

Special BAC MEETING

Venue: F5-219

March 21st, 2019

12:30 p.m.

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

MINUTES



I. CALL TO ORDER - 12:30 p.m.

II. ROLL CALL

- Sonia Lopez, ASU Advisor (*absent*)
- Juan Casillas - VP Finance
- Michelle Keung - ASU President
- Amber Arias - Treasurer
- Frank Lozano - ASU Faculty Rep (*ASU Advisor Designee*)
- Ann Chen - Fiscal Rep
- Ruth Siguenza - Fiscal Minuter

III. APPROVAL OF MINUTES

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
- Vote: Opposed: 0 / approved unanimously
- Minutes **APPROVED**

IV. PUBLIC FORUM (2 MIN. PER SPEAKER) - NONE

V. FINANCIAL REPORT

- Money will be reallocated at the end of the BAC meeting.

VI. TREASURER REPORT

- Total Club Encumbrances is \$78,003.36
- Seed Funds are \$43,500

VII. DISCUSSION ITEMS

Audit Findings Update - NONE

VIII. ACTION ITEMS (5 MIN. PER SPEAKER)

A. Match Funding: LCTA Club - 207.14

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
- Discussion: Student representative described the need for the funding.
- Vote: Opposed: 0 / passes unanimously
- Item **APPROVED** for \$207.14 from Acct. #62030, Social Cultural Activities

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- B. Match Funding: AFFF Grad Stoles - \$487.40
- Moved: Amber Arias, Treasurer / 2nd: Frank Lozano, ASU Advisor Designee
 - Discussion: Amber Arias read the description on the funding request.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$487.40 from Acct. #62030, Social Cultural Activities**
- C. Match Funding: Banquet and Transfer Recognition - \$1,275.82
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Michelle Keung read the description on the funding request.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$1,275.82 from Acct. #62030, Social Cultural Activities**
- D. Campus Tours: University of Central Florida part 2 - \$1,000
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Student representative discussed the funding request.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$1,000 from Acct. #50150, College Tours**
- E. Campus Tours: Cal Poly Pomona Campus Tour - \$1,255. 37
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Student representative discussed the funding request.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$1,255.37 from Acct. #50150, College Tours**
- F. Campus Tours: San Diego Universities Tour Accounting club +3 - \$1,900
- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Discussion: Student representative discussed the funding request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$1,900 from Acct. #50150, College Tours**
- G. Campus Tours: San Diego Universities Tour Law Society club +3 - \$2,070
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Student representative discussed the funding request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$2,070 from Acct. #50150, College Tours**
- H. Campus Tours: San Diego Universities Tour Entrepreneurs club +3 - \$2,860
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Student representative discussed the funding request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$2,070 from Acct. #50150, College Tours**

- I. Campus Tours: San Diego Universities Tour ELAC Economics club +3 - \$3,000
 - Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Michelle Keung read the description on the funding request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$3,000 from Acct. #50150, College Tours**

- J. Community Funding: ASU Movie Night - \$750
 - Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Amber Arias read the description on the funding request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$750 from Acct. #62030, Social Cultural Activities**

- K. Community Funding: Gaypril - \$9,000
 - Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Michelle Keung read the description on the funding requests.
 - Postpone to next meeting (April 11, 2019)
 - Moved: Amber Arias, Treasurer / 2nd: Michelle Keung
 - Vote to postpone: Opposed: 0 / postponed unanimously
 - **Item POSTPONED**

- L. Inter-Board Funding: Name badge for 2nd Annual leadership Conference - \$28.48
 - Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Michelle Keung discussed the funding request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$28.48 from Acct. #60129, Student Conferences**

- M. Inter-Board Funding: Gifts Card for Graduation Quote Contest Winner - \$110
 - Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Discussion: Amber Arias read the description on the funding request.
 - Vote: Opposed: 0 /
 - **Item APPROVED for \$110 from Acct. #63720, ASU Promotions**

- N. Inter-Board Funding: Office supplies for Vice President of South Gate - \$60.15
 - Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Michelle Keung read the description on the funding request.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$60.15 from Acct. #70619, Supplies**

- O. Inter-Board Funding: Cork/white board for ASU Cubicle - \$151.45
 - Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Amber Arias read the description on the funding request.
 - Postpone till next meeting (April 11, 2019)
 - Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Vote to Postpone: Opposed: 0 / postponed unanimously
 - **Item POSTPONED**

- P. Inter-Board Funding: ASU Banquet Plaques - \$640
- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Discussion: Amber Arias read the description on the funding request
 - Vote: Opposed: 2:2 JC - YES; MK - YES; AA - NO; FL - NO
 - **Item DENIED**
- Q. Inter-Board Funding: ASU Night Market - \$3,010
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Amber Arias read the description on the funding request
 - Vote: Opposed:
 - **Item APPROVED for \$3,010 from Acct. #62030, Social Cultural Activities**
- R. Inter-Board Funding: Food Pantry Refill - \$4,000
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Amber Arias read the description on the funding request.
 - Postpone to next meeting (April 11, 2019)
 - Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Vote to Postpone: Opposed: 0 / postponed unanimously
 - **Item POSTPONED**
- S. Inter-Board Funding: Promotional Items Refill - \$8,815
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Amber Arias discussed the funding request.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$8,815 from Acct. #63720, ASU Promotions**
- T. Club Events Expenditures over \$1,000
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Priority of Biology and Chemistry Travel to Florida Spring 2019
 - ELAC Speech team - various competitions Spring 2019

IX. STUDENT REP FEE - NONE

X. NEW BUSINESS / UNFINISHED BUSINESS - NONE

XI. REALLOCATION OF FUNDS

- Returning Funds to Student Rep Fee Acct. #61200
 - \$9,033.73 from SS Triple C
 - \$4,409.10 from CCCSS Student Leadership conference
 - \$93.30 from Christine Centeno at South Gate
 - \$163.11 from Christine Centeno at Main Campus
 - \$5,250.03 from ASU Winter Retreat
- Returning Funds to Acct. #70619, Supplies
 - \$119.31 from Blue Tape from Item IXL on 9-6-18

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- \$37.00 from Book Rental Covers Item IXE on 10-4-18
- \$71.72 from Printer Ink Item IXN on 10-4-18
- Returning Funds to Acct. #63720
 - \$24.19 from ASU Promotional Items Item IXO on 9-6-18
- Returning Funds to Acct. #62035
 - \$.60 from Door Decorations Item IXF on 10-4-18
 - \$131.46 from Taco Day Item VIII E on 11-8-18
 - \$239.92 from Christmas Parade Item XIA on 11-8-18
 - \$10.48 from Thanksgiving Meals Item IXB on 11-8-18
 - \$453.49 from Club Rush Item VIII I on 2-21-19
 - \$2,697 from Spring Festival Item VIII J on 2-21-19
- Returning Funds to Acct. #62030
 - \$7.05 from Student Life Orientation Item IXG on 10-4-18
 - \$192.14 from Coffee with the Captain Item IXJ on 10-4-18
 - \$150 from ELAC Fest Item VIII I on 12-6-19
- Returning Funds to Acct. #50150
 - \$2,000 from Project Uni Item VIII E on 10-25-18
 - \$2,000 from Project Uni Item VIII C on 11-8-18
- Reallocation of Funds
 - \$16,000 from Acct. #60129, Student Conferences into Acct. #62030, Social Cultural to create a balance of \$48,000
 - \$3,000 from Acct. #60129 Student Conferences into Acct. #70619, Supplies to create a balance of \$11,000
 - Acct. #60129 has \$1,000 with added commitment of \$28.48 which leave a balance of \$971.52

XII. NEXT MEETING

- April 11th, 2019 @12:30 p.m. F5-219

XIII. ADJOURNMENT - 2:37 p.m.