

BAC MEETING

Venue: F5-211

July 12, 2018

5:00 pm

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

MINUTES

**East
Los
Angeles
College**



BUDGETARY AFFAIRS COMMITTEE



I. CALL TO ORDER – 5:00 pm

II. ROLL CALL

- Sonia Lopez, ASU Advisor **(P)**
- Frank Lozano, Faculty Rep **(P)**
- Michelle Keung, ASU President **(P)**
- Juan Carlos Casillas, VP Finance **(P)**
- Amber Arias, Treasurer/Student Rep **(P)**
- Ann Chen, Fiscal Rep **(A)**
- Ruth Siguenza, Fiscal Minuter **(A)**

III. APPROVAL OF MINUTES

- None as this was the first meeting of 2018-2019 academic year.

IV. PUBLIC FORUM (2 MIN. PER SPEAKER) – Monique Hernandez – Greeted ASU Board

V. FINANCIAL REPORT – The total operating budget for the 2018-2019 academic year is \$225,000.00.

VI. TREASURER REPORT – NONE

VII. REALLOCATION OF FUNDS

- Reallocate \$300 from Acct. #60529 to ASU Equipment. #60429 • Moved: Michelle Keung, ASU/2nd: Amber Arias, Treasurer/Student Rep
- Approved unanimously

VIII. DISCUSSION ITEMS: Audit Findings Update – NONE for the moment. Advisor Lopez will ask fiscal for updates for next BAC meeting.

IX. ACTION ITEMS (5 MIN. PER SPEAKER)

A. Inter- Board Funding: ELAC Dodger Day - \$9,310

- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
- Discussion: Michelle Keung discussed event; Funds will be used to purchase 200 game tickets for ASU members. These tickets will be handed out during club rush.

ASU President Michelle Keung moved to recess for five minutes/ 2nd Frank Lozano, Faculty Rep Called BAC meeting back to order at 5:14pm

BAC BOARD RESERVES THE RIGHT TO LIMIT THE TIME OF PUBLIC SPEAKERS, TO ADDRESS AGENDA ITEMS OUT OF ORDER, AND TO VOTE ANY TIEM INCLUDING THOSE LISTED AS DISCUSSION ITEMS.

- ASU President Michelle Keung moved to amend Dodger tickets from 200 to 100/ 2nd Amber Arias, Student Rep
 - Discussion: over dollar amount and tickets amount. Conclusion is to amend the dollar amount instead of ticket amount.
 - Vote: Opposed: 5 / denied unanimously
 - ASU President moved to amend Dodger game dollar to \$5,000/ 2nd
 - Amount AMENDED from \$9,310 to \$5,000 Amber Arias, Student Rep
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$5,000 from Social Cultural Acct. #62030**
- B. Inter- Board Funding: Mexican Independence Parade - \$3,120
- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$3,120 from Multi- Cultural Activities Acct. #62035**
- C. Inter- Board Funding: Gifts Athletes \$3,245
- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President
 - Discussion: Amber Arias, Student Rep reads description on the request
 - Vote: opposed: 2/ Not opposed: 3
 - Roll Call: VP of finance: Yes, ASU President: No, Student Rep: No, Faculty Rep: Yes, ASU ASU Advisor: No (Vote outcome 4 NO and 1 YES)
 - **Item DENIED**
- D. Inter- Board Funding: Fall 2018 Club Rush \$2,423
- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Michelle Keung, ASU President moves to amend the amount of photobooth to be split with DJ cost/ / 2nd Amber Arias, Student Rep
 - \$1,600 specifically will be for photobooth and DJ.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$2,423 from Social Cultural Acct. #62030**
- E. Inter-Board Funding: Scantrons and green books \$1,300
- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$1,300 from ASU Promotions Acct. #63720**
- F. Inter-Board Funding: ASU new camera \$800
- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
 - Discussion: Jesika De Jesus, ASU VP of Public Relations read the description on the request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$800 from ASU Equipment Acct. #60429**

G. Inter-Board Funding: Printer ink for VPF, VPA, VPPR, Treasurer, Secretary and President \$730

- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President
- Discussion: Amber Arias, Student Rep reads description on the request
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$730 from Supplies Acct. #70619**

H. Inter-Board Funding: ASU name plaques for meetings and events \$730

- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$730 from Supplies Acct. #70619**

I. Inter-Board Funding: ASU cork board-white board \$600

- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President
- Discussion: Amber Arias, Student Rep reads description on the request
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$600 from Supplies Acct. #70619**

J. Inter-Board Funding: ASU executive business cards \$450

- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
- No opposition on the amendment
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$450 from Supplies Acct. #70619**

K. Inter-Board Funding: Office supplies for President \$150

- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
- No opposition on the amendment
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$150 from Supplies Acct. #70619**

L. Inter-Board Funding: Office supplies for EVP \$150

- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request

- Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
- No opposition on the amendment
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$150 from Supplies Acct. #70619**

M. Inter-Board Funding: Office supplies for treasurer \$150

- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President
- Discussion: Amber Arias, Student Rep reads description on the request
- Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
- No opposition on the amendment
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$150 from Supplies Acct. #70619**

N. Inter-Board Funding: Office supplies for VPF \$150

- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
- No opposition on the amendment
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$150 from Supplies Acct. #70619**

O. Inter-Board Funding: Office supplies for secretary \$150

- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
- No opposition on the amendment
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$150 from Supplies Acct. #70619**

P. Inter-Board Funding: Office supplies for VP Southgate \$150

- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
- No opposition on the amendment
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$150 from Supplies Acct. #70619**

Q. Inter-Board Funding: Office supplies for Chief Delegate \$150

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- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
 - No opposition on the amendment
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$150 from Supplies Acct. #70619**
- R. Inter-Board Funding: Office supplies for VPPR \$150
- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
 - No opposition on the amendment
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$150 from Supplies Acct. #70619**
- S. Inter-Board Funding: Release I.C.C funds \$5,000
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Student Rep
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$5,000 from Inter- Club Council Acct. #40001**
- T. Inter-Board Funding: Release ASU salaries \$2,500
- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President
 - Discussion: Amber Arias, Student Rep reads description on the request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$2,500 from ASU Salaries Acct. #61029**
- U. Inter-Board Funding: Release student conference funds \$20,000
- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Vote: Unanimously opposition
 - **Item DENIED**
- V. Inter-Board Funding: Release funds for stipends \$7,500
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Student Rep
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$7,500 from Stipends Acct. #61039**

- W. Inter-Board Funding: Release ASU scholarship \$10,000
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Student Rep
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$10,000 from ASU Scholarship Acct. #61050**
- X. Inter-Board Funding: Release club seed funds \$40,000
- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President
 - Discussion: Amber Arias, Student Rep reads description on the request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$40,000 from Club Seed Funds Acct. #62450**
- Y. Inter-Board Funding: Release graduation reception funds \$8,000
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Student Rep
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$8,000 from Graduation Reception Acct. #63675**
- Z. Inter-Board Funding: Release ASU hospitality funds \$5,000
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Student Rep
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Michelle Keung, ASU President moves to add and amendment for ASU hospitality funds can be used for food for meetings, 2nd: Amber Arias, Student Rep
 - Amendment Vote: Opposed: 0 / passes unanimously
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$5,000 from ASU Hospitality Acct. #63701**
- AA. Inter-Board Funding: Release mileage expenses \$500
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Student Rep
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Michelle Keung, ASU President moves to add an amendment for mileage expenses for start point to be at ELAC to a conference. 2nd: Amber Arias, Student Rep
 - 1st Amendment Vote: Opposed: 0 / passes unanimously
 - Michelle Keung, ASU President moves to add a 2nd amendment: Uber, Lyft and Taxi will be paid only if the start point is from ELAC to the conference/ 2nd: Amber Arias, Student Rep
 - 2nd Amendment Vote: Opposed: 0 / passes unanimously
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$500 from Mileage Expense Acct. #70519**
- BB. Inter-Board Funding: Furniture for study lounge \$7,000
- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President

- No discussion given that there is no name either signature on the proposal
- Vote: Opposed: 0 / passes unanimously
- Item is **POSTPONE UNTIL NEXT MEETING**

CC. Club Events Expenditures over \$1,000

X. STUDENT REP FEE

A. ASU summer 2018 retreat \$7,000

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Motion for ASU board members, faculty and staff be reimbursed for traveling mileage, Lyft, Uber and Taxi. Michelle Keung, ASU President so moves/ 2nd:Amber Arias, Student Rep
- Amendment Vote: Opposed: 0 / passes unanimously
- Vote: Opposed: 0 / passes unanimously
- Item **APPROVED** for \$7,000 from Student Rep Fee Acct. #61200

XI. NEW BUSINESS / UNFINISHED BUSINESS- NONE

XII. NEXT MEETING - TBN

XIII. ADJOURNMENT - Having reached the end of the agenda, the meeting was adjourned at 8:27 pm