



COMPUTER APPLICATIONS AND OFFICE TECHNOLOGIES DEPARTMENT

Technology & Logistics Program



Logistics Fundamentals

Skills Certificate

This certificate is designed for students who want a fast-track course of study that will prepare them for entry-level jobs in the logistics industry such as Order Clerks, Shipping/Receiving & Traffic Clerks, as well as Production, Planning & Expediting Clerk. Principles and methods for coordinating and expediting the flow of work and materials, review and distribution of production, work, and shipment schedules, compiling reports on progress of work, inventory levels, costs, and production problems.

Complete these 4 classes with a total of 8 units:

- LOGTIC 101 - Technology in Global Logistics (CSU) (1 unit)
- LOGTIC 102 - Concepts in Global Logistics (CSU) (2 units)
- LOGTIC 103 - Inventory in Global Logistics (CSU) (2 units)
- ECON 11 - Economics of Globalization (UC:CSU) (3 units)



East Los Angeles College, 1301 Avenida Cesar Chavez, Monterey Park, CA 91754
Vicky Chang Career & Technology | E7 Building, 4th Floor, Room E7 411 or E7 420
Call 323 415 5399 or E mail serransn@laccd.edu
visit <http://elac.edu/Academics/Departments/CAOT>

