

Campus Resource Guide

LOS ANGELES MISSION COLLEGE

Student Services Online

As of May 2021



To access the *Student Services Online*, visit

<http://lamission.edu/Student-Support-Services/Student-Services-Online/Home.aspx>

What will you find?

Inside this booklet, you will find important campus resources that have moved to the online platform due to COVID-19

A message from the Vice President of Student Services

Greetings My Fellow Eagles,

I wanted to reach out and reassure you that as we encounter these unprecedented times, you are in our thoughts and prayers. Your LAMC team is working around the clock to come up with ways to best support your education while, first and foremost, considering your health and well-being.

Our Team is committed to ensuring that you will be kept informed and that everything will be done that is possible to support your educational pursuits both NOW and into the future. In making the transition to remote or online services, please know that the College is poised to provide you with timely, specific support to address any issues you may be facing.

Please note the following:

- The College's Student Success Center can be contacted at ANY time with specific questions/concerns at ssc@lamission.edu or by calling 818-364-7700
- Admissions & Records, Counseling, Financial Aid and other Student Support Services have moved online to provide real-time support, using the Cranium Café platform and other remote options (phone, email, texting)

Visit Student Services Online at

<http://lamission.edu/Student-Support-Services/Student-Services-Online/Home.aspx>

In closing, please know that we are unified and committed to working through these challenging times. In so doing, one thing is certain, we will continue to be here for you to ensure that you are able to pursue your educational and career goals uninterrupted.

Wishing you all health, safety and a productive spring semester!

Sincerely,

Larry Resendez, PsyD

Vice President, Student Services

Los Angeles Mission College



LOS ANGELES
MISSION COLLEGE

NEVHC Student Health Center

LAMC cares about the physical and mental health of its' students! The Student Health Center (SHC) has a great team available to help ease the pressure of academic commitments, relationships, jobs, family commitments and much more. The SHC Team cares about your emotional and physical well-being and they encourage you to stop by to make an appointment. Remember, physical and emotional health is crucial to academic success! We provide services such as General Screenings, Acute Care, Reproductive Health Services, Behavioral Health Counseling, Immunizations, Tuberculosis Screenings, Referrals and Health Insurance Enrollment.

What you need to know about 2019-nCoV!
www.cdc.gov/coronavirus/2019-nCoV/index.html

Location: Our services have been RELOCATED to our San Fernando Health Center facility at 1600 San Fernando Road, San Fernando, CA. 91340

For appointments please call 818-270-9777
Students are required to bring LAMC Photo ID and Insurance Information at time of Appointment
Discount Program Eligibility Screening available on site for low cost services

NEW HOURS

Monday: 8:00am-9:00pm
Tuesday: 8:00am-9:00pm
Wednesday: 8:00am-9:00pm
Thursday: 8:00am-9:00pm
Friday: 8:00am-9:00pm
Saturday: 8:00am-5:00pm

Campus Safety

Los Angeles Mission College
Campus Sheriffs

Location: Classroom Bungalow Area
Phone: 818-364-7843

At this time, campus access is restricted and has limited access per request.

For medical, criminal or fire emergencies please call 911.

Lost and Found is with Campus Safety



LAMC Catalog

To view a list of the Degrees and Certificates offered at LAMC visit:

<http://www.lamission.edu/schedules>



Admissions & Records

Petitions for Academic Renewal, Repeated Course Work, and General Petitions, transcripts, change of name or address or anything related to student records must be done through Admissions and Records.

All Admissions and Records services are available via online (video, chat or email) and telephone only at

www.lamission.edu/admissions

Phone: 818-833-3322 (General)
818-364-7773 (Metropolitan College*)

Email: admissions@lamission.edu
Processing time is 72 hours

Virtual Office Hours

Monday: 8:00am-5:00pm
Tuesday: 8:00am-5:00pm
Wednesday: 8:00am-2:00pm, 4:00pm-5:00pm
Thursday: 8:00am-5:00pm
Friday: 8:00am-12:00pm

Athletics

INTERCOLLEGIATE ATHLETICS

818.364.7727 | www.lamcathletics.com

The athletic programs of Los Angeles Mission College provide men and women with an equal opportunity to participate in intercollegiate athletics. The college teams, which include men's soccer, women's volleyball, men's baseball, women's softball, and men's and women's cross country compete in the Western State Conference. Each sport is taught by highly qualified instructors, and individual attention is given to each student-athlete.

All questions pertaining to athletic programs should be directed to the Director of Athletics, Steve Ruys.

Come soar with the Eagles!

ASO

Associated Student Organization

Enjoy the benefits of ASO by paying your ASO Fee (Only \$10)

ASO Member Benefits

Free Scantrons

Free Printing (10 per day), LAMC Folder

Free Pencil, Internet Access, ASO T-Shirt

Free ASO Events, Scholarships

Join a School Club/Charter a School Club

Eligibility to Run For Office*

Due to the current situation, the Food Pantry is closed until further notice

818-364-7600 ext. 7124

Virtual Hours: Monday-Friday: 9:00am-5:00pm

<http://lamission.edu/aso>

Assessment Center

ESL Placement only.

Please visit

www.lamission.edu/assessment

or call

Phone: 818-364-7613

Virtual Hours: Monday-Thursday: 8:00am-1:00pm

AB705

You have the right to access transfer-level coursework in English, math, and credit English as a second language (ESL) at all California Community Colleges.

For more information, visit the Assessment page, <http://www.lamission.edu/Assessment/Home.aspx> or speak to a counselor in General Counseling, 818-364-7655

Business Office

Pay your health fee, parking pass, student fees and obtain your picture ID here!

Phone: 818-364-7600 ext. 7110

Please leave a voicemail with your name, contact number, and student ID #.

Virtual Office Hours:

Monday-Friday 9:00am-4:00 pm

For Fee Information:

<http://lamission.edu/services/businessoffice/default.aspx>



CalWORKs

Contact the team through the CalWORKs virtual window located at

<http://www.lamission.edu/calworks>

Phone: 818-364-7760

Virtual Office Hours:

Monday-Friday: 8:00am – 4:30pm



Bookstore

Closed until further notice.

Visit website for additional information:

<https://eagleslanding.lamission.edu>

Curbside Pick-Up available!

Phone: 818-364-7768



Child Development Center

Child care services

Please visit

<http://lamission.edu/Child-and-Family-Studies/Child-Development-Center.aspx>

Phone: (818) 364-7863

Office Hours: Monday-Friday: 7:30am-4:30pm

We are licensed through the state of California Department of Social Services

Infant License: 197415856

Preschool License: 197415855



College Culture Reentry Hub (Post-Release Probation)

The College Culture Reentry Hub (CCRH) provides services for formerly incarcerated students. CCRH will promote a college-going culture by connecting students to on-campus programs/services and community resources.

The mission of the CCRH is to help students make the transition to higher education and complete academic goals.

During this time, please contact us at

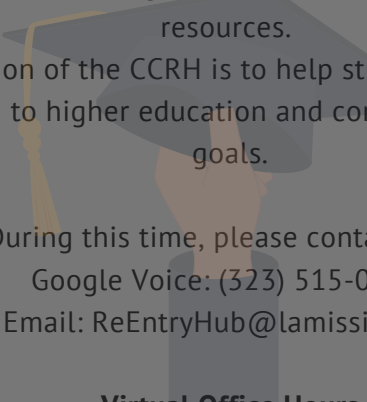
Google Voice: (323) 515-0537

Email: ReEntryHub@lamission.edu

Virtual Office Hours

Tuesday/Thursday: 8:00am-4:30pm

Friday: 8:00am-2:30pm



Complaints & Grievances

Academic Affairs Office:

818-364-7635

Administrative Services

818-364-7780

Student Services Office:

818-364-7643

President's Office:

818-364-7795



Career Center

The Career Center can help you:

- *Choose a Major*
- *Get information on various Careers and Majors*
- *Look for Jobs/Internships*
- *Create a Resume/Cover Letter*

Attend our career workshops on:

Resume Writing, Interview Skills, Networking & LinkedIn

Virtual drop-in hours and appointments are available. Please click on a virtual window to connect with one of our staff members by clicking on "Knock on Door" at <http://www.lamission.edu/CareerCenter>

For questions, please contact us at: careercenter@lamission.edu

Virtual Office Hours

Monday: 8:30 am-5:00 pm
Tuesday: 8:30 am-4:00 pm
Wednesday: 9:30 am-6:00 pm
Thursday: 8:30 am-4:00 pm
Friday: 8:30am-12:30am



Counseling

Stay on track to graduate, declare your major and develop a Student Educational Plan at the Counseling office.

The Counseling Department is now offering counseling services online, via phone, or email during this time at

<http://www.lamission.edu/Counseling/Home.aspx>

Virtual Office Hours

Monday/ Thursday: 8:00am-5:00pm
Tuesday/ Wednesday: 8:00am-6:00pm
Friday: 8:00 am-12:00 pm

Offices that provide counseling:

General Counseling: 818.364.7655
EOPS: 818.364.7645
DSPS: 818.364.7732
TRIO: 818.364.7821
STEM: 818.364.7600 x4161
CalWORKs: 818.364.7760
Veterans: 818.364.7658
International: 818.364.7741

Center for Wellness

The LAMC Center for Wellness supports students' well-being by providing:

Immediate Food Assistance

Referrals to the following services:

- Financial Assistance
- Short-Term Emergency Housing
- Legal Assistance
- Mental Health Services provided by Luminarias Institute
- Social Services provided by Luminarias Institute
- Care Solace - 24/7 Service Provider for our Students

Complete the 'Student Self-Referral Form' at <http://lamission.edu/Center-for-Wellness/Home.aspx>

Contact: 818-833-3393

Google Voice #: 818-538-9780

Email: Centerforwellness@lamission.edu

Virtual Hours:

Monday
Thurdsy 8:00am-4:00pm

Virtual Hours

Monday: 9:00am-1:00pm, 4:30pm-6:00pm
Tuesday: 12:00pm-4:00pm, 4:30pm-6:00pm
Wednesday: 9:00am-1:00pm, 4:30pm-6:00pm
Thursday: 12:00pm-4:00pm, 4:30pm-6:00pm
Friday: 4:30pm-6:00pm



CARE SOLACE
CALMING THE CHAOS OF MENTAL HEALTH

24/7 Care Coordination
888-515-0595

CARESOLACE.COM/LAMMISSION/
FREE FOR LA MISSION COLLEGE STUDENTS & STAFF



Dream Center

Our goal is to provide a welcoming and supportive environment for all students, regardless of immigration status. We hope to improve student experiences, build leadership skills, and promote civic and community engagement.

During this time, we would like our students to know that the Dream Resource Center team is still here for you.

Phone: 818-833-3599

Google Voice #: 818-538-8520

Virtual Office Hours:

Monday: 10:00am-1:00pm

Tuesday: 12:00pm-4:00pm

Wednesday: 9:30am-1:30pm

Thursday: 12:00pm-4:00pm

Friday: 9:00am-12:00pm

<http://lamission.edu/dreamcenter>

DSP&S

Disabled Students Program & Services

Phone: 818-364-7732

Virtual Office Hours

Monday: 8:00am-4:45pm

Tuesday: 8:00am-7:00pm

Wednesday: 8:00am-7:00pm

Thursday: 8:00am-4:45pm

Friday: 8:00am-12:00pm

For More Information & access to the online counters, visit:

<http://lamission.edu/DSPS/Home.aspx>



EOP&S/CARE

Extended Opportunity Program & Services

Phone: 818-364-7645

Email: eops@lamission.edu

Virtual Office Hours

Monday-Thursday:

8:30am-12:00pm, 1:00pm-4:00pm

Friday:

8:00am-12:00pm

To contact the team, visit our virtual counters at

<http://lamission.edu/EOPS/Home.aspx>

Foster Youth/CAFYES

Phone: 818-364-7736

Please contact the office for more information on hours of operation and how to go about scheduling an appointment.

Fitness Center

Due to the current status of the campus, the Fitness Center is closed until further notice.



Financial Aid & Scholarships

To access our virtual counter windows, visit

[https://www.lamission.edu/
Financialaid/Home.aspx](https://www.lamission.edu/Financialaid/Home.aspx)

Virtual Hours:

Monday: 8:00am-5:00pm

Tuesday: 8:00am-6:00pm

Wednesday: 8:00am-2:00pm & 4:00pm-6:00pm

Thursday: 8:00am-5:00pm

Friday: 8:00am-12:00pm

Phone: 818-364-7648 or 818-364-7649

Remember to fill out your FAFSA or California Dream Act at:

FAFSA:

<https://fafsa.gov/>

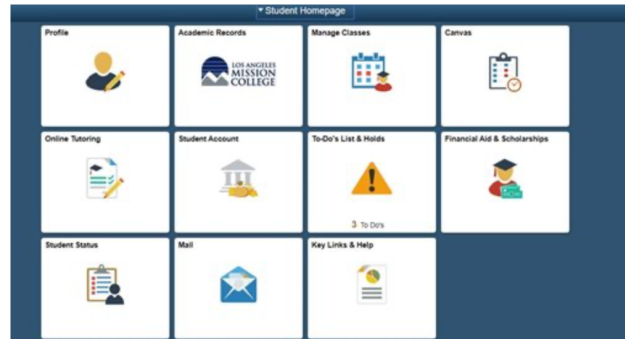
California Dream Act Application:

www.caldreamact.org

LAMC Scholarship applications deadline extended to Friday, May 1st. Applications available online at <https://www.lamission.edu/Financialaid/Home.aspx>

How To Check Your To-Do List

Step 1: Click on the "To-Do List and Holds" icon.



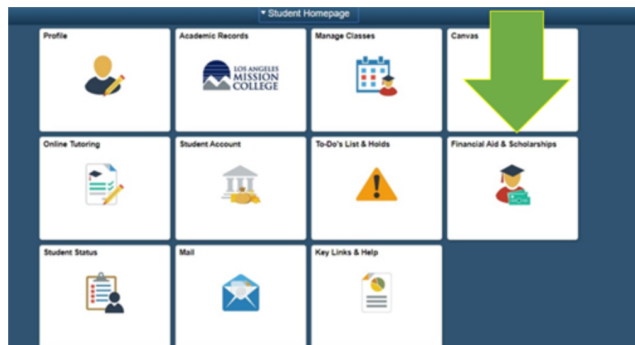
Step 2: After being redirected to your To-Do List & Holds your pending items status should be marked as **Initiated** along with a due date of when they have to be submitted.

Task	Due Date	Status
		In Progress
		Assigned
	11/29/2019	Initiated

Ensure that you submit all initiated items on your To-Do List in order for the Financial Aid Office to process your file.

How To View Your Awards

Step 1: Click on the "Financial Aid & Scholarships" icon.



Step 2: After being redirected to the Financial Aid & Scholarships page you should be able to see a summary of how much aid you qualify for, for the academic year and the award status.

Award Description/Category	Award Status	Net Award
Pell Grant LAMC Grant	Accepted	
CA College Prom Grant LAMC Waiver	Accepted	

UCLA Transfer Alliance/Honors Program (TAP)

If you are interested in transferring to UCLA, we have a specific honors transfer program called UCLA Transfer Alliance/Honors Program (TAP).

TAP offers participating students priority admissions to UCLA and additional opportunities at other universities.

Program Information for the UCLA Transfer Alliance/Honors Program (TAP):

<https://www.lamission.edu/Honors/Home.aspx>

LA College Promise

Visit the virtual counter window at
<http://www.lamission.edu/College-Promise/Requirements.aspx>

For more information regarding hours, drop-in counseling, and more, visit the LA College Promise webpage!

Phone: 818-945-9645

International Students Program

Visit our virtual counter windows at
<http://www.lamission.edu/International/Home.aspx>

Virtual Office Hours:
Monday-Thursday: 9:00am-1:00pm & 2:00pm-5:00pm



Learning Resource Center

The Learning Resource Center is a hub of activities designed for student success. If you are currently enrolled in courses at LAMC the Learning Center is here to support you. We offer a variety of services free of charge. We offer tutoring and workshops for writing, science, mathematics, economics, accounting, and more.

All tutoring is now ONLINE!!

Visit

<http://www.lamission.edu/Online/Student-Resources.aspx>

and check your Canvas page for more information!

Google Voice: (714) 907-1304



Library



Increase your skills in using Library Resources. Attend workshops on Databases, MLA and Research Strategies. Enroll in Library Science 101-Library Research Methods. Use our online tutorials and research guides. Take advantage of the small private study rooms and access to books/textbooks. Ask a librarian for assistance.

Visit www.lamission.edu/library for additional online resources and assistance!!

Virtual Hours:
Monday-Thursday: 10:00am-8:00pm
Friday: 10:00am-2:00pm
Saturday: 10:00am-2:00pm (Alternating Saturdays)

Phone: 818-639-2221 or chat with a librarian
(visit webpage above)

Noncredit Program

- Do you need to learn to speak English to advance your personal and career goals?
- Do you want to get your GED or need help passing the CAHSEE exams?
 - Are you beginning your US citizenship process and want to prepare for the exam?
- Do you want to go back to school and need academic preparation and guidance?

If you answered “yes” to any of the questions above, the NonCredit program can help you.

Visit our virtual counter window at

<http://www.lamission.edu/abe/Home.aspx>

Phone: 818-364-7774

Virtual Office Hours

Monday-Friday: 8:00am-1:00pm

Select Saturdays: 9:00am-1:00pm



STEM

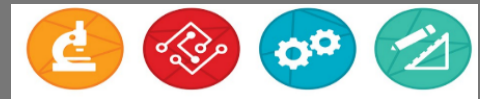
Science, Technology, Engineering & Math

College STEM program is to provide students majoring in Science, Technology, Engineering & Math with support to help achieve goals to graduate with an associate degree, transfer to a four-year university, or prepare for graduate school. Through support services, activities, and presentations from professionals in the field, we aim to promote the development of academic mastery and enhance a student's career success.

STEM Virtual Office Hours

To schedule an appointment with the STEM counselor or for more information regarding STEM, knock on the virtual counter window at

<http://lamission.edu/STEM/Home.aspx>



Student Success Center

- Need help registering for classes?
- Did you forget your password for your portal?
- Seeking general guidance?

Visit the Student Success Center virtual windows at www.lamission.edu/success

Phone: 818-722-6752

Email: lamcstudentsupport@laccd.edu

Virtual Office Hours

Monday-Thursday: 8:00 am-4:30pm

Friday: 9:00am-12:00pm

Student Support Services (TRIO)

First Generation Students

Visit the virtual counter window at

<http://www.lamission.edu/Student-Support-Services/Home.aspx>

Google Voice #: 818-538-9917

Google Voice #: 818-276-6091

Virtual Office Hours

Monday-Thursday: 9:00am-5:00pm



Title V/ METAS

Mission's Excellence towards the Advancement of Students, METAS, is a student success program for first year college students that will assist you in your journey of transferring to a four year university.

Visit our virtual counter window at
www.lamission.edu/metas
Phone: 818-364-7600 ext. 7212



Veterans Resource Center (VRC)

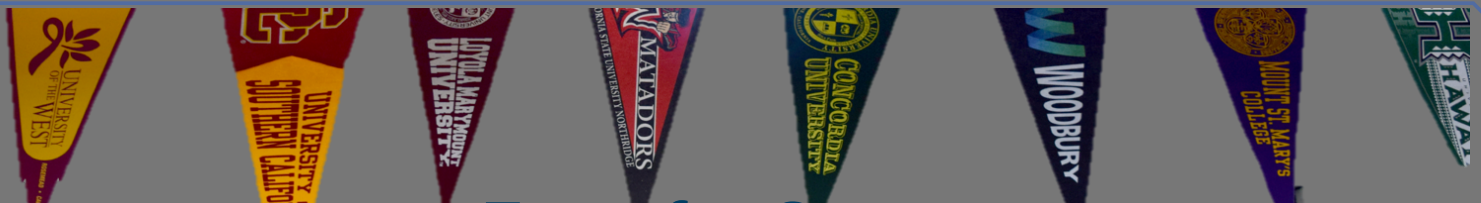
Are you or someone you know a military veteran?

Visit our virtual counter window at
<https://www.lamission.edu/vrc>

Virtual Office Hours

Monday-Thursday:
9:00am-1:00pm, 2:00pm-5:00pm

vrc@lamission.edu



Transfer Center

Find your Transfer
Pathway!

Virtual Office Hours

Text us via Remind
Number: 81010 Class code: @2022fall
(details located on the webpage below)

Visit the virtual counter windows at

<https://www.lamission.edu/Transfer-center>



FOR STUDENTS in 2019 COURSES

LoginID/UserID:

Student ID number, example: 881234567

Password:

8888mmdd or 8888 + month + day you were born.

Example: 88880101 for Jan 1 birthday UNLESS a student already changed their SIS PIN. Then it is 8888 before the SIS PIN. Example:
88881995

Student Email Access

Student Login Name and Default Pass- word format

- Student username is your Student ID number or your @student.laccd.edu email address.
Example student ID's: 881234567 or 991234567 or smithj1234@student.laccd.edu
- Student default passwords will consist of:
 - o 88@ + the first character of your last name (capitalized) + the month and day of your birthdate (MMDD)
 - o *For Example,* Jane Doe, who was born on July the 4th, her default password would be:
88@D0704

Download TODAY!!!

Stay up to date with

Deadline Questions
ANSWERED!

Campus Confusion
SOLVED!

GradGuru keeps
YOU organized at
LA Mission College.

Download the **FREE** app now.

Download on the App Store GET IT ON Google Play

Register with your college ID
for daily customized messages.

Personalized for you by

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