



# COMPUTER APPLICATIONS AND OFFICE TECHNOLOGIES DEPARTMENT

## International Business Program



# International Trade

## Certificate of Achievement

This program stresses those skills most sought by today's employers in international commerce. The field of international trade provides career opportunities for persons with specialized skills in import and export documentation, banking, sales marketing, air-sea-truck transportation, and the principals of foreign trade business management.

### Complete these 14-15 classes with a total of 36-38 units:

INT BUS 1 - International Trade (CSU) (3 units)  
INT BUS 2 - Transport Systems (CSU) (3 units)  
INT BUS 3 - Export Procedures I (CSU) (3 units)  
INT BUS 4 - Import Procedures I (CSU) (3 units)  
ANTHRO 102 - Human ways of Life: Cultural Anthropology (UC:CSU) (3 units)  
CAOT 48 - Customer Service (CSU) (3 units)  
FOREIGN LNG. - Any five-unit Foreign Language class (5 units)

#### **Complete ONE of the following courses:**

MATH 125 - Intermediate Algebra (5 units)  
MATH 125S - Intermediate Algebra with Support (5 units)  
MATH 134 - Accelerated Elementary and Intermediate Algebra (6 units)  
MATH 137 - Pre-Statistics Algebra (6 units)

#### **Complete ONE of the following courses:**

CAOT 32 - Business Communications (Advisory course: CAOT 1 and 31) (CSU) (3 units)  
ENGLISH 101 - College Reading and Composition I (UC:CSU) (3 units)  
GEOG 2 - Cultural Elements of Geography (UC:CSU) (3 units)

#### **Complete FIVE TO SIX UNITS from the following courses:**

CAOT 82 - Microcomputer Software Survey in the Office (Advisory course: CAOT 1) (CSU) (3 units)  
CIS 101 - Introduction to Computers and Their Uses (UC:CSU) (3 units) **OR** CO SCI 201 - Introduction to Computer Information Systems (UC:CSU) (3 units)  
LOGTIC 101 - Technology in Global Logistics (CSU) (1 unit)  
LOGTIC 102 - Concepts in Global Logistics (CSU) (2 units)  
LOGTIC 103 - Inventory in Global Logistics (CSU) (2 units)

Note: An advisory course is a condition of enrollment that a student is advised (but not required) to meet before, or in conjunction with, enrollment in a course.



East Los Angeles College, 1301 Avenida Cesar Chavez, Monterey Park, CA 91754  
Vicky Chang Career & Technology | E7 Building, 4th Floor, Room E7 411 or E7 420  
Call 323 415 5399 or E mail [serransn@laccd.edu](mailto:serransn@laccd.edu)  
visit <http://elac.edu/Academics/Departments/CAOT>

