

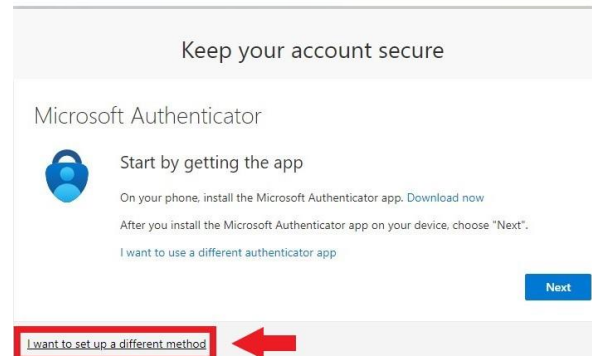
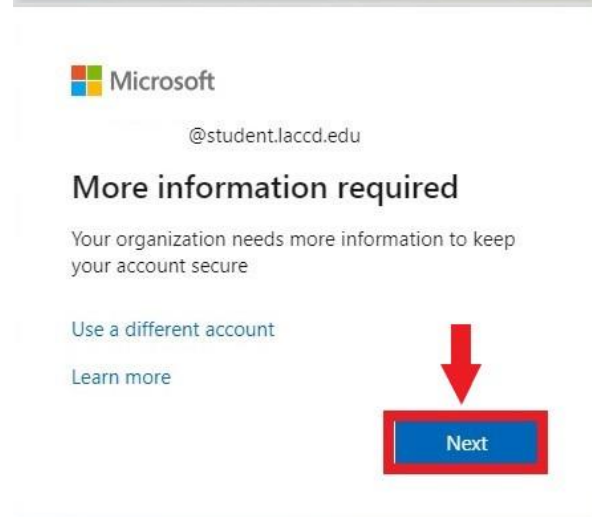
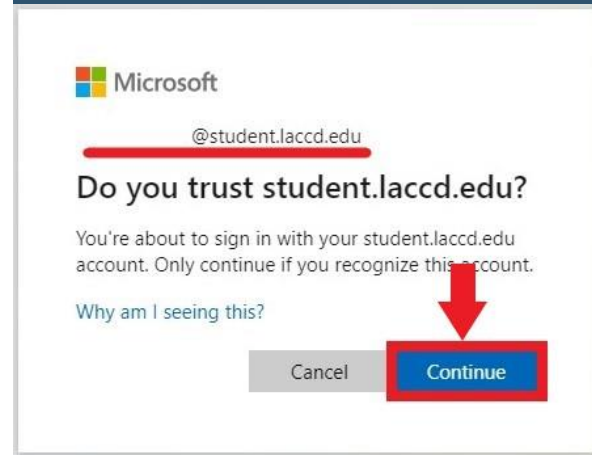
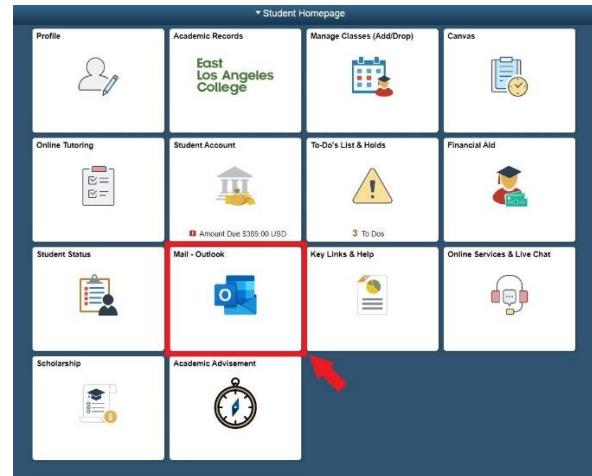


ELAC WSRC

WELCOME & SUPPORT
RESOURCE CENTER

How to Set-Up Multi-Factor Authentication (MFA)

1. Sign into your student portal
2. Select the tile for “**Mail – Outlook**”
3. Verify that the **@student.laccd.edu** email is your student email address
4. You will be asked if you trust **student.laccd.edu** select “**Continue**”
5. You will be notified that more information is required. Select “**Next**”
6. You will be notified to keep your account secure, select the option “**I want to set up a different method**”



7. When prompted to select a method, **click** on the drop-down menu

8. Select the option for **“Phone”**

9. **Type in** your cell phone number in the appropriate section, Select **“Next”**

10. You will be sent a **text message** with a 6-digit code to your cell phone

11. Enter the 6-digit code in the designated area

12. You will be notified the verification process is complete, select **“Next”**

13. You will see a **“Success!”** notification, select **“Done”**

14. You will be asked if you want to stay signed-in

- Select **“No”** if you are using a public computer or device that does ***not*** belong to you
- Select **“Yes”** if you are using a **personal** or **trusted** device

15. You are done setting up your Multi-Factor Authentication (**MFA**)

Choose a different method

Which method would you like to use?

Phone

Authenticator app

Phone

Phone

You can prove who you are by receiving a code on your phone.

What phone number would you like to use?

United States (+1) 3232656800

Receive a code

Message and data rates may apply. Choosing Next means that you agree to the Terms of service and Privacy and cookies statement.

Next

I want to set up a different method

Keep your account secure

Phone

We just sent a 6 digit code to +1 3239011994. Enter the code below.

Enter code

Resend code

Back Next

I want to set up a different method

Keep your account secure

Phone

Verification complete. Your phone has been registered.

Next

Keep your account secure

Success!

Great job! You have successfully set up your security info. Choose "Done" to continue signing in.

Default sign-in method:

Phone +1 3239011994

Done

Microsoft

@student.laccd.edu

Stay signed in?

Do this to reduce the number of times you are asked to sign in.

Don't show this again

No Yes