, Confucianism and Daoism, Judaism, Christianity, and Islam.

ONLINE CLASSES

0414	LEC	3:10 hrs/wk	TBA	MC FERRAN, D	INTERNET
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Email: dmcf34@yahoo.com

Chair: Deborah Paulsen 818.364.7738 | Vice Chair: Curtis Stage 818.364.7771

010 BEGINNING PHOTOGRAPHY**(CSU) 3.00 UNITS****Advisories:** MultiMd 100 & 500

Supplies: Students are encouraged to provide a Digital SLR camera and must have storage media. Covers basic digital camera operation, exposure, scanning techniques, composition and aesthetics. The student will learn how to photograph, transfer images to a computer; edit the images using industry standard software and create their own prints. Emphasis is placed on communicating both fine art and commercial photography techniques.

DAY CLASSES

0419	LEC	12:15PM - 2:20PM	T	GARCIA, J	LRC 126
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AND	LAB	2:20PM - 5:30PM	T	GARCIA, J	LRC 126
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Chair: Leslie Milke 818.364.7765 | Vice Chair: Cindy Cooper 818.364.7707

ALL STUDENTS ENROLLED IN A FITNESS CLASS ARE REQUIRED
TO BRING THE WAIVER FORM AND FITNESS ASSESSMENT FORM
TO THE FIRST CLASS MEETING.THE FORMS ARE FOUND ON OUR FITNESS WEBSITE: www.lamission/fitness**203 BADMINTON SKILLS****(UC:CSU) (Rpt 3) 1.00 UNIT****Prerequisite:** None

This course is designed to teach all skill levels. Basic strokes, footwork, and serves are introduced and expanded upon. Includes instruction on single and double strategy, rules, etiquette, and safety. Recreational and competitive play will be part of the class experience.

DAY/WEEKEND CLASSES

2028	LEC	9:00AM - 9:30AM	S	MILKE, L	HFAC GYM
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AND	LAB	9:35AM - 11:00AM	S	MILKE, L	HFAC GYM
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DAY CLASSES

2029	LEC	11:00AM - 11:15AM	TTh	MILKE, L	HFAC GYM
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AND	LAB	11:15AM - 12:00PM	TTh	MILKE, L	HFAC GYM
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Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

289 BOWLING SKILLS**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

This course provides instruction on the basic skills and rules of bowling. It addresses bowling etiquette, playing procedures and lifetime fitness components. Additional lab fee (\$45) which includes shoes, ball, and game play.

OFF-CAMPUS CLASSES

2030	LAB	1:00PM - 3:05PM	W	COOPER, C	MSSNBOWL
				Mission Hills Bowl - 10430 Sepulveda Blvd, Mission Hills	

295 ADAPTIVE ACTIVITIES**(UC:CSU) (Rpt 3) 1.00 UNIT**Prerequisite: None *NOTE: Geared toward disabled students*

Adaptive activities for students with disabilities. Beginning, intermediate and advanced levels offered. All levels may not be taught each semester. Includes modified postural and static contraction exercises; adaptive games' modified aerobic and rhythmic activities; and prescribed individual exercises.

DAY CLASSES

2027	LAB	10:30AM - 11:30AM	MW	PAREDES, S	HFAC 205
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322 VOLLEYBALL SKILLS**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

The basic fundamentals of volleyball as well as some intermediate and advanced strategies and techniques for those who are past the novice stage are addressed. The components of fitness are addressed as well as how volleyball plays a role as a lifetime activity.

EVENING CLASSES

2928	LEC	7:00PM - 7:30PM	M	TEOLA, D	HFAC GYM
AND	LAB	7:35PM - 9:00PM	M	TEOLA, D	HFAC GYM

503 INTERCOLLEGIATE SPORTS - BASEBALL**(UC:CSU) (Rpt 2) 3.00 UNITS**

Prerequisite: (1) Eligibility as required by State Athletic Code; (2) Signature of Coach; (3) Physical examination required

2032	LAB	11:05 hrs/wk	TBA	CASCIONE, J	ELCRPARK
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512 INTERCOLLEGIATE SPORTS - SOFTBALL**(UC:CSU) (Rpt 2) 3.00 UNITS**

Prerequisite: (1) Eligibility as required by State Athletic Code; (2) Signature of Coach; (3) Physical examination required

2033	LAB	11:05 hrs/wk	TBA	DURAZO-LUSK, S	ELCRPARK
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552 ATHLETICS PRE-SEASON CONDITIONING**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

This course is designed to improve and maintain the fitness condition of the athlete in preparation for the competitive season of play. It encompasses the mental aspects of sport performance, sport regulation and eligibility standards.

2037	LAB	3:10 hrs/wk	TBA	KAMINSKY, A	HFAC GYM Volleyball
2930	LAB	3:10 hrs/wk	TBA	STAFF	HFAC GYM Men's Soccer

590 PILATES MAT**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

Introductory techniques based on the Pilates concepts are used; concentration, control, center, fluidity, precision and breath. It is designed to improve flexibility while developing muscular strength and muscular endurance in the core muscles: abdominal area, lower back, hips, and buttocks.

EVENING CLASSES

2944	LEC	7:00PM - 7:15PM	TTh	NELSON, S	HFAC 208
AND	LAB	7:15PM - 8:25PM	TTh	NELSON, S	HFAC 208

665 BASKETBALL**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

This course is designed to teach all levels. It emphasizes fundamental basketball skills such as dribbling, passing and shooting. It also includes the selection and care of equipment, rules, offense and defense strategy, etiquette, terminology and the components of fitness.

DAY CLASSES

2036	LAB	10:40AM - 12:05PM	MW	CASCIONE, J	HFAC GYM
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EVENING CLASSES

2929	LAB	5:20PM - 8:30PM	F	STAFF	HFAC GYM
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666 BODY CONDITIONING**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

The class will include various aerobic activities to enhance cardiovascular conditioning. Weight resistance exercises and stretching exercises will be included to develop muscle strength, endurance, and flexibility. Training principles and concepts along with nutritional information will be introduced.

DAY CLASSES

2039	LAB	7:30AM - 8:55AM	MW	CASCIONE, J	HFAC 205
2040	LAB	7:30AM - 8:55AM	TTh	STAFF	HFAC 205

EVENING CLASSES

2931	LAB	5:20PM - 6:45PM	TTh	JEFFRIES, S	HFAC 205
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NOTE: This class will focus on cardiovascular fitness as well as core strength and flexibility utilizing pilates and yoga techniques.

2932	LAB	7:00PM - 8:25PM	TTh	JEFFRIES, S	HFAC 205
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673 STEP AEROBICS**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

This course is designed to improve cardiovascular fitness and strengthen select muscle groups by performing stepping skills in rhythm with music. Stepping is primarily a low impact aerobic exercise. Activity includes muscle conditioning and flexibility exercises.

DAY CLASSES

2043	LAB	9:05AM - 10:15AM	TTh	COOPER, C	HFAC 205
AND	LEC	10:15AM - 10:30AM	TTh	COOPER, C	HFAC 205

675 KARATE**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

Introduces students to the fundamental aspects of karate including basic kicking, punching, blocking, and grappling techniques. Through active participation, students will improve in the basic five components of fitness: cardiorespiratory endurance, muscular strength, muscular endurance, flexibility, and body composition.

EVENING CLASSES

2934	LAB	7:30PM - 8:55PM	MW	CARLEN, N	HFAC 206
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696 YOGA**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

Designed to introduce students to the fundamental aspects of yoga, such as postures, breathing, stretching and relaxation techniques. Through active participation students will decrease stress and improve mental wellbeing and improve overall fitness.

DAY CLASSES

2049	LAB	9:05AM - 10:30AM	MW	KLITSNER, J	HFAC 208
2050	LAB	9:05AM - 10:30AM	TTh	KLITSNER, J	HFAC 208

EVENING CLASSES

2942	LAB	5:20PM - 6:45PM	MW	HOJO, H	HFAC 208
2943	LAB	7:00PM - 8:25PM	MW	HOJO, H	HFAC 208

742 CARDIO KICKBOXING**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

A non-contact aerobic activity course designed to use basic kicking and punching techniques to improve overall fitness including: cardio respiratory endurance, muscular strength and endurance, flexibility, and body composition. Weights, steps, and calisthenic exercises may also be utilized.

EVENING CLASSES

2945	LAB	5:20PM - 6:45PM	TTh	NELSON, S	HFAC 208
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FITNESS CENTER CLASSES

These classes will be held in the Fitness Center and include cardiovascular exercises combined with strength and circuit training. **All students must download a copy of the Waiver form and bring to the first class meeting** (www.lamission.edu/fitness). Orientation and Fitness Assessments will be administered the first week of class and NO adds will be accepted after the first week of class. Students are required to bring their student ID and towel to each class.

666 BODY CONDITIONING**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

The class will include various aerobic activities to enhance cardiovascular conditioning. Weight resistance exercises and stretching exercises will be included to develop muscle strength, endurance, and flexibility. Training principles and concepts along with nutritional information will be introduced.

DAY CLASSES

2038	LAB	6:00AM - 7:25AM	TTh	COOPER, C	HFAC 205
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690 WEIGHT TRAINING**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

Weight Training and Conditioning includes progressive resistance exercises. There is an emphasis on the knowledge, understanding and values of building muscle strength and endurance. Students will develop their own physical fitness program based upon sound physiological principles.

DAY/WEEKEND CLASSES

2046	LAB	8:00AM - 11:10AM	S	STAFF	HFAC FT CR
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DAY CLASSES

2047	LAB	7:30AM - 8:55AM	TTh	COOPER, C	HFAC FT CR
2048	LAB	9:05AM - 10:30AM	MW	CASCIONE, J	HFAC FT CR

EVENING CLASSES

2939	LAB	7:00PM - 8:25PM	MW	STAFF	HFAC FT CR
2940	LAB	7:30PM - 8:55PM	TTh	WAGENBACH, A	HFAC FT CR

**GET FIT...STAY FIT...
@ the Health, Fitness and
Athletics Complex (HFAC)**

Chair: Said Pazirandeh 818.364.7705

001 PHYSICAL SCIENCE I (UC:CSU) 3.00 UNITS

Prerequisite: None **Advisory:** Math 115 *NOTE: Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies Program*

Course is designed for non-science majors. It meets the General Education requirements for Natural Sciences. This survey course covers the general principles of any three of the following subject areas: astronomy, chemistry, geology and physics.

EVENING CLASSES

3400	LEC	5:15PM - 6:40PM	TTh	STAFF	INST 1013
3401	LEC	6:50PM - 10:00PM	M	MALLORY, C	CAI 232

014 PHYSICAL SCIENCE LABORATORY (UC:CSU) 1.00 UNIT

Prerequisite or Corequisite: Physical Science 1

NOTE: Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies Program.

Laboratory experiments and a limited number of demonstrations will be performed that will allow students to visualize and apply basic concepts in physics and chemistry. Students will acquire basic problem-solving and laboratory skills.

EVENING CLASSES

3402	LAB	7:00PM - 9:05PM	Th	STAFF	INST 2014
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Chair: Said Pazirandeh 818.364.7705 | Vice Chair: Richard Rains 818.364.7702

006 GENERAL PHYSICS I (UC:CSU) 4.00 UNITS

Prerequisite: Math 125 **Advisory:** Math 240

An introductory course in physics covering mechanics of solids, heat and sound. This course is designed for the health science majors (Environmental and Occupational Health, Physical Therapy, Radiologic Technology, Pre-medical, Pre-dental, Pre-Optometry, Pre-Pharmacy, and Geology majors).

DAY CLASSES

0421	LAB	9:05AM - 12:15PM	M	RAINS, R	INST 1015
AND	LEC	9:05AM - 12:15PM	W	RAINS, R	INST 1015

007 GENERAL PHYSICS II (UC:CSU) 4.00 UNITS

Prerequisite: Physics 6

This course is a continuation of Physics 6, covering electricity and magnetism, light and modern physics. The course is designed for the health science majors (Environmental and Occupational Health, Physical Therapy, Radiologic Technology), Pre-medical, Pre-dental, Pre-optometry, and Geology majors).

EVENING CLASSES

3407	LEC	6:50PM - 10:00PM	M	RAINS, R	INST 1015
AND	LAB	6:50PM - 10:00PM	W	RAINS, R	INST 1015

Chair: Mike Reynolds 818.364.7695

001 INTRODUCTION TO HUMAN PHYSIOLOGY (UC:CSU) 4.00 UNITS

Prerequisite: Anatomy 1 and Biology 3 with a grade of 'C' or better

Advisory: English 28 or ESL 8 and Chemistry 51 or 65 or 101

This course examines the function of the following human systems: integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive, urinary, endocrine, lymphatic, and reproductive. Labs include hands-on and computer-assisted applications.

DAY CLASSES

0424	LAB	9:05AM - 12:15PM	M	REYNOLDS, J	INST 2018
AND	LEC	12:25PM - 1:50PM	MW	REYNOLDS, J	INST 2001
0425	LAB	9:05AM - 12:15PM	W	REYNOLDS, J	INST 2018
AND	LEC	12:25PM - 1:50PM	MW	REYNOLDS, J	INST 2001

EVENING/WEEKEND CLASSES

3410	LEC	6:50PM - 8:55PM	F	EBNESH AHIDI, A	INST 2004
AND	LAB	8:00AM - 11:10AM	S	EBNESH AHIDI, A	INST 2018
AND	LEC	11:15AM - 12:10PM	S	EBNESH AHIDI, A	INST 2004
3411	LEC	6:50PM - 8:55PM	F	EBNESH AHIDI, A	INST 2004
AND	LEC	11:15AM - 12:10PM	S	EBNESH AHIDI, A	INST 2004
AND	LAB	12:30PM - 3:40PM	S	EBNESH AHIDI, A	INST 2018



Chair: Myriam Levy 818.833.3414

001 THE GOVERNMENT OF THE UNITED STATES (UC:CSU) 3.00 UNITS

Prerequisite: None

Principles, institutions, functions, and policy processes of the American Political System: including ideology and government; the constitution; federalism; Congress; the Presidency, the Judiciary; Civil Rights and Liberties; the media, elections and voting, political parties, interest groups. Also includes California government structure and constitution. Political Science 1 is also offered through ITV. See page 14.

DAY CLASSES

0427	LEC	7:30AM - 8:55AM	MW	ROMANO, M	INST 1001
0428	LEC	7:30AM - 8:55AM	TTh	STAFF	INST 1001
0429	LEC	9:00AM - 12:10PM	F	ROMANO, M	INST 1001
0430	LEC	9:05AM - 10:30AM	MW	DURUKAN, E	INST 1001
0431	LEC	9:05AM - 10:30AM	TTh	DURUKAN, E	INST 1001
0432	LEC	10:40AM - 12:05PM	TTh	DURUKAN, E	INST 1001
0433	LEC	2:00PM - 5:10PM	M	DURUKAN, E	INST 1001

EVENING CLASSES

3414	LEC	3:30PM - 6:40PM	W	STAFF	CSB 203
3415	LEC	6:50PM - 10:00PM	T	CHOUNLAMOUNTRY, S	HFAC 108
3416	LEC	6:50PM - 10:00PM	Th	COFER, C	INST 1001

007 CONTEMPORARY WORLD AFFAIRS (UC:CSU) (Rpt 1) 3.00 UNITS

Prerequisite: None

Major themes and aspects of current international politics are introduced. Topics include but are not restricted to globalization, power, diplomacy, war and peace, terrorism, and economic development.

DAY CLASSES

0434	LEC	10:40AM - 12:05PM	MW	DURUKAN, E	INST 1001
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921 COOP ED - POLITICAL SCIENCE (CSU) (Rpt 3) 2.00 UNITS

9065	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - POLITICAL SCIENCE (CSU) (Rpt 3) 3.00 UNITS

9066	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - POLITICAL SCIENCE (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9067	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Myriam Levy 818.833.3414 | Vice Chair: Christopher F. Williams 818.364.3413

001 GENERAL PSYCHOLOGY I (UC:CSU) 3.00 UNITS

Prerequisite: None **Advisory:** English 28 or ESL 8

This introductory psychology course covers biological foundations of behavior, various theoretical perspectives including learning, personality, and intelligence theories as well as experimental and research methodology. Psychology 1 is also offered through ITV. See page 14.

ONLINE CLASSES

0436	LEC	3:10 hrs/wk	TBA	MCKENNA, P	INTERNET
					Email: paul2317_psych1@yahoo.com

DAY CLASSES

0437	LEC	9:00AM - 12:10PM	F	STAFF	INST 1002
0438	LEC	9:05AM - 10:30AM	MW	WILLIAMS, F	INST 1002
0439	LEC	9:05AM - 10:30AM	TTh	WILLIAMS, F	INST 1002
0440	LEC	10:40AM - 12:05PM	MW	JOHNSON, P	INST 1002
0441	LEC	10:40AM - 12:05PM	TTh	JOHNSON, P	INST 2004
0442	LEC	10:40AM - 12:05PM	TTh	WILLIAMS, F	INST 1002

EVENING CLASSES

3420	LEC	3:30PM - 6:40PM	M	JOHNSON, P	INST 1002
3421	LEC	6:50PM - 10:00PM	M	HARRIS, C	INST 1002
3422	LEC	6:50PM - 10:00PM	T	STAFF	INST 1002

002 GENERAL PSYCHOLOGY II (UC:CSU) 3.00 UNITS

Prerequisite: Psychology 1 with a grade of 'C' or better

Covers the biological and physiological basis of behavior. It is presented in the context of fundamental concepts and issues in psychology. The structure and functions of the brain and the nervous system and their effects on human behavior are studied.

EVENING CLASSES

3423	LEC	3:30PM - 6:40PM	T	JOHNSON, P	INST 1002
3424	LEC	6:50PM - 10:00PM	W	MILANI, N	INST 1002

014 ABNORMAL PSYCHOLOGY (UC:CSU) 3.00 UNITS

Prerequisite: Psych 1 with a grade of 'C' or better

This course examines the definition, causes, and treatment of behaviors which are considered abnormal through assessment and diagnosis utilizing the DSMIV. Topics covered include the history of abnormal psychology, classifications, clinical frameworks, possible causal factors and treatment of mental disorders.

EVENING CLASSES

3425	LEC	3:30PM - 6:40PM	W	WILLIAMS, F	INST 1002
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SPRING 2012

041 LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC:CSU) 3.00 UNITS**Prerequisite:** Psych 1 with a grade of 'C' or better

An introduction to human development from infancy to old age, including basic psychological processes, emotional and social development as well as adjustments related to each phase of the life cycle. Special emphasis is given to social and cultural influences. Psychology 41 is also offered through ITV. See page 14.

DAY CLASSES

0443 LEC 9:05AM - 10:30AM TTh JOHNSON, P INST 2004

EVENING CLASSES

3426 LEC 6:50PM - 10:00PM T WILLIAMS, F INST 1003

052 PSYCHOLOGICAL ASPECTS OF HUMAN SEXUALITY (UC:CSU) 3.00 UNITS**Prerequisite:** None

Explores the psychological aspects of human sexuality. Addresses areas of sexual development and functioning including but not limited to: self-awareness/awareness of sexual identity; sex organs and their functions; sexual myths and fallacies; sexual dysfunction and variant behavior.

EVENING CLASSES

3431 LEC 6:50PM - 10:00PM M WILLIAMS, F INST 1001

921 COOP ED - PSYCHOLOGY (CSU) (Rpt 3) 2.00 UNITS

9069 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - PSYCHOLOGY (CSU) (Rpt 3) 3.00 UNITS

9070 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - PSYCHOLOGY (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9071 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

Chair: Myriam Levy 818.833.3414

001 INTRODUCTION TO SOCIOLOGY (UC:CSU) 3.00 UNITS**Prerequisite:** None

Presents an orientation to the field of sociology, including core sociological theories in the areas of socialization; the impact of social institutions such as the family, culture, religion, education, government; concepts of conformity and deviance; and the study of social inequalities in U.S. society due to race/ethnicity, sex, gender and age.

Sociology 1 is also offered through ITV. See page 14.

ONLINE/LATE START CLASSES0444 LEC 3:30 hrs/wk TBA LEVY, M INTERNET/EMC/Spa/MLC9 Bldg 900
Email: proflevym@hotmail.com (14 Week Class - Starts 3/5/2012, Ends 6/4/2012)**ONLINE CLASSES**

0445 LEC 3:10 hrs/wk TBA LAYNE, V INTERNET

0446 LEC 3:10 hrs/wk TBA BIONDO, J INTERNET

Email: proflayne@yahoo.com
Email: JillB9191@yahoo.com**DAY CLASSES**

0447 LEC 7:30AM - 8:55AM MW LABERTEW, L INST 1002

0448 LEC 7:30AM - 8:55AM TTh RASKIN, E CSB 201

0449 LEC 9:00AM - 12:10PM F KLEIN, M INST 1003

0450 LEC 9:05AM - 10:30AM MW LEVY, M INST 2001

0451 LEC 10:40AM - 12:05PM MW LEVY, M INST 2001

0452 LEC 10:40AM - 12:05PM TTh LITTLE, D HFAC 108

EVENING CLASSES

3427 LEC 3:30PM - 6:40PM W GERAMI, E CSB 201

3428 LEC 6:50PM - 10:00PM M RASKIN, E CSB 203

3429 LEC 6:50PM - 10:00PM Th MENDEZ, M CSB 203

002 AMERICAN SOCIAL PROBLEMS (UC:CSU) 3.00 UNITS**Prerequisite:** None

Sociological concepts and theories that explain a range of social problems in the US including: crime, drugs, immigration, poverty, racism, issues of social privilege, health care, the environment, educational inequalities, terrorism; and the potential solutions to these social problems.

ONLINE CLASSES

0455 LEC 3:10 hrs/wk TBA LEVY, M INTERNET

Email: proflevym@hotmail.com

EVENING CLASSES

3430 LEC 3:30PM - 6:40PM W ALVARADO, T CAI 232

004 SOCIOLOGICAL ANALYSIS (UC:CSU) 3.00 UNITS**Prerequisite:** None **Advisory:** Soc 1

An introduction to the scientific study of social research: topics include research design, conceptualization, measurement, sampling methodology, and both qualitative and quantitative data analysis. Students will analyze specific data collected in the field.

DAY CLASSES

0457 LEC 7:30AM - 8:55AM MW LITTLE, D INST 1003

011 RACE & ETHNIC RELATIONS (UC:CSU) 3.00 UNITS**Prerequisite:** None

Describes how race, class, religion and gender shape the experience of diverse groups in America: patterns of prejudice and discrimination that affect major ethnic, racial and minority groups; and the complexities of race relations and its impact on society.

DAY CLASSES

0458 LEC 9:05AM - 10:30AM TTh LEVY, M INST 2001

024 SOCIAL PSYCHOLOGY (UC:CSU) 3.00 UNITS**Prerequisite:** None

Examines how individuals are influenced by the behavior and presence of others. Emphasizes such topics as: liking and loving; forming impressions; aggression; changing attitudes; interactions within groups; and the psychology of conformity, obedience, and prejudice.

ONLINE CLASSES0459 LEC 3:10 hrs/wk TBA BIONDO, J INTERNET/EMC/Spa/MLC9 Bldg 900
Email: JillB9191@yahoo.com**921 COOP ED - SOCIOLOGY (CSU) (Rpt 3) 2.00 UNITS**

9081 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - SOCIOLOGY (CSU) (Rpt 3) 3.00 UNITS

9082 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - SOCIOLOGY (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9083 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

Chair: Yolanda Ramil 818.364.7690

001 ELEMENTARY SPANISH I (UC:CSU) 5.00 UNITS**Prerequisite:** None

Elementary Spanish 1 is the introduction to present and past tenses. Students learn vocabulary and related skills for oral and written comprehension and expression through discussion of topics such as clothing, food, family, sports and cultural aspects of Latin America and Spain.

DAY CLASSES

0462 LEC 10:40AM - 1:10PM MW RAMIL, Y CSB 105

0463 LEC 10:40AM - 1:10PM TTh RAMIL, Y CSB 105

EVENING CLASSES

0464 LEC 6:00PM - 6:30PM TTh RAMIL, Y CSB 105

3435 LEC 7:00PM - 9:30PM MW ACUNA, N CSB 105

3436 LEC 7:00PM - 9:30PM TTh ZAMUDIO DAWA, M CSB 105

002 ELEMENTARY SPANISH II (UC:CSU) 5.00 UNITS**Prerequisite:** Spanish 1 or equivalent

Second course is understanding, speaking, reading and writing Spanish. Introduction to Hispanic culture and civilization.

DAY CLASSES

0464 LEC 10:40AM - 1:10PM TTh PARDESS, D INST 1005

EVENING CLASSES

3437 LEC 4:00PM - 6:30PM MW PARDESS, D INST 1005

003 INTERMEDIATE SPANISH I (UC:CSU) 5.00 UNITS**Prerequisite:** Spanish 2 or equivalent

Review and development of grammatical concepts learned in previous courses.

Amplification of vocabulary and practice in composition. Introduction to literature and further study of culture and civilization through short stories.

EVENING CLASSES

3438 LEC 4:00PM - 6:30PM TTh PARDESS, D INST 1005

004 INTERMEDIATE SPANISH II (UC:CSU) 5.00 UNITS**Prerequisite:** Spanish 3 or equivalent

Expands structural concepts studied in previous Spanish courses especially those related to verb usage and voice. Provides additional vocabulary and related skills for reading and discussion of functional and cultural topics. Analysis of short stories.

EVENING CLASSES

3439 LEC 7:00PM - 9:30PM TTh RAMIL, Y INST 1004

006 ADVANCED SPANISH II (UC:CSU) 5.00 UNITS**Prerequisite:** Spanish 5 or equivalent

Continuation of Spanish 5

EVENING CLASSES

3440 LEC 7:00PM - 9:30PM TTh RAMIL, Y INST 1004

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

Chair: Louise Barbato 818.364.7687 | Vice Chair: Margie Long 818.364.7682

101 ORAL COMMUNICATION I (UC:CSU) 3.00 UNITS

Prerequisite: None

Introduction to techniques of Public Speaking including writing and delivery of speeches to inform and persuade. Students refine critical thinking, research, organizational, and time management skills. They learn to adapt a message to any audience and occasion.

DAY CLASSES

0465	LEC	7:30AM - 8:55AM	MW	LONG, M	INST 1012
0466	LEC	7:30AM - 8:55AM	TTh	LONG, M	INST 1012
0467	LEC	9:00AM - 12:10PM	F	FU, P	INST 1012
0468	LEC	9:05AM - 10:30AM	MW	LONG, M	INST 1012
0469	LEC	9:05AM - 10:30AM	TTh	LONG, M	INST 1012
0470	LEC	10:40AM - 12:05PM	MW	LONG, M	INST 1012
0471	LEC	10:40AM - 12:05PM	TTh	LONG, M	INST 1012
0472	LEC	12:15PM - 3:25PM	M	BARKER, B	INST 1012
0473	LEC	12:15PM - 3:25PM	W	GOODWYN, M	INST 1012

EVENING CLASSES

3442	LEC	3:30PM - 6:40PM	T	TORRES, A	INST 1012
3443	LEC	6:50PM - 10:00PM	M	WALLACE, J	INST 1012
3444	LEC	6:50PM - 10:00PM	T	CLAIBORNE, M	INST 1012

PACE/Program for Accelerated College Education (Open to ALL students) See page 12.

6513	LEC	6:00PM - 8:00PM	T	CASAREZ, R	CSB 206
AND	LEC	8:00AM - 12:00PM	S	CASAREZ, R	CSB 206
AND	LEC	2:05 hrs/wk	TBA	CASAREZ, R	SCHEDULE

Class meets every Tuesday and 4 Saturdays (4/21, 5/5, 5/19, 6/2)
(8 Week Class - Starts 4/10/2012, Ends 6/2/2012)

151 SMALL GROUP COMMUNICATION (UC:CSU) 3.00 UNITS

Prerequisite: None

Provides an analysis of the purposes, principles, and types of group communication processes. Development of individual skills in leadership and problem solving is achieved by responsible group participation.

EVENING CLASSES

3446	LEC	6:50PM - 10:00PM	W	GLAVAN, J	INST 1012
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921 COOP ED - SPEECH COMMUNICATION (CSU) (Rpt 3) 2.00 UNITS

9085	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - SPEECH COMMUNICATION (CSU) (Rpt 3) 3.00 UNITS

9086	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - SPEECH COMMUNICATION (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form on-the-job training in an employment area that will enhance the student's educational goals.

9087	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Director: TBA 818.364.3354

001T SUPERVISED LEARNING ASSISTANCE (NDA) (Rpt 9) 0.00 UNITS

Upon instructor referral, students will receive tutoring in the LAC. It is a non-credit, open-entry, open-exit course which is non-graded and will not appear on student transcripts.

8950	LEC	22:15 hrs/wk	TBA	STAFF	LRC 219
8951	LEC	22:15 hrs/wk	TBA	STAFF	LRC 219
8952	LEC	22:15 hrs/wk	TBA	STAFF	LRC 219
8953	LEC	22:15 hrs/wk	TBA	STAFF	LRC 219

Chair: Deborah Paulsen 818.364.7738 | Vice Chair: Guillermo Aviles-Rodriguez 818.364.7711

100 INTRODUCTION TO THE THEATER (UC:CSU) 3.00 UNITS

Prerequisite: English 21 or ESL 6A

A survey of the dramatic structure and styles of theater from 5th Century B.C.E. to the late 20th Century. Students develop perceptual and critical thinking skills by analyzing the evolution and function of theater within historical, cultural and philosophical contexts.

DAY CLASSES

0475	LEC	9:00AM - 12:10PM	T	AVILES RODRIGUEZ, G	INST 1008
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200 INTRODUCTION TO ACTING (UC:CSU) 3.00 UNITS

Prerequisite: None

Introduction to the art and craft of acting through lecture and demonstration. Students will explore an awareness of self on stage through improvisations and character work; including scenes and monologues. Students will analyze scripts and critique plays.

DAY CLASSES

0476	LEC	2:00PM - 5:10PM	Th	AVILES RODRIGUEZ, G	INST 1008
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EVENING CLASSES

3449	LEC	6:50PM - 10:00PM	Th	AVILES RODRIGUEZ, G	INST 1008
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271 INTERMEDIATE ACTING (UC:CSU) 2.00 UNITS

Prerequisite: Theater 200

Acting principles are expanded and applied in staged scenes. The emphasis is on comprehension, translation into meaningful dramatic action, and creation. The actor's self-awareness is explored and developed before a classroom audience.

DAY CLASSES

0477	LEC	2:00PM - 2:55PM	M	AVILES RODRIGUEZ, G	INST 1008
AND	LAB	3:05PM - 5:10PM	M	AVILES RODRIGUEZ, G	INST 1008



GENERAL POLICIES

This schedule is an official publication of Los Angeles Mission College. It sets forth rules and regulations and, in case of conflict with information previously published, supersedes those publications of earlier date.

Mission of Los Angeles Community Colleges

The mission of the Los Angeles Community Colleges is to provide comprehensive lower-division general education, occupational education, transfer education, transitional education, counseling and guidance, community services, and continuing education programs which are appropriate to the communities served and which meet the changing needs of students for academic and occupational preparation, citizenship, and cultural understanding.

IN PURSUIT OF THIS MISSION, WE ENDEAVOR TO:

- Promote equal opportunity for participation;
- Maintain appropriate standards for academic achievement;
- Provide an educational environment which meets the needs of students with varied learning skills;
- Provide support services which contribute to instructional effectiveness and student success;
- Affirm the importance of multi-cultural, international, and intercultural collegiate experiences that foster individual and group understanding; and
- Manage effectively educational and financial resources.

Students' Statements

Falsification of any record or signed statement, or the withholding of information, subjects the student to immediate suspension or expulsion.

Instructional Materials

Students may be required to provide instructional and other materials required for a credit or noncredit course. Such materials shall be of continuing value to a student outside of the classroom setting and shall not be solely or exclusively available from the District.

Withdrawal

Students wishing to drop a class or withdraw from the college during the semester may do so easily online through the Student Information System at www.lacc.edu or in person during Admissions Office hours. Failure to withdraw officially may result in an "F8.3713 grade. Students must withdraw on or before the 11th week (75%) in order to receive a W. Students in short-term classes must withdraw before 75% of the course is completed. After the 11th week or 75% completion of the course, a student is assigned a letter grade (A through F). Do not depend on your instructor to exclude you from your class. Instructors are not obligated to exclude a student for non-attendance. IT IS THE STUDENT'S RESPONSIBILITY TO WITHDRAW OFFICIALLY.

HOW TO DROP CLASSES OR WITHDRAW FROM COLLEGE

1. Dropping classes or withdrawing from the college must be done by the drop date deadline for that class.
2. To drop classes online, have your student identification number ready and go to www.lamission.edu. Click on the upper right corner "Register for Classes," then select registration and select drop. Follow the prompts. Make a note of your confirmation number and check that your class is no longer in your schedule.
3. To drop classes in person, fill out a "Drop Card" and present the form and a picture identification at the Admissions Office. To drop ALL classes (withdrawal) check item number one, the first box, on

the drop card. The Admissions staff processes the form and gives you a receipt. Keep your receipt for your records.

4. Fees are not automatically refunded. Fee refunds must be requested from the Business Office if you drop classes or withdraw by the refund deadline for that class. Refund deadlines are earlier for short term classes.

5. Students in PACE or other short term classes must check withdrawal deadlines with the appropriate program director, the instructor or with the Admissions and Records office.

Withdrawal from Classes

THROUGH THE 3rd WEEK: No notation ("W" or other) will appear on the student's record if the class is dropped during the first three weeks of the semester (or 30% of the class for short-term classes).
THROUGH THE 11th WEEK: A notation of "W" (withdrawal) is recorded on the student's record for classes dropped during the 4th through the 11th week of the semester.

AFTER THE 11th WEEK: Students who remain in class beyond the 11th week (or 75% of the class for short term classes) are given a grade by the instructor. THAT GRADE CANNOT BE A "W" (withdrawal).

Access to Records

The California Legislature passed S.B. 182 (Stull), which codifies provisions of the Education Code and the Federal statutes implementing the Family Education Rights and Privacy Act of 1974 (Buckley Amendment). This permits students to inspect their personally identifiable records maintained by the college, and permits access to these records only upon the student's request (other than to certain specified categories). Information on these laws and college procedures in implementing them may be obtained from the Associate Dean of Admissions, who serves as the College Records Officer. Copies of pertinent State and Federal legislation are available for inspection.

Los Angeles Mission College considers the following information relating to a student to be directory information: student's name, city of residence, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student. Students who do not wish any or all of the above categories of information to be given out should so indicate on their application at time of enrolling. Students are asked to voluntarily provide their student identification number for this purpose.

Family Educational Rights and Privacy

The Family Educational Rights and Privacy Act (FERPA) affords students the following rights with respect to their educational records:

1. The right to inspect and review the student's education records which includes discipline records, within 45 days from the date the College receives a request for access.
 - Students may submit to the College Admissions Office written requests that identify the specific record(s) they wish to inspect. Within 45 days, the College Admissions Office will make arrangements for access and will notify the student of the time and place where the records may be inspected.
 - Education records are those records that are directly related to students and are maintained by the College. Students may not inspect education records pertaining to parents' financial records and certain confidential letters or recommendations.

2. The right to request an amendment of the student's educational records which the student believes to be inaccurate, misleading or otherwise in violation of the student's privacy rights.

- With the exception of grade grievances which are handled through Administrative Regulation E-55, students may ask the College President, or his/her designee to amend a record that they believe is inaccurate, misleading, or in violation of their privacy rights. A student seeking to amend an educational record should write to the College President and clearly identify the part of the record he/she wants changed and specify why it is inaccurate, misleading, or in violation of his/her privacy rights.

- If the College President, or his designee, decides not to amend the record as requested by the student, the College, in accordance with section 99.21 of the Code of Federal Regulations and section 76232 of the Education Code, will notify the student of the decision and of his/her right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's educational records, except to the extent that FERPA and California law authorize disclosures without consent.

- If a student authorizes the release of his/her education record to a third party, he/she shall provide a dated written consent to the College Admissions Office authorizing said release with a specific list of the information to be released.

- Federal and California law authorize certain disclosures of personally identifiable information without a student's written consent. One such exception is the disclosure of personally identifiable information to school officials with legitimate educational interests. School officials with legitimate educational interests are employees or agents of the Los Angeles Community College District who need to review educational records in order to fulfill their professional responsibilities.

4. The right to restrict disclosure of personally identifiable information that the College has designated as directory information which may be released without the written consent of the student.

- Directory information may be disclosed without a student's consent unless the student has notified the college that he/she does not want all or portions of the directory information released. To do so, the student must submit the appropriate District form to the College Admissions Office requesting that some or all of the categories of directory information not be released without his/her consent. This form must be submitted in accordance with College policy.

- Pursuant to Board Rule 5201.10, the Los Angeles Community College District has designated the following student information as directory information:

(a) the student's name, city of residence, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most previous educational agency or institution attended by the student;

(b) student employee records may be released in order to comply with collective bargaining agreements;

(c) the names, addresses and telephone numbers of students or former students may be released to the foundation for each college for college-related activities at the discretion of the College President, unless the student or former student has informed the College that such information should not be released. The release of this information is conditioned upon the foundation's agreement that such information will be released in accordance with District policy and that information will not be released to third parties;

(d) at the discretion of the College President, the names, addresses and telephone numbers of students from the College may be released to heads of private and/or public institutions of higher education, or their designees, for the purpose of providing information to student regarding transfer opportunities to those institutions, unless the student has indicated that such information should not be released. The release of this information will be conditioned upon the institution's agreement that student privacy rights under federal and state law will be protected and that information will not be released to third parties.

5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue S.W.
Washington, DC 20202-4605

Student Right-to-Know Disclosure

In compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of the Los Angeles Community College District and Los Angeles Mission College to make available its completion and transfer rates to all current and prospective students. Beginning in Fall, 1996, a cohort of all certificates, degree, and transfer-seeking first-time, full-time students were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population at all California Community Colleges, nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, 28.2 percent attained a certificate, degree, or became "transfer-prepared" during a three-year period from Fall 1997 to Spring 2000. Students who are transfer-prepared have completed 56 transferable units with a GPA of 2.0 or better.

Based upon the cohort defined above, 29.8 percent transferred to another post secondary institution (CSU, UC, or another California Community College) prior to attaining a degree, certificate, or becoming transfer-prepared during a five semester period from Spring 1998 to Spring 2000.

Further information about Student Right-To-Know Rates and how they should be interpreted can be found at the California Community Colleges Chancellor's Office Student Right-To-Know Disclosure Website located at <http://srtk.cccco.edu/index.asp>

Student Grievance Procedure

The purpose of the Student Grievance Procedure is to provide a prompt and equitable means for resolving student grievances. The grievance procedure may be initiated by a student or group of students who reasonably believe he/she/they have been subject to unjust action or denied rights that adversely affect his/her/their status, rights, or privileges as a student. It is the responsibility of the student(s) to submit proof of alleged unfair or improper action. Grievances pertaining to grades are subject to California Education Code Section 76224(a) which states:

"When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetence, shall be final."

This grievance procedure does not apply to the challenge process for prerequisites, corequisites, advisories, and limitations on enrollment; alleged violations of sexual harassment; actions dealing with student discipline; alleged discrimination on the basis of ethnic group identification, religion, age, sex, color, sexual orientation, physical or mental disability; or an appeal for residency decision; or to eligibility, disqualification, or reinstatement of Financial Aid. Informal resolution is encouraged.

A written Statement of Grievance must be submitted to the Compliance Officer within thirty (30) instructional days of the incident or after the student(s) learns of the basis for the grievance.

Recording Devices in the Classroom

Section 78907 of the California Education Code prohibits the use of any electronic listening or recording device without prior consent of the instructor. Any student violating this section is subject to disciplinary action. Any non-student who willfully violates this section is guilty of a misdemeanor.

Standards of Student Conduct and Disciplinary Action

The Standards of Student Conduct and Disciplinary Action for violation of rules were established by the Board of Trustees of the Los Angeles Community College District on September 2, 1969. A student enrolling in one of the Los Angeles Community Colleges may rightfully expect that the faculty and administrators will maintain an environment in which there is freedom to learn. This requires that there be appropriate conditions and opportunities in the classroom and on the campus. As members of the college community, students should be encouraged to develop the capacity for critical judgment, to engage in a sustained and independent search for truth, and to exercise their rights to free inquiry and speech in a responsible, non-violent manner. Students shall respect and obey civil and criminal law and they shall be subject to legal penalties for violation of laws of the city, county, state, and nation. Student conduct in all of the Los Angeles Community Colleges must conform to District and college rules and regulations.

Violations of such rules are subject to the following types of disciplinary actions, which are to be administered by appropriate college authorities against students who stand in violation. Each of the Los Angeles Community Colleges shall establish due process of law for administration of the penalties enumerated here. Penalties are listed in degree of severity but not as chronological administration. College authorities will determine which type of penalty is appropriate.

1. **WARNING** – Notice to the student that continuation or repetition of specified conduct may be cause for other disciplinary action.

2. **REPRIMAND** – Written reprimand for violation of specified rules.

A reprimand serves to place on record that a student's conduct in a specific instance does not meet the standards expected at the college. A person receiving a reprimand is notified that this is a warning that continued conduct of the type described in the reprimand may result in formal action against the student.

3. **DISCIPLINARY PROBATION** – Exclusion from participation in privileges or extra-curricular college activities set forth in the notice of disciplinary probation for a specified period of time. The imposition of disciplinary probation involves notification in writing of the reason for disciplinary probation to the student(s) or president of the student organization involved.

4. **RESTITUTION** – Reimbursement for damage or for misappropriation of property. Reimbursement may take the form of

appropriate service to repair or otherwise compensate for damage.

5. **SUMMARY SUSPENSION** – A Summary Suspension is for purposes of investigation. It is a means of relieving the tension of the student body or individual class due to a serious infraction of student behavior standards, removing a threat to the well-being of the students, or removing for the good order of the college a student or students whose presence would prevent the continued normal conduct of the academic community. Summary Suspension is limited to that period of time necessary to insure that the purposes of the Summary Suspension are accomplished, and in any case, no more than a maximum of 10 school days. Summary Suspension is a type of suspension other than that ordinarily invoked by the instructor in the classroom. The College President, appropriate administrator, or other staff member designated by the President may summarily suspend a student when he deems it necessary for the safety and welfare of the college.

6. **DISCIPLINARY SUSPENSION** – Disciplinary Suspension follows a hearing based on due process of law. It shall be invoked by the College President, appropriate administrator, or other staff member designated by the President, upon students for misconduct when other corrective measures have failed or when the seriousness of the situation warrants such action.

7. **EXPULSION** – An expulsion is a long-term or permanent denial of all campus privileges including class attendance. The President of the college and/or the Board of Trustees may expel a student who has been convicted of a crime arising out of a campus disturbance or, after a hearing by a campus body, has been found to have willfully disrupted the orderly operation of the campus. The President shall submit periodic reports on all expulsion cases to the Superintendent and the Board of Trustees.

Violations of the Standards of Student Conduct are as follows:

9803.10 **Willful Disobedience:** Willful disobedience to directions of college officials acting in the performance of their duties.

9803.11 **Violation of College Rules and Regulations:** Violation of college rules and regulations, including those concerning student organizations, the use of college facilities, or the time, place, and manner of public expression or distribution of materials.

9803.12 **Dishonesty:** Dishonesty, such as cheating, or knowingly furnishing false information to colleges.

9803.13 **Unauthorized Entry:** Unauthorized entry to or use of the college facilities.

9803.14 **College Documents:** Forgery, alteration, or misuse of college documents, records, or identification.

9803.15 **Disruption of Classes or College Activities:** Obstruction or disruption of classes, administration, disciplinary procedures, or authorized college activities.

9803.16 **Theft of or Damage to Property:** Theft of or damage to property belonging to the college, a member of the college community or a campus visitor.

9803.17 **Interference with Peace of College:** The malicious or willful disturbance of the peace or quiet of any of the Los Angeles Community Colleges by loud or unusual noise, or any threat, challenge to fight, fight, or violation of any rules of conduct as set forth in this Article.

9803.18 **Assault or Battery:** Assault or battery, abuse, or any threat of force or violence directed toward any member of the college community or campus visitor engaged in authorized activities.

9803.19 **Alcohol and Drugs:** Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230; any use of controlled substances the possession of which are prohibited by same, or any possession or use of alcoholic beverages

while on any property owned or used by the District or colleges of the District. "Controlled substance," as used in this section includes, but is not limited to, the following drugs and narcotics:

(a) opiates, opium, and opium derivatives, (b) mescaline, (c) hallucinogenic substances, (d) peyote, (e) marijuana, (f) stimulants and depressants, (g) cocaine.

9803.20 Lethal Weapons: Possession, while on a college campus or at a college-sponsored function, of any object that might be used as a lethal weapon is forbidden by all persons except sworn peace officers, police officers, and other government employees charged with policing responsibilities.

9803.21 Discriminatory Behavior: Behavior while on a college campus or at a college-sponsored function, inconsistent with the District's non-discrimination policy, which requires that all programs and activities of the Los Angeles Community College District be operated in a manner which is free of discrimination on the basis of race, color, natural origin, ancestry, religion, creed, sex, pregnancy, marital status, sexual orientation, age, handicap or veteran status.

9803.22 Unlawful Assembly: Any assemblage of two or more persons to (1) do an unlawful act, or (2) do a lawful act in a violent, boisterous or tumultuous manner.

9803.23 Conspiring to Perform Illegal Acts: Any agreement between two or more persons to perform an illegal act.

9803.24 Threatening Behavior: A direct or implied expression of intent to inflict physical or mental/emotional harm and/or actions (such as stalking) which a reasonable person would perceive as a threat to personal safety or property. Threats may include verbal statement, written statements, telephone threats or physical threats.

9803.25 Disorderly Conduct: Conduct that may be considered disorderly includes lewd or indecent attire, behavior that disrupts classes or college activities, breach of the peace of the college, aiding or inciting other persons to breach the peace of college premises or functions.

9803.26 Theft or Abuse of Computer Resources: Theft or Abuse of Computer Resources including but not limited to the following:

- a. Unauthorized entry into a file to use, read, or change the contents, or for any other purpose.
- b. Unauthorized transfer of a file.
- c. Unauthorized use of another individual's identification or password.
- d. Use of computing facilities to interfere with the work of a student, faculty member or college official, or to alter college or district records.
- e. Use of unlicensed software
- f. Unauthorized copying of software
- g. Use of computing facilities to access, send or engage in messages which are obscene, threatening, defamatory, present a clear and present danger, violate a lawful regulation and/or substantially disrupt the orderly operation of a college campus.
- h. Use of computing facilities to interfere with the regular operation of the college or District computing system.

9804 Interference with Classes: Every person who, by physical force, willfully obstructs, or attempts to obstruct, any student or teacher seeking to attend or instruct classes at any of the campuses or facilities owned, controlled or administered by the Board of Trustees of the Los Angeles Community College District, is punishable by a fine not exceeding five hundred dollars (\$500) or imprisonment in a county jail not exceeding one year, or by both such fine and imprisonment.

9805 Interference with Performance of Duties of Employees: Action to cause, or attempt to cause, any employee of the District

to do, or refrain from doing, any act in the performance of his or her duties by means of a threat to inflict any injury upon any person or property.

9805.10 Assault or Abuse of an Instructor: Assault or abuse of any instructor employed by the District in the presence or hearing of a community college student, or in the presence of other community college personnel or students, and at a place which is on District premises or public sidewalks, streets, or other public ways adjacent to school premises, or at some other place where the instructor is required to be in connection with assigned college activities.

9806 Unsafe Conduct: Conduct which poses a threat of harm to the individual and/or to others. This includes, but is not limited to, the following types of conduct: Unsafe conduct in connection with a Health Services Program (e.g., Nursing, Dental Hygiene, etc.); failure to follow safety direction of District and/or college staff; willful disregard of safety rules as adopted by the District and/or college; negligent behavior which creates an unsafe environment.

Policy on Illegal File Sharing

Unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject students to civil and criminal liability. Civil liability for copyright infringement may include payment of monetary damages to the copyright owner. Criminal penalties for copyright infringement may include fines up to \$250,000 and imprisonment up to ten years. Students who violate the District's computing facilities usage policy (LACCD Administrative Regulation B-28) may also be subject to college disciplinary action, including, but not limited to, suspension or expulsion.

Non-Discrimination Policy

All programs and activities of the Los Angeles Community College District shall be operated in a manner which is free of discrimination on the basis of ethnic groups identification, race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, medical condition (cancer related), sexual orientation, age, physical or mental disability (including AIDS) or veteran status (Reference: Board Rule 1202).

Política No Discriminatoria

Todos los programas y actividades de los colegios de la comunidad de Los Angeles se administrarán de una manera que no discrimine respecto a la identidad de grupos étnicos, raza, color, nacionalidad, origen, ascendencia, religión, credo, sexo, embarazo, estado civil, condición médica (relacionada con cáncer), preferencia sexual, edad, incapacidad mental o física (incluyendo SIDA) o el ser veterano.

Compliance Procedure

In order to insure nondiscrimination policy compliance at Los Angeles Mission College, please direct inquiries to the President of the college, Dr. Monte E. Perez, 818.364.7795. Matters involving Section 504 may be directed to the Coordinator of Disabled Student's Program at 818.364.7734. In addition, inquiries may be directed to the District Office of Diversity Programs at 213.891.2315.

Proceso de arbitraje

Para cumplir con la póliza no discriminatoria en Los Angeles Mission College, dirija sus preguntas a la oficina del Presidente, el Dr. Monte E. Perez, 818.364.7734. Para asuntos sobre la sección 504, favor de dirigirse al Coordinador de estudiantes incapacitados, 818.364.7734, además puede dirigir sus preguntas a la oficina "Diversity Programs," 213.891.2315.

General Policies

Compliance Officer

If students feel they have grounds for a grievance, they may contact the college President, who will help explain college rules and regulations, and, if a problem is resolvable, suggest the best method for resolving the problem. For additional information and a copy of Administrative Regulation E-55 (Student Grievance Procedures), see the college president, Dr. Monte E. Perez.

Oficial de arbitraje

Si un estudiante cree que tiene motivos para formular una acusación, puede comunicarse con el presidente del College que le ayudara dándole una explicación de las reglas y procedimientos de la institución. Si el problema puede ser resuelto, le dara una sugerencia de cual es la mejor manera de resolverlo. Para obtener información adicional y para conseguir la formula E55 de las regulaciones administrativas (student grievance procedure), por favor comunicarse con el Dr. Monte E. Perez.

Sexual Assault Policy

The Los Angeles Community College District is committed to providing a safe environment for students, visitors, and staff. Any incident of sexual assault should be immediately reported to campus police at 818.364.7843. The term "sexual assault" under the California Education Code, Section 67385(d), includes threats of sexual violence.

Anyone charged with campus-related sexual assault may be subject to prosecution under appropriate California criminal statutes; students may also be subject to discipline under the Student Disciplinary Procedures. The Sexual Harassment Policy may also apply, and the Compliance Officer may be contacted at 818.364.7701. Confidentiality shall be maintained. (Reference: Board Rule 16400.11.)

Política de abuso sexual

El "Community College District", se compromete a proveer un ambiente seguro a los estudiantes, visitantes y personal. Cualquier incidente de abuso sexual debe ser reportado de inmediato al departamento de policia del Colegio al 818.364.7843. La palabra "abuso sexual", que se encuentra registrada bajo el código de educación de California en la sección 67385(d), incluye amenazas de violencia sexual. Cualquier persona acusada de abuso sexual en el Colegio puede ser sujeto a penalización bajo las leyes de California. Los estudiantes también pueden ser sujetos a disciplina bajo los procedimientos disciplinarios para estudiantes. La política de acoso sexual puede ser aplicada y se puede comunicar al oficial de arbitraje al número de teléfono 818.364.7701. Esta información se mantendrá confidencial.

Sexual Harassment Policy

The policy of the Los Angeles Community College District is to provide an educational, employment and business environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Employees, students, or other persons acting on behalf of the District who engage in sexual harassment as defined in the policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion or termination of contract. The specific rules and procedures for reporting charges of sexual harassment and for pursuing available remedies are incorporated in the Board Rules in Chapter 15.

The Los Angeles Community College District has a policy which provides informal and formal procedures for resolving complaints.

Copies of the policy and procedures may be obtained from the Compliance Officer located in the Administration Building, Room 123, 818.364.7701, or by calling the Senior Director of Educational and Student Support Services at 213.891.2279, or the Office of Diversity Programs at 213.891.2315. Any member of the College Community, which includes students, faculty, and staff, who believes, perceives, or actually experienced conduct that may constitute sexual harassment, has the right to seek the help of the College. Every employee has the responsibility to report such conduct when it is directed towards students to the Sexual Harassment Compliance Officer. Potential complainants are advised that administrative and civil law remedies, including but not limited to injunctions, restraining orders or other orders may be made available.

Política de acoso sexual

La polica de "Los Angeles Community College District", es proveer un ambiente educativo, de empleo y de trabajo excepto de avances sexuales, solicitud de favores sexuales o cualquier otra conducta inapropiada física o verbal o comunicación que envuelva acoso sexual. Los empleados, estudiantes u otras personas que representen el Distrito y que acosen a alguien sexualmente pueden ser de acuerdo a la política de discriminación sexual o del Estado o la ley federal sujetos a disciplina que puede incluir: despido, expulsión o finalización del contrato.

Las reglas y procedimientos específicos para reportar acusaciones de acoso sexual que buscan una solución, se encuentran en el libro "Board of Rules" en el capitulo quince.

"Los Angeles Community College District," tiene una política que provee procedimientos formales e informales para resolver quejas. Copias de esta política y sus procedimientos pueden obtenerse del oficial de arbitraje en el edificio de la administración (Administration Building), oficina 123, o puede llamar al teléfono 818.364.7701, también puede comunicarse con el "Senior Director" de educación y apoyo a los servicios del estudiante (Educational and Student Support Services) al teléfono 213.891.2279 o a la oficina de diversificación de programas (Diversity Programs) al teléfono 213.891.2315. Cualquier miembro del "Community College" y que incluye: estudiantes, profesorado y personal y que cree, percibe o en realidad experimenta un comportamiento que pudiera significar acoso sexual, tiene el derecho de pedir ayuda del College. Todo empleado tiene la responsabilidad de reportar tal conducta cuando envuelve al estudiante al oficial de arbitraje. Se les informa a los posibles denunciantes que soluciones por la ley civil y administrativas y que incluyen pero no se limitan a interdictos judiciales, ordenes de restricción u otras ordenes pueden estar disponibles.

Diversity Program

The policy of the Los Angeles Community College District is to implement equal opportunity to all qualified employees and applicants for employment without regard to race, color, national origin, ancestry, religion, creed, sex, pregnancy, age, disability, marital status, medical condition (cancer related), sexual orientation, or veteran status. Positive action will be taken to ensure that this policy is followed in all personnel practices, including recruitment, hiring, placement, upgrading, transfer, demotion, treatment during employment, rate of pay or other forms of compensation, selection for training, layoff, or termination. Inquiries regarding equal opportunity practices at Los Angeles Mission College should be directed to the college Compliance Officer located in the Campus Center, 818.364.7701.

Drug-Free Environment

Los Angeles Mission College adheres to, supports, and is in full compliance with requirements that maintain our college as a drug-free institution of higher education.

On September 5, 1990, the Board of Trustees adopted the following standards of conduct:

- Students and employees are prohibited from unlawfully possessing, using or distributing illicit drugs and alcohol on District premises, in District vehicles, or as part of any activity of the Los Angeles Community College District.

On April 20, 1989, the Los Angeles Community College District Board of Trustees adopted Rule 9803.19, which prohibits:

- Alcohol and Drugs. Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230, any use of controlled substances, the possession of which are prohibited by the same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. "Controlled substances," as used in this section, include, but are not limited to, the following drugs and narcotics:

- a. opiates, opium and opium derivatives
- b. mescaline
- c. hallucinogenic substances
- d. peyote
- e. marijuana stimulants
- f. depressants and
- g. cocaine.

The Board's policy on the Drug Free Workplace, adopted March 22, 1989, restates these prohibitions.

- Legal Sanctions. Federal laws regarding alcohol and illicit drugs allow for fines and/or imprisonment. Other legal problems include the loss of driver's license and limitations of career choices.

Student Health Fee Information

The Los Angeles Community College Board of Trustees at its April 29, 1992 meeting modified Board rule 8502, thus making the \$11 Health Services fee a **mandatory** fee for all students enrolled in credit classes.

The Los Angeles Community College District policy exempts the following students from paying the student health fee:

- (a) students who depend exclusively on prayer for healing in accordance with the teaching of a bona fide religious sect,
 - (b) students who are attending classes under an approved apprenticeship training program,
 - (c) non-credit education students,
 - (d) students enrolled in District colleges exclusively at sites where student health services are not provided,
 - (e) students who are enrolled in District colleges exclusively through Instructional Television or distance education classes,
 - (f) students who are enrolled in District colleges exclusively through contract education.
- Students exempted under the provisions of (a), (b) and (c) above are eligible to receive the services of the college health program; all other exempted students are not eligible to receive the services of the college health program.

Your registration fee receipt, or your current student I.D. must be presented to receive services.

Viewing Your Records

Under the provisions of the Family Education Rights and Privacy Act of 1974 students may see their records by making an appointment with a counselor for this purpose.

- Health Risks. Health risks associated with the abuse of controlled substances include malnutrition, damage to various organs, hangovers, blackouts, general fatigue, impaired learning, dependency, disability, and death. Both drugs and alcohol may be damaging to the development of an unborn fetus.
- Other Risks. Personal problems include diminished self-esteem, depression, alienation from reality, and suicide. Social problems include loss of friends, academic standing, co- and extra-curricular opportunities, alienation from and abuse of family members, and chronic conflict with authority. Economic problems include loss of job, financial aid eligibility, homes, savings, and other assets. Additionally, on June 28, 2000, the Board of Trustees adopted Rules 9803.24 Threatening Behavior, 9803.25 Disorderly Conduct, 9803.26 Theft or Abuse of Computer, and 9806 Unsafe Conduct. Each are fully described in Standards of Student Conduct.

Counseling, Treatment and Rehabilitation

The following resources are available for the treatment of alcohol and drug dependence and abuse:

- Los Angeles Community College District Employee Assistance Program
818.907.7701 or 800.521.9944
- National Council on Alcoholism and Drug Dependence
213.384.0403 or 818.997.0414
- Los Angeles County Drug Abuse Program
213.624.DRUG
- Alcoholics Anonymous
213.387.8316 or 818.988.3001
- Cocaine Anonymous
213.839.1141 or 818.988.1777
- Narcotics Anonymous
213.283.1745 or 818.997.3822
- Families Anonymous
800.736.9805

Smoking Policy

In accordance with Board Rule 9804, smoking is permitted in designated areas only. A student who violates the rules is subject to the student disciplinary regulations.

Campus Security

The campus Sheriff's office personnel are responsible for the safety and well being of staff, faculty and students, and of the security of college property and facilities, 818.364.7843.

Campus Crime Report

Los Angeles Mission College's general statistics and crime can be viewed at the following URLs:

- General Information
<http://nces.ed.gov/ipeds/cool/InstDetail.asp?UNTID=117867>
- Crime
<http://ope.ed.gov/SECURITY/instDetail.asp?UNTID=117867>
then click on Criminal Offenses, Hate Offenses, or Arrests.

When parking on campus...

- watch for your fellow students walking to class
 - drive slowly
 - park in student parking lots only
 - observe all posted signs and regulations
 - display your LAMC student parking permit
- For more details, request a parking brochure from the Sheriff's Department on campus.

Los Angeles Mission College Offers These Special Services To Students

Eagles' Landing Student Store

www.eagleslanding.lamission.edu | 818.364.7798 | 818.364.7768
The student store sells all required, recommended and optional textbooks for your courses. Additionally all required materials, supplies, and lab materials, such as culinary art uniforms and science lab coats. The student store also carries computer software at a student discount. All returns and exchanges must be made with the original receipt. The student store buys used textbooks during "Buyback" dates which are posted on our website. For textbook purchases, rentals, rush hours and full description of refund policy, please visit our website.

REGULAR STORE HOURS*

Monday - Thursday 7:45am - 7:15pm
Friday 7:45am - 1:00pm

Special Rush Hours during the first two weeks of the Fall and Spring semesters.

Business Office

www.lamission.edu/services/businessoffice | 818.364.7600 x7110
Payment of enrollment fees, refund requests, faculty, staff and student ID issuance and other financial transactions are handled in the Business Office.

BUSINESS OFFICE HOURS*

Monday, Thursday 9am - 7pm
Tuesday, Wednesday, Friday 9am - 4pm

For more information, visit our website.

Campus Child Development Center Family Child Care Homes Education Network

818.364.7865

The Child Development Center provides a developmentally based curriculum for children of all ages infant/toddlers to 12 years old** here on site. Off site, we have the Family Child Care Homes Education Network that consists of at least 20 licensed family child care providers who are located in the community around LAMC. Qualified students may receive child care services for infants and toddlers, preschoolers, school-age children, with low or no fees.

OFFICE HOURS: 8:00am to 4:30pm

Infant/Toddler Program and Preschool Program:

Monday - Friday 7:30am - 5:00pm

School Age Program:

Monday - Friday 2:45pm - 5:00pm

**Qualified students may receive child care services with low to no fees.

College Ombudsperson

818.364.7690

The college ombudsperson is a faculty member selected by the president to assist students in resolving issues or problems they may have with faculty or the college.

* HOURS SUBJECT TO CHANGE

Disabled Student Programs & Services (DSPS)

www.lamission.edu/dsps | 818.364.7732

DSPS offers counseling, tutoring, and assistive technology accommodations so that our campus upholds laws put in place to ensure all students equal rights to attend and succeed in higher education. Our counseling hours have increased, meaning more student support.

Regarding assistive technology accommodations services, we have upgraded our DSPS assistive technology software and hardware to meet the demand of disabled students. We are also looking at equipping other campus computer lab areas with adaptive software and hardware. We help inform faculty and administrative staff on compliance with The Americans with Disability Act and ADA technology laws. We are planning to provide workshops during the Spring and Fall semesters. Please contact us for more information on accommodations. Visit our website for contact information.

Extended Opportunity Programs & Services/CARE

818.364.7645

EOPS provides qualifying students with academic counseling, peer advisement, peer tutoring, free workshops, free university/cultural tours, transfer assistance, and assistance with books. Single parents on CalWORKs may receive additional assistance through the CARE program.

EOPS/CARE students receive assistance to purchase their cap and gown for graduation. Graduating students are recognized at a special recognition ceremony toward the end of the semester.

Student Activities

818.364.7820

The Student Activities Office offers the following events/activities that welcomes students' participation; student government, student orientations, student clubs/organizations, dances, special events and welcome week. Student activities is also involved with the promotion of the campus Honor Awards events and the annual college commencement. All these activities are provided to support and enhance LAMC's student population college experience. Please come the Student Activities or visit the Associate Student Organization offices located on the lower floor of the Campus Center.



Offices Which Provide Services To Students

Please note that the hours for Student Services will change after the registration period, which is one week before the first day of class and two weeks after the first day of class. During the registration period, Student Services operations will be from 8am to 7pm, Monday through Thursday and 8am to 4pm on Friday. After the registration period, Student Services operations hours will be 8am to 5pm, Monday and Thursday. On Tuesday and Wednesday, hours will be 8am to 7pm, and on Friday, 8am to noon. These hours refer to the following departments: Admissions and Records, Counseling Department, Financial Aid Office, EOPS, Transfer Center and DSPS.

Admissions & Records

818.833.3322

The Admissions and Records Office keeps all student records. This office is where you apply for admission to the college, register for courses, add or drop courses, request transcripts, and request verification of enrollment. Go to www.lamission.edu to learn how you can apply online and also how to add or drop classes.

Career Center

www.lamission.edu/careercenter | 818.364.7827

Are you undecided about your major? Or perhaps you don't know much about your chosen career. Allow the Career Center to assist you. Stop by and meet with a counselor to help you evaluate personal abilities and interests, participate in our career events and workshops, or use our electronic resources to explore career options and learn about different careers. Our goal is to help you formulate your career interests and choose a satisfying career.

Counseling

www.lamission.edu/counseling | 818.364.7655 | 818.364.7656

Students are strongly urged to make an appointment with a counselor to develop an Educational Plan. The Educational Plan is tailored to your needs and goals, and enables you to get the most from your studies.

Career planning is an important part of planning for your future. For students interested in completing an Associate degree and transferring to a four-year college, the Transfer Center has the latest information on majors, transfer requirements, and application procedures at many public and private four-year colleges and universities.

All new students must take the college's assessment of English and Mathematics. The assessment process is designed to inform students of areas in which they need improvement to be best prepared for success in college. The College Orientation Program is designed for students to learn about the college, educational programs, services, degree requirements, and the tools necessary to be a successful college student. Online counseling is now available. Please visit our website.

Financial Aid & Scholarships

www.lamission.edu/financialaid | 818.364.7648

The Financial Aid Office offers many services to our students including financial aid awareness events and FAFSA workshops. Financial aid advising is available by appointment with the Financial Aid Supervisor. Our staff can answer your questions about financial aid programs, processes and forms. We are here to help you fund your cost of education. Stop by the Financial Aid Office or visit our website. Remember, YOU are in charge of your education; we are here to help you finance it.

Health Center

818.362.6182

The Student Health Center at LAMC offers a variety of medical and health education services available for all registered Los Angeles Community College District students. It is open varied hours which are posted on the trailer door. Students may call for an appointment or walk-in during scheduled clinic hours. Appointments can be made by calling 818.362.6182 or 818.837.7881. The hours for the Health Center vary and are posted on the trailer door, which is located next to the Collaborative Studies Building.

This center will be staffed by medical and mental health professionals. Stop by the health center and check on available health services. Services not available at the on-campus center may be accessible through our San Fernando Health center located at 1600 San Fernando Road, and can be reached at 818.365.8086. We welcome all students to visit and utilize their Student Health Center.

Transfer Center

www.lamission.edu/transfercenter | 818.364.7827

Students are encouraged to begin planning for Transfer as early as possible. The Transfer Center helps students prepare to continue their education at a four-year college or university. Services include counseling appointments to assist you in developing a student educational plan to transfer, assistance with filling out your University applications, opportunities to meet one-on-one with representatives from four-year institutions, Transfer Admission Guarantee (TAG) assistance, a resource library, transfer-related workshops and university fairs, information regarding articulation agreements, and computer stations. Transfer students can also earn an Associates Degree while completing transfer requirements. The Transfer Center staff are here to help you transfer to UC, CSU and private institutions.

TRIO/Student Support Services (SSS) Program

www.lamission.edu/ssss | 818.364.7821

TRIO/Student Support Services (SSS) Program is a federally funded program designed to identify and provide resources to help students persist through college. TRIO/SSS provides qualifying students with services including tutoring, mentoring, one-on-one counseling, study skills workshops, financial aid assistance, and cultural activities which promote and facilitate students' academic and personal success.

Our Mission Is Your Success

Emergency Information

Fire

1. If you smell smoke or see fire, activate the nearest fire alarm pull box. Call the campus sheriff, extension 7845 or 7843 (outside telephone 818.833.3504). If you are unable to contact the sheriff, call 911.
2. When you hear the fire alarm, proceed in an orderly fashion to the designated building evacuation assembly area. The last person to leave the room should close the door.
3. At the assembly area, wait for further instructions from a faculty member or administrator.

Earthquake

1. At first sign of shaking, get away from any potential falling objects. Try to get under a table or desk.
2. Do not run outside. If you are in a multistory building do not use the elevator.
3. If you are aware of any gas lines or heaters in the area, attempt to shut off the gas line or heater.
4. Wait for a faculty member or administrator to give further instructions.

Power Outage

1. Try to stay where you are and do not attempt to restore power.
2. Notify plant facilities, extension 7801 (outside telephone 818.364.7801).
3. Wait for the power to come back on or for information/instruction from plant facilities or an administrator to ascertain the probably length of the outage and to be advised of what to do next.

Evacuation

1. If you hear the alarm, proceed in an orderly fashion to the nearest exit and assemble at the designated building evacuation assembly area.
2. If you are in a multistory building, do not use the elevator.
3. At the assembly area, wait for further instructions from a faculty member or administrator.

Other Emergencies

1. In the case of other emergencies, you will be given instructions from a faculty member or administrator on what to do.
2. Please remain calm and follow instructions.

EMERGENCY PHONE NUMBERS

	CAMPUS PHONES	OUTSIDE PHONES
Sheriff's Station	7843	818.364.7843
President	7795	818.364.7795
Academic Affairs Vice President	7635	818.364.7635
Administrative Services Vice President	7780	818.364.7780
Plant Facilities	7801	818.364.7801
Los Angeles County: Police Department	9 - 911	911
Fire Department	9 - 911	911

Pay Telephones: For any emergency - Press *11 to reach L.A. County Sheriff's Office.

Student ID

To comply with federal privacy requirements, Los Angeles Mission College and the Los Angeles Community College District has discontinued use of the Social Security Number as the student's identification number. Instead, a new Student Identification Number will be issued for each student. The college can only release this number to the student. The new nine-digit number is randomly generated, but each will begin with the digits "88." Students will use the same Identification Number in all nine colleges of the District.

Your first Student ID Card is free. Go to either admissions or the business office to obtain yours. Student Identification cards are only issued for the current semester. All current semester fees must be paid in full to receive a student identification card. You will need to present your student registration/receipt for the current semester and also a second form of picture Identification such as a California ID or a high school picture ID.

Check www.lamission.edu for current office hours of either the Business Office or Admissions and Records.

Where to use your new student ID card:

A valid student ID card is required to access student services in the following areas:

- Library
- Bookstore
- Financial Aid
- Health Center
- Computer Labs
- Health & Fitness Center

IGETC - What is the Intersegmental General Education Transfer Curriculum?

The *Intersegmental General Education Transfer Curriculum* (IGETC) is a general education program that community college prospective transfer students may complete to satisfy the lower division general education requirements for either the UC (University of California) or CSU (California State University) system without the need to take additional lower-division general education courses after transfer.

All IGETC coursework must be completed with a "C" or better. Courses in which a student receives a "pass" grade may be used if the community college's policy states that a "pass" is equivalent to a "C" grade (2.0) or better. The UC system allows a maximum of 14 semester units (of the 60 required, transferable units) on a Pass/No Pass basis. There is no CSU system-wide policy on limitations for a "pass" grade, therefore each CSU campus has its own established policy (please check with your CSU campus of choice). Courses may only be used once to satisfy one IGETC subject area (even if listed under multiple areas), however, courses may be used to satisfy IGETC general education areas AND major preparation requirements. Major preparation requirements can be accessed at www.assist.org, the official source for California articulation and student transfer information.

The IGETC is NOT an admission requirement to the UC or CSU system. There is no connection between completion of the IGETC and eligibility for admission to the UC or CSU system, or admission to a specific campus or program. Existing segmental and campus-specific admission requirements for transfer students remain unchanged. Requirements for lower-division courses for admission to particular majors also remain unchanged. The IGETC plan will total approximately 34-37 transferable units. A recommended total minimum of 60 units must be completed prior to transfer, for priority admission status.

If you are approaching readiness for transfer and are unable to complete one or two IGETC courses, you may be eligible for partial certification (and complete IGETC after transferring). "Certification" means that LAMC has verified that a student has completed the lower division General Education requirements listed in each area of

the IGETC. *Certification does not guarantee admission or admission eligibility. Certification is not required and is not automatic; it must be requested by the student at the time the final official transcript is sent.* A student may only be granted IGETC certification once (either partial or complete) prior to their first semester at the 4-year university. Students receiving partial certification must ensure that admission criteria for the university has been met (IGETC areas I and II). Students may complete the necessary coursework at the transfer institution and may NOT return to the Community College for complete certification if partial certification was granted. Without certification, the student will be held to the specific general education requirements of the university campus of choice. *Please note, the UC Berkeley, College of Letters and Science does not accept partial Certification.*

Courses taken at several institutions may be used to fulfill the IGETC. Students should be aware, that placement of courses within IGETC subject areas may vary from college to college. Placement of a course will be based on the college of attendance and its IGETC pattern at the time the course was completed. Completion of the IGETC program may be certified by the last community college, which the student attends. Foreign coursework (from non-U.S. regionally accredited institutions) may not be used on the IGETC.

It is NOT advisable for ALL students to follow the IGETC. Some students may be better served by taking courses that fulfill the CSU General Education Breadth requirements or the general education pattern of the UC or CSU campus or college to which they plan to transfer. Students pursuing majors that require extensive lower division major preparation, (such as Engineering on all campuses or Business at UC Berkeley) may not find the IGETC option to be advantageous. *The Eleanor Roosevelt College and Revelle College of UC San Diego do not accept IGETC.* Additional lower-division general education requirements may be needed prior to transfer. **The IGETC will be most useful for students who want to keep their options open before making a final decision about transferring to a particular UC or CSU campus.**



IGETC Advising Form

See information on previous page

Student _____	Los Angeles Mission College IGETEMC/Span MCID 68-BDCC Advising Form UC Systems General Education Plan (2011-2012)	Student ID # _____
THIS FORM SUBJECT TO CHANGE EACH YEAR		<i>Please Consult with a Counselor</i>
I ENGLISH COMMUNICATIONS	2-3 COURSES (6-9 Sem/8-12 Quarter Units)	C
CSU transfer – complete one course from each group. UC transfer – complete one course from groups A and B only. A. English Composition: English 101 B. Critical Thinking/ English Composition: English 102,103, Philos 5 C. Oral Communication (CSU requirement only): Speech 101, 102 Other College _____ Advanced Placement (Area IA only) _____		
II MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING	1 COURSE (3 Sem/4 Quarter Units)	IP
Math 227, 238, 245, 260, 265, 266, 267, 270, 275 <i>Math 238 and 265 combined: max credit, one course</i> <i>Math 245 and 260 combined: max credit, one course</i> Other College _____ Advanced Placement _____		
III ARTS AND HUMANITIES	3 COURSES (9 Sem/12 Quarter Units)	N
Choose 1 course from A, 1 course from B, and a third course from A or B A. Art: Art 101,102,103,109, 201, 300,501,502, Chicano 52, Cinema 3, Human 1,3, Music 111, Theater100 B. Humanities: Anthro 104, Chicano 37, 42, Cinema 4, English 203, 205, 206, 208, 240, French ^ 3,4, Human 1, 2, 3, 30, 31, 54, Italian^ 3, Ling 1, Philos 1, 20, 33, Spanish^ 3, 4, 5, 6, 10 <small>^see IGETEMC/Span MCID 68-BDCC section VI</small> Other College _____ Advanced Placement _____		
IV SOCIAL AND BEHAVIORAL SCIENCES	3 COURSES (9 Sem/12 Quarter Units)	
Choose 3 courses from at least two different disciplines AJ 1, 4, Anthro 102, 104, 121, Afro Am 2, 7*, 8#, 19, 20, 44, 47, Child Dev 1, Econ 1, 2, 10, Geog 2, 7, 14, Hist 1,2, 11*, 12#, 13, 20, 52, 86, Ling 1, Pol Sci 1, 2, 5, 7, Psy 1, 2, 13, 14, 41, 52, Soc 1, 2, 11, 22, 24, 28, Speech 121 <small>* History 11, 43, Afro Am 4 and Chicano 7 combined: max credit, one course</small> <small># History 12, 44 and Chicano 8 combined: max credit, one course</small> Other College _____ Advanced Placement _____		
V PHYSICAL AND BIOLOGICAL SCIENCES	2 COURSES (7 Sem/9 Quarter Units)	
Choose 1 course from A, 1 course from B. At least 1 course must include a corresponding lab (lab courses are <u>underlined</u>). A. Physical Science: Astron 1, <u>5</u>, Chem <u>51</u>^o, <u>52</u>^o, <u>65</u>^o, <u>101</u>, <u>102</u>, Geog 1, <u>15</u>, Geology 1, <u>Ocean 1</u>, Phys Sc 1^x, <u>14</u>^x, Physics <u>6</u>, <u>7</u> <small>^oChem 51, 52, and 65 combined: max credit, one course. No credit for Chem 51, 52 or 65 if taken after 101 or 102.</small> <small>^x No credit for Phys Sci 1 or 14 if taken after a college level course in Physics, Chemistry or Astronomy.</small> B. Biological Sciences: Anatomy <u>1</u>, Anthro 101, Bio <u>3</u>, <u>6</u>, <u>7</u>, <u>40</u>, Env Sci 2, Micro <u>20</u>[*], Physiol <u>1</u> <small>[*]Micro 1 and 20 combined: max credit, one course</small> Other College _____ Advanced Placement _____		
VI LANGUAGE OTHER THAN ENGLISH (UC Requirement ONLY)		
Proficiency in any foreign language can be met by passing 2 years of a foreign language in high school with a grade of C or better, 2 years attendance at a foreign junior high or high school, proving competency by an acceptable exam, or choosing one of the following courses at a level II or higher: Chinese, French, Italian, Spanish <i>If proficiency was met in high school, transcript must be provided (no units granted for HS coursework).</i> <i>^Students will not be granted credit in any foreign language course if any portion of HS (9th-12th) was completed in a country where the language of instruction was that language.</i> Other College _____ Advanced Placement _____		
CSU Requirement ONLY – GRADUATION REQUIREMENT (NOT part of IGETEMC/Span MCID 96-BDCC American Institutions) <i>Not part of IGETC, but may be completed prior to transfer. For IGETC Certification purposes, courses used to satisfy this CSU graduation requirement may also be used to satisfy IGETC area IV. If a course is used to satisfy both IGETC area IV and CSU, some CSU campuses may require students to take an additional course(s) after transfer.</i> Choose 1 course from A, 1 course from B A. Afro Am 4, Chicano 8, Econ 10, History 11, 12, 13, 52 B. Pol Sci 1 Other College _____ Advanced Placement _____		
Major Prep Courses:		
Electives:		
<input type="checkbox"/> Liberal Arts AA Degree: Emphasis _____ <input type="checkbox"/> Certificate of Achievement UC CSU		TOTAL
Counselor's Signature _____		Date _____

CSU ADVISING FORM

IMPORTANT INFORMATION: Courses on this list are approved for a specific academic year, which begins with the Fall 2011 semester and remains valid through Summer 2012.

The general education courses listed for the CSU system are specified within subject areas that satisfy lower division general education requirements for the CSU campuses. Students wishing to use a course to fulfill a CSU General Education requirement must be sure that the course is approved for the academic year in which it is taken. The CSU general education form changes each year. It is advised that students meet with a counselor regularly to review any changes. A course must be on the CSU GE Breadth during the term in which it is taken. If a course is taken before it is approved for inclusion, or after it is removed from the list, it cannot be used to meet the area requirement.

CSU GE Breadth Certification is available to community college transfer students who satisfy the general education requirements in each area. "Certification" means that LAMC has verified that a student has completed the lower division General Education requirements listed in each area of the CSU GE Breadth. Certification does not guarantee admission or admission eligibility. Students with full CSU GE Certification will only be responsible for an additional 9 semester units of upper division general education at the CSU campus. CSU Certification is not required and is not automatic; it must be requested by the student at the time the final official transcript is sent. Without certification, the student will be held to the specific general education requirements of the CSU campus of choice.

Students who have taken courses at other colleges can have these courses "passed along" in the certification process. Los Angeles Mission College will certify courses taken at other California Community Colleges in the areas designated by the offering college. Courses taken at California four-year colleges, or accredited out-of-

state two-year, or four-year colleges, may be used for certification – please consult a counselor for detailed information. Courses from foreign institutions cannot be used in the certification process. Students requesting CSU GE "pass along" certification must complete at least 12 units in residency at Los Angeles Mission College.

ADDITIONAL INFORMATION

1. A course cannot satisfy more than one General Education area requirement (even if listed under multiple areas).
2. Courses used to satisfy General Education requirements may also satisfy Major Preparation requirements.
3. LAMC recommends that students complete as much of the lower division requirements as possible for the major before transfer. Major preparation requirements can be accessed at www.assist.org, the official source for California articulation and student transfer information. Completion of these requirements may not guarantee admission into the major, but can increase the student's chances for acceptance. Other lower division courses that are not offered at LAMC may be required for the major after transfer.
4. Students who transfer to CSU may also complete an Associate degree by completing courses in the major (please see a counselor for major-specific information), a Health and a P.E. course to satisfy the General Education requirements for the Associate degree, along with a total of 60 transferable units completed.
5. Completion of the General Education requirements will not guarantee admission into a university but can increase the student's chances for acceptance.
6. Coursework in areas A1, A2, A3 and B4 must be completed with a "C" or better to meet admissions eligibility to a CSU campus.
7. All coursework must have a cumulative GPA of 2.0 ("C") or better.
8. This advising form may not be the best general education preparation pathway for ALL majors (such as Engineering, Computer Science and Liberal Studies – Teacher Prep). Please consult with a counselor to determine the best plan to meet your educational goals.



GO to the four-year, college/university of your choice!

TRANSFER STRATEGY:

- Complete Transferable Math and English requirements in the beginning of your academic career.
- Prepare early with transferable general education courses for California State University and/or University of California, Private or Independent.
- Meet with a Counselor to establish and maintain an educational plan.
- Visit the Transfer Center for transfer advisement/counseling and resources.

USEFUL TRANSFER RELATED WEBSITES:

- Articulation Agreements (California Community Colleges, CSU & UC) campuses: www.assist.org
- California State University information and online application: www.csumentor.edu
- University of California: www.ucop.edu
- The Association of Independent California Colleges & Universities: www.aiccu.edu

VISIT OUR WEBPAGE AT:

www.lamission.edu/counseling/transfercenter



Los Angeles Mission College
TRANSFER CENTER
Helping You Get There

818.364.7827 • Campus Services Building

CSU Advising Form

See information on previous page

Student _____	Student ID # _____						
Los Angeles Mission College California State University System CSU General Education Plan (2011-2012)							
THIS FORM SUBJECT TO CHANGE EACH YEAR <i>Please Consult with a Counselor</i>							
A ENGLISH LANGUAGE COMMUNICATION AND CRITICAL THINKING 9 Semester /12 Quarter UNITS Select 1 course from each area*. A-1. Oral Communication: Speech 101, 102, 151 A-2. Written Communication: English 101 A-3. Critical Thinking: English 102, 103, Philos 5, 6, Speech 102 <i>*All coursework in this area must be completed with a "C" or better to meet admissions requirements to a CSU campus.</i> Other College _____ Advanced Placement _____	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">C</td> <td style="width: 33%; text-align: center;">IP</td> <td style="width: 33%; text-align: center;">N</td> </tr> <tr> <td style="height: 100px;"></td> <td></td> <td></td> </tr> </table>	C	IP	N			
C	IP	N					
B SCIENTIFIC INQUIRY AND QUANTITATIVE REASONING 9 Semester /12 Quarter UNITS Select 3 courses to include one from B-1, one from B-2, and one from B-4. A related lab course is required B-1. Physical Science: Astron 1, <u>5</u> , Chem <u>51</u> , <u>52</u> , <u>65</u> , <u>101</u> , <u>102</u> , Geog 1, <u>15</u> , Geology 1, Ocean 1, Phys Sc 1, <u>14</u> , Physics <u>6</u> , <u>7</u> B-2. Biological Sciences: Anatomy 1, Anthro 101, Bio 3, <u>6</u> , <u>7</u> , <u>40</u> , Env Sci 2, Micro 20, Physiol 1, Psych 2 B-3. Laboratory Activity: A corresponding lab course must be completed from B-1 or B-2 (<i>lab courses are <u>underlined</u></i>). B-4. Mathematics/Quantitative Reasoning: Math 215, 227, 238, 240, 245, 260, 265, 266, 267, 270, 275 <i>Coursework in area B-4 (Math/Quantitative Reasoning) must be completed with a "C" or better for admissions to a CSU.</i> Other College _____ Advanced Placement _____	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">C</td> <td style="width: 33%; text-align: center;">IP</td> <td style="width: 33%; text-align: center;">N</td> </tr> <tr> <td style="height: 100px;"></td> <td></td> <td></td> </tr> </table>	C	IP	N			
C	IP	N					
C ARTS AND HUMANITIES 9 Semester /12 Quarter UNITS Choose 1 course from C-1, 1 course from C-2, and a third course from either C-1 or C-2. C-1. Arts: Art 101, 102, 103, 109, 201, 300, 501, 502, Chicano 52, Cinema 3, English 240, Fam & CS 16, Human 1, 3, 31, Intrdgn 104, Music 101, 111, 321, 322, 323, 324, 341, Photo 10, 11, 12, Theater 100 C-2. Humanities: Anthro 104, Chicano 37, 42, 44, 46, Cinema 4, English 203, 205, 206, 208, 240, French 1, 2, 3, 4, History 86, Human 1, 2, 30, 31, 54, Italian 1, 2, 3, 4, Ling 1, Philos 1, 20, 33, Portgse 21, Spanish 1, 2, 3, 4, 5, 6, 10 Other College _____ Advanced Placement _____	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">C</td> <td style="width: 33%; text-align: center;">IP</td> <td style="width: 33%; text-align: center;">N</td> </tr> <tr> <td style="height: 100px;"></td> <td></td> <td></td> </tr> </table>	C	IP	N			
C	IP	N					
D SOCIAL SCIENCES 9 Semester /12 Quarter UNITS Courses must be chosen from at least two disciplines (<i>please review box below for additional options</i>). <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p style="text-align: center; font-size: small;">The American Institutions requirement may be completed as part of the 9 units required in Area D.</p> <p style="text-align: center;">American History and Institutions Requirement</p> <p style="text-align: center;">May be met by completing: Political Science 1</p> <p style="text-align: center;">AND one of the following courses: Afro Am 4, Chicano 8, Econ 10, History 11, 12, 13, 52</p> <p style="text-align: center; font-size: x-small;"><i>It is highly recommended students complete these requirements, as it will meet 4-year, title 5, graduation requirements.</i></p> </div> D-0. AJ 1, Psy 13, Soc 1, 2, 3, 7, 11, 22, 24, 28 D-1. Anthro 102, 104, 121, Ling 1 D-2. Econ 1, 2, 10 D-3. Afro Am 2, 4, Chicano 2, 7, 8, 20, 47, Soc 11 D-4. Chicano 47, Hist 52, Soc 22 D-5. Geog 2, 7, 14 D-6. Afro Am 4, Chicano 7, 8, 19, 44, Econ 10, Hist 1, 2, 11, 12, 13, 20, 52, 86 D-7. Ch Dev 1, 42, Speech 121 D-8. AJ 1, 4, Bus 5, Law 1, Pol Sci 1, 2, 5, 7 D-9. Ch Dev 1, Psych 1, 2, 13, 14, 41, 52, Soc 24 Other College _____ Advanced Placement _____	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">C</td> <td style="width: 33%; text-align: center;">IP</td> <td style="width: 33%; text-align: center;">N</td> </tr> <tr> <td style="height: 100px;"></td> <td></td> <td></td> </tr> </table>	C	IP	N			
C	IP	N					
E LIFELONG UNDERSTANDING AND SELF-DEVELOPMENT 3 Semester /4 Quarter UNITS Chicano 47, Child Dev 1, Env Sci 2, Fam & CS 6, 21, 31, 91, Health 8, 11, Psych 1, 2, 41, 52, Soc 22, PE* 96-742 (Activity courses) <i>* Only 1 unit of Phys Ed may be counted</i> Other College _____ Advanced Placement _____ Military Credit _____	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">C</td> <td style="width: 33%; text-align: center;">IP</td> <td style="width: 33%; text-align: center;">N</td> </tr> <tr> <td style="height: 100px;"></td> <td></td> <td></td> </tr> </table>	C	IP	N			
C	IP	N					
Major Prep Courses: Electives: <hr/> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <input type="checkbox"/> Liberal Arts AA Degree: Emphasis _____ <input type="checkbox"/> Certificate of Achievement _____ </div>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">C</td> <td style="width: 33%; text-align: center;">IP</td> <td style="width: 33%; text-align: center;">N</td> </tr> <tr> <td style="height: 100px;"></td> <td></td> <td></td> </tr> </table>	C	IP	N			
C	IP	N					
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: auto; margin-right: auto;"> TOTAL </div>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">C</td> <td style="width: 33%; text-align: center;">IP</td> <td style="width: 33%; text-align: center;">N</td> </tr> <tr> <td style="height: 100px;"></td> <td></td> <td></td> </tr> </table>	C	IP	N			
C	IP	N					
Counselor's Signature _____	Date _____						

Do you need assistance paying your enrollment fees?

The Board of Governors Fee Waiver Program (commonly referred to as BOG) is a California state program that waives enrollment fees. This waiver does not have to be repaid.

Eligibility: Students must be residents of California and enrolled at Los Angeles Mission College in at least one (1) unit. Fees for audited classes, though, cannot be waived through the BOG.

There are three ways to qualify for the Fee Waiver:

Method A: You are a recipient of benefits under the TANF/CalWORKs Program, SSI (Supplemental Security Income), or General Assistance (also known as General Relief). You can also qualify for Method A if you meet one of the following criteria: you have certification from the California Department of Veterans Affairs or the National Guard Adjutant General that you are eligible for a Dependent's Fee Waiver, you are a recipient of the Congressional Medal of Honor (or are a child of a recipient), you are a dependent of a victim of the September 11, 2001 terrorist attack, or you are a dependent of a deceased law enforcement/ fire suppression personnel killed in the line of duty.

Method B: You meet the income standards as indicated below:

BOARD OF GOVERNORS FEE WAIVER PROGRAM (BOG-B) 2011-2012 INCOME STANDARDS

Number in Household (Including Yourself)	Total 2010 Family Income (Adjusted Gross Income and/or Untaxed Income)
1	\$16,245
2	\$21,855
3	\$27,465
4	\$33,075
Each additional family member	Add \$5,610

Method C: If you do not qualify based on Method A or Method B, you may be eligible for the BOG fee waiver through Method C by completing the Free Application for Federal Student Aid (FAFSA). With this method, you may be eligible by demonstrating at least \$1 of financial need. To qualify under this criteria, you must complete the FAFSA at www.fafsa.gov. Our Federal School Code is 012550.

How to apply: To qualify for Method A and Method B, you must complete the Board of Governors (BOG) Fee Waiver Application. You can pick up the BOG application at the Financial Aid & Scholarships Office or you may download it from the web at www.lamission.edu/financialaid by selecting the "Apply for a Fee Waiver" link on the left side.

Do you know that you may request for a refund of your enrollment fees? If you have already paid your enrollment fees for Summer 2011, Fall 2011, Winter 2012 and/or Spring 2012, you may be eligible for a refund. Just complete the BOG Fee Waiver Application and let the Financial Aid Office determine whether you qualify.

Financial Aid & Scholarships

818.364.7648

Email: lamcfinaid@lamission.edu

Website: www.lamission.edu/financialaid

Twitter: www.twitter.com/LAMCFAO

Facebook: www.facebook.com (Like "LAMC Financial Aid")

Federal School Code: 012550

Office Hours:

Monday - Thursday 8am – 2pm, and 5pm – 7pm

Friday 8am – noon

Getting a college education is an investment in your future! We want your educational experience at Los Angeles Mission College to be challenging, rewarding and supportive; therefore, we are pleased to provide you with the information and tools to assist you in completing your educational goals. Read through the information below about the financial aid process, and check out the links to our website and other websites to find updates and new information to assist you.

What is Financial Aid?

Financial Aid is funding provided by the federal and state governments, the college, and private entities, to assist students with their educational expenses and is available in the form of grants, scholarships, employment and loans. Financial aid is meant to supplement the family's existing resources in funding the costs of a college education.

How To Apply for Financial Aid:

To apply for federal and state financial aid, you need to complete a Free Application for Federal Student Aid (FAFSA) every year of college. The FAFSA can be easily completed online at www.fafsa.gov. The form is available annually, starting January 1st, for the following academic year. We encourage students to apply early, as some financial aid sources are limited and awarded to students who apply early and have financial need. To have your FAFSA information sent to Los Angeles Mission College, make sure to use our Federal School Code: 012550.

To apply for scholarships through the Financial Aid Office at Los Angeles Mission College, check out our website at www.lamission.edu/financialaid and select the "Scholarships" link on the left.

When Do I Apply?

You need to apply for financial aid every year. The FAFSA is available starting January 1st of each year for the following academic year. We encourage students to apply early, as some financial aid sources are limited and awarded to students who apply early and have financial need.

Key Dates

- **January 1st** – FAFSA application available online at www.fafsa.gov for the following academic year.
- **March 2nd** – Application deadline for Cal Grant consideration.
- **May 1st** – L.A. Mission College "Priority" deadline. Submit your FAFSA and any follow-up documents and items by this date for maximum financial aid consideration.
- **September 2nd** – Extended Cal Grant B "competitive" awards deadline for community college students only.

DETERMINING YOUR RESIDENCY STATUS

• For enrollment fee purposes, you are considered a RESIDENT of the state of California if you are:

1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
2. have lived in the state of California for at least one year and one day.

• For enrollment fee purposes, you are considered a NON-RESIDENT of the state of California if you are:

1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
 2. have NOT lived in the state of California for at least one year and one day.
- For enrollment fee purposes, you are considered an INTERNATIONAL STUDENT if you hold an F-1 Visa or other non-resident visa.

California Nonresident Tuition Exemption Request

CALIFORNIA NONRESIDENT TUITION EXEMPTION

Complete and sign the form to request an exemption from Nonresident Tuition. You must submit any documentation required by the College or University (for example, proof of high school attendance in California). Contact the California Community College, University of California or California State University campus where you intend to enroll (or are enrolled) for instructions on documentation, additional procedures and applicable deadlines.

ELIGIBILITY:

I, the undersigned, am applying for a California Nonresident Tuition Exemption for eligible California high school graduates

at (specify college or university) _____ and I declare the following:

Check YES or NO boxes:

- YES NO I have graduated from a California high school or have attained the equivalent thereof, such as a High School Equivalency Certificate, issued by the California State GED Office or a Certificate of Proficiency, resulting from the California High School Proficiency Examination.
- YES NO I have attended high school in California for three or more years.

Provide information on all school(s) you attended in grades 9-12:

SCHOOL	CITY	STATE	DATES	
			FROM - Month/Year	TO - Month/Year

Documentation of high school attendance and graduation (or its equivalent) is required by the University of California, the California State University and some California Community Colleges. Follow campus directions.

Check the box that applies to you (check only one box):

- I am a non-immigrant alien as defined by federal law (including, but not limited to, a foreign student [F visa] or exchange visitor [J visa]).
- I am NOT a non-immigrant alien (including, but not limited to, a U.S. citizen, permanent resident, or an alien without lawful immigration status).

AFFIDAVIT:

I, the undersigned, declare under penalty of perjury under the laws of the State of California that information I have provided on this form is true and accurate. I understand that this information will be used to determine my eligibility for the nonresident tuition exemption for eligible California high school graduates. I hereby declare that, if I am an alien without lawful immigration status, I have filed an application to legalize my immigration status or will file an application as soon as I am eligible to do so. I further understand that if any of the above information is untrue, I will be liable for payment of all nonresident charges from which I was exempted and may be subject to disciplinary action by the College or University.

Print Full Name (as it appears on your campus student records)	Campus/Student Identification Number
Print Full Mailing Address (number, street, city, state, zip code)	Email address (optional)
	Phone number (optional)
Signature	Date

Academic Departments

ARTS, MEDIA & HUMANITIES

Chair: Deborah Paulsen 818.364.7738

Secretary: Maryland Harris 818.364.7680
Art – Vice Chair: Barbara Kerwin 818.364.7735
Cinema – Vice Chair: Guillermo Aviles-Rodriguez 818.364.7711
Humanities
Multimedia – Vice Chair: Curtis Stage 818.364.7771
Music
Photography – Vice Chair: Curtis Stage 818.364.7771
Theater – Vice Chair: Guillermo Aviles-Rodriguez 818.364.7711

BUSINESS & LAW

Chair: Pat Flood 818.364.7715

Secretary: Maryland Harris 818.364.7680
Accounting
Administration of Justice – Vice Chair: Kelly Enos 818.364.7610
Business – Vice Chair: Vilma Bernal 818.833.3410
Computer Applications & Office Technologies
Economics
Finance
Law – Vice Chair: David Jordan 818.364.7720
Management
Marketing

CHICANO STUDIES

Chair: John Morales 818.364.7679

Secretary: Patricia Carter 818.364.7793

CHILD DEVELOPMENT

Chair: Lilamani De Silva 818.364.7673

Secretary: TBA 818.364.7632

COOPERATIVE EDUCATION

Director: Ed Raskin 818.364.7700

DISABLED STUDENT PROGRAMS & SERVICES

Director: TBA 818.364.7732

TDD 818.364.7861

ENGLISH AS A SECOND LANGUAGE (ESL), DEVELOPMENTAL COMMUNICATIONS & LEARNING SKILLS

Chair: Gary Prostack 818.364.7666

Secretary: TBA 818.364.7632
Developmental Communications –
Vice Chair: Terri English 818.364.7893
English as a Second Language (ESL) –
Vice Chair: Mike Climo 818.364.7693

ENGLISH, JOURNALISM & SPEECH

Chair: Louise Barbato 818.364.7687

Secretary: Maryland Harris 818.364.7680
English – Vice Chair: Carolyn Daly 818.833.3311
Speech – Vice Chair: Margie Long 818.364.7682

FOREIGN LANGUAGE

Chair: Yolanda Ramil 818.364.7690

Secretary: Maryland Harris 818.364.7680
French – Vice Chair: David Pardess 818.364.7686
Italian – Vice Chair: David Pardess 818.364.7686
Linguistics – Vice Chair: David Pardess 818.364.7686
Spanish

HEALTH, PHYSICAL EDUCATION & ATHLETICS

Chair: Leslie Milke 818.364.7765

Secretary: Sally Romano 818.364.7727
Health – Vice Chair: Cindy Cooper 818.364.7707
Physical Education – Vice Chair: Cindy Cooper 818.364.7707

LEARNING CENTER

Director: TBA 818.364.3354

Secretary: Sheila Money 818.364.7756

LIBRARY

Chair: Sandy Thomsen 818.364.7750

LIFE SCIENCES

Chair: Mike Reynolds 818.364.7695

Secretary: Patricia Carter 818.364.7793
Anatomy
Anthropology – Vice Chair: Arthur Gribben 818.364.7600 x4235
Environmental Science
Biology – Vice Chair: Mo Elkerdany 818.833.3411
Microbiology
Physiology

MATHEMATICS, COMPUTER SCIENCE & ENGINEERING

Chair: Robert Smazenka 818.364.7609

Secretary: Margarita Padilla 818.364.7894
Computer Science Information Technology
Drafting
Engineering
Mathematics – Vice Chair: Debby Wong 818.364.7887

PACE (Program for Accelerated College Education)

Director: Mark Pursley 818.364.7677

Secretary: Laura Villegas 818.364.7684

PERSONAL DEVELOPMENT

Chair: Suzanne Ritcheson 818.364.7818

PHYSICAL SCIENCES

Chair: Said Pazirandeh 818.364.7705

Secretary: Patricia Carter 818.364.7793
Astronomy – Vice Chair: Richard Rains 818.364.7702
Chemistry
Geography
Geology
Oceanography
Physical Science
Physics – Vice Chair: Richard Rains 818.364.7702

PROFESSIONAL STUDIES

Chair: Louis Zandalasini 818.364.7849

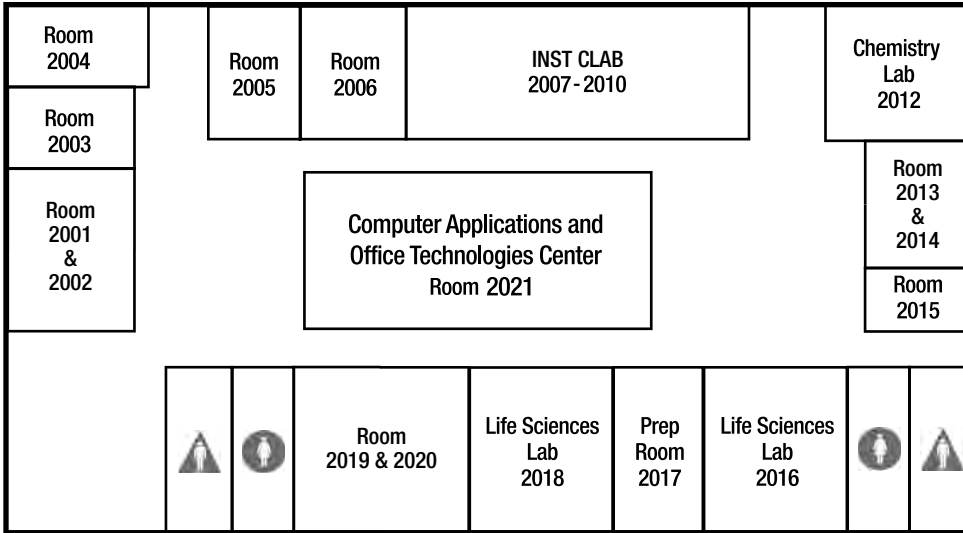
Secretary: TBA 818.364.7632
Family & Consumer Studies – Vice Chair: Eloise Cantrell 818.364.7625
Food Service Management
Gerontology
Interior Design – Vice Chair: Eloise Cantrell 818.364.7625

SOCIAL SCIENCES

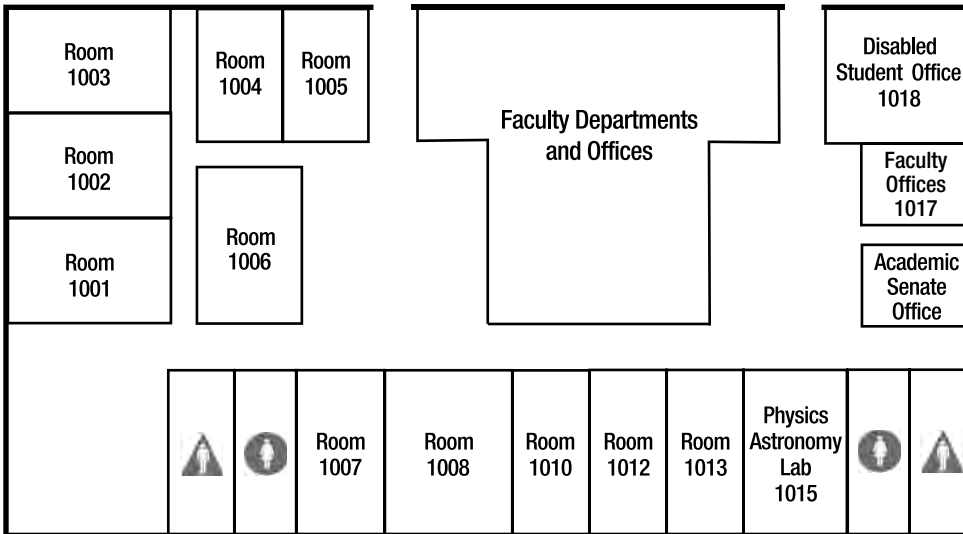
Chair: Myriam Levy 818.833.3414

Secretary: Patricia Carter 818.364.7793
African American Studies – Vice Chair: D'Art Phares 818.364.7681
History – Vice Chair: D'Art Phares 818.364.7681
Philosophy
Political Science
Psychology – Vice Chair: Christopher F. Williams 818.364.3413
Sociology

Buildings & Classrooms



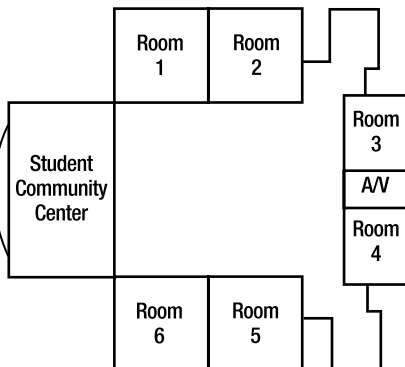
Instructional Building (INST)
Second Floor



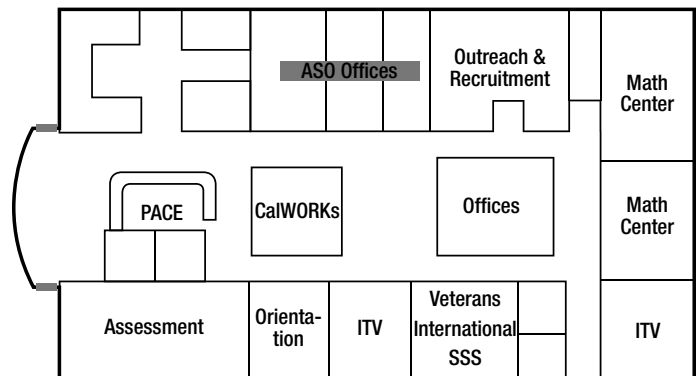
First Floor

Campus Center Building (CMPC)

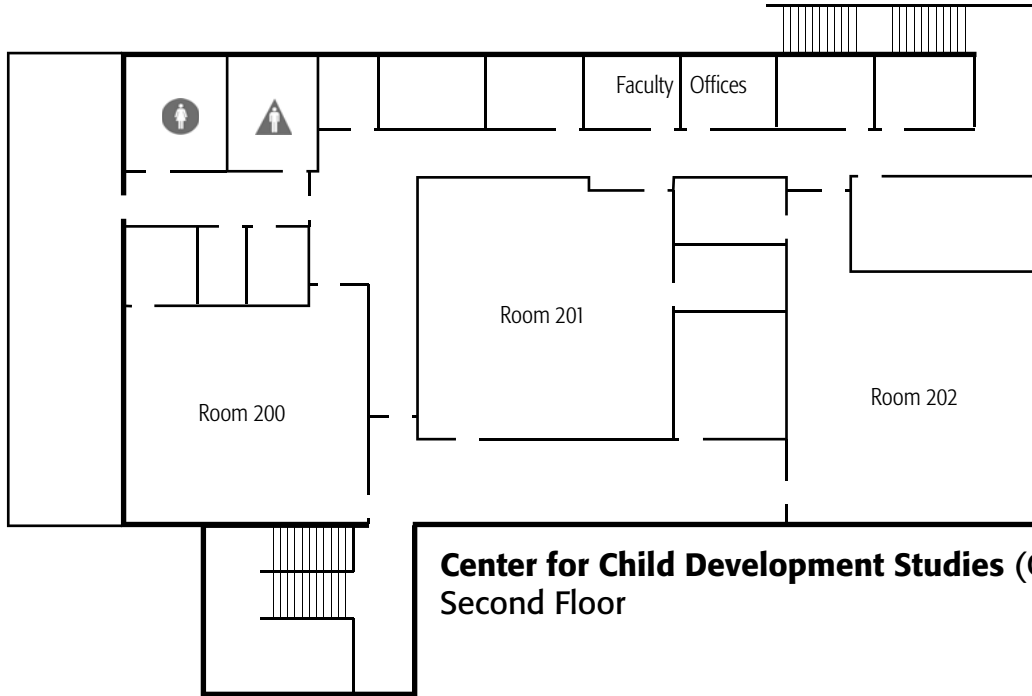
Second Floor - Ground level



First Floor - Lower level

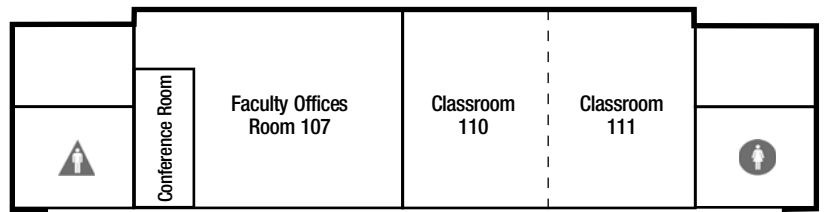
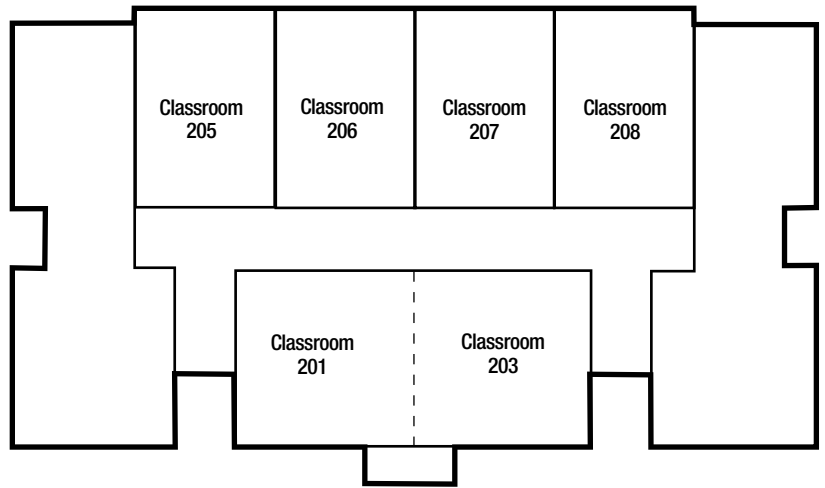


Buildings & Classrooms

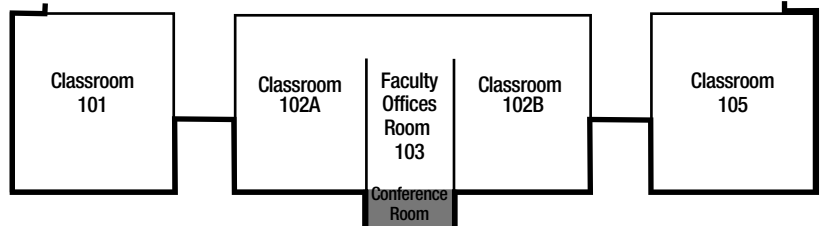


**Center for Child Development Studies (CCDS)
Second Floor**

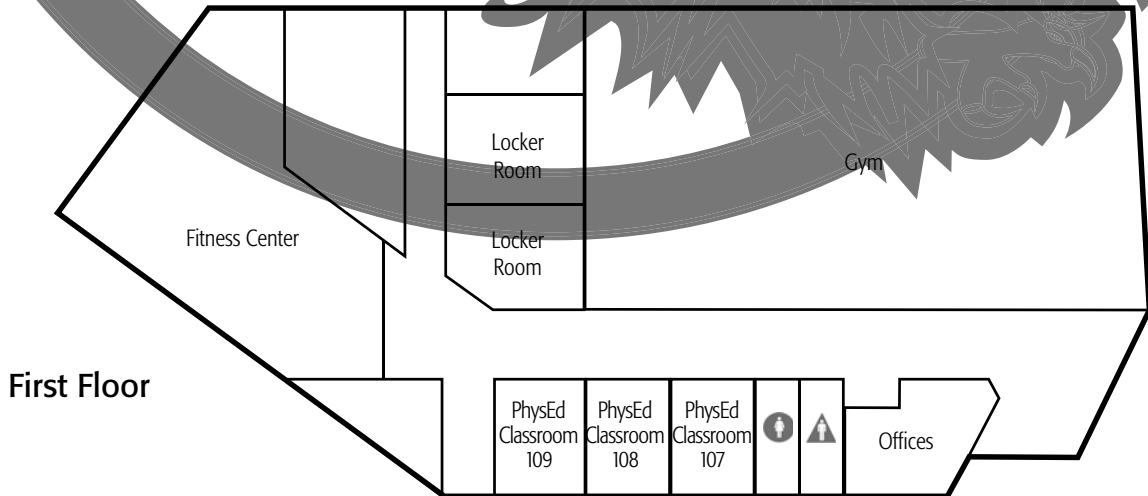
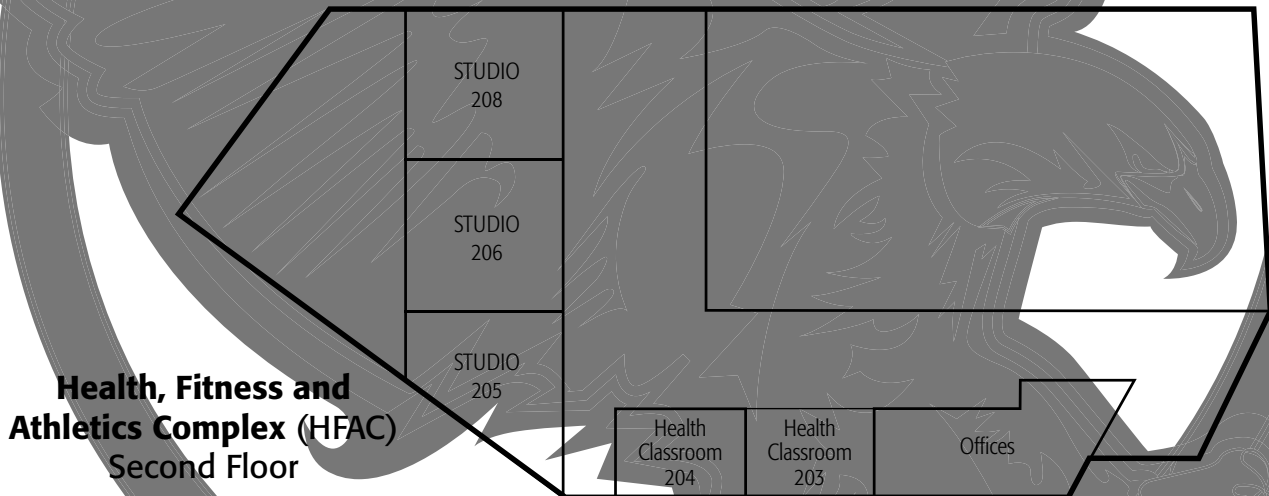
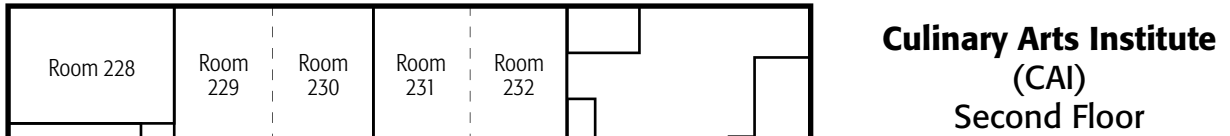
**Guadalupe S. Ramirez
Collaborative Studies Building (CSB)
Second Floor**



First Floor



Buildings & Classrooms



Off-Campus Locations

1 - GRID-ES

Gridley Elementary
1907 Eight St, San Fernando
818.364.1243
Blanca Morales

2 - MONROE

James Monroe High
9229 Haskell Ave, North Hills
818.830.4200
Brooke Vintrup 818.830.4354

3 - MSSNBOWL

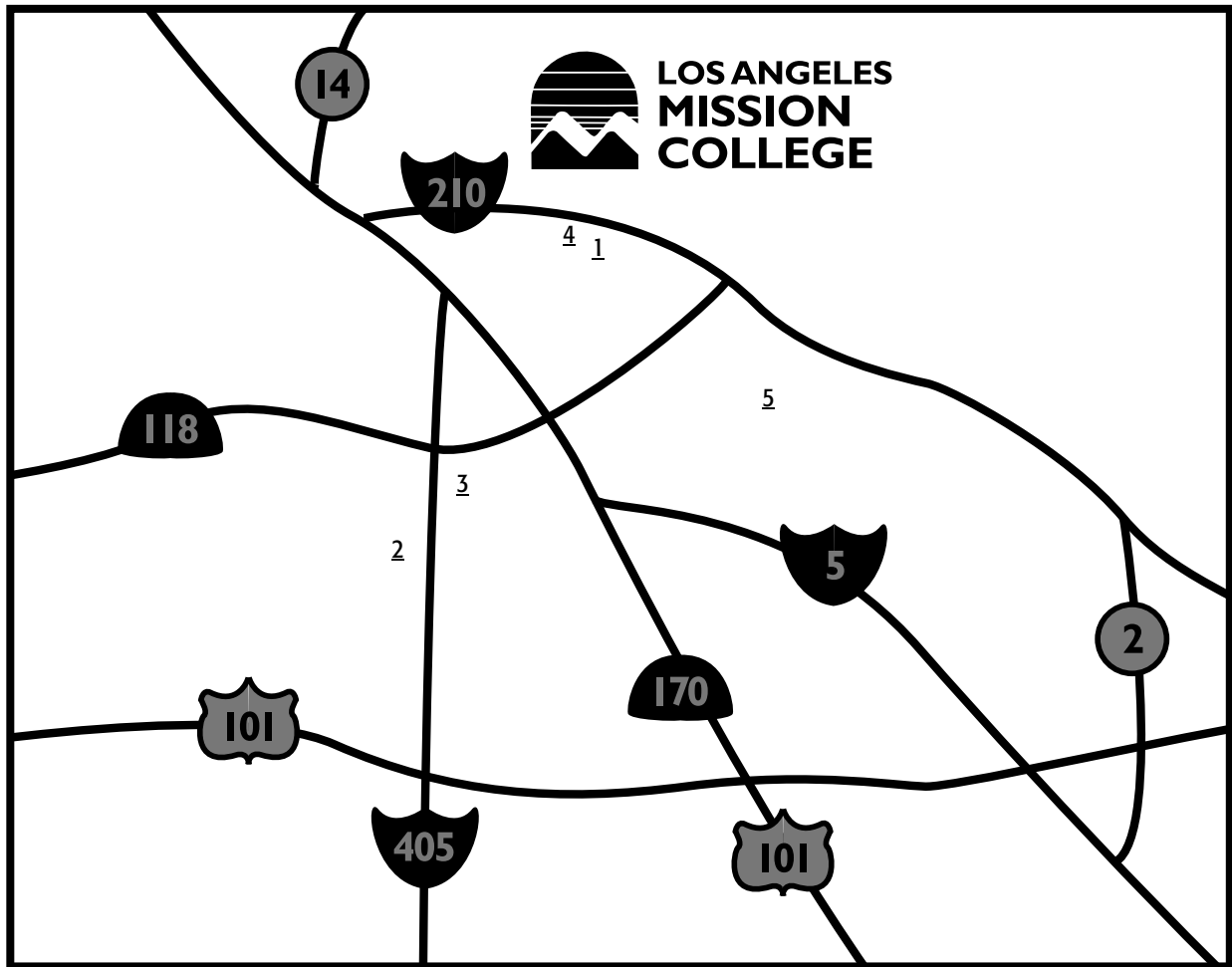
Mission Hills Bowl
10430 Sepulveda Blvd
Mission Hills

4 - OLIVE MNR

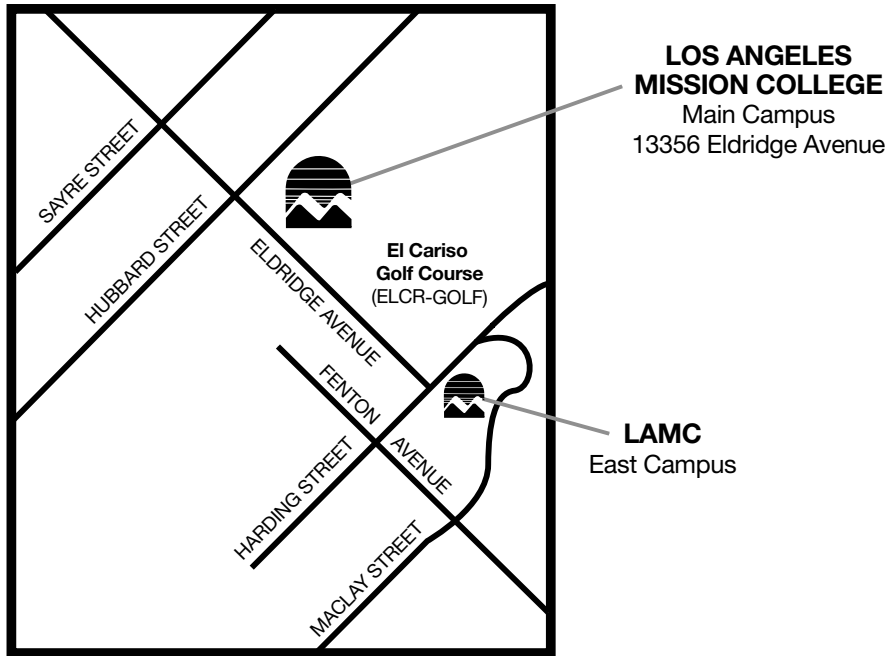
Olive Manor Senior Apartments
13155 Bromont Ave, Sylmar
818.833.0298

5 - SARA-COUG

Sara Coughlin Elementary
11035 Borden Ave, Pacoima
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California Community Colleges 2011-2012 Board of Governors Fee Waiver Application

*This is an application to have your **ENROLLMENT FEES WAIVED**. This **FEE WAIVER** is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a **FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)** immediately. Contact the Financial Aid Office for more information. **The FAFSA is available at www.fafsa.gov or at the Financial Aid Office.***

Note: Students who are exempt from paying nonresident tuition under **Education Code Section 68130.5 (AB 540)** are NOT California residents. If you are NOT a California resident, you are not eligible for a fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA.

Name: _____ Student ID # _____
Last First Middle Initial

Email (if available): _____ Telephone Number: (____) _____

Home Address: _____ Date of Birth: ____/____/____
Street City Zip Code

Has the Admissions or Registrar's Office determined that you are a California resident? Yes No

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If **you** are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

Note: These provisions apply to state student financial aid **ONLY**, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (*Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have **NOT FILED** a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.*) Yes No

If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 4, 11, 12, 13, 14, 15, 16, 17.

Student Marital Status: Single Married Divorced Separated Widowed Registered Domestic Partnership

SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS

- A. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent's fee waiver?
Submit certification. Yes No
- B. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver?
Submit certification. Yes No
- C. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient?
Submit documentation from the Department of Veterans Affairs. Yes No
- D. Are you eligible as a dependent of a victim of the September 11, 2001, terrorist attack?
Submit documentation from the CA Victim Compensation and Government Claims Board. Yes No
- E. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty?
Submit documentation from the public agency employer of record. Yes No

- If you answered "Yes" to any of the questions from A-E (above), you are eligible for an ENROLLMENT FEE WAIVER and perhaps other fee waivers or adjustments. Sign the Certification on Page 4. Contact the Financial Aid Office if you have questions.

DEPENDENCY STATUS

The questions below will determine whether you are considered a Dependent student or Independent student for fee waiver eligibility and whether parental information is needed. If you answer "Yes" to **ANY** of the questions 1-10 below, you will be considered an INDEPENDENT student. If you answer "No" to all questions, you will be considered a Dependent student thereby reporting parental information and should continue with Question 11.

1. Were you born before January 1, 1988? *(If "Yes," skip to question 13)* Yes No
2. As of today, are you married **or** in a Registered Domestic Partnership (RDP)?
(Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership. If you answer "Yes," skip to question 13.) Yes No
3. Are you a veteran of the U.S. Armed Forces **or** currently serving on active duty for purposes other than training?
(If "Yes," skip to question 13) Yes No
4. Do you have children who will receive more than half of their support from you between July 1, 2011-June 30, 2012, **or** other dependents who live with you (other than your children or spouse/RDP) who receive more than half of their support from you, now and through June 30, 2012? *(If "Yes," skip to question 13)* Yes No
5. At any time since you turned age 13, were both your parents deceased, were you in foster care, or were you a dependent or ward of the court? *(If "Yes," skip to question 13)* Yes No
6. Are you or were you an emancipated minor as determined by a court in your state of legal residence?
(If "Yes," skip to question 13) Yes No
7. Are you or were you in legal guardianship as determined by a court in your state of legal residence?
(If "Yes," skip to question 13) Yes No
8. At any time on or after July 1, 2010, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless? *(If "Yes," skip to question 13)* Yes No
9. At any time on or after July 1, 2010, did the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless?
(If "Yes," skip to question 13) Yes No
10. At any time on or after July 1, 2010, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless?
(If "Yes," skip to question 13) Yes No

• If you answered "Yes" to any of the questions 1 - 10, you are considered an INDEPENDENT student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #13.

• If you answered "No" to all questions 1 - 10, complete the following questions:

11. If your parent(s) or his/her RDP filed or will file a 2010 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents? Will Not File Yes No
12. Do you live with one or both of your parent(s) and/or his/her RDP? Yes No

• If you answered "No" to questions 1 - 10 and "Yes" to either question 11 or 12, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a DEPENDENT student in the sections that follow.

• If you answered "No" or "Parent(s) will not file" to question 11, and "No" to question 12, you are a dependent student for all student aid except this enrollment fee waiver. You may answer questions as an INDEPENDENT student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s)' information.

METHOD A ENROLLMENT FEE WAIVER

13. Are you (the student **ONLY**) currently receiving monthly cash assistance for yourself or any dependents from:
- TANF/CalWORKs? Yes No
- SSI/SSP (Supplemental Security Income/State Supplemental Program)? Yes No
- General Assistance? Yes No
14. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income? Yes No
- If you answered "Yes" to question 13 or 14 you are eligible for an ENROLLMENT FEE WAIVER. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a FAFSA to be eligible for other financial aid opportunities.

METHOD B ENROLLMENT FEE WAIVER

15. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2012.) _____
16. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2012.) _____
17. **2010 Income Information**

	DEPENDENT STUDENT: PARENT(S)/ RDP INCOME ONLY	INDEPENDENT STUDENT: STUDENT (& SPOUSE'S/ RDP) INCOME
(Dependent students should not include their income information for Q 17 a and b below.)		
a. Adjusted Gross Income (If 2010 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).	\$ _____	\$ _____
b. All other income (Include ALL money received in 2010 that is not included in line (a) above (such as disability, child support, military living allowance, Workman's Compensation, untaxed pensions).	\$ _____	\$ _____
TOTAL Income for 2010 (Sum of a + b)	\$ _____	\$ _____

The Financial Aid Office will review your income and let you know if you qualify for an ENROLLMENT FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. **If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent's/registered domestic partner's 2010 U.S. Income Tax Return(s).** I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

I understand the following information (please check each box):

- Federal and state financial aid programs are available to help with college costs (including enrollment fees, books & supplies, transportation and room and board expenses). By completing the FAFSA, additional financial assistance may be available in the form of Pell and other grants, work study and other aid.
- I may apply for and receive financial assistance if I am enrolled, either full time or part time, in an eligible program of study (certificate, associate degree or transfer).
- Financial aid program information and application assistance is available in the college financial aid office.

Applicant's Signature *Date* *Parent Signature (Dependent Students Only)* *Date*

CALIFORNIA INFORMATION PRIVACY ACT

State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor's Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. The SSN may be used to verify your identity under record keeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The Chancellor's Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

FOR OFFICE USE ONLY

<input type="checkbox"/> BOG-A <input type="checkbox"/> TANF/CalWORKs <input type="checkbox"/> GA <input type="checkbox"/> SSI/SSP	<input type="checkbox"/> BOG-B _____ <input type="checkbox"/> BOG-C	<input type="checkbox"/> Special Classification <input type="checkbox"/> Veteran <input type="checkbox"/> National Guard <input type="checkbox"/> Dependent <input type="checkbox"/> Medal of Honor <input type="checkbox"/> 9/11 Dependent <input type="checkbox"/> Dep. of deceased law enforcement/fire personnel	RDP <input type="checkbox"/> Student <input type="checkbox"/> Parent	<input type="checkbox"/> Student is not eligible
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Comments: _____

Certified by: _____ Date: _____

Los Angeles Mission College - STUDENT EDUCATION PLAN

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
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Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

NOTES:

Final Exam Schedule SPRING 2012

May 29 to June 4

HOW TO FIND WHEN YOUR FINAL EXAM WILL BE HELD:

1. At the top of the chart below, find the day(s) that your class is held.
2. At the left of the chart below, find the start time of your class.
3. Your exam day and time is at the intersection of the day(s) of your class and the start time of your class.
4. Check the Exceptions section below the chart to see if any of the exceptions apply to you.

Example:

- If your class meets Mondays only at 4:30pm, then your final exam will be held on Monday, June 4 from 5:30-7:30pm.
- If your class meets Tuesday & Thursday at 10:40am, then your final exam will be held on Thursday, May 31 from 10am-12pm.

FINAL EXAM DAY, DATE AND TIME

TIME↓ DAY→	Mon & Wed	Tu & Th	Mon only	Tu only	Wed only	Th only	Fri only	Sat only
7:00-8:50am	7:30-9:30am <i>June 4</i>	7:30-9:30am <i>May 29</i>	7:30-9:30am <i>June 4</i>	7:30-9:30am <i>May 29</i>	7:30-9:30am <i>May 30</i>	7:30-9:30am <i>May 31</i>	7:30-9:30am <i>June 1</i>	7:30-9:30am <i>June 2</i>
8:55-10:30am	10am-12pm <i>June 4</i>	10am-12pm <i>May 29</i>	10am-12pm <i>June 4</i>	10am-12pm <i>May 29</i>	10am-12pm <i>May 30</i>	10am-12pm <i>May 31</i>	10am-12pm <i>June 1</i>	10am-12pm <i>June 2</i>
10:35-10:55pm	10am-12pm <i>May 30</i>	10am-12pm <i>May 31</i>	10am-12pm <i>June 4</i>	10am-12pm <i>May 29</i>	10am-12pm <i>May 30</i>	10am-12pm <i>May 31</i>	10am-12pm <i>June 1</i>	10am-12pm <i>June 2</i>
11:00-1:20pm	12:30-2:30pm <i>June 4</i>	12:30-2:30pm <i>May 29</i>	12:30-2:30pm <i>June 4</i>	12:30-2:30pm <i>May 29</i>	12:30-2:30pm <i>May 30</i>	12:30-2:30pm <i>May 31</i>	12:30-2:30pm <i>June 1</i>	12:30-2:30pm <i>June 2</i>
1:25-3:25pm	3:00-5:00pm <i>June 4</i>	3:00-5:00pm <i>May 29</i>	3:00-5:00pm <i>June 4</i>	3:00-5:00pm <i>May 29</i>	3:00-5:00pm <i>May 30</i>	3:00-5:00pm <i>May 31</i>	3:00-5:00pm <i>June 1</i>	3:00-5:00pm <i>June 2</i>
3:30-5:05pm	5:30-7:30pm <i>June 4</i>	5:30-7:30pm <i>May 29</i>	5:30-7:30pm <i>June 4</i>	5:30-7:30pm <i>May 29</i>	5:30-7:30pm <i>May 30</i>	5:30-7:30pm <i>May 31</i>	5:30-7:30pm <i>June 1</i>	5:30-7:30pm <i>June 2</i>
5:10-6:45pm	5:30-7:30pm <i>May 30</i>	5:30-7:30pm <i>May 31</i>	5:30-7:30pm <i>June 4</i>	5:30-7:30pm <i>May 29</i>	5:30-7:30pm <i>May 30</i>	5:30-7:30pm <i>May 31</i>	5:30-7:30pm <i>June 1</i>	5:30-7:30pm <i>June 2</i>
6:50-7:55pm	8:00-10:00pm <i>June 4</i>	8:00-10:00pm <i>May 29</i>	8:00-10:00pm <i>June 4</i>	8:00-10:00pm <i>May 29</i>	8:00-10:00pm <i>May 30</i>	8:00-10:00pm <i>May 31</i>	8:00-10:00pm <i>June 1</i>	8:00-10:00pm <i>June 2</i>
8:00-9:00pm	8:00-10:00pm <i>May 30</i>	8:00-10:00pm <i>May 31</i>	8:00-10:00pm <i>June 4</i>	8:00-10:00pm <i>May 29</i>	8:00-10:00pm <i>May 30</i>	8:00-10:00pm <i>May 31</i>	8:00-10:00pm <i>June 1</i>	8:00-10:00pm <i>June 2</i>

Exceptions:

1. All classes that meet more than twice a week (MTWTh) should follow the Mon & Wed exam schedule.
2. Final exams for short-term classes shall be administered during the final two hours of the last class period.

NOTE:

- Every instructor is required to give a final examination following the schedule above.
- Final exams are scheduled for two hours.
- Final exams will be held in the regularly scheduled classroom.
- If students indicate that a conflict is occurring, instructors are advised to contact their supervising dean immediately.
- Any change from this schedule must be approved by the Office of Academic Affairs.
- Any questions regarding this schedule should be directed to Academic Affairs.



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Directory of College Services

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Admissions & Records	818.833.3322
Assessment Center	818.364.7613
Business Office	818.364.7600 x7110
CalWORKs	818.364.7760
Campus Security	818.364.7843
Career Center	818.364.7827
Child Development Center	818.364.7863
College Ombudsperson	818.364.7690
Community Education	818.833.3417
Cooperative Education	818.364.7700
Counseling Department	818.364.7655 or 818.364.7656
Disabled Student Programs & Services (DSPS)	818.364.7732
Telecommunication Device for the Deaf (TDD)	818.364.7861
Eagles' Landing Student Store	818.364.7798
Extended Opportunity Program & Services (EOPS)	818.364.7645
ESL Program	818.364.7735
Financial Aid Office	818.364.7648
Health Center	818.362.6182
Honors/Transfer Alliance Program	818.364.7683
International Students	818.364.7741
ITV (Instructional Television)	818.833.3594
Learning Center	818.364.7756
Library	818.364.7600 x7106
Program for Accelerated College Education (PACE)	818.364.7684 or 818.364.7683
President's Office	818.364.7795
Student Activities	818.364.7820
Student Services	818.364.7766
Transfer Center	818.364.7827
Veterans Office	818.364.7864

