


How to Register your Password

- You will automatically be redirected to the Password Registration page after changing your default password.



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Password Registration:

If you ever forget your password, you can reset it yourself without calling your help desk.

Login to begin the registration process.

Please enter your user name:

Example:
Students = 881234567
Employees = SmithJ


Password:

[Next](#)

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- Enter your user name and new password in the respective textboxes and click 'next' to begin the process.

- In the password registration page, you must choose five different questions and give answers to each one of them. Each answer must contain **4 but not more than 15 characters**. Additionally, **no two answers may be the same**.



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Password Registration: Register Your Answers

You must answer at least 5 questions to register.

Each answer must contain at least four characters but not more than fifteen, it can contain only alphabet and number and no two answers may be the same.

What was your childhood nickname?

What is the name of your favorite childhood friend?

What is your favorite color?


What is your mother's middle name?

What is your favorite ice-cream flavor?

The responses you provide are stored by your organization data store.


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- After successfully registering your password, you will be redirected to the '**Completed: You are now registered**' page, as seen below. You are now able to reset your password using the password reset page if you ever forget it.



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Completed: You are now registered

 If you ever need to reset your password:

1. Go to the reset password portal using below link:
[LACCD Password Reset](#)
2. Verify your identity
3. Choose your new password

[Go to LACCD SIS](#)

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