



MINUTES OF LAMC A.S.O.

Meeting Date: July 23, 2015

I. Call to Order: An official meeting of the *Associated Student Organization* was held at Los Angeles Mission College, Sylmar, CA, on **July 23, 2015** in the ASO Conference Room. The meeting convened at 4:36 pm

II. Quorum:

Executive Board:

- President, Jackie Ambridge
- Vice President, Lorena Aguilar

- Parliamentarian, Margot Waithe

Senators:

Advisor:

Robert Crossley

III. Approval and Adoption of Agenda: No objections.

IV. Review and Approval of Minutes: Minutes of 6/25/15 and 7/9/15 approved. No objections.

V. Open Forum: Opened at 4:41PM Closed at 4:41PM

VI. Officer, Advisor, President Report:

- **President, Jackie Ambridge:** Met with VP Danny and ordered gender neutral bathroom signs. Attended SAC meeting: Interim Student Trustee is Gerson Liahut from East Los Angeles College. Met with Zoila: discussed book loan pilot program. It will be officially launched in Fall 2015. The C-store, east campus, will be providing more food, hours, and books/supplies. Vending machine contract is expired will negotiate new contract. Working on implementation of EBT usage for bookstore. Advised media building is scheduled for completion October 2016. Updating map signs around campus.
- **Vice President, Lorena Aguilar:** Advised could not attend Facilities and Planning committee due to conflict with summer session.
- **Parliamentarian, Margot Waithe:** Working on completing a recruitment flyer for Treasurer Position.
- **ASO Advisor, Robert Crossley:** Auditor update: Incorrect revenue booking for pinball machine and hotdog stand. No gift cards can be purchased for giveaways. Payments over \$1000 minutes need reflect. CCCSAA Conference date is October 23-25 in San Jose, CA. Advised recruitment flyer was resent. Lastly, charging stations have been installed in the East Campus quiet lounge and LRC upper level.

VII. Committee Reports:

VIII. Standing Items

- **Appointment of E-board/Senators:** None
- **Club Charter:** None

IX. New Business:

- **ASO Budget 2015-16:** Margot, Parliamentarian, motions to accept the ASO Budget for 2015-2016. Lorena, Vice President, seconds. Motion carries by unanimous vote.
- **Regional Retreat:** Robert, Advisor, is waiting to hear back from Mission Valley College regarding deadlines that were never advertised.
- **Fall Kickoff:** Tour signs are almost complete. Jackie, President, needs help pre pack goodie bags. Also recruiting for volunteers. Committee is requesting to borrow canopies. ASO needs to submit questions by 7/27/15 for student panel. Radio contact thus far has been unsuccessful. Expectancy of 450 students on day of event. There will be four ASO tables. Tour guide volunteers will receive breakfast, free lunch, and pass out marketing flyers.
- **ASO Supplies:** Margot, Parliamentarian, motions to purchase ASO Supplies. Lorena, Vice President, seconds. Discussion: Please include three different vendor quotes for team shirts. Motion carries by unanimous vote.

- **Student Trustee Elections:** SAC meeting recommends holding forum 3rd week of Fall 2015 and elections on the 4th week of Fall 2015. Lorena, Vice President, motions to hold forum on 9/21/15 and elections 9/23/15-9/24/15. Margot, Parliamentarian, seconds. Motion carries by unanimous vote.
- **ASO Preferred Parking:** VP Danny Villanueva is open to ASO preferred parking. Currently working on a plan of action to present to him.
- **ASO Constitution Update:** Committee is appointed as follows. Chair-Margot, Parliamentarian. Co-chair- Jackie Ambridge, President. Standing member-Lorena, Vice President.
- **Buffalo Bruce's Fundraising:** Possible hosting a weekly college to help our local business. There was a suggestion to visit Sylmar neighborhood council to network with local businesses and collaborate.
- **ASO Mental Health Folder:** Current price is \$1.85/folder from Eagles Landing. Second quote is \$1.50/folder minimum order qty 1000. Request purchase order for 1000 folders at \$1.50 to proceed.

X. Old Business:

XI. Announcements:

- **President, Jackie Ambridge:** Request to add Welcome Week to next meeting agenda. NEVHC representative advised of recent increase in homeless numbers. Please be aware of surrounding areas.
- **Advisor, Robert Crossley:** Will meet with Bill Cordero, LAMC Consultant, and request to email him any student concerns prior to meeting.

XII. Adjournment: Meeting adjourned at 5:51pm

 President, Jackie Ambridge
 LAMC Associated Student Organization

 Date of Approval

 Interim Executive Administrator, Lorena Aguilar
 LAMC Associated Student Organization

 Date of Approval