

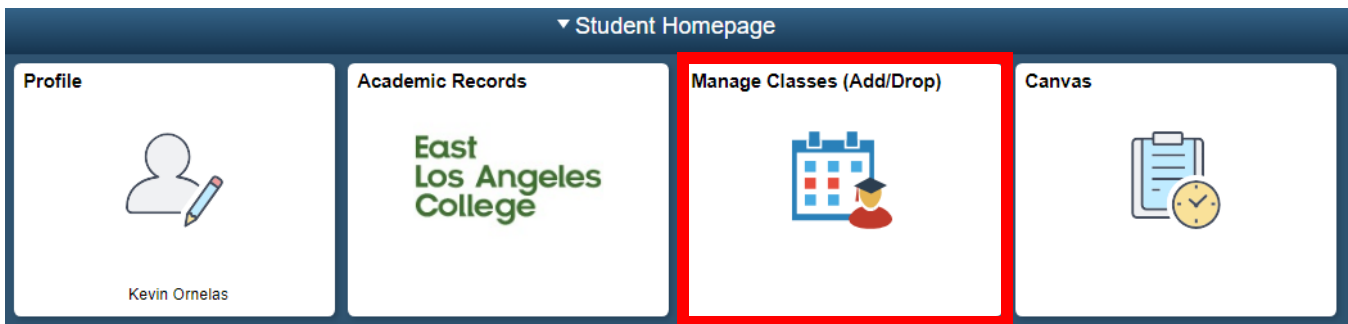


# ELAC WSRC

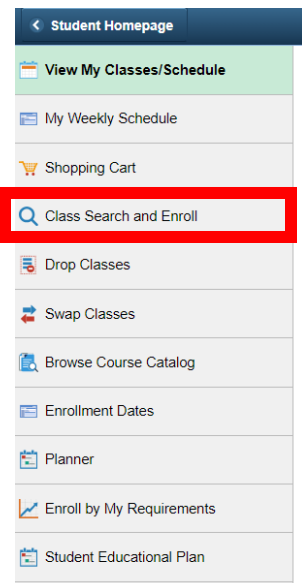
## WELCOME & SUPPORT RESOURCE CENTER

### ELAC: How to Add Classes from a *Different LACCD Campus*

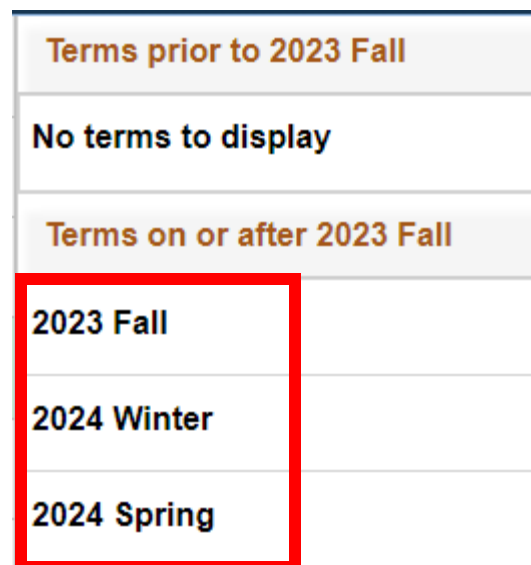
1. Sign into your student portal: <https://mycollege.laccd.edu>
2. Click on “Manage Classes (Add/Drop)”



3. On the Left-Hand side, select “Class Search and Enroll”



4. Select the term (semester) you are trying to add the class for:



5. On “Enter Keyword”, search the name of the class ex: English 101

Search For Classes ⓘ

Enter keyword e.g. course, subject, class

Additional ways to search

▶ Favorites

▶ Recently Viewed

6. Remove the “East Los Angeles College” filter

## View Search Results

14 Courses with keyword: ENGLISH

Open Classes Only (x) East Los Angeles College (x) Clear All

7. On the Left-Hand side, select the **LACCD Campus** you are trying to add the class for (leave blank for all campus options).

▼ Campus

- East Los Angeles College
- LA Trade-Technical College
- Los Angeles City College
- Los Angeles Harbor College
- Los Angeles Mission College
- Los Angeles Southwest College
- Los Angeles Valley College
- Pierce College
- West Los Angeles College

8. Select the name of the course you are searching for & all class options for the **selected campus** should become available

## View Search Results

1 Course with keyword: ENGLISH 101

Open Classes Only (x) West Los Angeles College (x) Clear All

**ENGLISH 101**  
College Reading And Composition I  
5 Class Options Available

**Welcome Center Contact:**  
**E1-189**  
**Office Phone: 323.780.6800**  
**Email: [welcomecenter@elac.edu](mailto:welcomecenter@elac.edu)**